

Selectboard Member's present: Chair Michelle Perlee, Ted Lylis, Peter Coffey and Joel Bouvier. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, filming for NEAT TV by Mary Arbuckle, Jim Quaglino, Kris Perlee, John Elder, David Livingston, Wendy Livingston, Dave Livingston, Sue Kavanagh, Katie Raycroft-Meyer, Eric Forand, Fire Chief Brett LaRose, Ian Albinson and Jessica Messer.

1. At 7:01pm Chair, Michelle Perlee called the meeting to order adding to the agenda an appointment following the Fire Chief.
2. Michelle Perlee opened the public hearing for the proposed zoning regulations. Joel had a question about storage of vehicles. He wanted to know the definition of storage. The Board discussed the parking vehicles on personal property. The Board agreed to change Section 730, storage of vehicles, eliminating the section referencing the 2.5-ton truck or van while also requiring vehicles be registered. The Board discussed Section 603, the storage of campers on personal property. They changed the regulation to read residents must meet the front yard setback. Joel asked about the Daniel's Four Corner overlay. Kris Perlee clarified what could be done with the lot on the northwest corner in the RA-5 District. David Livingston spoke about his concern regarding the Daniel's Four Corners overlay district. Based on the status of his land on the Daniel's Four Corners, he is requesting his land be removed from the overlay because it is already developed. Therese asked if the addition of the by-right uses would give David more options. Kris explained it did increase the by-right uses, but with the overlay district it did require the property owner to jump through some hoops. John explained the Planning Commission tried to compromise by creating a segment asking the Zoning Board of Adjustment to consider some flexibility to the property owner with the changes in by-laws that will have been made. Kris explained the overlay district only applies to the four lots on Daniel's Four Corners, his suggestion is to remove it completely from the proposed regulations. The Board discussed the definition of light industry. Michelle closed the public hearing for the proposed zoning regulations.

Michelle opened the public hearing for the re-adoption of the Town Plan. The Board discussed the re-adoption of the Town Plan. Sue explained the changes made to the Town plan would be removing the references to the zoning district maps as the only amendment for the current Town Plan. Kris said he felt there were changes that need to be made to the current Town Plan and this was not the time to vote on it. Michelle closed the public hearing for the re-adoption of the Town Plan.

3. Fire Chief Brett LaRose and 1st Assistant Chief Eric Forand joined the Board to discuss the proposed Bristol Fire Department policy manual. The Board discussed a mandatory minimum response to calls of 15% per year for each member. Michelle asked if it was worth setting up an on-call schedule like what they do for EMTs. Eric explained the difference for the Fire Department was the number of responders they needed per call was at least 10 members versus three that typically respond for EMT calls. Joel asked if they would consider only the calls they could attend based on a work schedule or other extenuating circumstances. Brett said they would. He encourages communication between him and the members or members and their officers if they are struggling to meet this requirement. Eric used the analogy of, if a Selectboard member was only attending 15% of the time would the other members feel they were completing their share of work. The Board discussed minimum training hour requirements. Brett would like to put into place a 30 hour minimum requirement, along with the requirement to attend at least 50% of the trainings provided by the Bristol Fire Department currently the Bristol Fire Department has a sliding scale minimum training hours depending on your years of service. Michelle asked if they completed a weekend training that would put them above the 30 hours minimum would they still be required to complete 50% minimum trainings provided by the Bristol Fire Department. Brett said yes because working with your fellow department members allowed members to work together, helping create a cohesive unit when responding. He also said the trainings for the Bristol Fire Department are set in January so members could know when they could or could not make a training. Kris asked if extenuating circumstances would also

be considered for this requirement. Brett said, yes. The Board agreed to continue the discussion of Bristol Fire Department By-Laws until the December 5, 2016 meeting. The Board thanked Brett and Eric for their time.

