

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Wednesday June 27, 2018**

Selectboard Members Present: Chair Peter Coffey, Vice Chair Joel Bouvier, Peeker Heffernan, Ted Lylis, and Michelle Perlee.

Staff Present: Town Administrator Valerie Capels, Public Works Foreman Eric Cota.

Others Present: Peter Grant, Lucy Kimball (Bet-Cha Transit).

I. Call to Order. Peter Coffey called the meeting to order at 3:05pm aboard a Bet-Cha Transit bus.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). There were no changes.

II. Scheduled Appointments: Road Trip with Public Works Foreman Eric Cota.

The following locations were visited and discussed:

- Paving of North Street from Pine Street to the green house. Drainage shoulder issues were discussed. VTrans is expected to paint the center line sometime after July 2018.
- Lower Hardscrabble: pavement and wheel ruts.
- Lovers Lane: water line warranty issue regarding pavement edge deterioration.
- Upper Notch road: alternatives to address the landslide; potential guardrail installation. Peter Grant will look into potential grant sources through the Addison County Regional Planning Commission.
- Baslow Road: reclassify?
- Memorial Park: sign replacement; condition of the wooden stairs.
- Ed Orvis Road: slide along the driveway has not changed. The bank could be stabilized with some loads of rock. Reclassify?
- Upper Meehan Road: ditching, drainage issues, culverts, water diversion, need to rock line steep slopes.
- Meehan Road: need to restore slopes and rock line the ditches.
- Drake Smith Road: It is a private road the Town has maintained for years.
- Gardiner Road – driveway conditions were not met. Reconsider on-going maintenance.
- Dumas Road – It is a Class 4 road maintained by the Town. Reconsider on-going maintenance.

III. Executive Session. Michelle Perlee made a motion, upon a finding that premature public knowledge would clearly place the public body or a person involved at a substantial disadvantage, to go into Executive Session for personnel matters per 1 V.S.A. §313(a)(3), potential real estate negotiations per 1 V.S.A. §313(a)(2), and potential contract negotiations per 1 V.S.A. §313(a)(1)(A). Peeker Heffernan seconded. So voted.

The Selectboard met in Executive Session from 5:30pm to 6:20pm. Upon returning to open session, Ted Lylis made a motion to approve the employee compensation schedule for FY2019 as proposed. Michelle Perlee seconded. So voted.

Michelle Perlee moved to authorize the Town Administrator to offer the Recreation Department Assistant position to the recommended candidate and to negotiate the terms. Joel Bouvier seconded. So voted.

III. Adjourn.

Joel Bouvier moved to adjourn. Michelle Perlee seconded. The meeting adjourned at 6:25pm.

Respectfully submitted,

Valerie Capels, Town Administrator