



September 13, 2018

Valerie Capels
Town Administrator
Bristol Town
PO Box 249
Bristol, VT 05443

Dear Valerie,

Your application for a 2018 PACIF Equipment Grant has been approved. Your municipality is eligible for a grant of up to \$3,000.00 as outlined below:

- Your grant application was approved as submitted.
- Your grant was partially and/or conditionally approved as follows: The Portable Scene Lights are ineligible as they do not meet program guidelines. Refer to Grant Program Guidelines document for details. Additionally, patches and lettering on PPE or turnout gear are ineligible for reimbursement. The award amount was further limited due to high grant demand.

For reimbursement, if the amount of the purchase is less than the quoted price or if the municipality does not purchase all approved items, we will adjust the amount of the grant reimbursement check accordingly. **There should be no substitution of items purchased via this program, unless those items are substantially similar in nature and quality to the approved items. We reserve the right to refuse payment if purchased items vary from approved items.** Refer to the 2018 PACIF grant guidelines for more information.

Once you have purchased the approved equipment, send us proof of purchase and payment in the form of a detailed receipt and a copy of the check that references the invoice #. After review, PACIF will calculate the award amount and send a check to your municipality's PACIF contact. **Note that all awards are valid for one year from the date of this letter, after which time they will expire.**

VLCT PACIF is thrilled to be a part of your municipality's risk management efforts! If you have any questions regarding what documentation is required to receive your grant award, please contact Adam Davis at 802-262-1921.

Sincerely,

Fred Satink
Manager of Underwriting and Safety & Health Promotion
Risk Management Services, VLCT

Sponsor of:

VLCT Employment Resource
and Benefits Trust, Inc.

VLCT Municipal Assistance
Center

VLCT Property and Casualty
Intermunicipal Fund, Inc.

cc: Brett LaRose, Fire Chief, Jen Myers, Town Clerk/Treasurer