

Selectboard Meeting

December 14, 2015

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, Sharon Compagna and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Joanna Etko filming for NEAT TV, Sergeant George Crowe, Police Chief Kevin Gibbs and Jim Quaglino.

1. At 6:00 pm Selectboard Chair Brian Fox called the meeting to order.
2. Sergeant Crowe joined the Board to discuss his request to apply for the Walmart grant. He explained this was previously denied by the Board, but is asking for the Board to reconsider. He has spoken with Fire Chief Brett LaRose who would be interested in having identification for all of his firefighters. He explained what the ID maker would allow the department to do. He is requesting to purchase a one sided printing machine, which is less expensive, but would like to ask for the entire \$2500 to also purchase sufficient evidence bags and a sealer. Therese Kirby asked about the Fire Department's request for Walmart funds. She had heard there is only one grant per calendar year that would go to a municipality. Randy was not sure, but did know the grants are given by local Walmarts and the Ticonderoga site was also considered a local Walmart. Joel asked if the Fire Department could wait. Randy said waiting might mean Walmart has run out of grant money. Michelle asked about the lifespan of the product. Randy said the only thing that would need replacing would be ink, which is around \$150-\$200. Randy said he would work with Eric Forand to figure out if they could both apply for the grant. Joel Bouvier moved to authorize the application of the Walmart grant for \$2500. Michelle Perlee seconded, so voted.
3. Police Chief Kevin Gibbs joined the Board to discuss the ACOUSI memorandum of understanding. Joel asked how long the MOU would last. Therese said it is a one year MOU that would be reviewed each year before we signed. Kevin said the Police Department will continue to handle special investigative cases within the district, but ACOUSI would pick up the cases at the high school and outside the district. Therese said Officer Josh Otey is currently participating in the monthly meetings to continue to be aware of cases that are happening in the district. Joel asked if this would save money in the budget. Kevin said typically the overtime used is potentially for an interview. Kevin said they get about 3 calls per year that require investigation. Joel Bouvier moved to authorize Therese Kirby to sign the MOU between the Town of Bristol and ACOUSI. Michelle Perlee seconded, so voted.
4. The Board discussed Josh Otey's request for a drug collection box at the Police Department. Kevin said this would provide a secure location to drop drugs. Brian is against having it outside. Therese is against having a box in the Town Offices. Sharon asked what happened when it's full. Kevin said two officers would access it and either store the drug or dispose of them. Kevin said this will go in the lobby of the police department.
5. The Board discussed the \$2500 Walmart Grant request from Eric Forand to purchase three television for the new Fire Stations. Michelle Perlee moved to authorize Eric Forand to pursue the Walmart Grant. Sharon Compagna seconded, so voted.
6. The Board discussed the driveway access permit for Connie LaRose et al for two lots at 130 North Street. Sharon Compagna moved to accept the permit with the conditions the Assistant Road Foreman set. Michelle Perlee seconded, so voted (Bouvier abstained).

7. Therese discussed expanding the water district to Lover's Lane giving property owners the option to attach to the Bristol water system. The Board agreed. Joel Bouvier moved to expand the water district to include Lover's Lane. Michelle Perlee seconded, so voted.

The Board discussed the estimate from the Aquastore to clean and repair the reservoir. Michelle asked about emptying the reservoir and how the water system would work. Therese explained they would run the pumps to feed the water system directly until the work was complete. The Board asked about the funding. Therese said she is hoping to include it in next year's operating budget. Joel moved to authorize the cleaning and repair of the reservoir by Aquastore for up to \$6625. Michelle Perlee seconded, so voted.

The Board discussed the replacement of water meters. Therese she would like to start working on replacing meters a section of the district at a time. She would like to also start budget or capital planning for this to be done beginning this summer.

8. Joel Bouvier moved to accept the list of 2015 Error & Omission's submitted by the Listers. Sharon Compagna seconded, so voted.

9. The Board approved an Accounts Payable Warrant of \$96,111.67

10. Sharon moved to approve minutes from November 30, 2015 as amended. Michelle seconded, so voted.

11. Selectboard Roundtable: Michelle asked about the punch list for the intersection. Therese said the State still has not accepted the project. Michelle asked about the call sheet for the fire department and she how accurate it is. She asked if you are en-route to respond to a call and it gets canceled, do you still get paid for the call? Joel said the binder is put out at each monthly meeting and you are supposed to check for accuracy to make sure you are paid for all the calls you attended. He is unsure if you get paid for the calls if you don't make the scene or if the call gets cancelled, but the fire fighter should let his company officer know. Michelle asked about a donation made for the new fire station received from Bill James. Joel said the donation was to N.H. Munsill, but is designated for the new building. Sharon Compagna said she is not seeking re-election, she currently holds a 2-year seat on the Board. Brian asked about ACCT. Therese said they are currently working to fix the water leaks at KTP.

12. Town Administrator's Report: Therese discussed why the streetlight having an advanced green is not allowed. The system will allow you to do an advanced green, but the Town isn't allowed to do it based on MUTCD standards without the town taking on the liability. She will review MUTCD standards to see how this is addressed. She also talked about cars turning right on red from North Street, and if we should erect a sign stating no right on red when the pedestrian signal is on. He suggests putting signs on each intersection stating no turn on red when pedestrian signal is on. The Board would like to put a box sign up next to the signal in front of Holley Hall once the State accepts the project. Therese said Naylor & Breen will pour the antique bay floor at the fire station this week and hopefully will begin framing the building this week. Therese said the easement to update the pole and guy wire with the Recreation Club has been taken care of. Therese said the Landfill will have to reapply for certification in 2016 and continue to do so for at least 30 years. Therese is close to completing and compiling budgets.

She will provide a compiled document in their next packet. She thanked Porter Knight and Productivity Vermont for their donation to the new Fire Department.

At 7:23 pm Michelle moved to go into executive session to discuss the appointment, employment or evaluation of a public officer or employee per 1 V.S.A. Section 313 (a)(3). Sharon Compagna seconded, so voted. Jen Myers joined the Board for executive session.

At 7:45 pm Michelle Perlee moved to adjourn the meeting. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Jen Myers  
Town Clerk

DRAFT