

Selectboard Member's present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball, Bryan McCormick, Jim Quaglino, Anne Wallace, Sally Burrell, Ian Albinson, Fire Chief Brett LaRose, Amos Martin, Darla Senecal, Police Chief Kevin Gibbs, Bruce Nason, Patricia Nason, Conner Nason, Val Hanson, Adrian Ludka, Randy Crowe, Jaclyn Hochreiter of ACSWMD, Josh Otey, Cheryl Brinkman, Richard Rheaume with R&L and Linda Andrews.

1. At 7:02 p.m. Chair Peeker Heffernan called the meeting to order.
2. Peeker stated there would be one correction to the agenda. They would be adding Community Bank to the list of financial institutions under Other Business item #2.
3. Candidates for possible "Communication Committee". There are four candidates. The first candidate is Anne Wallace. Anne Wallace felt the Board was upset people were at the meeting for the kiosk and she felt she failed in her duty as a citizen to know what was going in the community. She feels the Board should decide if this is a one issue committee or like a liaison group. Sandy Burrell is the second candidate. Sandy Burrell wants to make sure everyone feels heard. She wants to show the community she cares and listen to what they have to say. Linda Andrews, the third candidate, wants to give back to the community. The final candidate is Ian Albinson. Ian feels the committee would be able to balance the information and then get it out to the public. He feels it could dovetail with the project Bristol CORE is doing, which is to look at replacement of signs around the village. He also thinks this committee could get all local groups together to collaborate on how to distribute information. Peeker Heffernan asked about the Pocock Rocks signs that were placed on the Town of Bristol signs, and who gave him permission to hang them there. Ian advised this is the first year he is spear heading a lot of this and was told to put the signs there in the past, so assumed it was okay, but he will check for next year on how to properly put the signs out.
4. Fire Chief Brett LaRose introduced Adrian Ludka, as a candidate to become a paid on call firefighter. Adrian has passed all of the necessary requirements to join and is signed up for the firefighter one course. Joel Bouvier moved to approve Adrian Ludka to become a paid on call firefighter. Peter Coffey seconded, so voted. The Board welcomed Adrian to the Department. Brett LaRose read a letter from Nicholas Ouellette requesting a leave of absence for 4 months, retroactive to May 1, 2017 and returning on September 1, 2017. Joel Bouvier moved to accept Nicholas' request for a leave of absence. Michelle Perlee seconded, so voted. Michelle Perlee moved to authorize the Fire Department to apply for a grant to install a new dry hydrant on South Route 116, repair the second dry hydrant on 860 Upper Notch Road and to allow Peeker Heffernan to sign the land owner agreement for the new dry hydrant since the Town of Bristol owns the land. Peter Coffey seconded, so voted.

5. Darla Senecal publicly thanked Brent Crum and his students for cleaning Holley Hall and helping out with a large list of chores. Darla Senecal is requesting to expand the use of Holley Hall to include alcohol. She would like it to be used for events such as weddings, showers, wine tastings, etc. Darla has community support from local residents and business owners. She has also asked surrounding towns what their process is to renting their halls. Middlebury, Brandon and Vergennes all do weddings and special events. They see a big economic benefit from doing this. The Board wants it to be added to the policy, that the group or event must have a licensed/insured bartender. Peter Coffey moved to allow Darla to proceed with the policy and start marketing the hall. Michelle Perlee seconded, so voted. Ted Lylis voted no.
6. Chief of Police Kevin Gibbs swore in the 77<sup>th</sup> officer of the Bristol Police Department, Bruce Nason. This is a practice the BPD has done for years, once an officer has completed their field training with the department.
7. Jaclyn Hochreiter of ACSWMD updated the Board on Act 148 and specifically dealing with food waste. Cheryl Brinkman advised the ACSWMD is visiting every Selectboard and explaining how this will work and what the ACSWMD can do to help. The deadline for recycling food waste was originally July 1, 2017 and now it's 2018. Everyone will have to dispose of food scraps separately by July 1, 2020. Richard Rheaume of R & L, the business that manages the Saturday morning drop off for Bristol, said he plans to have a tote people can dump their food waste into. He has not yet decided on a pricing structure.
8. Ted Lylis moved to authorize Selectboard Chair, Peeker Heffernan, to sign resolutions from the National Bank of Middlebury, Community Bank and People's United Bank to remove Therese Kirby as signor. Jen Myers and Pam Correia are still signors. Peter Coffey seconded, so voted.
9. Public Forum. Brian McCormick discussed the barking dog issue he was still experiencing on Hardscrabble Road. He called the State Police on Saturday, June 10, 2017, as the dogs were barking until 1:30 a.m. Therese Kirby has received VLCT's draft model dog ordinance, for the Board to review. Under the current ordinance, the Town of Bristol has done all they can do. At this point, it has become a civil issue and Brian McCormick can take civil action under the State of Vermont nuisance laws, if he chooses. Therese Kirby will check with the Bristol Police and see who took the call, what the Bristol Police did and have them write a letter as well. Ian Albinson asked about the pieces of papers being put in the door handle of cars. Therese Kirby will ask the Bristol Police Department, as the Police Department places parking tickets under windshield wipers.
10. Michelle Perlee moved to name private road to Mary & Scott Purinton's 5-lot subdivision off from Purinton Road, "Hillside Drive". Ted Lylis seconded, so voted.
11. Discussion of May 2, 2016 motion regarding RLF loan to Town money for acoustic project and the payment schedule. Peter Coffey had moved to authorize up to \$25,000 at 1% interest. The

