

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday September 3, 2018**

Selectboard Members present: Chair Peter Coffey, Vice-Chair Joel Bouvier, Peeker Heffernan, Ted Lylis, and Michelle Perlee.

Staff present: Board Clerk Tasha Bouvier, Town Administrator Valerie Capels, Public Works Foreman Eric Cota, Fire Chief Brett LaRose, and Lieutenant Bruce Nason.

Others present: filming for NeatTV Shawn Kimball, Ian Albinson, Alexis Fojo, Richard Butz, Lindsay Vincelette, Mike Luiden, and Jim Quaglino.

I. Call to Order.

1. Chair Peter Coffey called the meeting to order at 7:00 p.m. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). There are no additions, removals, or adjustments.

II. Public Forum.

1. Jim Quaglino expressed his frustration with the bicycle race. On the Notch Road there were bicyclists that didn't move into a single file, so there was a long line of cars behind them.

III. Schedule Appointments.

1. Fire Chief Brett LaRose: (1) interview with Fire Fighter candidate Alexis Fojo and (2) consideration of Ryan Denecker's resignation. May include deliberation in Executive Session. Brett LaRose reported that Firefighter candidate Alexis Fojo comes from Colorado and just recently moved to Bristol with her husband. Following additional discussion, Peeker Heffernan moved to accept Alexis Fojo as a new Fire Fighter. Joel Bouvier seconded. So voted. Alexis signed the Fire Fighter book being the 325th member, dating back from 1894. Peeker Heffernan moved to accept Ryan Denecker's resignation with regret. Ted Lylis seconded. So voted. Joel Bouvier expressed having the Chair or the Clerk sending a letter thanking him for his service.

2. Energy Committee candidate interview: Richard Butz. May include deliberation in Executive Session. Mr. Butz provided an overview of his interest in serving on the Energy Committee. Ted Lylis moved to appoint Richard Butz as a member of the Energy Committee. Peeker Heffernan seconded. So voted, with Michelle Perlee abstaining.

3. Public Works Foreman Eric Cota: request to install a second gate on the water tank access road just above the log landing. Michelle Perlee said she would like to find the more recent agreement with George Vince to make sure there is nothing being violated. Joel Bouvier moved to install the second gate to create a turnaround for the snow plow. Ted Lylis seconded. So voted.

Eric said the trailer for the chloride is getting bad and will need to be replaced next year. He is looking at a different style trailer with a frame and no decking. The company he was looking at will not sell just the trailer, so Eric is speaking with Randy Sargent to see how much it would be to build just the trailer. The ditch bay mower needs to be replaced and he recommends we think

about going with a boom mower. Joel Bouvier mentioned the pictures that Cale Pelland sent him about the 5 inches of water in the barn. In the meantime, discussion ensued about installing an eave trough to prevent water from coming into the barn. Joel Bouvier will work with Eric about getting a quote for the work.

IV. Regular Business.

1. Continued consideration of request from Danny Grace for the Town to discontinue the Class 4 section of Purinton Road. Valerie reported she did speak with Ken Weston and he had no specific information of that road. Peeker Heffernan moved to retain the right of way for the class 4 section of Purinton Road. Joel Bouvier seconded. So voted.
2. Consider bids received for the Village sidewalk reconstruction and select contractor. May include deliberation in Executive Session. Peeker Heffernan mentioned there is one big tree that will be an issue and Eric Cota has been trying to get with the Tree Warden. Valerie Capels reported five bids were received for the sidewalk project. A question for the Selectboard is whether flaggers will be required since the road(s) may be blocked at times. This will be discussed in Executive Session. The three sections that were selected were ranked by the need to be repaired by Peter Coffey when walking the sidewalks.
3. Consider road name changes and renumbering of units at the Kountry Trailer Park. Michelle Perlee moved to approve the names of the roads as indicated on the map which are Hermit Thrush Lane, Morgan Horse Lane, Sugar Maple Lane, and Red Clover Lane. Ted Lylis seconded. So voted.
4. Consider grant application proposal from the Police Department for a free drug collection unit. Lieutenant Nason clarified that the box would be inside the station and there would be no cost to the Town. Joel Bouvier moved to approve the placement of the box inside the Police Department offices. Peeker Heffernan seconded. So voted.
5. Consider whether to seek bids from other insurance providers for works comp and property liability and casualty coverage. Valerie Capels reported that to change over is a very extensive application process but could save thousands of dollars. A few towns are reported to have changed over such as Milton, South Burlington, Middlebury, Fairfax, but she has not spoken with them yet pending whether the Selectboard wishes to pursue it. Peter Coffey recommended having Valerie contact the other towns and see how the process went and if it was worth it to leave the VLCT PACIF.
6. Continued consideration of the Vermont League of Cities and Towns FY2020 Municipal Policies. The policies will be discussed at the VLCT PACIF annual meeting on October 3, 2018. This will be moved to next meeting.
7. Authorize issuance of payment to the State of Vermont associated with the Stoney Hill Properties, LLC. closing per the 1999 deed stipulation from the State of Vermont to the Town of Bristol. Valerie Capels explained the closing for Stoney Hill was originally scheduled on August 31, 2018, however we had not yet received the amount due to the State to exercise release of the

