

Selectboard Member's present: Chair Michelle Perlee, John "Peeker" Heffernan, Peter Coffey, Ted Lylis and Joel Bouvier. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Shawn Kimball filming for NEAT TV, Carol Chatfield, Marilyn LaFevre, Randy Wilson, Polly Wilson, Tom Walker, Carolyn Ashby, Ian Albinson, Eric Forand, Police Chief Kevin Gibbs, Darla Senecal and Jim Quaglino.

1. At 7:00 pm Selectboard Chair Michelle Perlee called the meeting to order.
2. Michelle called the nuisance dog hearing to order. Carol Chatfield and Randy Wilson joined the Board to discuss the problems Carol and her partner Betty Kazuba are having with the Wilson's dogs. She said she is not fearful of the dogs, they are friendly, but when they are on her property unexpectedly it is upsetting. Randy Wilson joined the Board to discuss how they plan to handle the situation. Randy Wilson said they put in new dog runs and a kennel they are using during the day. Michelle asked if they escape from being hooked on the run. Randy said about once every two weeks Dizzy gets free. Michelle asked if the other two dogs have become a problem since they have learned from Dizzy wandering. Randy said yes. Marilyn said these dogs harass the two dogs she has. Randy said Dizzy will be gone by the end of the month. Joel asked if there has been a problem with property damage. Randy said no, they just wander, but he has gone to the other properties to clean up the dog mess. Ted said it seems they have taken proactive measures to try to keep the dogs restrained. Peeker said while they aren't hurting anyone or anything; however they are violating the dog ordinance which is a problem. Joel Bouvier moved for a 30 day monitoring period from May 16, 2016 through June 16, 2016 with the neighbors contacting the Town each time there is an issue. Peeker Heffernan seconded, so voted.
3. Eric Forand, Carolyn Ashby and Ian Albinson joined the Board to discuss the renewal of Bristol's Downtown Designation. Carolyn said the Town is required to renew this every five years. Therese said being designated as a downtown has allowed the Town to apply for grants, which have completed many projects that benefit the Town. Ted Lylis moved to approve the application for Downtown Designation. Joel Bouvier seconded, so voted.
4. Police Chief Kevin Gibbs joined the Board to discuss the Public Safety and Public Ordinance Policy. Kevin said there were some minor changes made to the policy. Joel asked if they had the ability to enforce this policy at Mount Abe and Bristol Elementary Schools. Kevin said the High School has signs already, but Bristol Police Department currently does not have permission to enforce at Bristol Elementary. Joel asked about the center of the park. Kevin said the ordinance does state pedestrians do have the right of way on all Town sidewalks. Peter Coffey moved to approve the Public Safety and Public Ordinance Policy. Ted Lylis seconded, so voted.
5. Darla Senecal joined the Board to discuss a calendar fundraiser for the acoustics improvements in Holley Hall and the Recreation Department. Ted is opposed to the idea. Therese said the group is looking for big fundraising ideas, if anyone had good ideas, to please contact Darla Senecal. Darla explained the photographer can make sure this project is done tastefully, which could lead to a significant amount of money raised. She said the group has been running a number of different events in efforts to raise money for the acoustics fund, but are hoping this will be a significant money maker. Darla said they have already reached out to groups of people who are interested in participating. Peeker Heffernan moved to allow the group to pursue it. Peter Coffey seconded, motion passed 3-2 (Heffernan, Perlee, Coffey in favor, Bouvier and Lylis opposed).

6. The Board met as Water Commissioners. Michelle called the Water District annual meeting to order. Therese said she is not making a recommendation to increase water rates at this point in time. The plan is to replace 150 meters per year, which hopefully will increase revenues. Therese said 64 Seconds (Alan Williams) is here reviewing the entire system for leaks, they have found a few more leaks, but nothing significant. She has budgeted more money for meters and touch pads. Michelle asked about the electricity for the pump. Therese said that is hard to project, but wanted to be sure to budget enough money for it. Joel asked if paying off one of the bonds will be replaced with a bond payment that was just approved. Therese said no, that won't come into effect until one year after the work is completed. Joel asked about replacing the meters. Therese explained she had split the Town into quarters. Her focus is to replace meters to get some of the loss back. Lance said we are losing 20-22% of accuracy with the meters currently. Joel Bouvier moved to approve the Water District budget for the 2016/2017 fiscal year for \$250,125. Peeker Heffernan seconded, so voted.

The Board met as Sewer Commissioners. Michelle called the Sewer District annual meeting to order. Therese said hopefully replacing meters in the district will create some savings. The Sewer District is difficult because the Town has limited capacity, therefore it limits growth. Therese is proposing the new minimum use fee to be \$142.35 compared to the current minimum use fee at \$137.50. The Commissioners discussed the rate increase. Lance said the system is aging. Joel Bouvier moved to approve no more than 5% increase to the base rate and a 9% increase to the usage fees. Peeker Heffernan seconded, so voted. Joel Bouvier moved to approve the Sewer District budget pending the increase of the base rate up to 5% and up to 9% for usage fees. Peter Coffey seconded so voted.

*Post Meeting Note: New base rate will be \$144.40 and new usage charge of \$60 with a new usage surcharge of \$120.

