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## purchase & surplus equipment

NB


Nason, Bruce

Today, 10:48 AM

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Action Items



Valerie,

Please find attached quotes for purchase of a desktop and image center scanner, as well as a list of surplus equipment.

The desktop is to replace the current all-in-one computer used at the office that has stopped working. It is a few years old and is time to replace. Admin personnel and officers use this for station computer activity. I have checked other vendors besides Dell, Dell has the lowest price.

The scanner is an upgrade to the older image center that we currently have. The upgrade unit has wireless capability and able to hold more sheets for scanning. The current scanner is not wireless capable and is attached to the station desktop system. Amazon and Best Buy have the same price for this scanner, other vendors are higher up to \$499. The new scanner will save time scanning documents.

Replacement of this equipment was planned using police department capitol equipment funds. I checked with Jen, there is a balance of around \$10,000

What do you require for submittal to the board for approval to use capitol equipment funds to replace these items?

Is there enough time to have this submitted for approval for the Nov 5th meeting?

The attached equipment surplus list is equipment I would like to sell and or dispose of. If time allows, would you kindly add request for approval from selectboard to Nov 5th board agenda as well?

Thank you,  
Bruce

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**Bruce Nason, Chief of Police**

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