

Selectboard Member's present: Chair Michelle Perlee, John "Peeker" Heffernan, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Zoning Administrator Eric Forand, Town Clerk Jen Myers, Alan Huizenga, Jim Quaglino, Brett LaRose, Jeanne Montross, Elise Shanbacker, Mike Ladue, Diane Cushman and Sue Kavanagh.

1. Michelle Perlee called the meeting to order at 7:01 pm.
2. Public Meeting on resolution to be administrator for a planning grant for HOPE opened at 7:01pm

Michelle welcomed Jeanne Montross Executive Director for HOPE and Elise Shanbacker executive Director for Addison County Community Trust (ACCT) to the table. Jeanne described how HOPE is working to move out of affordable housing and transition that responsibility over to ACCT. They came to have the Selectboard sign a resolution stating Bristol was willing to be a sponsor for a \$30,000 planning grant from Vermont Community Development Program (VCDP) for their Hunt Road property. Bristol will act as sponsor for the grant and provide \$2,000 in kind via work that Eric and Therese will do processing paperwork and approving applications in Intelligrants. Jeanne described the first part of the project would to do a market study to determine what type of affordable housing is needed, 1 bedroom, 2 bedroom etc. As well as determine if they should add on to the current building or reconfigure it. They also plan a feasibility study on the current location of the property and if that is the best place for it. They will be conducting some legal work as there were originally 24 partners in the project and all but two gave over their shares to HOPE. The final two have passed away so their probate will need to be reopened. There will also be a code review, architectural review, structural review and a review of the current waste water and water system. Joel asked if the building would be appraised at market value, Jeanne stated she thought the statute stated they would be carried at 10% off market value. Elise stated there was a formula set by the State Housing Agency. Joel stated that when he was a Lister the property was being taxed at about 1/3 of its value. Jeanne did not believe that would be the case going forward. Ted asked if the \$2,000 in kind the Town was providing would be paid back. Eric explained it is not a payment from the Town but rather the use of Eric and Therese time to assist with the paperwork.

Joel made a motion to allow the Town to be the sponsor of a \$30,000 planning grant from VCDP for HOPE to evaluate their Hunt Road property, seconded by Ted. All were in favor (5-0). The Board thanked Jeanne and Elise for their time.

3. Alan Huizenga from Green Mountain Engineering joined the Board to discuss the replacement of the Mountain View Street waterline. Alan explained the line would attach to Mountain Street and begin coming down the south side of Mountain View Street to remain the proper distance from the septic system at the Jimmo's house. About half way down the street, when they approached Terry Thomas' property on the south side of Mountain View Street the waterline would then cross to the north side of the street until it reached the Bristol Co-Housing property. This would be done using the boring process versus open trenching. Most likely this will prevent any of the properties along the street from digging up their lawns and driveways. Joel asked how deep they must dig for boring. Alan said the minimum requirement is six feet. Alan said the only digging will be to connect service lines to the new main. Ted is concerned about the tree root systems along the boring path on the north side of the road. Peeker said from having done this process before he hadn't ever seen an issue running into tree roots. The Board discussed moving the waterline on the north side of the road ten feet south, close to the center of the road. Alan said he didn't see an issue with this; it would create a little larger patching of the pavement for the connection for the service line to the main. Alan agreed to ask Grover Engineering to move the line 10 feet south, closer to the center of Mountain View Street, still the allowable distance from the Thomas septic design on the south side of the street. The Board thanked Alan for his time.

4. Sue Kavanagh joined the Board to discuss the rewriting of the zoning regulations. She said they are very close to being complete. The Planning Commission is required to hold one public hearing regarding the draft regulations before they present them to the Selectboard. After that public hearing, they can make any minor changes and then present

them to the Board for them to complete the process. The Board is required to hold two public hearings, as long as there are only minor changes to be made, they can then warn this to be voted on in March at the 2017 Town Meeting Election. The current plan was to give the Selectboard the finalized draft to be voted by October 2nd. This would give the Board enough time to review the regulations, hold two public hearings and if no major changes needed, warn the revised regulations to be voted on at the March 2017 Town Meeting Election.

