

Selectboard Member's present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Board Clerk Tasha Bouvier, filming for NEAT TV by Mary Arbuckle, Jim Quaglino, Ian Albinson and Lt. Bruce Nason.

1. At 7:00 p.m. Chair Peeker Heffernan called the meeting to order.
2. Public Forum: Ian Albinson mentioned Green Mountain Campground is posting signs on telephone poles. Therese Kirby will contact them advising this isn't allowed. Lt. Bruce Nason was here to let the Selectboard and the community know the Bristol Police Department is looking for community members to fill out survey regarding the police department. It is available on their Facebook page, the Town's website and paper copies are available at the Town office.
3. Animal Control Ordinance: Michelle Perlee collected copies of the Towns of Westminster and Castleton Animal Control Ordinance for the Selectboard to review. The majority of the board feels the Board can't solve everyone's problems with an animal ordinance. If there is an animal control ordinance then it's hard to enforce and what if there is an animal that isn't included in the list, then what. The Board decided not to continue with an Animal Control Ordinance.
4. Ted Lylis moved to sign the Quit Claim Deed releasing glebe lands at Broadview Estates and have Peeker Heffernan sign the deed. Peter Coffey seconded, so voted.
5. Discussion of bid results for sale of 18.08 acres on Stoney Hill. Therese Kirby had one bid that came in on time. There was another bid that came in late which she didn't open. Stan Livingston was the on-time bidder. Peter Coffey moved to accept the bid of \$185,000 from Stan Livingston. Joel Bouvier seconded, so voted. Ted Lylis voted no. Peeker Heffernan abstained from the discussion and vote.
6. Michelle Perlee moved to authorize carry over of leave balances per Treasurer's 7/5/17 memo. . Peter Coffey seconded, so voted.
7. Discussion/motion to adopt new Dog Ordinance. Therese stated she does not believe Bristol can regulate how many dogs someone has, as that was a previous concern of Joel's Therese Kirby is writing a letter to Todd Baldwin asking him to move forward with the installation of the fence and finishing the berm, so the dogs can't get up there to see. Discussion regarding allowable action in this ordinance versus the current ordinance. Therese Kirby will have the Town Attorney look at V.S.A. 20 § 3549 and ask for his legal opinion on the word " keeping" and ask him if we can include regulating how many dogs one person can have and if they must own them all before registering them. Therese will reschedule this for the August 7, 2017 meeting.

8. Discussion/motion to refinance Verde Mountain's RLF loan. Therese summed up the current status of the loan. The business came before the RLF Committee on June 19, 2017. Their recommendation to the Selectboard is a one-time payment of \$131.12 and then 30 months at 4% interest rate, with the payments being automatically removed from their account. The stipulation the RLF would like to place on the loan, is that if the business is late with any payment, then the Town could foreclose and would be able to go into the business and collect collateral in the amount of what was owed. Jen Myers suggested 0% financing with the loan paid in 2 years, no minimum and no set monthly payment amount. She would just like to see it paid. Michelle Perlee agreed. Peter Coffey moved to accept the recommendation of the RLF Committee and Verde Mountain to modify the loan, beginning with a one-time payment of \$131.12 and then 30 months at 4% interest rate, with the payments being automatically deducted from Verde Mountain's account, and extending the UCC to cover the 30 month term. Joel Bouvier seconded, so voted.
9. Michelle Perlee moved to approve minutes of June 26, 2017 with two grammar corrections. Peter Coffey seconded, so voted.
10. Authorize accounts payable warrant \$99,542.80 from 2016-2017 fiscal year and \$32,760.39 from 2017-2018 fiscal year. Joel Bouvier moved to have the Overheard Door Company invoice of \$574 come out of the Capital building fund and not the Bristol Fire Department budget. Peter Coffey seconded, so voted.
11. Liquor licenses: Peter Coffey moved to authorize a Catering Permit to Nomadic Chef (Tandem), for 25 Mountain View in Bristol, July 20, 2017 from 4-10 p.m. Ted Lylis seconded, so voted. Joel Bouvier moved to give authorize a Special Event Permit to Shakesbury Cider, for the after party for Tour de Farms at the Recreation Club property on Airport Drive, on August 16, 2017 from 11:30 a.m. – 4:30 p.m. Michelle Perlee seconded, so voted.
12. Selectboard concerns. Michelle had questions regarding the budget. Mowing maintenance, we are over. Therese Kirby advised didn't budget enough for it. In the next budget session, we need to budget more for maintenance (i.e. debris removal, fall clean up and mulching). Zoning & Planning line is doubled. Spent \$10,000 and only budgeted \$5,000. Therese Kirby advised that overspending was previously approved by the Selectboard and due to the PC using Adam Lougee from ACRPC during creation of the new zoning regulations. There is no money spent out of the legal line, as we have not had to go to environmental court. A RLF Committee Member came to Michelle and made a comment that they aren't a bank, and this person was irritated by a Selectboard Members comment at a previous meeting, that they should act like one. Michelle Perlee also had an employee come to her and suggest having a town employee sit in on the Town Administrator interviews. Peter Coffey announced that Eric Forand was selected as Fire Chief of the year, Anthony Robideau was selected as Youth Fire Fighter of the Year and Peeker Heffernan is the new President of the Vermont State Firefighter's Association; congratulations to them all. Ted Lylis mentioned a section of the budget is incorrect. He was speaking about

revenues and Therese explained tax revenue and delinquent tax revenue budget amounts are blank, hence throwing off the percentages. Peeker Heffernan had two complaints about the traffic control for the waterline project. Therese asked him to note dates and time and speak with Ben Cayer of GME directly, or to let her know. . Therese Kirby sent an email to Green Mountain Engineering noting MUTCD standards and said Munson needs to put up sidewalk closed sign properly.

13. Administrator's Report. Therese heard back from the Community Development Board and Pleasant Hills didn't get the grant and the CDB doesn't feel they should reapply. Peeker read the American Council of Engineering Companies Merit award for the Bristol 116 intersection. Discussion of Peter Ryan's report on water billing versus pumping, which estimates about 60% water loss. She and the Board are expecting Munson will locate a couple of large leaks, as they were detected in the original leak survey a couple of years ago. Therese Kirby advised she has applied for another leak detection survey sponsored by the State of Vermont.
14. At 8:26 p.m. Michelle Perlee moved to enter executive session to discuss the employment and evaluation of all public officer(s) and employee(s), per 1 V.S.A. § 313 (a) (3) to set annual pay increases. Peter Coffey seconded, so voted.
15. The Board came out of executive session at 9:30 p.m. Joel Bouvier moved to authorize salary adjustments as outlined in the attached memo. Ted Lylis seconded, so voted. At 9:40 p.m. Joel Bouvier moved to adjourn the meeting. Ted Lylis seconded, so voted.

Respectfully Submitted,  
Tasha Bouvier