

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday July 23, 2018**

Selectboard Members present: Chair Peter Coffey, Vice-Chair Joel Bouvier, Michelle Perlee, Pecker Heffernan, and Ted Lylis.

Staff present: Town Administrator Valerie Capels, Lieutenant Bruce Nason, and Board Clerk Tasha Bouvier.

Others present: filming for NeatTV Shawn Kimball, Kevin Harper, Alan Huizenga, Wilma Wood, Everett Lee, Brian Penatzer, Kourtney Penatzer, Bunny Daubner, Jim Newby, and Jim Quaglino.

I. Call to Order. Chair Peter Coffey called the meeting to order at 7:01 p.m.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Adding a letter from the Energy Committee chair.

II. Public Forum

1. None.

III. Schedule Appointments:

1. Everett and Nancy Lee: request to abate water bill. Joel Bouvier moved to not abatement the bill, but enter into an agreement with the Treasurer to work out a payment plan with no interest or penalty. Michelle Perlee seconded, so voted.
2. Treefort, LLC: request for Bristol Cliffs Café water bill abatement. Chris and Barb Connor from Treefort, LLC. Michelle Perlee moved to not abatement the bill, but enter into an agreement with the Treasurer to work out a payment plan with no interest or penalty. Joel Bouvier, so voted.

IV. Regular Business:

1. Consider next steps and possible finalization of Agreement between Town and Vermont Gas Systems, Inc. Jim Dumas wrote a letter saying there needs to be a conveyance to the public regarding the agreement, but according to the Town Attorney's they don't need to wait to sign the agreement. Michelle Perlee moved to sign the final agreement. Ted Lylis seconded, so voted.
2. Finalize amendment to the Stoney Hill Properties, LLC. purchase and sale agreement. Kevin Harper joined the conversation. The closing date would be August 27, 2018 with the deadline be December 31, 2018. As of today Water Quality of the state changed their policy internally and no longer is authorizing consecutive water systems. It's their opinion that the Town of Bristol would need to take over ownership of the water system and responsibility of the distribution system. Alan Huizenga joined the conversation. Valerie Capels had a conversation with Kevin Brown and asked if it would be possible to have the Town to take ownership with an agreement with Stoney Hill Properties, LLC. paying all costs of repairs, etc. Kevin Harper said he would like to see all one agreement with the fire Station agreement and amend it to include this project. Pecker Heffernan

moved to accept the purchase and sale agreement, authorize Town Administrator, Valerie Capels to sign the agreement, with the addition to what is in the Fire Station agreement with the conditions that the town is responsible for the following: Section 3A & B from the Fire Station agreement. Section 3A & B reads the following: The Town, at its sole cost and expense, shall install a) A roadway built to A76 Standards to be a public town road, with curbing and accompanying appropriate sidewalks, to provide access to and from the Project and, shall bring the roadway curbing and sidewalk to the southerly boundary of the Premises to allow for possible future continuation onto lands and premises currently owned by the Town of Bristol. b) A water line to serve the Project and a water line to the southerly boundary of the Premises to allow for possible future continuation onto lands and premises currently owned by the Town of Bristol. Ted Lylis seconded, so voted. Joel Bouvier voted no.

3. Energy Committee letter. The Chair of the Energy Committee is requesting to add Richard Butts to the Energy Committee. The Board would like to see him come in for an interview at the next meeting.
4. Consider curb cut application #18-03DA: Wilma Wood on Hardscrabble Road. The requirements are a 15 inches culvert and 30 inches long, cut brush between driveway and the barn, remove brush on east side of the drive and continue the maintenance by the land owner, and grade of driveway can't be more than 2% where it intersect with the Town right of way. Brian Penatzer, who is a neighbor, said it doesn't follow the sight plan that has been approved according to Rouse's engineering. Kourtney said it has to meet the current set backs. Pecker Heffernan said he was there when the Public Works Department did the measurements and it meets the current set backs. Pecker Heffernan moved to approve curb cut application #18-03DA: Wilma Wood on Hardscrabble Road with the conditions that the Assistant Road Foreman has laid out. Michelle Perlee seconded, so voted.
5. Approval of meeting minutes of July 9, 2018. Approval will be at the next meeting.
6. Authorize accounts payable warrant and any liquor licenses. Accounts payable \$161,815.13. Special event permit from Hatch 31 on August 31, 2018 from 7-10 p.m. for a music wide event at Holley Hall and having Hatch 31 going through the process and them paying for all insurance and permit costs. Joel Bouvier moved. Ted Lylis seconded, so voted.
7. Selectboard Concerns. Joel Bouvier asked about the old Police cruiser that went past the inspection in June 2018. Are we going to sell as is or get it inspected then sell it? It will probably be sold as is. Pecker Heffernan wanted to Congratulate Brian W. Wendel for Fire fighter of the year, Peter Bouvier for Senior firefighter of the year, and James Robicheaux for Maintenance technician of the year. Michelle Perlee asked Valerie Capels to have the new legalization to put this in the personal policy. Michelle Perlee thanked Pete Dominico for all his years of service. Ted Lylis said the Historical Society recently requested a grant from the Historic Preservation, to paint and take care of a number of things on Howden Hall. We don't qualify for a grant since the work is maintenance. The

building hasn't been painted in 12 years. Valerie is working with Sharon to get a scope of work together on what needs to be done. Peter Coffey asked a land owner on Meadow Lane to cut some trees down, but now some of the tree saplings have grown out and this needs to be taken care of. Valerie Capels will ask the Public Works Department to take care of this. Peecker Heffernan asked about the background checks for the Chief of Police. Melanie Perkins, who is doing the background checks, will be joining the Selectboard during Executive Session.

8. Town Administrator's report. Solid Waste District solicitation to participate in a regional drop off center project. Official notice from the U.S. Court of Federal Claims of a class action suit of federal underpayment of taxes. A number of Vermont towns are signing onto this and there is no cost.

V. Other Business:

1. Correspondence, reports, correspondence received.

VI. Executive Session:

1. At 8:16 p.m. Joel Bouvier moved to enter executive session finding that premature general knowledge would clearly place the Selectboard or other parties at a substantial disadvantage regarding a personnel matters per 1 V.S.A. §313(a)(3), potential real estate negotiations per 1 V.S.A. §313(a)(2), and potential contract negotiations per 1 V.S.A. §313(a)(1)(A). Ted Lylis seconded, so voted.

Respectfully Submitted by,

Tasha Bouvier
Board Clerk