

Selectboard Member's present: Chair Pecker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball, Bryan McCormick, Randy Crowe and Jim Quaglino.

1. At 7:00 p.m. Chair Pecker Heffernan called the meeting to order.
2. Public Forum: Jim Quaglino thanked the Veterans for their service and wished George Smith a Happy Birthday. Brian McCormick discussed the dog issue again near his residence. Brian McCormick had recordings of the barking, which he just recorded before coming to the meeting. There was a question regarding a kennel permit, and Therese said the dog owners don't need a kennel permit, as they are not breeding or selling dogs as a business. The current dog ordinance states the dogs can be chained, confined or muzzled. They have tried sonar and bark collars. The last of the options are to give them away or destroy them, but as Therese explained, per the ordinance we would need to impound them and we do not have the ability to impound 19 dogs. Michelle Perlee noted at some point this may become a civil matter. Brian McCormick is quite upset about the noise. Therese Kirby will contact Kevin Brennan, the Town Attorney, and get legal advice from him.
3. Fire Chief Brett LaRose regarding money for the 1997 engine tanker repairs and bond payment. Engine 1, a frontline engine is in service, however it needs a fuel tank, it has a leak and he needs to find out if it needs a new tank or it can just be repaired, intersector lights are out of service and he can't repair those. The intake valve is damaged on rear of the truck, and he needs to decide if he should replace it or cap it and take in water at the pump handle and gate that. A couple of pressure gauges are out of service. For the past 6 years the repair line on this truck has been overspent. The cost of maintenance keeps going up. To cover the costs of repairs, we could reduce the principal payment on the bond or wait and see where we are at with the operational budget at the end of June 2017. Therese explained that NBM made a mistake with their amortization schedule, so we budgeted for a principal payment we are not scheduled to make. Therese and the Treasurer's Office plan to make a payment directly on the principal of the bond.
4. Discussion of Carol Wells request to use remaining Prince Lane money for maintenance of playground. \$9,245.72 is the amount left. Therese Kirby originally thought they could move the money into the Capital building fund, after we were denied the Downtown Grant. She had hoped to use it for part of the grant match for removing the brick and installing the stamped concrete sidewalks. Michelle Perlee moved to move the \$9,245.72 from the Prince Lane Grant Fund to the Capital Building Fund. Ted Lylis seconded, so voted. If Carol Wells has specific costs for the playground she will need to bring them to the Board and then they can vote yes or no to the repairs and then use the funds from the Capital Building Fund.

5. Joel Bouvier moved to authorize the Town Administrator and Assistant Road Foreman to award the tree bid. Michelle Perlee seconded, so voted. This was sent to several businesses to bid.
6. Joel Bouvier moved to authorize the Town Administrator to sign all documents necessary to award the West Street water line project. Michelle Perlee seconded, so voted.
7. Personnel policy. There were several corrections. Page 4 hours of service, adding 30 minutes unpaid time for lunch. Page 10 holiday leave, clarifying 4 hours for Christmas Eve. Page 11, clarifying the rules around vacation. Page 10 holiday pay, specifying 8 hours of regular pay and 8 hours of overtime for holiday pay. Page 12 sick time, specified for one calendar year a qualifying part-time employee may accrue up to 40 hours. Page 13 Bereavement leave, listed as days and needs to be hours. Page 15 leave for office involved shooting, I needed to add some clarifying language since the Post Shooting Procedure, has not yet been crafted by the BPD. Discussions regarding the details of holiday pay. Sgt. Randy Crowe joined the Board. Reconsider double time to over time. Change to Highway Department instead of Road Crew. Randy Crowe's idea is to have 8 hours holiday pay plus time and a half for working holiday. Employees wouldn't be able to bank the holiday. If you get called out you should still get holiday pay. In the section of holiday pay, the holiday pay will not be included in your 40 hour work week, so should not be considered when calculating overtime. No one will be allowed to bank the holidays. Therese Kirby will make all the changes and then bring back to the next meeting for final review.
8. Minutes from May 29, 2017 will be approved at the June 12, 2017 meeting.
9. Accounts Payable \$55,391.12.
10. Liquor licenses for Pocock Rocks are Cubbers, Cold Spring Sprints and Boyers Hard Cider & Wine. Joel Bouvier moved to accept these liquor licenses for Pocock Rocks. Michelle Perlee seconded, so voted. Joel Bouvier moved to give liquor license for Art on Main on June 9, 2017, from 3:30 p.m. to 7 p.m. Michelle Perlee seconded, so voted.
11. Selectboard Concerns. Michelle Perlee wanted to know what the composting option for the trash collectors starting July 1, 2017 will be for Bristol. Someone asked her if the Town could restrict the parking at the corner of West Street and School Street, by making the first three spots for compact cars only, as you cannot see coming off from Park Street. You have to slowly sneak out and can't see because of the cars parked along the park. Ted Lylis was asked about the group that assembles on the park and if they need a permit to do so. Therese said don't need a permit to assemble because it's less than 100 people. Joel Bouvier lights on Main Street. He wanted to know if they were currently metal halides. Therese said she did not know what they are now, just that they are being converted to LED.

12. Town Administrator's Report. Alan Clark has volunteered to maintain the fountain, so a huge thank you to him. He has already fixed two problems. Therese discussed installing a new curb stop on the line to the fountain. Pecker said if it is galvanized, we may have to go back to Park Street to make the repair. Discussion of BFD warranty items. Liz Lovely revolving loan fund. Peter Ryan and Therese Kirby went to a meeting in Waitsfield with all of the creditors. The best case scenario the Town will be offered some amount on the dollar, as there is someone interested in investing in her business. If she goes bankrupt then you go to bankruptcy court. Therese feels that we will take a loss with the Revolving Loan Fund; it is just a matter of how much. Human Powered Parade. Therese said it seemed to go well overall. Darla texted Therese as she did not receive a proof of insurance from the skateboarder who was doing a skateboard demonstration. Therese met with him and he signed a hold harmless agreement stating the Town wasn't liable. Therese will write a follow up letter to Melanie regarding following traffic laws, since they weren't. Therese had a purchase order for All State chloride for \$22,000 from Road Foreman. He also contacted Gorham's and they were the same price. Joel Bouvier moved to purchase chloride from All State Chloride. Ted Lylis seconded, so voted. Therese said in the past the Board had a top 10 list of things in Town that needed to be done or the Board wanted done. Therese Kirby asking if the Board would like to put together another list of goals they would like to work on. They will each bring a couple of ideas to the next Board meeting.
13. At 8:53 p.m. Michelle Perlee moved to enter executive session to discuss the employment of a new Town Administrator and evaluations of a public officer(s) or employee(s), per 1 V.S.A. § 313 (a) (3). Peter Coffey seconded, so voted.
14. The Board came out of executive session at 9:40 p.m. Peter Coffey moved to adjourn the meeting. Michelle Perlee seconded, so voted.

Respectfully Submitted,
Tasha Bouvier