

Selectboard Member's present: Chair Peeker Heffernan, Michelle Perlee, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Board Clerk Tasha Bouvier, filming for NEAT TV by Shawn Kimball, Jim Quaglino, Victor Hinojosa, Megan LaRose, Kevin Larose, Reed A. Prescott III, Linda Andrews, Amos Martin, Patty Heather-Lea, Ron LaRose, Ian Albinson, Eric Forand, Christine Lathrop, Carol Wells, Gaen Murphee, Anne Wallace, Tasha Ball, Rick Ceballos, John Moyers, Jim Stapleton, Diane Bigelow, Bunny Daubner, who was the designer and Porter Knight.

1. At 7:01pm Chair Peeker Heffernan called the meeting to order.
2. Final Public Hearing for Stoney Hill Master Planning Study using \$25,000 in VCDP funds. Therese Kirby showed a final copy of the completed study and a history of the project. No comments or questions from the public or Selectboard. Peeker Heffernan closed the public hearing and moved forward with the meeting.
3. Ian Albinson outlined his concerns for the LED kiosk outside of Holley Hall. He fully supports the project; however he doesn't like the LED screen for the kiosk. Ian feels it doesn't fit the character of the building and town. He feels the sign favors automobiles and not pedestrians. Ian is proposing a pinned board with hinged doors. You make a list of the activities on a piece of paper and then put the paper onto the pinned board. Michelle Perlee feels Victor has put a lot of work into this. Victor came to the board in October 2016 and none of the public came forth regarding their issues until now. Reed Prescott feels it should go through the Design Review Board and the Zoning Board of Adjustment. Megan LaRose and Ron LaRose both feel the way some community members responded wasn't right. They felt direct communication with Victor would have been better than immediately taking to Facebook and Front Porch Forum. Other citizens voiced their concern for the LED portion of the sign, but their support of Victor and a kiosk. Peeker Heffernan stated the Town is an applicant for a zoning permit. It is appropriate for people to voice their concerns during the zoning process, but is happy they came to the meeting tonight. Peter Coffey moved to reaffirm the Selectboard's previous decision and leave the permit as is and move it forward to the Design Review Committee and Zoning Board of Adjustment. Michelle Perlee seconded, so voted.
4. Public Forum: John Moyers, who lives on Main Street, feels their needs to be more enforcement of people speeding on Main Street. John also voiced that he feels the Police Department should start looking at going town wide and not just covering the village. That could help district tax payers with the burden. He also voiced that when it comes time to look into expanding the Police Department, the Board should look at all the options, whether it is expanding the Police Department to enforce all of Bristol or is it less expensive to disband and contract with the State Police or Sheriff's Department.
5. The Selectboard reviewed the Quit Claim Deed for the sale of 32 North Street and discussed authorizing the Town Administrator to sign all closing documents. The closing is Friday May 5, 2017 at 3p.m. Michelle Perlee asked if the companion deeds are for station one and two, and Therese said yes. Michelle Perlee moved to authorize the Town Administrator to sign all closing documents for 32 North Street. Ted Lylis seconded, so voted.

