

Town Administrator
Bristol, Vermont

The Town of Bristol is seeking highly motivated candidates for the position of Town Administrator. Bristol (pop. 3894) is a steadily growing, vibrant community located in Central Vermont's Addison County.

The Selectboard is seeking an individual with strong business and financial management skills, ability to oversee 11 full-time, 4 part-time employees and 35 paid on call fire fighter's, administer approximately \$3.27 million in general operating and other funds, experience in economic development, grant writing, growth and planning issues. Knowledge of municipal process and municipal experience are a must. A detailed job description is available at www.bristolvt.org.

Salary is commensurate with experience. Minimum of four years of municipal experience, Incident Command System training and a degree, preferably in business or finance, are preferred.

To apply, please send a confidential cover letter, resume and three references to:

Bristol Town Administrator Search
PO Box 249
Bristol, VT 05443

Deadline to apply is 4/24/2017. The Town of Bristol is an equal opportunity provider and employer.