

BRISTOL PLANNING COMMISSION
Holley Hall
Tuesday, September 18, 2018 @ 7:00 P.M
MINUTES

Members: Katie Raycroft-Meyer, Sue Kavanagh, Bill Brown, Bill Sayre, Anna Daylor, Robert Rooker, Mark Gibson

Others: Kris Perlee(ZA), Shawn Kimball(NEAT)

1. Additions and amendments to the agenda
 - a. Call to order 7:05
 - b. Gary has resigned
2. Approval of minutes from the August 6, 2018 meeting
 - a. Sue made motion
 - b. Bill B 2nd, so voted
3. Administrative Matters, if any
 - a. Katie – meeting will be slightly short
 - b. Anna - Google calendar – Anna made additions
 - c. Katie – Katie and Anna met to figure out how to be more efficient.
 - d. Katie – Adam Lougee would like to be on future agenda for ACRPC update – September 16
 - e. Katie attended meeting on open meeting laws
 - i. Anna – Minutes – non hearings, PC can take own meeting minutes on rotating basis.
4. Continuation of Bristol Town Plan update:
 - a. Review of Municipal Planning Grant (MPG) Application: application questions, work plan and schedule. Begin work on application, delegate tasks to complete application by Oct. 1, 2018
 - i. The board reviewed the application and went over the parts required for submission. Sue will work on getting letters of support for the project. Katie and Sue will be working on the application over the weekend. They will reach out to other members if more info is needed.
 - b. Discussion of the Town Energy Planning Grant, also due Oct 1, 2018.
 - i. Sue – Adam Lougee of ACRPC funding available for town energy planning grants. Letter of interest due by October 1st. Sue will author letter.
5. Any Other Public Comments
6. Adjournment 8:07 pm

A copy of the complete zoning permit application is available for review at the Bristol Town Office during regular business hours.

Public comments on tonight's agenda items following the public hearings will be called for at an appropriate juncture. We will hear public comments on other topics at the conclusion of our evening's deliberations.