

**TOWN OF BRISTOL, VERMONT
CONSERVATION COMMISSION
DRAFT MINUTES FOR REGULAR MEETING
HELD AT HOLLEY HALL
AT 6:00 P.M. ON
THURSDAY, 8 MARCH 2018**

MEMBERS ATTENDING: Ken Johnson (KJ), Chair; Katie Reilley (KR), Clerk; Dave Henderson (DH); Randy Durand (RD); Richard Butz (RB); and, Carolyn Dash (CB).

- I. Call to order.
Meeting called to order at 6:05 p.m.
- II. Public comment period.
Monica Przyperhart , Agency of Natural Resources (See Item VI. Below)
- III. Addition of items to the agenda.
Katie requested that the Conservation Commission consider replacing the Treasurer position, in that we need a point person to keep tabs on expenses and on the Conservation Reserve Fund activities and balances.
This will be put on next month's agenda.
- IV. Approval of minutes of 8 February 2018.
Richard will resend minutes to Commissioners. Tabled until next meeting.
- V. Correspondence.
E-mails related to items listed below.
- VI. Old Business (To be taken out of order at 6:30)
Conservation Commission Membership: on-going discussion of special interests of Commissioners; training session with Monica Przyperhart of Agency of Natural Resources regarding Strategic Planning.
- VI. Old Business
 - A. Bristol Trail Network (formerly itemized as Trails Around Bristol): update on biking and hiking trails in the Town of Bristol.
Dave and Kristen have been coordinating with Porter Knight regarding the planning aspects of the proposed trails. The first section would be the southern section which includes the Historic section of South Street; the second section as now proposed would be the section from South Street to Prayer Rock. For the first section, Porter has obtained agreement with the property owners along the proposed trail. For the second section, most have also agreed, with only one property unresolved.
Randy forwarded information on Tiny Grants to Porter as he thought she might be able to make use of them.

- B. **South Street Green Stormwater Infrastructure:** Update on status of Vermont Community Fund Grant; sites for stormwater projects and meetings with possible project participants.
No discussion.
- C. **Town of Bristol Resources:** Disseminating information about the natural and cultural resources of Bristol.
Carolyn continues to work with Bristol CORE in the development of brochures and information about the town.
- D. **River Corridor Protection:** discussion of coordination with the Planning Commission regarding river corridor planning.
No information.
- E. **New Haven River Watershed:** continued discussion regarding Addison County River Watch Collaborative information on water quality and the on-going sampling; possible meeting with New Haven Conservation Commission. ACRWC is working with Matt Witten under their own agreement.
- F. **All Hazards Mitigation Plan:** discussion of on-going meetings.
No information on any recent meetings that might have been held.
- G. **Proposed amendment to Bristol Conservation Commission By-Laws:** proposed change of Annual Meeting date.
In compliance with Commission by-laws, all relevant parties were notified of the Intent to amend the annual meeting month.
RB moved, and DH seconded that the Conservation Commission By-laws, Item VI. Meetings (a) read: "The Annual Meeting will be the first meeting in April". Approved by all.
Katie will revise the by-laws and send them out to appropriate parties.
- H. **Public presentations with Susan Morse.**
Randy is dealing with payment to Sue Morse. Richard will have 30 colored flyers and also black-and-white flyers to put up around town to promote the program.
- I. **Eagle Park: Repairs for this spring.**
Pete and Dave have been brainstorming as to how to remedy the erosion that has reoccurred along the path. Dave thought the metal framing that is buried underneath the surepak would be very helpful. They will work with Kristen to find grant money.
- VI. **Old Business (Taken out of order)**
Conservation Commission Membership: on-going discussion of special interests of commissioners; training session with Monica Przyperhart of Agency of Natural Resources regarding Strategic Planning.
Randy and Monica had been corresponding regarding the analysis already done regarding interests in specific tasks and responsibilities of the Conservation Commission. Randy had originally pulled items from the BCC by-laws and missions statement to help Commissioners prioritize their interests. Monica then adapted the data from Randy to insert into her Excel spreadsheet, as a tool to clarify the importance of each item.
Monica had organized the topics into four primary areas of focus:
- Natural and Cultural Resources;
 - Protection;
 - Education; and,
 - Farmland.

She then added specific tasks under each category. For example, under “Education”, she listed “Education field trips” and “Increase awareness of conservation/recreational goals”, among others. She then asked the Commissioners to give a numerical value to the amount of effort required to implement a specific task, and consider how involved the Commission might already be in that regard.

Monica also addressed the difficulty versus ease of implementing a task. As a staff person with the Vermont Agency of Natural Resources, she has access to the state databases on natural resources and said she could get that information for the Town of Bristol and create maps for us. (That takes care of cost, effort and partners all at once!) Monica will review the input from the Commission and revise her spreadsheet to specifically meet the needs of this Commission. Once she deletes the unimportant items, fills in the blanks, and reorganizes, she will send out the table to BCC Commissioners to review. The Commission will review the data at the April meeting and set up a date to meet again with Monica.

- VII. New Business
 - A. Conservation Reserve Fund: Request for 2018; general discussion.
No discussion.
- VIII. Other
- IX. Events
 - A. Town Meeting: Monday 5 March 2018
- X. Next Meeting Schedule: Thursday, 12 April 2018.
- XI. Adjournment