

Attendance: Joel Bouvier, Sharon Compagna, John "Peeker" Heffernan, Michelle Perlee, Town Administrator Therese Kirby, Road Foreman Peter Bouvier, Recreation Director Darla Senecal, Police Chief Kevin Gibbs, Fire Chief Brett LaRose, Amos Martin and Kevin LaRose.

Therese Kirby called the meeting to order at 6:07 pm. Sharon Compagna moved to appoint Peeker Heffernan as temporary Chair. Michelle Perlee seconded. So voted.

Road Foreman Peter Bouvier went over his proposed 2016/2017 highway budget with the Selectboard. The draft highway budget is up 7.32% , but 2.4% of that proposed increase is due to the South Street Bridge Loan starting to be paid. The Selectboard thanked Peter for his time and wished him a Happy Birthday.

Recreation Director Darla Senecal went over her proposed 2016/2017 recreation budget with the Selectboard. The draft budget is up 6.08%. A portion of that increase is due to the 14.8% increase the Town received in worker's compensation insurance and proposed changes in worker compensation rules from the Vermont Department of Labor. These are issues that will affect all departments. The Recreation Department is looking at other event ideas to increase their revenue, including bingo. The Selectboard thanked Darla for her time.

Police Chief Kevin Gibbs went over his proposed 2016/2017 police budget with the Selectboard. The draft police budget is up 8.20%. A portion of that increase is the increase in worker's compensation insurance, but also a 28.2% increase in law enforcement liability and a 56% increase in Spillman, the police department's software they get from the State of Vermont. The Selectboard thanked Kevin for coming in while he was on vacation.

Fire Chief Brett LaRose went over his proposed 2016/2017 budget with the Selectboard. There are many changes in his draft budget, as he needed to create a budget around a building that is not finished. He also tried to incorporate advice from the auditor's to use capital funds for capital purchases only, so there was a need to increase the operating expenses. The draft fire department budget is up 153%, but 129% of that increase is due to the bond payment on the new fire station. That number may be reduced by \$6,816 if the need for interim financing is determined to be unnecessary. Other increases are due to an increase in worker's compensation insurance, a 3% increase in the tower lease and an increase in vehicle maintenance. Since fire apparatus are slated to be kept for up to 30 years, a specialized annual maintenance needs to occur. The Selectboard thanked Brett for his time.

There were no visitors for public forum.

Sharon Compagna moved to adopt the updates to the Bristol Fire Department's Policy and Procedure Manual as amended. Michelle Perlee seconded. So voted.

Michelle Perlee moved to continue the Town's membership to the Addison County Chamber of Commerce. Sharon Compagna seconded. 0 in favor and 4 opposed.

Joel Bouvier moved to award the contract for the Community Building and Development Grant for Stoney Hill to Green Mountain Engineering (GME) for up to \$30,000. Sharon Compagna seconded. Therese explained that she, Kevin Harper and Adam Lougee reviewed and rated the four proposals received and are recommending GME, due to the depth of their engineering proposal and team approach to the project. Therese and Kevin will meet with GME to review the scope of the project. So voted.

An accounts payable warrant of \$81,075.76 was approved by the Selectboard.

Michelle Perlee asked about the letter received by the Holley Hall Acoustic Group. Therese explained they have a scheduled appointment on January 11, 2016 at 6 pm with the Selectboard. She also questioned the financial report submitted by the Bristol CORE. Therese said she would be meeting with Ian Albinson to discuss it.

The Selectboard discussed their idea for the Town Report dedication.

Michelle Perlee moved to adjourn at 9:45 pm. Joel Bouvier seconded. So voted.

Respectfully Submitted,

Therese Kirby
Town Administrator