

Selectboard Member's present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Board Clerk Tasha Bouvier, filming for NEAT TV by Mary Arbuckle, Shawn Freegard, Mike Freegard, Lieutenant Bruce Nason, Ian Albinson, Porter Knight, Arthur Curcillo, Chief of Police Kevin Gibbs and Mike Ladue.

1. At 7:00 p.m. Peter Coffey moved to make Joel Bouvier temporary chair. Michelle Perlee seconded, so voted.
2. At 7:03 p.m. Joel Bouvier called the meeting to order.
3. Porter Knight is asking to extend the trail around the dump which has been over grown by trees. The trail is for pedestrians and the Mount Abraham cross country team. Porter's goal is to have trails created so people can walk the trail or portions of the trail, accessing it in different spots throughout the village. The Board is open to having biking on the trail. Porter suggested posting "Shared Use – Use Caution" signs and if down the road there is a problem, the Board will address that. Michelle Perlee moved to allow Porter Knight and the Bristol Rec Club's trail initiative to move forward with maintaining and updating the trail per Porter Knight's map, on town owned land. Peter Coffey seconded, so voted.
4. Arthur Curcillo from 9 Main Street was here regarding the 2-hour parking issue. Arthur owns the building where the business Vermont Honeylights is. He lost some very good tenants due to parking issues. The tenants had received 7 parking tickets and decided to move away due to the parking issues. He feels people with vehicles don't want to rent on Main Street due to parking issues especially during the winter months. With the winter parking ban, people used to have to move their cars off the back of the park for plowing by 8:00 a.m., but now it's 6:30 a.m. He would like to see this changed back to 8:00 a.m. The 2-hour parking limit on Main Street was never enforced, and now that it is, the tenants are having a hard time finding parking. Therese Kirby spoke with Lt. Nason and Road Foreman Peter Bouvier, and they were open to pushing back the winter parking ban time to 7:30 a.m., to move their cars from the back of the park for plowing. Art appreciated this change. Lt. Nason said the vehicles on Main Street are there for about 4-5 hours before Lt. Nason or another BPD officer gives someone a ticket, so it's not looked at every 2 hours. Therese Kirby will give some contact information to Art to talk to other businesses about possibly leasing parking spots to rent for his tenants.
5. Peeker Heffernan joined the meeting at 7:30 p.m.
6. Chief Kevin Gibbs presented letters of commendations. Officer Joshua Otey was commended for his drug enforcement work. The Chief stated Josh's time spent seizing drugs and money was important in getting drugs off the street. Officer Jori Fairbands was commended for her teamwork during a fire call on 11/27/15 and for her quick response. The Chief also commended

her for addressing a chronic problem with a woman in an apartment building, getting her the help she needed. Kevin stated it has been an honor to serve the Bristol residents for the past 31 years. There will be an open house from 3:00 to 4:30 p.m. at the Bristol Police Department for Kevin Gibbs on Thursday, August 31, 2017.

7. Joel Bouvier moved to grant an extension of BFD fireman Ouellette's leave of absence to February 1, 2018. Michelle Perlee seconded, so voted.
8. Public Forum. Therese Kirby had a call from Brian McCormick regarding Todd Baldwin's dogs. Brian stated the dogs barked until 3 a.m. on Wednesday, until 2 am on Thursday, and all day Saturday and Sunday. Shawn Freegard said the sonar is on and it's never shut off. The collars are on during the night time. Shawn said they were not barking on Wednesday or Thursday and not during the day on Saturday or Sunday, as they had the dogs out bear hunting on Saturday and Sunday from 4 am until noon. They are going to be relocating some of the dogs and building some more dog houses as well. Therese Kirby at this point feels it is a civil action, as discussed at a previous Selectboard meeting. The Selectboard asked Therese to mail a letter to Brian McCormick telling him they would take no further action on this matter at this time, as Todd Baldwin, Mike Freegard and Shawn Freegard have done everything that has been asked of them.
9. Discussion and motion to award electrical work on Town Green. This will be moved to September 11 meeting.
10. Discussion as Water Commissioners to allow Mike Ladue to change his connection. Mike would like to take 1 inch copper line and connect the trailer and barn to the curb stop he had installed on Meadow Lane. The Selectboard looked at a sketch of the property and water line. Would the Board allow him to have 2 connections off of one curb stop? Peeker Heffernan said Mike would need to have 2 curb stops in case one person doesn't pay their bill and the other does. Joel Bouvier moved to allow Mike to hook onto the water line with 1 inch piping and install a curb stop for each lot, in total there will be three. Ted Lylis seconded, so voted.
11. Joel Bouvier moved to transfer \$27,220 from the proceeds from the sale of old fire station, from Capital Building Fund to Capital paving Fund to reimburse for paving of new fire facility. Michelle Perlee seconded, so voted.
12. Discussion and motion to act upon request of Zeno Mountain for filming on Main Street on the evening of September 28, 2017. The director requested to close the road from 5 p.m. to 2 a.m. The Board would be willing to allow 7 p.m. to 5 a.m. and Zeno Mountain must follow all rules with regard to closing highways and they will be required to have a police officer present during that time and pay for that officer. They will be required to have a Bristol Police officer on duty specifically for this event. Once they have a firm plan the Board would like to see a copy of that. They must not interfere with the businesses on Main Street. Peter Coffey moved to allow

Zeno Mountain Farms to film on Main Street and have the road closed from 7 p.m. to 5 a.m. on September 28, 2017 and must have insurance and all the proper paper work with a police officer for the event. Ted Lylis seconded, so voted. Therese Kirby will send them a map to confirm which section of Main Street the Selectboard is talking about.

