

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday April 2, 2018**

Selectboard members present: Chair Peter Coffey, Peeker Heffernan, Michelle Perlee, Joel Bouvier, and Ted Lylis.

Staff present: Town Administrator Valerie Capels, Lieutenant Bruce Nason, Board Clerk Tasha Bouvier.

Others present: Ian Albinson, Steven Brown, Sally Burrell, Jonathan Chapin, Valerie Dearing, Kevin Hanson, Alan Huizenga, Patricia Hunt, Melanie Kessler, filming for NeatTV Shawn Kimball, Rebecca Kodis, Jim Quaglino, Tom Wallace, Jennifer Vyhnak, James Vyhnak, and Vicki West.

I. Call to Order. Peter Coffey called the meeting to order at 7:00 p.m.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). There were no adjustments.

II. Public Forum.

Kevin Hanson expressed his support for VGS and encouraged the board to sign the licensing agreement.

Valerie Deering, who moved to Bristol in July 2017 from Ohio, expressed her concern for the gas line and saw the impacts of fracking first hand in Ohio. She does not support VGS coming to Bristol.

III. Scheduled Appointments.

1. Road Foreman Peter Bouvier:

- a. Peter Coffey publicly thanked Peter Bouvier for his years of service with the Town of Bristol.
- b. Consider VTrans Class 2 Highways grant application request from Highway Department for FY2019 paving. One mile north of the village that needs to be paved. Joel Bouvier moved to apply for the grant for the 8/10 of a mile on Monkton Road repair for \$108,100. Ted Lylis seconded. So voted.
- c. Approve the FY2018 and FY2019 Annual Financial Plans. Peeker Heffernan moved to sign the FY2018 and FY2019 Annual Financial Plans. Ted Lylis seconded. So voted.
- d. Michelle Perlee moved to approve the Certification of Compliance for Town Road and Bridge Standards and network Inventory. Joel Bouvier seconded. So voted.
- e. Consider quotes for paving parts of Monkton Road, Hardscrabble Road, and Notch Road. Hardscrabble road has 3/10 of a mile that needs to be paved. Notch and Hardscrabble Road costs about \$76,000 and Monkton Road costs \$140,000 estimated. Peter Bouvier is looking for approval to get quotes for these roads. Ted Lylis moved to approve paving these 3 areas and going out for bids and Valerie and the new Road Foreman will select the bidder. Joel Bouvier seconded. So voted.
- f. Peter Bouvier said the sidewalks and streets will be swept next week. He also mentioned the grey barn floor is falling in and this should be repaired sooner rather than later.

2. **Public Hearing - Running-at-large violations of Dog Ordinance: Vicki and Greg West.** Vicki West and her son were present. Their dog Beau keeps getting loose and getting into neighbors' garbage. Vicki West said he will be neutered by June. All of the snow was built up and affecting the electric fence, so he was not feeling the shock if he went over the fence. Joel Bouvier suggested getting him a runner with a cable that he can run back and forth on. Vicki West said she will look into this and purchase one this weekend, then send pictures to the Selectboard. The Selectboard reiterated that its previous order still stands that he be neutered at their expense if impounded again.

3. **Melanie Kessler: 2nd Annual People Powered Parade.** Melanie Kessler and Lieutenant Bruce Nason have been speaking about how to be safe during the parade. Melanie said she would need 8 volunteers at each intersection to stop traffic. The Board said she needs to require people to wear helmets and following the rules of the road. Michelle Perlee said none of these roads will be closed off; only have someone stopping traffic for a couple of minutes to allow people to cross the road safely. Joel Bouvier moved to approve the human powered parade pending that helmets will be worn by everyone, limit riding 2 by 2 as much as possible, and traffic and road details will be worked out with Lieutenant Bruce Nason. Ted Lylis seconded. So voted.

IV. Regular Business.

1. Consider petition to put the License Agreement with Vermont Gas to a town-wide vote in November. Michelle Perlee moved to accept the petition. Ted Lylis seconded. The motion was defeated 0-5 with none voting in favor. Joel Bouvier said Addison County Regional Planning Commission made the decision back in 2012 for all of Addison County rather than getting approval from each town. Jonathan Chapin said in 2012 there was a letter of support for a transmission line and this now the license agreement for VGS to come into the Town of Bristol. He feels this is two separate issues. Jennifer Vynhak said what is on the table are the people that have a voice and have been researching this. She said this is a life and death issue. We are all in this together. Tom Wallace encouraged declining this petition and asked why the VGS agreement was it not signed earlier. Sally Burrell said the Selectboard has a responsibility of the townspeople and the petition is for the people of Bristol to be heard. Jonathan Chapin passed out a handout to the Selectboard. Ted Lylis made a motion for the Selectboard to pledge to sign the Vermont Gas agreement. Joel Bouvier seconded. Following discussion, the motion was withdrawn because it was not on the agenda and will be moved to the next meeting.

