

BRISTOL PLANNING COMMISSION
Holley Hall
Tuesday, January 16, 2018 @ 7:00 P.M
Meeting Minutes

Planning Commission Members: Bill Brown, Gary Clark, Katie Raycroft-Meyer, Anna Daylor, Robert Rooker

Others: Claire Tebbs (ACRPC), Shawn Kimball (NeatTV), Mark Gibson, Kris Perlee (Zoning Admin)

Meeting called to order 7:08 pm

- 1. Approval of minutes from the December 19, 2017 meeting**
 - a. G. Clark made motion to accept as presented, R. Rooker 2nd. Motion passed**
- 2. Met with Claire Tebbs, ACRPC. Discussion of Regional Review Process of Town Plan**
 - a. Next Steps: Plan sections to review/update.**
 - b. Claire reviewed the process that a town plan would go through to get approval from ACRPC.**
 - c. Claire stated that ACRPC approval is not mandatory, but could affect the planning grants.**
 - d. Claire discussed what the next steps should be.**
 - i. Planning Commission (PC) could author an amendment**
 - ii. Amendment may need to contain information flood mitigation planning and Act 171, forestry information.**
 - 1. Claire will review and make recommendations on what needs to be done.**
 - e. Discussion of when the amendment might go to vote and Town Meeting day was not possible, possibly August primary election.**
 - f. Claire provided information about possible grants that PC might want to review, including the Better Connections Grant.**
 - g. Discussion about flood planning**
 - i. Claire stated that a River corridor map is required, but not a plan**
 - ii. ACRPC can provide the needed river corridor map**
 - iii. Suggested www.vpic.info as a site for more info for planners**
- 3. Review draft of 'Site Plan Application Guidelines' document.**
 - a. Kris presented his draft of Site Plan Review Process document.**
 - b. He will work to create a packet that can be given to potential applicants.**
- 4. Administrative Matters;**
 - a. PC training opportunity**
 - i. Kris discussed Planning 101 provided by ACRPC. He will get more info for next meeting**
- 5. Any Other Public Comments**
 - a. Mark Gibson was present and was following up with a meeting visit per the Selectboard.**
- 6. Adjournment**
 - a. A. Daylor made motion to adjourn, B. Brown 2nd. So voted**
 - b. Meeting adjourned at 8:15pm**