

TOWN OF BRISTOL, VERMONT
Selectboard Meeting Minutes of
Monday, September 25, 2017

Selectboard Members present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball, Jim Quaglino, Jarrett Kimball, Fire Chief Brett LaRose, David Brynn, Fred Schroeder and Lieutenant Bruce Nason.

1. At 7:00 p.m. Michelle Perlee moved to make Joel Bouvier temporary chair. Ted Lylis second, so voted.
2. Joel Bouvier called the meeting to order 7:01 p.m.
3. Peeker Heffernan arrived at 7:03 p.m.
4. Fire Chief Brett LaRose here to discuss KME invoice for Engine I. KME Fire Apparatus in New York provided an estimate of \$8,500 to do specific maintenance on the truck. While the truck was over at the shop there were more issues that came up with the truck. The invoice shows justifiable work that needed to be done. The bill came to \$17,521.94. Brett LaRose stated he will cut items in the budget to cover the overage from what was budgeted for truck maintenance. Discussion about providing the Selectboard with a "head's Up" when an invoice is going to come in way over budget so we are not surprised. Approximately 220 people visited the Bristol Fire House on Saturday during the Harvest Festival. Joel Bouvier moved to accept, Paid On Call Fire Fighter (POCFF) Matthew Babcock's leave of absence request from September 1, 2017 to January 1, 2018. Ted Lylis seconded, so voted.
5. Public Forum. Bruce Nason has a request from Zeno Mountain Farms to use a Bristol Police cruiser for the movie that they are shooting. The Board said as long as it's a Bristol PD officer driving it and won't make the Bristol Police Department look bad then it is fine.
6. Discussion on work on bank around septic area. Nothing new to report.
7. Discussion on combining Capital Water Equipment Fund (070) and Capital Water Fund (071). Recommendation from Treasurer and Assistant Treasurer is to combine the two accounts. Ted Lylis moved to combine the two accounts. Michelle Perlee seconded, so voted.
8. Approve curb cut for Fred and Jody Schroeder on Hewitt Road. Road foreman's concern is there is a tree that would need to be moved or cut down. The tree needs to come down and then the driveway would be done. Peter Coffey is going to check with the Road Foreman regarding his recommendation about a tree coming down and is going to go down and view the proposed new location. The Town already approved a curb cut for Fred and Jody, but Fred said that the previous location was not safe to exit the property and he wants to move it. Joel Bouvier moved

to approve Peter Coffey to look at the property with the Road Foreman to take a look it and if it's not a good location then give a suggestion on where the driveway could go. Michelle Perlee seconded, so voted. Once the new driveway is located then the current driveway will be closed off.

9. Michelle Perlee moved to approve minutes of September 11, 2017 with Peter Coffey's and Michelle Perlee's corrections. Joel Bouvier seconded, so voted.
10. Authorize accounts payable warrant \$73,445.87.
11. Liquor licenses. Michelle Perlee moved to accept liquor license for Art on Main who is requesting October 13, 5-8 p.m. for their event. Joel Bouvier seconded, so voted.
12. Selectboard Concerns: Joel Bouvier asked about the contract with VTUMS for the water line that the company will do the paving also. Joel Bouvier asked what they are using to patch the road by Jackman's and maybe we ought to say they must have a paving company come do the work. Peter Coffey mentioned that might have been warranty work and he will check that out. Joel asked if it's possible to get more of a report about the waterline project from Munson. Pete Coffey said they only meet once a month. Ted Lylis asked about the electricity on the park and where do we stand. Peter Coffey will follow up with East View Electric and advise them they received the bid. Ted Lylis mentioned about people saying they have small damages from the road work. The Town is not at fault.
13. Administrator's report: Woodland water update. Town of Bristol can't do a legal document until probate is completed. There might be some value in the scraps from the iron in the old water meters. Ted Lylis is willing to get a quote from the company in Middlebury. Hydrant replacement on Mountain Street did not go well. The company that checked for leaks in the system indicated that there is a leak. The hydrant was dug up and no leak was found. The residents were not notified that they would not have water and Peter thinks cards need to be sent to each resident or at least hung on the doors. Peter Coffey needs to speak with Cyrus and see what the new plan is to replace the hydrant and find the leak. When the company hooked up to the new waterline, the football locker room building lost water at the high school. A temporary line is in place above ground until a permanent connection can be made. The Town has received a paving grant from AOT. Paving will be done from the north end of North Street (near Whitcomb's house) continuing on to Monkton Rd to Hardscrabble Rd. in 2018. A retaining wall in the Notch will be worked on by Masterson's next month. Ian Albinson will give a report from the Communication group in October. The Memory Tree on the park has died. It will be cut and a new one will be planted.

14. At 8:08 p.m. Michelle Perlee moved to enter executive session to discuss the employment of a new town employee per (24 V.S.A. § 1931 (b)). Joel Bouvier seconded, so voted.
15. The Board came out of executive session at 8:12 p.m. Joel Bouvier moved to hire Sharon Lucia Administrative Assistance at \$17 per hour with a review in 6 months. Michelle Perlee seconded, so voted.
16. Tree warden David Brynn was asked to report to the board regarding tree roots impacting the sidewalks. David looked at the tree on Maple St. that has pushed up the sidewalk. He feels the sidewalk cannot be replaced without the tree being removed. He suggested that Bristol request a shade tree review from the Department of Forests, Parks and Recreation. Grants may be available for this type of study. David is also working with Darla Senecal to come up with a plan to replace the Memory Tree on the park.
17. At 8:29 p.m. Joel Bouvier moved to adjourn the meeting. Michelle Perlee seconded, so voted.

Respectfully Submitted,

Tasha Bouvier