2. **Reconsideration as the Water Commission of the water line extension on Devino Lane.** Alan Huizenga said it would benefit the town to extend the 8-inch main by connecting the loop. It was noted that if the Town decides to put in the distribution line, the Town would be going against their own ordinance. Alan explained that the water main must be at least 50 feet from septic systems. Peeker said the best place for the 8 inch main to go is right in the middle of the road, but right now it is not possible. At this time nothing has changed and the Town will not pay for part of the water line. The Selectboard also needs to discuss later to change the

ordinance to plastic pipes instead of copper. In the meantime, there was consensus of the Selectboard to authorize the use of plastic for this installation.

3. Consider as the Water Commission a contract amendment with Green Mountain Engineering for preliminary and final design, bid phase, and construction phase engineering service for the water main extension to Orchard Terrace. The Board agreed to add this design phase to the West Street project contract with Green Mountain Engineering. Alan Huizenga explained there will be 850 feet of 8 inch main from over the hill to the 3 buildings and the lots in between. Since the construction cost is less than \$150,000, the Town can get bids from three local contractors rather than sending out to bidders throughout the state. This is a water district expansion. The property owners along this route need to see the numbers before they can commit to the water service line. Michelle Perlee moved to move forward with the final design phase of \$12,000. Peeker Heffernan seconded. So voted.

Munson will be coming back on or around May 14, 2018 to do the sidewalks. Alan Huizenga has not heard anything back about liquidated damages. From here on out anytime GME is on site Munson has to pay for this.

4. Consider Revolving Loan Fund Committee's recommendation to loan \$25,000 to Melissa Hernandez of Recycled Reading via a 10 year note at 4% interest to balloon at 5 years, with a personal guarantee from the owner. Michelle Perlee moved to approve the loan to Melissa Hernandez of Recycled Reading. Peeker Heffernan seconded. So voted, with Joel Bouvier abstaining. Joel Bouvier asked what the personal guarantee was. Ted Lylis said was not sure what the personal guarantee was. The collateral is her inventory fixtures and her equipment.
5. Appointment of Police Chief Review Committee. This was moved to executive session.
6. Reconsider the election of a Vice Chair of the Selectboard. This was discussed at the last meeting. Joel Bouvier is the next chair in line. Michelle Perlee moved to elect Joel Bouvier as vice chair. Ted Lylis seconded. So voted.
7. Approval of meeting minutes of March 19, 2018. The final draft was not available. Michelle Perlee and Peter Coffey gave changes to Valerie Capels. The meeting minutes were not approved.
8. Authorize Accounts Payable warrant and any liquor licenses. Accounts payable warrant is \$53,229.73. Liquor license for Hatch 31 was approved.
9. Selectboard Concerns. Ted Lylis worked at the Easter egg hunt and noticed trash on the park when picking up the eggs. He asked if the trash can that was by the library could be moved to the center of the park? This can be a trial run. The suggestion was made to check with R&L Rubbish whether access for emptying will be a problem.

Joel Bouvier asked if there will be anything done with West Street before the state paves it. He suggested if there is money left in paving to skim coat some roads.

10. Town Administrator's report. Valerie Capels reported that someone from Bristol Rec Club would like to meet with the Board at the next meeting.

V. Other Business.

1. Correspondence, reports, correspondence received. Ted Lylis expressed his thanks to Leslie Leggett for taking the time to write a thank you note to Sharon Lucia and Cyrus Marsano for their response to her water issue.

VI. Executive Session.

Michelle Perlee moved to enter executive session upon finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding a particular personnel-related matter per 1 V.S.A. § 313 (a)(3). Peeker Heffernan seconded. So voted. The Selectboard met in executive session from 9:05pm to 9:30pm. Upon returning to open session, Michelle Perlee moved that Sharon Lucia's hourly rate be increased as recommended, effective with the week of March 23, 2018. Ted Lylis seconded. So voted.

Joel Bouvier moved that the following individuals be appointed to the Police Chief Review Committee: Helen Maciejewski, Michelle Perlee, James Quaglino, Ronald LaRose, and Terri Thomsen. Peeker Heffernan seconded. So voted.

VII. Adjourn.

A motion was made and seconded to adjourn. The meeting was adjourned at 9:40pm.

Respectfully submitted,

Tasha Bouvier, Board Clerk
Valerie Capels, Town Administrator