reversion clause in the 1999 deed and it would have occurred before the Selectboard could authorize payment. Joel Bouvier recommended that Valerie send a letter to the State asking to forgive some of the monies due. Peeker Heffernan moved to authorize the Treasurer to pay whatever the amount the State of Vermont says to pay when it comes due. Ted Lylis seconded. So voted.

8. Approval of meeting minutes of August 20, May 14, and April 30, 2018. Michelle Perlee moved to approve August 20, 2018. Joel Bouvier seconded. There was discussion about the trimming of shrubs; if the owner chooses not to do it, they may not like the result if the Town does it. In response to a question from Ted Lylis, Ian Albinson said the installation of the electric car charging units would be funded by the grant but the maintenance would be on the town but could be charged back to the consumer. So voted. Peeker Heffernan moved to approve May 14, 2018 with the name corrections. Joel Bouvier seconded. So voted. Peeker Heffernan moved to accept April 30, 2018 meeting minutes with minor corrections. Joel Bouvier seconded, so voted.

9. Authorize accounts payable warrant and any liquor licenses \$60,262.45. Invoice from Munson came in and the total is \$111,405.34. The amount is less the liquidated damages. This does not include the amount from the sidewalk work that was asked to be done. Michelle Perlee moved to pay the \$111,405.34 and have Valerie confirm with Jamie Simpson from Green Mountain Engineering about what liquidated damages are included in this amount. Joel Bouvier moved to approve the Brendan Cousino event on September 29, 2018 with a rain date of September 30, 2018, subject to the clarification that it is on the Rec Club softball field and not school property. Peeker Heffernan. So voted.

10. Selectboard concerns. Joel Bouvier asked about the status of the water line bids and if the lights have been fixed on Main Street. Valerie Capels reported that the bids were due August 30 and she does not yet know the outcome. East View Electric was contacted and is looking into the lighting.

Joel Bouvier had asked about the mailboxes being installed along the road a few meetings ago. He said the post office told the owner they could not park on the sidewalk, which is why the mailboxes are being put on the edge of the road.

Peter Coffey expressed concerns about the Revolving Loan Fund. He noted that a few are a couple months behind and that Verde Mountain has disappeared from the list. Valerie Capels speculated the loan was paid off and will look into it. Peter Ryan should be able to answer some of these questions.

11. Town Administrator's report. Valerie Capels had nothing to add to her written report.

V. Other Business.

1. Correspondence, reports, correspondence received.

VI. Executive Session.

Michelle Perlee moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding potential real estate negotiations per 1 V.S.A. §313(a)(2), and potential contract negotiations per 1 V.S.A. §313(a)(1)(A). Joel Bouvier seconded. So voted. The Selectboard met in executive session from 8:40pm to 9:10pm. Upon returning to open session, Peeker Heffernan moved to accept the sidewalk bid from Acker Excavating per the terms outlined in the RFP. Joel Bouvier seconded. The motion passed with Ted Lylis abstaining.

Respectfully Submitted by,

Tasha Bouvier	reviewed by	Valerie Capels
Board Clerk		Town Administrator