

Town of Bristol, Vermont  
Selectboard Meeting Minutes of  
Monday December 4, 2017

Selectboard Members present: Chair Pecker Heffernan, Joel Bouvier, Michelle Perlee, Peter Coffey and Ted Lylis. Also present was Town Administrator Valerie Capels, Board Clerk Tasha Bouvier, Filming for NeatTV Shawn Kimball, Lieutenant Bruce Nason, Mathew Daylor, Anna Daylor, Bob Donnis, Gaen Murphee from Addison Independent, Sally Burrell, Alia Lads, Patty Heather-Lea, Ian Albinson, Fire Chief Brett LaRose, Kevin Hanson, Patricia Hunt, Linda Brown and Donna Gile.

1. At 6:06 p.m. Michelle Perlee moved to make Joel Bouvier temporary chair. Peter Coffey seconded, so voted. Joel Bouvier called the meeting to order.
2. Pecker Heffernan arrived at 6:07 p.m.
3. Valerie Capels added two items to the agenda. First item is Jamie Simpson from Munson has a request regarding the waterline by Lover's Lane. The second item is for executive session to discuss quotes for shoveling town office walks.
4. Application for use of Bristol Parks: Lumen at Town Green, December 22, 2017 4:00 p.m. to 7:00 p.m. Ian Albinson said the event is the same like last year. There will be a fire performer for 30 minutes and they will have their own insurance. Precession down Main Street and then there will be four fire pits total. Ian Albinson said there will be the battery operated candles instead of candles with fire. Peter Coffey moved to approve with previous conditions. Ted Lylis seconded, so voted. Joel Bouvier is abstaining from voting.
5. Public Forum: None
6. Vermont Gas update. On December 18, 2012 a letter from the Town of Bristol to the Vermont Public Service Board is enclosed on the Town Administrator's Report. Michelle Perlee and Therese Kirby in May 2017 sent Vermont Gas a draft of what the Memorandum should include. The Town just received it back from Vermont Gas with their edits. Gaen Murphee said she went through the notes and found from the June 26, 2017 meeting notes that at the September 18, 2017 would be a discussion and asked if she missed something because she didn't see it discussed. It was missed only because the edits hadn't come back from Vermont Gas. Patty Heather-Lea read a letter she wrote about her not disapproval with Vermont Gas coming to Bristol. Sally Burrell stated she is not in favor of Vermont Gas coming through Bristol. She said things have changed since 2012 and we need to look at this and think it over again coming to Bristol. Kevin Hanson said he is in favor of the natural gas he said we are still using fuel oil now and were in 2012. Nothing has changed and is in favor of Vermont Gas coming through. Joel Bouvier made a comment that he is in favor of natural gas however not if it is going to cost the tax payers money when the water lines would need to be looked at since the Town would have

to pay for a Vermont Gas employee to come and observe. Pecker Heffernan said there will be a future Public Hearing regarding this sometime in February.

7. Consider naming private driveway Pine Street to Pine Meadows Lane. Joel Bouvier asked to table this for a few more weeks until he speaks with Terry Thomas.
8. Consider selection of Attorney review proposed Police Union contract and represent the Town in negotiations as necessary. Received 4 responses for quotes and will table this for executive session.
9. Consider grant application request from Road Dept. to the Vermont Agency of Natural Resources Ecosystem Restoration Program (ERP) for Storm water Planning Analysis. Application is due at the end of January to beginning of February. Peter Coffey moved to authorize submission of application. Ted Lylis seconded, so voted.
10. Consider resolution to authorize the Town Treasurer to apply for a credit card for the Town Administrator. Joel Bouvier moved to approve Town Treasurer to apply for a credit card for Valerie Capels. Peter Coffey second, so voted. Michelle Perlee asked anyone that isn't an employee anymore they don't have a valid credit card.
11. Review budget status and schedule. Jen Myer's budget status report and print out through November. Valerie put together a schedule for budget meetings. Looks like every Monday the Board regarding the budget. There might have to be Saturday meetings as well.
12. Review and approve minutes of November 6 and 20, 2017. Michelle Perlee moved to approve November 6, 2017 with corrections. Peter Coffey seconded, so voted for November 6, 2017. Michelle gave a copy to Valerie and Valerie will send to Tasha. The November 20, 2017 meeting notes will be approved at the next meeting.
13. Authorize accounts payable warrant \$36,055.81.
14. Special event permits Huntington River Vineyard at the Bristol Bakery December 15, 2017 6-9 p.m. Michelle Perlee moved to accept Huntington River Vineyard special event permit. Ted Lylis seconded, so voted. Michelle Perlee moved to approve Champlain Orchards 5-9 p.m. not until 10 p.m. on December 15, 2017. Ted Lylis seconded, so voted.
15. Selectboard concerns. Ted Lylis said the electric issue on the park has been addressed. The outlets on the band stand were there any problems with them? It's the conduit by the tree near the World War I monument. Ted Lylis said it got destroyed when the lawn was mowed, so no worries. Joel Bouvier asked if Munson was done with West Street project and are they going to put down hay. Valerie said yes and they are working on Lovers lane. The tree has it been removed or has Henry taken care of it. Received a bill about the tree at the cemetery. Valerie

spoke with Henry and said to him do the normal clean up he would do and the Road Department would do the rest. Peter Coffey is concerned about a large tree in the green space. The application is due in the spring. The tree needs to be removed more than likely and it is a very large tree. Peter Coffey, Porter Knight and Ken Weston walked the trail. Part of the trail was on that person's property, but he has already bulldozed it. Peter Coffey did mention about using the dump land however not sure how much longer the Town has to wait. Joel Bouvier asked if Valerie could talk with the environmental company and see if we can do the trail on the dump. The catch basins are covered on West Street and are those going to stay. The leak on Mountain Street and Heath Road has been repaired. Michelle Perlee asked if the water line is over the hill and it is. Joel Bouvier and Valerie are attending the hazardous committee meeting.

16. Administrator report. The staining was done for the bell tower over the weekend. Ted Lylis said it's already leaking down. He thinks the stain is just working down through the old and new paint that is on there.
17. Other Business: Notice of Alleged Violation, 11/28/2017, Bristol Water System (WSID VT0005002) failure to monitor and report disinfection byproducts. The testing was done, but was done late. Bob Donnis regarding speed limit changes. Bob Donnis contacted Fred Baser and gave him contact for Agency of Transportation. He is requesting to have a letter be sent and have the Agency of Transportation come and see to give a waiver not to have to do a study. The majority of the Board is not in favor of asking for a waiver regarding a study. Email from Jamie Simpson who is proposing an adjustment for the water piping. The engineer for Munson and Woodland apartments need to talk together. Valerie said they want to do the work tomorrow. Peeker Heffernan will follow up with the engineers to see what there plan is.
18. At 8:20 p.m. Michelle Perlee moved to enter executive session to discuss personnel matters per 1 V.S.A. § 313(a)(3), possible contract negotiations per 1 V.S.A. . § 313(a)(1)(A), and pending litigation per 1 V.S.A. § 313 (a)(1)(E). Peter Coffey, seconded, so voted.

Respectfully Submitted,

Tasha Bouvier