Sue also discussed the renewal of the Town Plan. She said that the Town Plan is valid for 5 years and needs to be renewed after that. The Town Plan will need to be renewed by November of 2017. Since there is no election in November of 2017, she spoke with both Adam Lougee of Addison County Regional Planning and Kevin Brown, chair of the Zoning Board who both agreed, precedent in law shows that as long as they hold one public hearing before November of 2017 with the intent to renew the Town Plan for the March 2018 Town Meeting election any Act 250 Permit will be subject to the Town Plan that is in place. Peeker asked if they renew the Town Plan at the March 2017 election would they be allowed to make any changes to the plan after it has been voted on. Sue said yes, they could make changes at any time and revote the revised plan at a later date, where the 5 year timeline would then start from there. The Board would like to renew the Town Plan at the March 2017 Town Meeting election coinciding with the Zoning Regulation vote. Sue said she would bring this to the Commission in hopes of being able to renew the plan at the same time as voting on the zoning regulations. The Board thanked Sue and the Commission for their hard work.

5. The Board reviewed the suggested names for the new road by the Fire Station on West Street. Ted would have liked to see the popularity of each name to help with the decision. Peter Coffey suggested they each pick their top 3 names and submit them via email to Therese so they can discuss from there at a future meeting.

6. The Board discussed paving the Emergency Responder entrance at the Fire Station. The quote is for paving the entrance and the parking on the west side of the building and will cost approximately \$11,655. The Board asked for information about Vermont Gas. Eric explained where they would put their piping alongside the driveway and said they can bore the piping instead of digging. He also said the cost to maintain the road per year would be \$1,000 in chloride and would cost \$200 per time to rake it. Peeker said over seven years which is when the Police Station would potentially be looking at building there, it would cost more to maintain than to pave. Ted said he thought it was unnecessary and the money could be used for something else within the town. Joel Bouvier moved to authorize the paving of the emergency responder entrance to the Fire Station, with the Town Administrator getting quotes and the money to be used from Capital Paving and replaced from the sale of the property behind the Fire Station. Peter Coffey seconded, motion passed 4-1 (Lylis opposed).

7. Peter Coffey moved to accept the liability waiver form for the Fire Department members and spouses/partners to use the workout equipment. Joel Bouvier seconded, so voted. Peeker suggested all members sign one initially.

8. The Board discussed paying to cut the trees on Meadow Lane on Mike Ladue's property. Eric said the quote the Road Foreman received was \$500 from Sargents. The Board discussed setting a precedent and they had never paid to have trees removed for a driveway in the past. Mike Ladue said the trees are growing into the road and causing problems, he was promised years ago to have the trees removed, first by Mike Menard when he was the Road Forman, then by Joel Bouvier a few years ago. Joel clarified that a few years ago we were trying to work with Job Corps to remove trees that weren't in power lines, but they never followed through. Peter said the Foreman makes a list of trees and removes as many trees as possible with his allotted budget and based on the condition of the tree. The Board agreed they would not pay for the removal of the trees.

9. Eric explained Therese had been on a tour with members from ANR who saw a few minor issues at the Landfill with trenching. She reached out to Casella who said it is covered by warranty and will fix the issues.

10. The Board discussed trash on the park and dog poop bags. Joel Bouvier moved to remove the waste container for dog poop along with the dog bags from the park. Peeker Heffernan seconded, so voted. The Board asked about putting a camera on the park to see who was leaving the trash. Eric said Pam had just purchased one, when it arrives it will be installed on the bandstand.

11. Ted Lylis moved to approve minutes of July 25, 2016. Joel Bouvier seconded, so voted.

12. The Board approved an Accounts Payable Warrant of \$46,333.24.

13. Jen Myers reminded everyone State Primary voting takes place August 9, 2016 from 7am until 7pm at Holley Hall.

14. Selectboard Roundtable: Ted Lylis asked about a wine tasting at Almost Home and blocking the sidewalk for pedestrians. The Board is concerned they don't have an outdoor consumption permit and they were blocking the right of way. Jen Myers will contact the DLC and ask about tasting rules and how to enforce this, as the Board does not approve tastings if the business already has a liquor license.

15. Town Administrator's Report: Eric said Ralph Booth, neighbor to the Fire Station, would like to roll the lawn at the Fire Station free of charge. The Board agreed to allow Ralph to roll the lawn after he completes the proper liability paperwork. Eric said the Acoustics Committee received \$21,000 from Vermont Arts Council as a grant to complete acoustics work in Holley Hall. They are also close to completing their fundraising calendar to be published in the fall. Michelle thanked Sergeant Crowe, Officer Fairbanks and Office Worley for their help at the Three Day Stampede and proper parking.

Joel Bouvier moved to adjourn the meeting at 9:05 pm. Ted Lylis seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk