

Selectboard Member's present: Chair Michelle Perlee, John "Peeker" Heffernan, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Shawn Kimball filming for NEAT TV, Addison Independent Reporter Gaen Murphy, Jim Quaglino, State Representative Dave Sharpe, Fire Chief Brett LaRose, Amos Martin, Virginia Vautier, Stephen Slicer, Kevin LaRose, Kris Perlee, Eric Forand, Diane Cushman, Roger Jimmo and Marcia Jimmo.

1. At 7:01 pm Selectboard Chair Michelle Perlee called the meeting to order.
2. State Representative Dave Sharpe joined the Board to discuss any questions or needs for the Town. He reported the money for the Landfill did remain in the budget. The Board thanked Dave for his hard work. He has heard positive reviews from the new trash and recycling drop off in Bristol. Therese asked if they would look at legalizing marijuana next year. Dave said it would continue to be discussed next year, but there was broad disagreement on how to do it. Michelle asked about solar energy. Dave explained the new bill regarding the use of solar energy and the bill that had passed. Joel spoke about his irritation the Town has with maintaining the new traffic system. The State said it was ours yet we still have to ask for permission to close the road. The Board thanked Dave for his time.
3. Fire Chief Brett LaRose joined the Board to discuss Fire Department policy updates. Brett updated the Board regarding the new Fire Station. They are tentatively scheduled to be operating out of the new fire station Saturday, June 25, 2016, but that is subject to change. Brett asked the Board the following questions he has regarding current policies the Fire Department uses:

-Is the Town open to a potential law suit if they continue to allow the membership to vote whether or not to accept an applicant after they have met their eligibility requirements? Joel discussed considering doing what other departments do, bringing the applicant to the Board after they have completed eligibility requirements and have been interviewed. Therese agreed to look into this issue.

-Brett stated the current policy says all members of the Fire Department must be residents of Bristol. If they are not currently residents he will give the member(s) 6 months to relocate to Bristol, if they need additional time after the first six months they could be allowed an additional six months to re-establish residency, but must take a leave of absence from the department. Therese asked if in the second six month period their position would be filled. Brett said he would not be able to fill the position. The Selectboard agreed residency was a current policy requirement and will take his suggestion under advisement.

-Brett discussed response attendance percentages. He researched with other volunteer departments what minimum percentage of calls they require within the year. He discussed the cost associated with firefighters from outfitting the firefighter to paying for worker's compensation. He would like to require the members attend 15% of the department's calls within a calendar year. Therese clarified the protective equipment must be replaced every 10 years, whether the equipment has been used or not. Brett said yes, gear will not be certified after 10 years. Michelle asked if he had surveyed his members as to why they can't make the fire calls. He said they had not done anything formal, but they do try to

reach out to members who haven't attended. Michelle asked if meetings were included in this 15%, Brett said no. Ted asked about the process for a member who appeals not meeting the 15% attendance requirement. Brett said this would be reviewed on a case by case basis.

-Brett is proposing to raise the minimum training standards for members who have 10 years of service or longer from 25 to 30 hours. He stated the training standards should be the same no matter the number of years of service.

Michelle asked if the members have seen these changes. Brett said not yet, but he will bring them to the members. The Board thanked Brett for his time and will continue to discuss changes to these policies at future meetings.

4. Public Forum: Kris Perlee is concerned with Front Porch Forum postings the Assistant Zoning Administrator has made in reference to illegal yard sale signs and listing people's addresses. Therese will look into it. Virginia Vautier is concerned with the waterline work that is going to be done on Mountain View Street for the co-housing project. She is concerned because they were not notified of the replacement of the waterline. She wants to know if the Town tears up her driveway, will they replace it to the way it is now. Steve Slicer said the town right of way on the north side of Mountain View Street affects four residence properties, but the waterline on the south side of Mountain View Street would only affect one. Therese said they would replace the damage done, but not necessarily repave the entire driveway. Therese will reach out to Alan Huizenga to see if he has received the drawings from Dean Grover. Roger asked why they weren't notified of the waterline update. Discussion was had regarding the driveway access to the co-housing project and whether Mountain View Street would be used as a primary route to access the property.

5. The Board discussed the policy to appoint the Fire Chief and the First Assistant Fire Chief. Kris Perlee asked when this change occurs, is the intent to work strictly from Fire Department policies instead of through the by-laws. Brett said the by-laws would no longer be in effect, since the Board has adopted the policies the department would operate using the policies only. Kris asked if the Fire Department will be their own organization with guidance from the Town/Selectboard or will the members become employees of the Town. He said there are many jobs/activities the department completes that other departments don't have to do or are paid to do. The Board agreed they would all be paid on-call employees of the Town of Bristol. Currently they are paid for responding to calls only, but when participating in any N.H. Munsill or Fire Department activity, event or response they are covered by the Town's workers compensation. Brett stated that when choosing to become a member of the department you decide to become a volunteer and meet expectations of the department. Peeker Heffernan agreed. Kris questioned appointing a Fire Chief and First Assistant Chief, but not following the policy, which would allow for interested applicants to submit cover letters and resumes to the Board for review. The Board discussed the probationary period and how the Board would appoint a Fire Chief and First Assistant Chief with this policy in place. Kris asked how a Chief or First Assistant Chief could be removed and what the process to make a complaint is. Therese explained, just like all departments within the Town you would report to your immediate supervisor or department head. If you were not satisfied with the result you could then meet with the Town Administrator, if you were still left