7. The Board discussed Bristol CORE's request to block of Main Street for Pocock Festival, Saturday June 18, 2016. Ted is concerned with doing it on Main Street and whether it affects the businesses on Main Street. Therese said business owners say it changes year to year; sometimes they get a lot of business, sometimes they don't get any. Peeker said they need to be completely out of the street by 9 pm. Therese said the detour route is up Mountain Street and down Spring Street. Therese said CORE needs volunteers. Joel Bouvier moved to allow Bristol CORE to close Main Street for Pocock on Saturday June 18, 2016 from 1 pm until 9 pm and Main Street must be completely open for use by 9 pm. Peeker Heffernan seconded, so voted.

8. The Board discussed the Hub's grant application to Ben and Jerry's for \$2,500 with no matching funds. Joel Bouvier moved to approve the application of the Ben and Jerry's grant for \$2,500 with no matching funds. Peter Coffey seconded, so voted.

9. Therese updated the Board on the status of the Landfill. She said the State appropriated the \$145,000 in the Capital Fund, which is the July 1, 2016 budget. Therese thanked Representative's Dave Sharpe and Fred Baser for their support. She met with Buzz Surwillo, in hopes to reduce the gas monitoring from monthly to quarterly. Buzz agreed quarterly would be sufficient. She discussed with Helen about getting a permit for not having to collect stormwater. She said to be in touch when the grass fills in, to re-evaluate.

10. Joel Bouvier moved to approve the minutes from April 18, 2016 and May 2, 2016. Peter Coffey seconded, so voted.

11. Joel Bouvier moved to approve the special event permit for Champlain Orchards for the Pocock Rocks Festival on June 18, 2016 from 3pm until 8 pm. Peeker Heffernan seconded so, voted. Jen Myers reminded any vendor who plans to serve alcohol at the Pocock Rocks Festival will need to submit a Special Event Permit for the Selectboard to approve. This also includes businesses who already have a liquor license, but no outdoor consumption permit, or those who plan to serve in a bigger area than their outdoor consumption permit allows.

12. Peeker Heffernan asked about the Knight's Consulting bill regarding the new Fire Station. Therese explained this was not included in the RFP for the road, only the waterline and she would look into how the services were billed. The Board approved an Accounts Payable Warrant for \$113,997.59.

13. Selectboard Concerns: Peter Coffey is concerned regarding the article in the Addison Independent that stated a portion of the bond approved is for connecting the Fire Station. Therese explained the Selectboard specifically put the connection into the USDA bond to save the 45%. Peeker conferred. Ted Lylis asked about the business that mowed the park, he thinks they may have destroyed the sound system the 4th of July Committee uses for the parade. He said the conduit has been broken in three places. Therese spoke with Paul Davis today; he is going to come to the park to look at the damage with Therese. Ted said he received a complaint from a resident regarding the disposal of appliances on an abandoned property on Basin Street. Therese said the Town is aware of it, and it is the property owner who is doing this, but thanked him for looking into this. Joel saw a bill the Hub paid for replacement of the water spigot; Therese will look at the lease agreement before paying the bill. Joel asked about creating a design for a new skate park. Jen Myers said they are using grant money to pay for a design to be made to propose to the Recreation club. Michelle asked if Darla will meet her revenue target. Therese said she is optimistic. Michelle asked about Act 60 money. Therese said it comes from the State and usually comes the end of June.

14. Town Administrator's Report: Therese brought forward the Fire Works display permit to have the Town Clerk sign. She believes this is the first time the Board has had to approve this permit. Joel Bouvier moved to authorize the chair of the Board to sign the fireworks display permit. Peter Coffey seconded, so voted. She received a letter from the Legion requesting permission for the annual Memorial Day Parade. Joel Bouvier moved to authorize the Legion to hold their annual Memorial Day Parade on Monday May 30, 2016, as long as they coordinated with the Police Chief. Ted Lylis seconded, so voted. Therese said she had the Howden Hall septic tank pumped. She also said the Alley Way is making progress, they have accepted our terms, and hopefully we will be signing the deeds in June. She submitted information to the USDA regarding the approval of the bond vote; she is waiting for the letter of conditions. Peter Bouvier said they collected .78 tons of trash and 1.29 tons of tires from Green Up Day, which they delivered to ACSWMD. Therese called the Barre Town clerk to receive an RFP from when they sold their old fire station. Therese said she met with Mike Ladue to complete masonry work for Holley Hall. She would like to do half the project this year and half next.

15. Ted Lylis moved to find that premature general public knowledge of the Town's review of proposals from Simon Operation Services and Vermont Utility Management Services place those companies and the Town at a disadvantage, as the Selectboard will be discussing contract pricing, personnel, references and the Town's negotiation strategy. Peter Coffey seconded, so voted.

At 8:55pm Ted Lylis moved to enter executive session to discuss the Town's review of proposals from Simon Operation Services and Vermont Utility Management Services, per 1 V.S.A. Section 313(a)(1)(a). Peter Coffey seconded, so voted.

At 9:45pm the Board came out of executive session.

Ted Lylis moved to award Vermont Utility Management Services (VTUMS) the contract to operate and maintain the water and core area septic systems effective July 1, 2016. Peter Coffey seconded, so voted (Perlee abstained).

Peeker Heffernan moved to adjourn the meeting at 9:50pm. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk