

Selectboard Member's present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball, Gaen Murphee, Jim Quaglino, Ian Albinson, Chief of Fire Brett LaRose, Peter Diminico, Kristen Underwood, Ken Johnson, Porter Knight, Erica Murphy, Chief of Police Kevin Gibbs, Diane Saunders, Judy Tasetano, Tonya Lawyer, Linda Benedict, Geraldine Hagburg, Virginia Bukowski, Pamela Fogg and Amanda Dickerson.

1. 7:02 p.m. Michelle Perlee moved to make Joel Bouvier temporary Chair. Ted Lylis seconded, so voted. 7:03 p.m. Joel Bouvier moved to start the meeting. Peeker Heffernan arrived at 7:06 p.m. and resumed his duties as Chair.
2. Fire Chief Brett LaRose re: apparatus repairs. The 1997 Engine Tanker needs an estimated \$7,103.36 in repairs by KME. This amount is the worst-case scenario and depends on whether or not the gas tank needs to be completely replaced, or if they can just repair it, then the estimated cost would be \$3,500 less. Brett outlined the repairs that need to be done, and the estimate KME provided. He also stated this estimate is based on photos and that KME has not actually seen the truck yet. Brett is hoping the truck will go in for repairs the week of July 10th and should take approximately one week to repair. Therese Kirby asked Jen Myers if they should get an invoice dated for July, that way the expense goes in the 2016-2017 fiscal year and not 2017-2018 fiscal year. Discussion regarding the audit and the undesignated fund balance. The Selectboard agreed the repair should come out of the 17/18 fiscal year budget, as savings from this year would carry over in the undesignated fund balance. Michelle Perlee moved for Brett LaRose to move forward with the repairs, and authorized the Fire Chief to spend up to \$8,000. Ted Lylis seconded, so voted. The Selectboard also decided to fully expend the budgeted fire station bond payment as a one-time principle payment. Brett also stated during next year's budget talks, he and the Board need to increase the repairs lines. Peeker Heffernan stated the Fire Chief was having the same issues as the Highway Department with unexpected, unbudgeted repair bills. As the Town of Bristol keeps vehicles/apparatus longer, they are going to need to increase repair budgets.
3. Conservation Commission re: zoning permit and trail on old Bristol Manufacturing land. Peter Diminico, Kristen Underwood and Ken Johnson were here from the Bristol Conservation Commission. Their proposal is to install an interpretive sign at the old Bristol Manufacturing land. The plan to advertise through Front Porch Forum and Bristol Historical Society to raise money for this. The Board advised them to wait to ask for the zoning permit until the money has been raised. Discussion surrounding the two sign options present to the Board. The Bristol Conservation Commission will move forward with a kiosk so it will last longer.
4. Erica Murphy animal containment ordinance/fencing. Erica would like an ordinance to be put in place, so animals can't get out of their fenced in area. Michelle Perlee referred Erica to 24 VSA §

3801 – fences and fence viewers. This is Vermont's ordinance regarding fencing in livestock and animals. Michelle stated she felt this is a civil matter and not a town matter. If the animals or horses in this case do damage then the owner would be liable for those damages. Erica Murphy is asking that the horses have proper and maintained fencing and the horses stay in their own yard.

5. Chief Kevin Gibbs re: Draft Ordinance Regulating Discharge of Firearms. When Kevin was at the May 15, 2017 meeting, there was a discussion surrounding whether or not this ordinance should cover just the Police District or if it should go by zoning areas. Kevin spoke with the Police Chief in Barre, after reading their ordinance which stated they issued permits. In this draft of the ordinance, a resident can apply for a permit so they can use a firearm at their premises in a specific safety zone approved by the Police Chief. Joel Bouvier suggested putting the draft ordinance out for public viewing on Front Porch Forum for a month and allow residents to give feedback at the July 24, 2017 meeting or drop a note and the Selectboard will vote on the ordinance at the August 7, 2017 meeting.
6. Public Forum: Jim Quaglino feels making a firearms ordinance for one incident is ridiculous. Jim Quaglino also feels there shouldn't be a Communication Committee. There is already FPF, boards, etc. to put information out there.
7. Draft of Animal Control Ordinance. Therese thinks they should change the name of this ordinance to Dog Ordinance and not animal control. This draft is for dogs, but could include domestic animals. The Chief of Police thinks this should include cats. The Board agrees to change it to dog ordinance because the State Statute definition of domestic animals covers most all animals. Therese Kirby is going to check on kennel and boarding information and make the other small changes the Selectboard mentioned. This will go on July 10, 2017 meeting to adopt or not. Michelle Perlee will look to see what other towns are doing for animal control ordinances, to see if it is something Bristol wants to pursue or not.
8. Discussion on how to proceed with draft License Agreement between the Town and Vermont Gas. The Board will review the draft and have the Town Attorney review it, after a public hearing and discussion with Vermont Gas. Joel Bouvier fear is if there is Vermont Gas and then there is a water main break then it's extra work, etc. and he wants to make sure the Town of Bristol is covered. Therese stated one section of the draft agreement states the gas lines need to go on the opposite side of the street as the waterline. Therese will forward the draft to her contact at Vermont Gas and see what they have for input. The Selectboard will schedule a public hearing to take public comment at the September 18, 2017 meeting.
9. Joel Bouvier moved to authorize Bristol Rescue to hold coin drop on July 4, 2017. Peter Coffey seconded, so voted.