unsatisfied, the Town Administrator would then make you an appointment with the Selectboard to discuss your concerns. Kris said many of the other policies in place for the Fire Department won't align with this new policy, if the Board were to adopt this tonight. While some of the Fire Department policies will need to be updated, it appears the Town will also need to update policies. Therese said the personnel policy for the Town already needs to be updated, which will also reflect this policy for the appointment of the Fire Chief and First Assistant Chief along with addressing the Fire Department as employees of the Town. Brett volunteered to go through current Fire Department policies and bring changes that would need to be made to the Board to make the necessary amendments to align the other policies with this policy. Ted Lylis moved to adopt the policy to appoint the Fire Chief and First Assistant Fire Chief. Peter Coffey seconded. Ted Lylis amended the motion, to adopt the policy to appoint the Fire Chief and First Assistant Fire Chief while amending/updating any other Fire Department policies to align with this policy. Peter Coffey seconded, so voted (Bouvier opposed). Peeker Heffernan moved to appoint Brett LaRose as Fire Chief and Eric Forand as First Assistant Fire Chief for a three-year term beginning January 1, 2016 and ending December 31, 2018, waiving the probationary period and application process for both positions. Peter Coffey seconded, so voted.

6. The Board discussed the draft RFP for the acquisition and redevelopment of 32 North Street/Old Fire Station. The Board discussed the disclosure of the status of the current septic system. The Board decided to change when submission for the proposal would be due and agreed to emphasize the importance of maintaining the exterior presence of the 1897 fire house.

7. The Board discussed the schedule to discontinue Town Highway 312, which is an old road that was used to enter the Recreation fields on West Street. Therese said they would have to convene a meeting there to view the road as part of the discontinuance.

8. Ted Lylis moved to authorize Michelle Perlee to sign the Scope of Services contract with Sullivan & Powers. Joel Bouvier seconded, so voted.

9. Joel Bouvier moved to approve minutes of May 30, 2016. Peter Coffey seconded, so voted.

10. Joel Bouvier moved to approve Special Event Permit for Hogback Mountain Brewing for June 18, 2016, Pocock Rocks Festival from 3pm until 8pm. Peeker Heffernan seconded so voted. Joel Bouvier moved to approve Special Event Permit for Whistle Pig Whiskey for a Pig Roast held at Mary's Restaurant on Sunday July 3, 2016 from 6pm until 9pm. Peter Coffey seconded, so voted.

11. Jen Myers said the auditors will be coming Monday, June 20th and Tuesday, June 21st to begin the audit for the 2015/2016 fiscal year.

12. The Board approved an Accounts Payable warrant in the amount of \$175,069.57.

13. Selectboard Roundtable: Peeker noticed there were no deficiencies in the water report and commended Simon Operation Services. Ted Lylis asked about pedestrians yielding to a wheel chair in the policy for Offenses Against Public Safety and Public Policy. Therese will get clarification from Kevin. Ted would like properties that will be affected by either the Town or another company working in the

Town right of way to be notified by mail. Therese will put this on the agenda at a future meeting for further discussion. Joel is concerned with businesses on Main Street taking up more than half of the sidewalk for sandwich board signs. Therese said she will look and contact any business owners who are violating this. He is working with an Eagle Scout to create a kiosk for the front of Holley Hall. Michelle asked about the delinquent accounts in the revolving loan fund. Jen is sending letter to those who have not submitted payment on time. Michelle asked if 64 seconds found the line to the cemetery. Therese said they didn't look for it, but Lance Perlee knows where it is, and feels it has more than one leak.

13. Town Administrator Report: Therese met with Pete Bouvier and Eric Cota regarding the crosswalk near the Creeme Stand. They suggested putting a crosswalk on the east side of the property near the intersection of West Street and Maple Street. She is going to contact Tom Wallace to meet with him and provide him with the Road Foreman's estimated cost of around \$730, not including excavation. Peeker suggested applying for the grant to continue the sidewalk on the south side of West Street from Campbell & Paige Insurance to the Creeme Stand. Therese said the due date is too soon, but this is something they could apply for next year. Therese said she put the bandstand back out to bid. She also spoke with Peter Bouvier about putting a gate or locking the gate in the access to the Town barn. Pete said the current gate is bent and it will cost a significant amount of money to replace. Therese also asked Pete Bouvier to get a price for the lit sign for no turn on red. Therese is going to apply for a planning study for bank stabilization across from Martin's Hardware. Therese discussed a issue Linda Nelson had on West Street, when the roller was being used to create the road to the new fire station, caused interior damage to her house. The Board said they don't own it, Therese will contact Naylor and Breen.

14. At 10:19 pm Joel Bouvier moved to enter executive session to negotiate a land sale with Stoney Hill Properties, per 1 V.S.A. Subsection 313(a)(2). Peeker Heffernan seconded, so voted.

Executive session ended at 10:55 pm. Peeker Heffernan moved to authorize Michelle Perlee to sign subdivision permit for the Towns 30 acres on Stoney Hill. Joel Bouvier seconded, so voted.

At 11:01 pm Peeker Heffernan moved to adjourn the meeting. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk