

**Bristol Town Administrator**

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**From:** Kristen Underwood <southmountain@gmavt.net>  
**Sent:** Monday, November 12, 2018 7:48 AM  
**To:** Bristol Town Administrator  
**Cc:** Town of Bristol; jimdiana@madriver.com; 'Carolyn Dash'; 'Dave Henderson'; 'Katie Reilley'; 'Ken Johnson'; 'Pete Diminico'; 'Randy Durand'; 'Richard Butz'; Porter Knight  
**Subject:** Memorial Forest Park  
**Attachments:** Mem For Trail pictures.pdf

Re: item for Nov 19 SB agenda

Hi Valerie,

At its Nov 8 meeting, the Bristol Conservation Commission voted unanimously to ask the Selectboard to spend up to \$1,500 from the Conservation Reserve Fund toward maintenance of town facilities at Memorial Forest Park.

Specifically the request is for services of a structural engineer to conduct an onsite meeting at Memorial Park with Josh Ryan from Timber & Stone, LLC, (who has been retained separately by the Bristol Rec Club with funding from American Legion Post 19 to prepare designs for trail refurbishment at the Park). The purpose of this site meeting will be for the engineer to understand the revised trail alignment and construction materials proposed in the preliminary design by Timber & Stone, and advise if a full structural assessment of the existing bridge is advised.

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Note that two structural engineers have been offered by Josh. These are engineers that Josh regularly works with and who are familiar with his trail design methods and materials.

1. Dewolfe Engineering,  
Chris Temple

2. Engineering Ventures,  
Russ Miller-Johnson

We believe that a request of less than \$1500 will cover this expense – assuming services for a structural engineer at \$150 / hour for 10 hours. If a full structural assessment of the bridge is advised by the engineer, then we can prepare a Request for Bid and solicit competitive proposals from three or more engineering firms.

A site visit by a structural engineer will keep Josh on track to finish up his design, so that Porter Knight can apply by Jan 1 for the larger trail grant (up to \$50K) to build the trail.

Along with the improved trail design from Josh, this requested action to conduct a preliminary structural engineering inspection will address potential safety concerns and Town liability associated with the aging bridge structure.

I and Porter Knight are prepared to attend the Nov 19 Selectboard meeting agenda to make the formal request. Attached are pictures.

Thanks very much,  
Kristen

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**Proposed New  
Alignment**