4. Ian Albinson of Bristol Core and Jessica Messer of Tandem joined the Board to discuss an outside event called Lumen: A Celebration of Fire and Light. Ian explained it would be in multiple stages starting with a fire event on the park, continuing with a candlelit vigil down Main Street, finishing at a few different fire pit locations between Art on Main and Vermont Tree Goods and between Tandem and the National Bank of Middlebury. Therese asked if all the property owners involved had agreed to participate. Jessica said Wells Mountain and Aaron Thomas had agreed. Pomerleau had agreed as long as the National Bank of Middlebury agreed to the event. Michelle asked about the fire event on the park. Jessica explained this is an event group that had their own insurance and are experienced. The Board expressed their concern with individuals carrying lit candles down Main Street. Ian explained they would have volunteers leading the group, throughout the group and following the group to get them to the final location at the far end of Main Street. The Board asked about the fire pit locations. Jessica explained they plan to have at least two volunteer fire fighters at each fire pit location. Peter Coffey moved to authorize the Cirque de Fuego a park permit with the use of fire, use of the Main Street sidewalks without open flame providing both Cirque de Fuego and Bristol Core will list the Town of Bristol on as an additional insured. Ted Lylis seconded, so voted (Bouvier abstained). The Board thanked Ian and Jessica for their time.
5. Public Forum: Ted Lylis had a concern from Diane Cushman regarding roots from the maple tree on her lawn during the replacement of the Mountain View Street waterline. Ted would like to see more communication and consideration happening when instances like this occur. Therese will contact Green Mountain Engineering.
6. Peter Coffey moved to hire Tasha Bouvier as a minute taker at \$15/hour with a minimum of \$30/meeting. Ted Lylis seconded, so voted (Bouvier abstained).
7. The Board discussed the hiring of Derasia S. K. Ross as the new Hub AmeriCorps volunteer. Therese explained this a grant the Hub must match 50%. The matching funds come from the United Way of Addison County Grant. Ted Lylis moved to hire Derasia as the AmeriCorps Volunteer for the hub. Peter Coffey seconded, so voted.
8. Joel Bouvier moved to name the new road on West Street "Fire House Drive." Ted Lylis seconded, so voted.
9. The Board discussed the redevelopment of 32 North Street. The Board reviewed the parking for a potential future Police Department behind the new Fire Facility. Therese explained the museum may qualify as tax exempt, but Bob had agreed to start by paying taxes. The Board discussed adding the covenants to return the front building to its original appearance. Ted understands the Board is obligated to sell the property but feels they are moving too fast. Ted Lylis moved to table the discussion of the sale of 32 North Street until the meeting following Town Meeting and rejecting the offer from Robert Bernstein at this time. Joel Bouvier seconded, so voted.
10. The Board agreed to table the discussion of public hearing for the proposed zoning regulations to the December 5, 2016 meeting.
11. Joel Bouvier moved to approve the minutes of November 7, 2016 as printed. Peter Coffey seconded, so voted.
12. Joel Bouvier moved to approve Special Event Permit for Lincoln Peak Vineyard for December 2, 2016 inside the Bristol Bakery from 4pm until 9pm. Peter Coffey seconded, so voted. Joel Bouvier moved to approve Special Event Permit for Shackbury Cider for December 2, 2016 inside Vermont Tree Goods from 4pm until 9pm. Peter Coffey seconded, so voted.
13. The Board approved Accounts Payable warrants in the amounts of \$1,996,509.26 and \$1,342.50.
14. Town Administrator Report: Steve Guyette, Patti Coburn, Peter Bouvier and Therese will meet at the traffic light to install the new button at the traffic light. Therese explained tomorrow, she is hopeful they will be able to determine the cause of the problem and hopefully get the problem solved. She said Federal highway limits the State's ability to put a warranty on the signal because the Fed's are afraid they are going to pay for maintenance. Therese and Pam met with a designated medical provider who assists employees getting through worker's comp issues and discussed having employees see this provider upon return to work. On November 28th

Therese will meet with Rural Community Assistance Partnership in hopes of creating a new water rate structure change. Her goal is to provide a water budget with a new rate structure to take place beginning in the fiscal year. Joel asked about the Mountain View Street water project. Therese said they are almost done and will complete paving. Joel asked if West Street was going out to bid. Therese said in January. Peter asked about the Pine Street water fix. Therese said it has been repaired and is waiting to be paved.

15. At 9:47 pm Joel Bouvier moved to enter executive session to discuss the evaluation of one employee and a disciplinary action against one employee, per V.S.A § 313 (1)(a), (2) and (3). Peter Coffey seconded, so voted.

At 10:20 pm Executive Session ended.

Joel Bouvier moved to approve the Road Foreman's request to increase Jared Hubbell's hourly rate by \$0.25 effective for the payroll paid on December 2, 2016 for the week of November 20, 2016 through November 26, 2016. Ted Lylis seconded, so voted.

At 10:25 pm Joel Bouvier moved to adjourn. Peter Coffey seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk