

Design Review Committee
July 13, 2015
Meeting Minutes

Board Members: Ron LaRose, Jim Weening, Matt Ham-Ellis, Ken Weston, Slim Pickens

Others Present: Eric Forand (Zoning Administrator)

Public:

Ron acting as temporary chairperson called the meeting to order at 7:05pm

Open Issues:

The Commission welcomed new member Jim Weening.

The Commission tabled the election of a new chairperson due to the fact that only 4 members of the commission were present.

The Zoning Administrator updated the DRC that the PC approved permit 15-24 and 15-26. The PC added a condition to permit 15-26 that in 5 years the Historical Society must submit a new application if they want the storage trailer to remain on site longer.

Ron made a motion, seconded by Ken to approve the minutes from the May 12, 2015 meeting. All were in favor (5-0).

New Business:

The Commission reviewed application 15-48. The Lawrence Memorial Library would like to add a small box under the play structure that would hold books that people could take and then return. These are called "Little Free Libraries" and are found around the country. The Box would be attached to the floor support of the fairy house. Ken had a concern that maybe the box should be seasonal. Ken asked about signage, there was no request for signage on the permit application. The Commission discussed the location on the structure and decide to walk over to the structure to view it. During the site visit it was discussed that the box should be flush or recessed under the floor, it should not stick out. The Commission discussed whether it should be flush with the roof line or floor line, it was decided that it should be flush with the floor line. They also did not want the box to be on its own support pole somewhere other than underneath the play structure.

Ken made a motion, seconded by Jim to forward the recommendation to approve permit 15-48 with the stipulation that the box be mounted on the west side of the structure under the floor or the ramp so it did not protrude past the current floor or ramp foot print, to the Planning Commission. All were in favor (5-0).

Meeting adjourned at 7:45pm