6. The Road Foreman got pricing from J. Hutchins and Pike for Hardscrabble Road paving. Pike bid \$70 per ton and J. Hutchins bid \$67.75 per ton. They will be paving from Broadview Estates to the town line. Peter Coffey moved to award bid to J. Hutchins. Ted Lylis seconded, so voted.
7. Michelle Perlee moved to authorize Town Administrator and Selectboard Chair to award bid for waterline/stormwater project per engineer's recommendations. Ted Lylis seconded, so voted. Therese Kirby advised the apparent low bidder is Munson Earth Moving for \$685,591. There is no intention to extend the project to spend all of the money that was bonded for- \$1.1 million.
8. The Road Foreman advised the Town truck (#4) has a bad gasket or manifold and needs to go to Clark's for repair. This could cost +/- \$6,000. Cale Pelland has been smelling diesel over the winter. The Town needs to purchase 6" stone and ground blacktop for +/- \$5,000. The Road Foreman checked pricing from Pike and Heffernan Brother's Aggregate (HBA). HBA is cheaper and it is less of a haul than going to Pike. Therese Kirby said HBA is the only place that sells this type of ground blacktop. Ted Lylis asked if Chris Acker sold this product and the answer was no. Peter Coffey moved to waive bid process and approve purchase orders for equipment repair & gravel. Michelle Perlee seconded, so voted.
9. Joel Bouvier moved to approve Fireworks Display Permit, to be signed by Fire Chief, Police Chief & Town Clerk. Michelle Perlee seconded, so voted.
10. Peter Coffey moved to allow the 3 Day Stampede to use sidewalks on Sunday July 30, 2017 for their run/walk. Joel Bouvier seconded, so voted. The 3 Day Stampede will be providing Town Administrator proof of insurance.
11. Joel Bouvier moved to sign the addendum of the personnel policy for elected officials. Michelle Perlee seconded, so voted. The personnel policy would apply to Jennifer Myers and Peter Ryan, per this addendum, and any other public official except for performance evaluations, discipline and termination.
12. Peter Coffey moved to approve April 17, 2017 with corrections. Joel Bouvier seconded, so voted.
13. Accounts payable warrant \$33,958.06.
14. Liquor licenses are for Cubbers and Almost Home. The special events liquor licenses for Pocock Rocks are Groennfell Meadery, LCC and Stone Coral Brewery. Groennfell Meadery opens from 3-8p.m. 2 oz. samples, 16 oz. full pours and Stone Corral Brewery from 3-8 p.m. Michelle moved to approve the special event permits for Groennfell Meadery, LLC. and Stone Corral Brewery. Peter Coffey seconded, so voted.
15. Selectboard Concerns. Michelle Perlee had a question about Capital building fund. Is the sale of 32 North St. going back into the Capital building fund? This is Therese Kirby's recommendation. Therese would also like the Selectboard to pay back \$27,220 from the proceeds of the sale to the Capital Paving Fund, and then any costs not covered by the fire facility bond would be due to the Capital Building Fund only. The Selectboard agreed.
16. Town Administrator's Report: She read the memo from Fire Chief. Saturday, April 22, 2017 several Bristol Firefighters prepped the lawn of the fire station and installed gravel along the apron of the

paving done in the fall. He would like to publicly thank Road Foreman Peter Bouvier and Peeker Heffernan for donating the equipment, materials and time, Joel Bouvier for donating the use of his tractor and power broom and for all of the firefighters that came to help. Therese Kirby spoke with Melanie Kessler about the Human Powered parade. Melanie is having a performer at the skate park and Therese Kirby has asked that the performer has insurance. The parade will be going across the sidewalk from Airport Drive to Liberty Street, and avoiding route 116/West Street. Middlebury Underground will be providing the insurance for the event. Installation of gas monitoring wells at Landfill. The Road Foreman will be installing the 10-12 foot pipes and monitors. The Downtown Grant was not awarded to Bristol, so \$30,000 for sidewalks is freed up and will be used to install new sidewalk on West Street. Therese Kirby signed a location release for Pineapple Productions. This gives Pineapple Productions authorization to release the footage of the video they are filming at a potential haunted house near Briggs Hill. Pineapple Productions would be speaking with Reg Dearborn and Gerald Heffernan at Howden Hall and then going to the Cemetery. Removal of façade on Greg & Nancy Orvis' building on Main Street. Therese Kirby met with Pierre, the contractor doing the work. The scaffolding is designed to walk under it. It's attached to the building. He is providing proof of insurance to the Town. Maintenance of fountain. Road Foreman and crew pressured washed it. Therese Kirby will put on Front Porch Forum to see if someone can help paint and maintain the fountain for free or minimum wage. Peter Bouvier, Peeker Heffernan and Therese visited Todd Baldwin on 4/21/17. He is installing a fence along Hardscrabble Road and digging out a bank, so the dogs will be protected on all sides. He also plans to relocate the dogs behind his house to this area when he is done. The sonar has been installed, but if a car goes by, the dogs get shocked, so that system is not working as we hoped. H. 518 is a proposal that is happening in Montpelier and the Legislature is considering transferring teacher retirement from the general fund to the education fund. This will increase property taxes. Therese Kirby advised this is an issue the Town should be monitoring. Therese Kirby is meeting with Police Chief regarding the personnel policy. Ted Lylis moved to have all personnel policies signed by all Town employees by May 19, 2017. Peter Coffey seconded, so voted. Michelle Perlee moved to allow Eric Forand to sell 480 amp manual transfer switch. Peter Coffey seconded, so voted. Scenic Valley was the low bidder for mowing the Fire Station and R&R was the low bidder for the septic.

17. At 9:01pm, Michelle Perlee moved to enter executive session to discuss the employment of a new Town Administrator and evaluation of two public officers or employee, per 1 V.S.A. § 313 (a) (3). Peter Coffey seconded, so voted.

18. The Board came out of executive session at 10:03pm. At 10:03pm, Peter Coffey moved to adjourn the meeting. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Tasha Bouvier
Board Clerk