13. Michelle Perlee moved to pre-buy propane from Jackman's at \$1.65/gallon. Joel Bouvier seconded, so voted.
14. Michelle Perlee moved to accept minutes for August 7, 2017 with corrections and August 15, 2017 with no corrections. Joel Bouvier seconded, so voted.
15. Authorize Accounts Payable warrant: \$284,956.85.
16. Selectboard Concerns. Fred Baser contacted Peter Coffey about paving in the village. Fred Baser suggested the Board send a letter to VTrans regarding paving both the Highway and West Street at the same time. The Board would like Fred Baser to continue and have Therese send an email to Francine Perkins to see if the road can be paved in the spring. Peter Coffey provided a 10 year plan for a sidewalk replacement that is based on replacing 600 linear feet per year. These are just suggestions for the next 10 years. Peter Coffey asked if David Brynn would be a good person to speak to about the sections of the sidewalks where the roots from the trees are raising the sidewalks and how to deal with this. Therese said yes, he is a good Tree Warden and very helpful. Ted Lylis spoke with Cyrus at the spring box and the spring box is leaking into the river. Therese Kirby will send the spring box pictures Cyrus took to Alan Huizenga. Joel Bouvier mentioned this is Therese Kirby's last Selectboard meeting and wanted to thank her for all she has done. He also thanked Administrative Assistant Pam Correia who will be leaving on August 29, to be the new Town Clerk & Treasurer in Panton, and Zoning Administrator Eric Forand who will be leaving September 1 to join Vermont Emergency Management, for all of their hard work and dedication.
17. Town Administrator's report. NEPBA update. Therese Kirby emailed Scott McCardle of NEPBA and told him she is leaving and asked him to provide a couple of dates in September for some Selectboard members to meet with him to start looking at a contract. There will be brief interruptions to water service this week for customers on West Street, as service lines are connected. This will continue for the next couple of weeks. Jen Myers put a notice on the office doors that office hours are 7 a.m. to 3:30 p.m. starting September 5 for a short time period. Since Pam, Eric and Therese are leaving and this is field hockey season for Jen, she needs to be closed at 3:30 pm. Once new staff comes on board, the office hours will change, although Jen may keep her hours the same. Jen will come to the Selectboard to discuss that at the proper time. The Town needs to order a new computer for Pam's replacement. Therese Kirby will order a new computer from the Technology fund. Darla had a request to hold Joann Kilbourne Memorial service and they asked to waive the fee. Peeker Heffernan mention the town has maintenance fees to cover, so the fee needs to be paid. Can't make an exception. Ted Lylis

would like to make the exception for Joann Kilbourne. Peter Coffey and Michelle Perlee think we need to be consistent and not make exceptions. Joel Bouvier thinks we could charge a minimal amount. Peter Bouvier received a bid for the GMC vehicle and he would like to keep it advertised until October. Then, by November if it's not sold he will come to the Board to discuss selling the pick-up truck and keeping the GMC. The next Board meeting is scheduled for September 5, 2017. The Board decided to skip September 5, 2017 since it is Labor Day and meet next on September 11, 2017. They will continue on their every other Monday night schedule after that. Eric Forand is staying with us for a few more days and his last day is September 1, 2017. Therese Kirby spoke with Ferrisburgh to see if they wanted to share Zoning Administrator applicants, but she has not heard back. There will be a 9 a.m. meeting on September 7, 2017 for the waterline. Ted Lylis will come to the meeting and possibly Joel. Therese Kirby respectfully requests an exit interview and requested Peter Coffey to do it, as he will be the Interim Town Administrator when she leaves. Peter agreed.

18. At 8:46 p.m. Michelle Perlee moved to enter executive session to discuss the employment of a new Town Administrator, to meet with Lt. Bruce Nason regarding appointment to "Officer in Charge" (24 V.S.A. § 1931 (b)) and to discuss the evaluation of a public officer or employee per 1 V.S.A. § 313 (a) (3). Joel Bouvier seconded, so voted.
19. The Board came out of executive session at 10:20 p.m. In open session Michelle Perlee moved to appoint Lt. Bruce Nason as "Officer in Charge" effective September 1, 2017. Peter Coffey seconded, so voted. Joel Bouvier moved to appoint Peter Coffey as Interim Town Administrator at the same hourly rate as Therese Kirby effective September 2, 2017. Ted Lylis seconded, so voted (Peter Coffey abstained). At 10:34 p.m., Ted Lylis moved to adjourn the meeting. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Tasha Bouvier