

The Board entered executive session at 6:00 p.m. per 24 V.S.A. § 4448 to interview candidates for Zoning Administrator. The Board came out of Executive Session at 6:55 p.m.

Selectboard Member's present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball and Lieutenant Bruce Nason.

1. At 7:01 p.m. Chair Peeker Heffernan called the meeting to order.
2. Meeting with Darla Senecal to request to hold 5K run on Harvest Festival is cancelled. She has decided not to have the 5K run.
3. Public Forum – None.
4. Discussion motion to award bid on 2009 GMC truck. There were two bids. One bid was for \$24,001 and the other for \$26,105. Joel Bouvier moved to award the bid to Tom & Carol Grace at 87 Beaver Pond Rd, Proctor Vermont and they must pay with a cashier's check. Michelle seconded, so voted.
5. Joel Bouvier moved to award the work to Eastview electrical for \$955 and have interim Town Administrator, Peter Coffey sign the document. Michelle Perlee seconded, so voted. Ted Lylis asked for 3 businesses to bid and only two came back with estimates, Eastview Electrical and Smith & McLain.
6. Michelle Perlee moved to accept the request for a leave of absence of a Paid On Call Fire Fighter (POCFF), Steve Devino for one year. Joel Bouvier seconded, so voted.
7. Ted Lylis moved to approve the curb cut for 12 High Street with all conditions listed in the document. Michelle seconded, so voted.
8. Discussion on how to deal with the bank behind the septic area. Peeker Heffernan will get bids and have prices for the next meeting.
9. Joel Bouvier moved to approve minutes of August 18 and August 21, 2017 with corrections to August 21<sup>st</sup> meeting. Ted Lylis seconded, so voted.
10. Liquor licenses. Champlain Orchards at the Harvest festival are requesting license to do 16 oz. pours and Hogback Brewing to do samples. Both will also be selling closed containers. Michelle Perlee moved to approve both liquor licenses. Ted Lylis seconded, so voted. Peter Coffey will add for Jen Myers to make sure they are in an enclosed area.
11. Accounts Payable \$56,365.45.
12. Selectboard Concerns. Joel Bouvier asked where we are at with the slide on the Upper Notch. Joel Bouvier may check with Road Foreman Peter Bouvier. There has been a lot of finger printing done by the Police Department. The Addison Northeast Supervisory Union is paying for this since they are volunteers at the school. Michelle Perlee asked about the communications committee. Have we heard anything? Asked for them to meet once and see where to go from there. Peter Coffey will check with Ian Albinson.

They are paving 116 from Starksboro to Lord's Prayer rock. Harvest festival is September 23 and car show is September 24. Ted Lylis mentioned when Therese Kirby left, had given The Board a list of some things and one was The Board needs to be more hands on. Ted Lylis mentioned the building at the septic system will soon need a roof. It needs some repairs. Peter Coffey will reach out to Cyrus and see what he suggests regarding the old meters and the building.

13. Administrator's Report. Need to approve water connections for Susan Bowen from the Woodland apartments. Michelle Perlee moved to loan the money up front for the water connection and recommend it go through the Revolving Loan Fund. Joel Bouvier seconded, so voted. Ted Lylis will speak with Fred Baser regarding this. \$29,000 is the rough amount however Peter Coffey will check on that. AOT said route 116 through the village will not be paved until 2020 because of bump outs and curbs its different equipment they would have to use. Lisa Ryan from Vermont Historic preservation would like to host annual conference in Bristol in June 2018. Michelle Perlee moved to have Downtown Historic Preservation able to hold their event in the first week of June. Ted Lylis seconded, so voted. Peter Coffey advised there is a request from a citizen for the road crew not to use Roundup. The road foreman is aware of this request. Peter Coffey asked tree warden David Brynn about tree roots damaging the sidewalks. David suggested having an assessment of all the trees near the sidewalks. Peter Coffey will invite him to the next meeting. Peter Coffey had a meeting with Green Mountain Engineering about safety issues on the water project and the road condition when it rains. The contractor is working to deal with these issues.
14. At 7:48 p.m. Michelle Perlee moved to enter executive session to discuss the employment of a new Town Administrator and new Zoning Administrator (24 V.S.A. § 1931 (b) and to discuss the evaluation of a public officer or employee per 1 V.S.A. § 313 (a) (3). Joel Bouvier seconded, so voted.
15. The Board came out of executive session at 7:55 p.m. Joel Bouvier moved to hire Valerie Capels as the new Town Administrator with a start date of October 2, 2017. Ted Lylis seconded, so voted. Joel Bouvier moved to hire Kris Perlee as Zoning Administrator. Peter Coffey seconded, so voted. Joel Bouvier, Peter Coffey and Peeker Heffernan voted yes. Ted Lylis voted no and Michelle Perlee abstained from voting. At 8:21 p.m. Michelle Perlee moved to adjourn the meeting. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Tasha Bouvier