

**Bristol Town Administrator**

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**From:** Forand, Eric <Eric.Forand@vermont.gov>  
**Sent:** Friday, December 14, 2018 12:56 PM  
**To:** Bristol Town Administrator; cambridgeemd@gmail.com; manager@castletonvt.org; bingalls@grandislefire.org; Sheila Morse; scooney@hartford-vt.org; scooney@hartford-vt.org; rdale59587@aol.com; bfrauman@gmail.com; fprobstjr@gmail.com; tmanager@tds.net; justin@lyndonvt.org; THanley@middleburypolice.org; jamie.leclair@newportvermont.org; robertm850@aol.com; townofpittsfieldvt@gmail.com; fsears@gci.net; ABailon@randolphvt.org; lkrohn@shelburnevt.org; jbouffard@stjvt.com; rbeliveau@swanton.net; girardhousehold@comcast.net; Matt Chabot; vernonemd@gmail.com; BFarr@WaterburyVT.com; wshepeluk@waterburyvt.com; John.terrell@myfairpoint.net; Kmcallister@windsorvt.org; dwright@windsorvt.org  
**Subject:** Statewide CAT 4 Exercise

Dear municipalities,

You are receiving this because you had agreed to participate in the statewide catastrophic exercise occurring next October 23-25. There are a couple on the list that have not given the final go ahead because they still need authorization from their Boards, but I wanted to include them so they have up to date information.

I got the chance to meet with most of you, I hope to meet with those that I haven't in the next couple weeks, to discuss the basic outline of the exercise. The exercise will start the day after a major storm has hit the area. People will open their doors see the sun and the damage and wonder what to do. From a State perspective we will have the SEOC open from 0700 to 1900 each day. There will be State agencies out, DFS, AOT, AHS trying to accomplish their objectives. From the municipalities perspective we are asking that at a minimum you open your local EOC, get your personnel in, utilize your new LEMP and communicate damage assessment up to the SEOC. I will be providing the information on damage to you at the beginning of the exercise in the ground truth. In the ground truth you will be given damage to roads, buildings, etc., we are looking to you to provide this information up to the SEOC. You can play as much or as little as you want. We will be hoping to spread participation throughout the exercise to provide realism to the SEOC, but any time you can play would be beneficial to us.

Things I will need from you over the next month or so, is when you might play, what training you think you made need, if you want any build up exercises, and if you would be willing to have a state agency come in.

I am trying to be very cognizant of your time commitment so I will be reaching out to you or visiting you to get these answers. One meeting I am looking to have you participate in is the MSEL conference occurring on January 15. This is the meeting were we develop the injects that will drive the play of the exercise. I am working to finalize the agenda for the day and will forward it to you when it is complete. The State agencies will be there from 9-3, I am looking to see if we can get you there for a shorter period of time. The exercise scenario will be an Irene type storm, so I am looking to you to think about what damages might happen in your town with a storm of that magnitude.

I am also holding a monthly conference call with the municipalities that are participating. The first will be Dec. 19<sup>th</sup> from 11-12. I will send out call in information in a different invite. These are just a check in to make sure we are where we need to be for a successful exercise.

I greatly appreciate your participation in this exercise, it is a great way for both municipalities and the State to prepare for those situation that we hope never occur.

Please feel free to contact me anytime if you have questions.

**Eric J Forand**

**State Exercise Administrator**

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