

**TOWN OF BRISTOL**  
**Permit to Work within the Town's Right-Of-Way**

A permit to work within the Town's right-of-way must be obtained by anyone wishing to use or work within any part of the Town's right-of-way, including class 3 and class 4 roads. A deposit of \$250, payable to the Town of Bristol, must accompany all applications at submittal. The deposit will be refunded upon inspection of the work and satisfactory completion by the Road Foreman or his/her designee.

The applicant agrees to the following terms upon submission of this application:

1. They assume all responsibility for damage to persons and property resulting from the process of such work and to hold the Town of Bristol harmless.
2. They agree to replace the surface of the street/road/sidewalk in as good a condition as it was at the time work began.
3. They agree to properly light and barricade the excavation during the process of work.
4. They must maintain one lane of traffic at all times, and notify highway, fire, rescue and police each day.
5. They must adhere to all MUTCD standards regarding signage and traffic control.
6. All excavation will be filled immediately after the job is completed with gravel, hot mix or cold patch as outlined by Road Foreman or his/her designee.
7. Sleeves installed under the road may be cast iron, ductile iron, schedule 40 PVC, or other material as approved by Road Foreman or his/her designee.
  - a. Sleeve under road shall be supported with 3/4" stone.
  - b. Sand shall extend from middle of sleeve to one foot above it.
  - c. Common fill may be used to fill the excavation up to the base material of the road, but 1 1/2' of bank run gravel shall be laid on top of the common fill and covered with 3" of crushed gravel and 4" of hot mix in two lifts.
  - d. All fill materials shall be compacted every 6".
  - e. Sleeve shall be backfilled with clean fill not exceed 2" in size.
  - f. Any excavation within right-of-way must be filled in one work day and prior to 8 pm.
  - g. Alternatively, the excavation may be filled to grade with 7" of crushed gravel to allow for compaction over a two week period. At the end of two weeks, the crushed gravel must be dug out to 4" below adjoining pavement grade, and the area filled with 4" of hot mix compacted in two lifts. [Applicant shall be responsible for maintaining fill during this two week period.]
  - h. All pavement must be guaranteed for one year from date of completion.
  - i. The Town of Bristol is not responsible for any failure of a sleeve within the highway right-of-way.
  - j. Applicant shall be responsible for notifying the following agencies 48 hours prior to the beginning of excavation with the Town's right-of-way:
    - Dig-Safe
    - Town of Bristol Highway Department 453-4707
    - Town of Bristol Water or Wastewater Department 453-2410 (if applicable)
8. If a new driveway or culvert is to be constructed, an existing driveway widened, resurfaced or changed is use (e.g. residential to commercial use) a Town Access Permit is also required.

**APPLICATION FOR PERMIT**

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Property location: \_\_\_\_\_

**\* Attach a sketch showing street/road and location of proposed work. \***

Parcel ID # \_\_\_\_\_

Name of Company or Individual doing excavation: \_\_\_\_\_

Their mailing address and phone number:

\_\_\_\_\_  
\_\_\_\_\_

Describe project (including length, width & depth of proposed excavation):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of start of work: \_\_\_\_\_

Date of completion of work: \_\_\_\_\_

The applicant agrees to accept the permit on the terms and conditions as specified, which permit is issued, based upon the information provided by the applicant.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

Additional conditions per order of the Road Foreman:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Road Foreman (or his/her designee)

\_\_\_\_\_  
Date

**\$250 deposit – date paid** \_\_\_\_\_

**Received by:** \_\_\_\_\_

**Release of deposit authorized by:** \_\_\_\_\_ **Date:** \_\_\_\_\_