

VERMONT LEAGUE OF CITIES & TOWNS



89 Main Street, Suite 4
Montpelier, VT 05602
802-229-9111
www.vlct.org

SPRING SELECTBOARD INSTITUTE

Saturday, March 30, 2019
8:30 a.m.-3:00 p.m.

Holiday Inn
Rutland, Vermont

PRSR STD
U.S. POSTAGE PAID
MONTPELIER, VT
PERMIT NO. 358



Selectboard
Bristol Town
PO Box 249
Bristol VT 05443-0249

REGISTRATION DEADLINE:

Friday
March 22,
2019

REGISTER ONLINE:

www.vlct.org/
training-events

SPRING SELECTBOARD INSTITUTE

This training provides selectboard members, city councilors and village trustees with the skills they need to manage the affairs of their town by focusing on the fundamentals of municipal governance, legal requirements and current issues they will face. Held shortly after Town Meeting Day, the Selectboard Institute is an essential primer for newly elected members and a "tune up" for returning members.

Saturday, March 30, 2019 | Holiday Inn, Rutland, Vermont

Cost:*

\$60 PACIF Members
\$90 VLCT Members

*Add \$10 to the rates above after the registration deadline.

Topics Covered:

- ▲ Selectboard Roles and Responsibilities
- ▲ Legal Requirements – Open Meeting Law, Public Records Act, and Conflicts of Interest
- ▲ Legislative Update
- ▲ Human Resources 101
- ▲ Municipal Road General Permit
- ▲ Local Law Enforcement

VLCT Resources and Services:

- ▲ Municipal Assistance Center
- ▲ Risk Management Services – PACIF and VERB
- ▲ Invest EAP (employment assistance)

Questions?
Email info@vlct.org