

TOWN OF BRISTOL, VERMONT
Selectboard Meeting Minutes of
Monday, October 9, 2017

Selectboard Members present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis, and Joel Bouvier. Also present was Town Administrator Valerie Capels, Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball, Jim Quaglino, Alan Clark, Lieutenant Bruce Nason, Addison Independent Gaen Murphree, Allison Sturtevant, Ian Albinson, Andrew Graham, James Hockett, Kevin LaRose, Superintendent Patrick Reen and Amos Martin.

1. At 7:00 p.m. Peeker Heffernan called the meeting order.
2. Review of agenda. Peeker Heffernan added receipt of resignation letter from Bob Stetson as Assistant Zoning Administrator and ZBA member. Valerie Capels added under Executive Session contract negotiations.
3. Alan Clark regarding park fountain. Alan Clark suggested the fountain needs repairs. There are cracks in it, the stucco is coming off, and the paint that was put on this summer within weeks was coming off. Alan Clark is suggesting for it to be sand blasted, painted, cracks fixed, and make it last for a longer period of time. Alan Clark is going to meet with a company and get an estimate from them. Alan Clark will have more information for the next meeting on October 23.
4. James Hockett appointment as Paid On-Call Fire Fighter. Fire Chief Brett LaRose introduced James Hockett. Michelle Perlee moved to accept James Hockett as a Paid On-Call Fire Fighter. Ted Lylis seconded, so voted. James Hockett signed the N.H. Munsil Hose & Ladder Co. book as the 323rd member.
5. Andrew Graham appointment as a part-time Police Officer. Officer in Charge Lieutenant Bruce Nason introduced Andrew Graham. Andrew Graham is a level 3 full time police officer with the State of Vermont and he is the Safety Officer for the Mt. Abraham Union High School. Peter Coffey moved to hire Andrew Graham as a part-time Police Officer. Michelle Perlee seconded, so voted. Joel Bouvier abstained from voting.
6. Addison Northeast Supervisory Union representative(s) re: Mt. Abraham Renovation Committee's proposed renovation project and upcoming bond vote. ANSEU Superintendent Patrick Reen and Mount Abe Board member Allison Sturtevant provided an overview of the \$35 Million High School renovation project. They explained why the \$35 million expense increased from the \$32 million bond defeated three years ago. The community can go on ANSEU.org website to find more information about the project.
7. Public Forum: Ian Albinson asked for a West Street update. Valerie Capels reported the engineer believes it is still on track for mid-November completion. Joel Bouvier expressed his

concern with care of the road. The holes have been horrible. Munson needs to do something about the project.

8. Peter Coffey moved to accept with regret Bob Stetson's resignation as Assistant Zoning Administrator and a member of the Board of Adjustment. Ted Lylis seconded, so voted. The Selectboard expressed their thanks for his service and suggested the Zoning Administrator ask the ZBA Chair if one of the alternates wishes to be appointed to the seat. They also suggested the vacancy be posted on Front Porch Forum.
9. Michelle Perlee moved the ratification of N.H. Munsill Hose, Hook and Ladder coin drop application for October 8, 2017. Joel Bouvier seconded, so voted.
10. Joel Bouvier moved to authorize Recreation Department to apply for grant through 5 Town Friends of the Arts with no matching funds. Ted Lylis seconded, so voted.
11. Ted Lylis moved to authorize purchase Adobe Professional software for Town Administrator computer with Valerie Capels deciding if she will get the subscription or just the software. Joel Bouvier seconded, so voted. This would come out of the Technology fund for the amount up to \$379.36.
12. Michelle Perlee moved to approve minutes of September 25, 2017 with Michelle Perlee and Peter Coffey corrections and change to the executive session numbers. Peter Coffey seconded, so voted.
13. Authorized accounts payable warrant \$50,736.66.
14. Selectboard concerns. Ted Lylis was wondering if the Board could get an invoice description when it's listed as a number. Peter Coffey asked if a sticky note could be added or a list of the codes from Town Clerk Jen Myers. Valerie Capels will speak with Jen Myers and see what they can do about getting a list of the codes if they are the same from invoice to invoice. Peter Coffey asked about a report from the Communication Committee. Ian Albinson will have more information at the next meeting. Peter Coffey suggested Valerie Capels reach out to the VT Dept. of Forest and Parks about funding for a shade tree inventory. Michelle Perlee regarding Town Administrator report if Valerie Capels could keep a list of things talked about, but hasn't made a decision on it yet. Joel Bouvier thanked Phoenix King for the picnic tables at Sycamore Park. Cyrus to work on quotes to work on the bank around the septic system. After speaking with David Brynn about the memory tree, Joel Bouvier spoke with Green Haven. Green Haven has a Norway spruce and would plant it and remove the old one for \$800. Valerie Capels will check to see if it's in the budget and where we could get the rest of the money.

15. Administrator's report. Valerie Capels will be creating a Town Administrator's Report bi-weekly. She noted the Police Advisory Board will be meeting on October 26 at 7p.m. at the Fire House. Gran Fondo inquired to follow up on their offer of a free Bike FixIt station. . Pecker Heffernan suggested asking the Rec Club to see if they would want it there. The Selectboard agreed that at this time it's a no. A lot of dog complaints last week. Four of them involved the same dog. If there is a 5th complaint with this dog there may be a public hearing at the next meeting. Joel Bouvier mentioned he would like to see at least 2 quotes for the printing of the Town Report. Valerie is going to get a second quote for this. Joel Bouvier spoke with Adam Lougee from the Addison County Regional Planning Commission. Adam Lougee said there was grant money available until June of 2018 for storm water projects and maybe Valerie Capels could speak with him about grant money for the infrastructure from West Street to Community Bank. Joel Bouvier mentioned the "lake" at Champlain Farms and Valerie Capels will add this to the list and send a letter.
16. At 9:01 p.m. moved to enter executive session to discuss personnel matters per 1 V.S.A. § 313(a)(3) and contract negotiations 1 V.S.A. § 313 (1)(a)(A). Joel Bouvier seconded, so voted.
17. The Board came out of executive session at 9:53 p.m. Joel Bouvier made a motion to approve the bid from 802 Excavating for the water line repair at the Mount Abe football locker building if, after Joel Bouvier consults with Superintendent Patrick Reen, it is determined to be necessary. Michelle Perlee seconded. So voted. Joel Bouvier will follow up with Valerie Capels regarding the outcome of the consultation.

Respectfully Submitted,

Tasha Bouvier