Board needs to set the payment schedule. Joel Bouvier moved to borrow \$25,000 at 1% interest with principal payment of \$5,000 per year, with payments starting July 2018. Michelle Perlee seconded, so voted.

12. Joel Bouvier moved to award reservoir work to Statewide Aquastore for \$4,900 and to Liquid Engineering for up to \$6,500 for work on the reservoir. Michelle Perlee seconded, so voted.
13. Discussion/motion to personnel policy. Changes have been made and the Board will do final acceptance at June 26, 2017 meeting once the employees have looked at it.
14. Joel Bouvier moved to authorize Town Administrator to sign sub-grant agreement with HOPE for VCDP grant. Ted Lylis seconded, so voted.
15. Peter Coffey moved to approve minutes of May 24, May 25, May 29, May 31 and June 6. Joel Bouvier seconded, so voted.
16. The Selectboard approved an accounts payable warrant of \$108,121.30.
17. Selectboard Concerns. Ted Lylis said the Lord Prayer's Rock is all right. Ted looked at the crack, scaled it and compared it to an older picture and the crack is the same size. Joel Bouvier was driving on North Street by Alan Lathrop's house and noticed the cover is off a valve. Therese said the valve box is broken and it needs to be repaired. The road needs to be cut and repaired. The suggestion has been made to lower the box and install more pavement to protect it better. Joel Bouvier also wants to make sure the valves are getting exercised. He wanted to know if any hydrants were being replaced this year. Therese stated there will be new fire hydrants on West Street and the one at the bottom of Heath Road will be replaced by the Highway Department in the fall. Joel Bouvier asked about the sidewalk budget and only \$500 has been used. Therese Kirby advised the auditors said the \$15,000 can be moved to the undesignated fund and next year we will use \$30,000 instead of doing \$15,000 this year and \$15,000 next year due to the waterline project. The Board would like to have an article in the March 2018 Town Meeting Warning to move \$15,000 from the June 30, 2017 undesignated fund balance to the new sidewalk capital fund. Discussion of goals and objectives. The Board would like to think about it and discuss at June 26, 2017 meeting.
18. Town Administrator's Report. West Street Waterline Project starting June 19, 2017. Completion date is currently set for November 21, 2017. Munson knows about July 4<sup>th</sup> and will keep that in mind. They will do 5 days per week and can work up to 10 hours per day. Estimated cost was 1.1 million and now looks like \$788,000. USDA likes to install signs advertising the project, like the one in front of Bristol Co-Housing. Therese has applied for the zoning permit, and the sign will go in front of the BFD. Peeker Heffernan has been helpful with the sewer maintenance for the Bristol sewer system. On June 23, Vermont Concrete Cutting is going to come in and core two 12" manholes, so the sewer can be easily pumped. New shut off

at the fountain. BFD warranty items. Kevin will fix all of the flashing. Paving grant may be awarded for \$136,780 for Monkton Road; VTRANS is waiting for additional funds to possibly be approved.

19. At 9:32 p.m. Michelle Perlee moved to enter executive session to discuss the employment of a new Town Administrator, promotion of existing employee and evaluations of a public officer(s) or employee(s), per 1 V.S.A. § 313 (a) (3). Ted Lylis seconded, so voted.
20. The Board came out of executive session at 10:15 p.m. Michelle Perlee moved to promote part-time Officer Bruce Nason to a full-time Lieutenant for the Bristol Police Department at his scheduled rate of pay, effective July 1, 2017. Peter Coffey seconded, so voted. Joel Bouvier voted no. Michelle Perlee moved to reopen the Town Administrator Search. Joel Bouvier seconded, so voted. At 10:21 p.m., Joel Bouvier moved to adjourn the meeting. Ted Lylis seconded, so voted.

Respectfully Submitted,  
Tasha Bouvier