10. As Sewer Commissioners – Application for increased ADF of 100 gallons for Caine Hill Property Management/Eric Forand. ANR, in their annual calculation, has determined Bristol has 1,407 in uncommitted reserve capacity. Eric wants to purchase 100 gallon per day of the reserve, so it will prevent him from going over his current allotment each quarter, so he will not incur the extra charges. Joel Bouvier moved to sell Caine Hill Property Management their requested increase ADF of 100 gallons per day.. Michelle Perlee seconded, so voted.
11. Motion to amend personnel policy. Therese read the Board the one change in the uniform section regarding the Highway Department and pagers. Joel Bouvier moved to amend the personnel policy. Ted Lylis seconded, so voted.
12. Discussion of Selectboard's Goals and Objectives & Communication Group. Communication Group: Joel would like to see the group defined and does not want to see people put on the committee that are already on other committees. Peter Coffey would like to see the people that applied come up with ideas on how the Selectboard could better their communication. The could present those ideas to the Board and then the Board can decide if they want to continue with it. Ian Albinson will contact the other interested citizens, speak with them and then come before the Board at a future meeting. Goals & Objectives: Peter Coffey's are: reviewing the sidewalk replacement schedule and updating the sidewalk inventory;. Continue to attract new businesses to Bristol and to keep them; and expanding the sewer system. Michelle Perlee would like to see the Selectboard go paperless. Ted Lylis would like to see more scrutiny in department budgets and other expenditures during budget prep. Joel Bouvier would like to see the sidewalk budget doubled ; to look at the annual budgets more closely; possibly create a TIF District; and see the Police Department go town wide. He would like to have the Board look at the study that was done. Joel would also like to see the Revolving Fund loans up-to-date and the RLF to act more like a bank. Peeker Heffernan would like to see the Town continue to work on the infrastructure and is happy with the progress they have made on updating Town buildings, but wants to be sure maintenance on them continues. Therese said she would like the Board to hire a facilities manager, as that is currently part of her job. She feels a person dedicated to maintaining the buildings and overseeing any construction would be a good thing. Ian Albinson said he would be willing to help with going paperless and mentioned the businesses are not coming to Bristol since there isn't infrastructure.
13. Correction to the minutes of June 12, 2017, remove Peter's name in #15, as it is listed twice. Joel Bouvier moved to approve the minutes of June 12, 2017 with the one correction. Michelle Perlee seconded, so voted.
14. Accounts payable \$69,164.27. Treasurer's request to open new checking account at NBM for credit card transactions. Therese Kirby will let Jen know she can move forward with NBM account. Liquor licenses (Special Event Permit: Stonecutter Spirits & American Legion's annual request to change outdoor consumption time on July 3, 2017 10 a.m. to 11 p.m.). Special event for Stonecutter Spirits at Lulu's on July 4, 2017 11 a.m. -6 p.m. Michelle Perlee moved and Peter

Coffey seconded, so voted. American Legion's annual request to change their outside consumption permit time on July 3, 2017 to 10 a.m. to 11 p.m. Joel Bouvier moved Michelle Perlee seconded, so voted

15. Selectboard Concerns: Michelle Perlee wanted to know if the Highway Department had started roadside mowing yet. Pecker Heffernan said yes, the north end of Town is all done.
16. Administrator's report: Holley Hall rental update: Using the term licensed bartender doesn't mean the bartender carries their own insurance. Sometimes having a bartender isn't necessary like at a wedding shower that is just serving mimosas to 20 people. Therese reminded the Board they will see all permits where someone wants to serve alcohol in Holley Hall, so they will be able to set parameters. Petition from State of Vermont Labor of Relations Board, that the Bristol Police Department may want to unionize. Therese explained what the letter from Labor Relations said. Therese Kirby advised the Board has three options outlined in the letter. Option #1 - The employer can agree the bargaining unit is appropriate and can voluntarily recognize the Association after the Association presents evidence of meeting specific standards outlined in State Statute. Option #2- The employer can agree to a consent election. Option #3- if a question of unit determination or representation exists, the employer needs to file an answer to the petition outlining the issue. Michelle Perlee moved to take Option #1. Peter Coffey seconded, so voted. Therese Kirby asked if she can have Pam put VLCT's Salary Survey page that outlines the salary for Town Administrators in Vermont that replied to the survey, on the Town's website under the job description. The Board agreed. . Therese looked into the issue brought up last meeting about things being placed in door handles of cars. It was a brochure designed by a teenager girl from MAUHS, who wanted to raise awareness for Hammerhead Sharks. Ian Albinson talked about tickets for the 2 hour limit of parking on Main Street. Therese also stated MAUHS is considering a November bond vote, but they have not come up with an amount yet. Gary Kessler of the Green Mountain Stage Race wants to know if the Board needs to see him at their next meeting or if he can email his request.. Michelle Perlee said she emailed him about water bottles left behind after the race and she didn't hear back from him. Therese Kirby will email him about the water bottles and tell him the Board wants people manning the water stops to police the area up the road better this year. The Board agreed Gary did not need to come to their next meeting.
17. Ian Albinson mentioned Bristol Core is working with the Addison County Chamber of Commerce on a Bristol town guide.
18. At 10:02 p.m. Michelle Perlee moved to enter executive session to discuss the employment and evaluation of two public officer(s) or employee(s), per 1 V.S.A. § 313 (a) (3). Joel Bouvier seconded, so voted.
19. The Board came out of executive session at 10:15 p.m. Michelle Perlee moved to accept Police Chief Kevin Gibbs retirement notice of September 1, 2017, with thanks for the 31 years of

dedicated service. Peter Coffey seconded, so voted. (Joel Bouvier voted against.) Ted Lylis moved to enter into an agreement with Therese Kirby to remain Town Administrator on a temporary part-time basis at \$35.72 per hour for 27 hours per week with full benefits, effective July 1, 2017. Peter Coffey seconded, so voted. At 10:23 p.m., Joel Bouvier moved to adjourn the meeting. Ted Lylis seconded, so voted.

Respectfully Submitted,
Tasha Bouvier