

Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday December 3, 2018

Selectboard Members present: Chair Peter Coffey, Vice-Chair Joel Bouvier, Peeker Heffernan, Ted Lylis, and Michelle Perlee.

Staff present: Town Administrator Valerie Capels, Police Chief Bruce Nason, Bristol Recreation Director Meridith MacFarland, Hub Director Brian LeClair, Fire Chief Brett LaRose, and Board Clerk Tasha Bouvier.

Others present: filming for NeatTV Shawn Kimball, Ian Albinson, Christopher Ross (Addison Independent), Christopher Huston, and Jim Quaglino.

I. Call to Order:

1. Chair Peter Coffey called the meeting to order at 6:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). No Additions, removals, or adjustments.

II. Public Forum:

1. None

III. Regular Business:

1. Appointment of Bristol Fire Chief. *May include deliberation in Executive Session.* Joel Bouvier moved to appoint Brett LaRose as Bristol Fire Chief for another 3-year term. Peeker Heffernan seconded, so voted.
2. Appointment of Bristol Deputy Fire Chief. *May include deliberation in Executive Session.* Peeker Heffernan moved to appointment Eric Forand as Deputy Fire Chief for another 3-year term. Joel Bouvier seconded, so voted.
3. Budget workshop: Recreation Department. Meridith McFarland and Brian LeClair joined the conversation. Some of the formulas seem to be off on the spreadsheet, so Valerie will look to see why. The curtains in Holley Hall need to be updated to be fire retardant. There are 2 companies they she received quotes from. One company would come and spray them for \$1,000. The other company would come wash them to get some of the stains out and spray them. Meridith is suggesting just doing the \$1,000 which the Selectboard agrees with. Meridith said then in a few years completely replacing them.
4. 76 West Street and Community Center Steering Committee updates and determine next steps. The Steering Committee is suggesting not to purchase 76 West Street because it wouldn't allow the Recreation Department to expand or add parking and the septic would have to be up to code. Architect Christopher Huston joined the conversation. Christopher Huston presented a slide show of two different

concepts. The inspection of 76 West Street is tomorrow, December 5, 2018. Next Steering Committee meeting is December 12, 2018.

5. Consider second amendment to the Stoney Hill Properties, LLC. Purchase and Sale Agreement to extend completion date. Extending this to December 31, 2019 for the Town to complete its commitment to install infrastructure along Firehouse Drive. Ted Lylis moved to extend the completion date for the purchase and sale agreement with Stoney Hill Properties, LLC. Peeker Heffernan seconded, so voted.
6. Consider resolution to release the Town's interests in all remaining "perpetual lease lands" in the Town of Bristol per 24 V.S.A. §2409(b)(2). Peeker Heffernan moved to release the Town's interests in all remaining "perpetual leave lands" in the Town of Bristol per 24 V.S.A. §2409(b)(2). Joel Bouvier seconded, so voted.
7. Approval of meeting minutes of November 19, 2018 and December 4, 2017. Ted Lylis moved to approve with corrections November 19, 2018 meeting minutes. Joel Bouvier seconded, so voted. Michelle Perlee moved to approve with corrections for December 4, 2017 meeting minutes. Joel Bouvier seconded, so voted.
8. Authorize accounts payable warrant and any liquor licenses. \$34,312.75. Liquor licenses from the following businesses: Hogback mountain 4:30-9:30 p.m. for December 7, 2018, Champlain Orchards in Sun Commons space 5-9 p.m. for December 7, 2018, Storm Cutter Sprits at Tandem (26 Main Street) on December 7, 2018, Boyers Orchard at Bristol Cliffs Cafe from 5-9pm on December 7, 2018, and Boys Orchard at Vermont Tree Good on December 22, 2018. Peeker Heffernan moved to approve all with serving times from 5-9 p.m. for Chocolate Walk on December 7, 2018. Ted Lylis seconded, so voted.
9. Selectboard Concerns.
 - a. Ted Lylis there are two lights on Main Street that have been out for quite some time. Parking at Almost Home on the corner of Garfield St. and North St. People have been parking on the sidewalk, so the plow can't come through. Valerie will contact the building owners.
 - b. Peeker Heffernan asked about the A. Johnson donation. This will be discussed at a future meeting. Three suggestions he received was to pave a portion of Plank Road in conjunction with New Haven, a scholarship in his name, and money towards tree replacements. Peeker Heffernan asked about the Adirondack View. Now it's a separate parcel and not sure who owns it. When the Selectboard is ready this will be discussed at a future meeting. It will need to be fixed and need to figure out who owns it and who inherited the section of land.
 - c. Joel Bouvier said St. Ambrose Church wasn't plowed in front of the church where the Handicapped parking spots are.
 - d. Michelle Perlee thanked the Public Works Department for a great job.

10. Town Administrator's report.

IV. Other Business:

1. Correspondence, reports, correspondence received.

V. Executive Session:

1. At 7:33 p.m. Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding personnel matter per 1 V.S.A. §313(a)(3), and potential contract negotiations per 1 V.S.A. §313(a)(1)(A). Peeker Heffernan seconded, so voted.

Respectfully Submitted by,

Tasha Bouvier
Board Clerk

DRAFT