

Addison County Emergency Planning Committee
MINUTES
VSP Barracks, New Haven • October 24, 2018 • 5pm

Local Emergency Planning Committee Meeting:

1. **Call to Order, 5:10**, by Chair Matt Fraley
2. **September 26, 2018 Minutes:** Motion by Tom Scalon to accept them as corrected, seconded by Beth Diamond. ***Motion passed***
3. **Treasurer's Report:** Tim Bouton moved, Erik Erickson seconded, to approve the Treasurer's Report as provided. ***Motion passed.***
 - **Reimbursements:** \$42.91 for meeting food and \$487.27 for bookkeeping. Motion by Tim Bouton and seconded by Erik Erickson to pay all bills. ***Motion passed.***
4. **Presentation:** Andrew L'Roe – Building Whole Community Engagement through Local Emergency Planning Committees. Andrew attended a workshop on building community support and engagement. **Take-A-Ways: flesh out best practices – send invitations, engaged the unengaged, acquire guest speakers, tour facilities, conduct trainings. What's the mission & vision, collaborate with other organizations, more effectively reduce risks, and make more engaging. Send out LEPC self evaluations.**
5. **Other Business**
 - TTX (Table Top Exercise)-looking for a sponsor/host – possibly UTC maybe sponsor– will need a proposal from the TTX Committee to submit to UTC for approval. Need a venue and municipal organization or entity. **Next meeting November 28th at 4pm** at New Haven Police Barracks.
 - LEPC plan continues to be worked on by Beth Diamond and Tim Bouton. Will get copies to LEMC members for review and to double check information. Tier II updates and old plan is still in use – information is being pulled to do the update.
 - EMD training in January and February
 - ACIST- Mike L shared information from Missouri as template
 - Need to look at cost for tarp and new tires for trailer, And Clipboard and Safety Vests – will discuss at Executive Board Meeting.
6. **Adjourn:** Eric Erickson moved and Tom Scanlon seconded, to adjourn the meeting. ***Motion passed.*** Adjourned at 5:40pm.