

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, John "Peeker" Heffernan, Sharon Compagna and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Joanna Etko filming for NEAT TV, John McCormick, Robin Sheu, Eric Forand and Bob Donnis.

1. At 6:00 pm Selectboard Chair Brian Fox called the meeting to order. The Board added two grant requests to the agenda for review.
2. Robin Scheu of Addison County Economic Development joined the Board. Robin discussed with the Board the different resources Addison County Economic Development offers local businesses. They have their own Revolving Loan Fund for businesses to use as a resource. They also run workshops for businesses, but they really work on connecting businesses with resources they have and are aware of. Joel asked if any other Addison County town had created a Tax Incentive Financing District. Robin said the bigger cities in Vermont had created one, but they hadn't been conducting them right and ended up owing money to the State. The State has imposed a moratorium on TIF Districts until they can work out the problems. The Board thanked Robin for her time.
3. Emergency Management Coordinator Eric Forand joined the Board to discuss the Civil Ordinance for the Office of Emergency Management. This allows us to adopt the Emergency Management positions during an emergency. The Emergency Management Center will be at the Town Offices once the generator is in place. Eric described penalization for residents when an emergency occurs. He explained this would apply if a restriction is created that individuals ignore. Michelle asked if this applied to residents who didn't leave their house when requested to evacuate. Eric said no. Sharon Compagna moved to adopt the Civil Ordinance for the Regulation of the Office of Emergency Management. Peeker Heffernan seconded, so voted.

Eric discussed the Civil Ordinance for the Regulation of Public Displays and Assemblages. The Board discussed the use of public and private property. The Board will revisit this topic at a future Board meeting. They thanked Eric for his time.

4. Bob Donnis joined the Board to discuss community solar. Bob discussed the potential to build a solar farm and locations this could be. Therese asked about the 30% tax credit considering the Town is tax exempt. Bob said the Town would not receive tax credit because we are tax exempt. An alternative to purchasing panels is buying shares of a solar farm, where you would receive 7% off of your total bill each month or you could buy panels in an existing solar farm. The last option is to build a new solar farm and you'd have to fund 1/3 of the project. Bob discussed how the Request for Proposals would be generated. Sharon suggested including the Town's electric numbers to see what the cost to the Town will be. The Board agreed. The Board thanked Bob for his time.

5. The Board discussed Darla's grant requests for NEAT Repeats and VT Community Foundation. These grants are funding for health and wellness. They would offset the cost of instructors, venues, equipment etc. Michelle Perlee moved to authorize the application for NEAT Repeats Grant for \$1000. Peeker Heffernan seconded, so voted. Michelle Perlee moved to authorize the application for the VT Community grant for \$2500. Peeker Heffernan, seconded, so voted.

6. The Board discussed Bristol Police Department's request to apply for a grant to Walmart for \$2500. Therese said this grant would fund the purchase of an ID system. Michelle is concerned with using grant money to purchase equipment, and having to budget to replace the equipment later. The Board asked

how often they have to make ID's. Therese said they make part-time officer ID's every year and full-time officer ID's once every three years. Joel is in support of applying for the grant money, but would rather see the money used to repair the speed cart or other items needed at the Police Department. The Board would like to see the department explore other options for getting ID's printed. Joel Bouvier moved to authorize the application of the Police Department to Walmart for \$2500. Sharon Compagna seconded, motion denied 2-3 (Compagna, Fox and Perlee opposed).

7. Sharon Compagna moved to accept the Policy Regarding Development on the Town Green. Peeker Heffernan seconded, so voted.

8. Michelle Perlee moved to accept the annual Vermont Department of Health PREP grant for \$12,600. Sharon Compagna seconded, so voted.

9. Therese discussed the landfill scales, which have minimal value. Therese spoke with Dave Livingston who is a member of VAST. He said VAST would love to take a donation, but could not afford to purchase the scales. Peeker suggested asking Lou Nopp and Craig Brown the value of the I-Beams and if they would be interested in purchasing them. The Board received three bids for the bull dozer. Joel Bouvier moved to sell the bull dozer to high bidder, Francis, Diane & Stephen Heffernan, for \$7878 authorizing Therese Kirby to sign the bill of sale. Peeker Heffernan seconded, so voted. (Other bids received from Livingston Farms, \$7650 and Peeker Heffernan, \$7500).

10. The Board approved an Accounts Payable warrant in the amount of \$2,446,219.85.

11. Sharon Compagna moved to approve minutes of November 2, 2015 as amended. Michelle Perlee seconded, so voted.

12. Town Clerk Roundtable: Sharon Compagna moved to authorize the Special Events Permit for Shacksbury Inc on December 4, 2015 at 26 Main Street. Peeker Heffernan seconded, so voted. Jen Myers discussed the water reading done for Addison County Community Trust. She is concerned that the water reading continues to be high and little maintenance has been done since the request to have additional reads done. The Board discussed how to proceed. They agreed to read the meter again for the month of November to see where the usage was, but also have Therese write a letter insisting they make repairs within the park. Jen Myers asked about refunding Landfill Coupons. The auditors requested the Board set a final date when refunds would conclude. She requested no more refunds be given for coupons after December 31, 2015. She will make a notice for Front Porch Forum and for the front counter giving people plenty of notice. Peeker Heffernan moved to conclude refunds for Landfill Coupons and Window Stickers after December 31, 2015. Joel Bouvier seconded, so voted. Jen Myers asked about Christmas Eve. If employees want to use personal or vacation time to take the day off is the Board in agreement with closing the office for the day. The Board agreed if employees want to use personal or vacation time to take time off for Christmas Eve the office may be closed.

13. Selectboard Roundtable: Michelle asked if the snow ban lights are up. Therese said yes. Michelle asked about the traffic lights flashing at 9 pm. Therese said they now flash at 10 pm, there was an error due to the time change. Michelle asked questions about specific line items on the budget status report. Sharon commented the monthly water reports from Mark Simon that were full of grammatical errors. Sharon read the Planning Commission meeting minutes regarding the drafting of the green policy. She was offended that two members of the Planning Commission did not think the Selectboard would create a policy regarding the Town Green; which they approved earlier tonight. Sharon asked about moving money from Peveril Peak fund to the acoustic fund. Therese will add it to the November 30, 2015

agenda. Joel asked about the traffic counters. Therese said this is part of the traffic study. Joel asked about meter repair list. Therese will ask Lance but is unsure about how many have been repaired. Joel asked about the flushing of hydrants. Therese said there were no problems she was aware of. Brian asked about the Christmas lights on the playground fairy house being a safety hazard. Therese will look. Brian asked about the contract with the Bristol Police Department and the high school. Therese said the Police Department terminated the contract, but Police Chief Kevin Gibbs will be meeting with the principal and hopefully can come to an agreement moving forward. She will have more information for their November 30, 2015 meeting on this topic.

14. Town Administrator's Report: Therese asked about appropriations. She would like to write letters to people requesting they reduce their appropriation by increasing their own revenues. The Board discussed how to create more discussion around this topic at Town Meeting. Therese discussed a 5-year plan for health care and salaries. The Board discussed the changes in health insurance and implementing merit raises versus a percentage for everyone. They will continue to discuss this as budgets are formulated. Therese also asked Joel if the Rec Club had contacted a local contractor to get an estimate on the cost to upgrade the Hub building. Joel did not know. He did say the Club is considering building a new metal building and still renting a portion to the Hub.

Michelle Perlee moved to adjourn the meeting at 8:38 pm. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk