

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, John "Peeker" Heffernan, Sharon Compagna and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Joanna Etko filming for NEAT TV, Eric Forand, Brett LaRose, Amos Martin, Jim Quaglino and Peter Ryan.

1. At 6:00 pm Selectboard Chair Brian Fox called the meeting to order.
2. Brett LaRose and Eric Forand joined the Board to discuss the needs for the new Fire Station using the Fire Department Capital Equipment Fund. Eric had done general research to find ideas for prices of items the new Fire Station will need. Eric is planning on meeting with a few people he knows are interested in doing fundraising, but anyone who is interested should contact the Town Offices. Eric said they are planning on forming a committee to discuss and research to fund the \$85-90,000. Therese said the bond did not include the furnishings for the new Fire Department. Brett said the list created is all inclusive, everything the Fire Department would need. Sharon asked if a capital campaign had been considered where people could donate over time to begin to purchase items they needed. Eric said it had been a thought, but would be something the committee would discuss further.

Brett discussed a new plan for Fire Department Capital Equipment funds regarding items that need to be purchased for the new Fire Department. Relocating radios to the new fire station, installing the radios, two new antennas reflect the necessities of communications for the new Fire Station. Brett explained they want to tie base radios in to speakers in the facility so you can hear the communications throughout the entire building. He suggested putting the infrastructure in for the speakers, but not necessarily purchasing the speakers right away. The pneumatic air compressor is recommended for this facility. This air compressor will provide air for the brakes on the trucks and air to use the horn. This will cost around \$7300. The Department will need a containment system for the air cylinders while they are being filled. This has been part of the capital plan originally this \$10,210 includes the purchase and reconnection of the existing air system to fill tanks. Brett also priced a washing extractor, which had been included in the capital equipment plan previously. This would allow the department to wash their turnout gear regularly. This cost is \$5110. Brett said this would fit 1-2 sets of gear. The dryer will fit 6 sets of turnout gear. Currently they are looking for funds to purchase the dryer, but they can wait to purchase this. They are also looking to purchase three additional mobile gear lockers costing \$7113. The Board thanked Brett and Eric for their time.

3. Craig Scribner joined the Board to discuss a town wide re-appraisal and to request sending out RFP's. The Board of Lister's think it is time considering the last time one was completed in 2005. The current Common Level of Assessment is 93.49%, a reappraisal isn't mandated by the State until 80%, but they are finding the sales of the properties are varying. Craig said the local Lister's would do the input using an Apex System. They will need to purchase the Apex computer system from NEMRC and have priced it to cost about \$600-\$700. The goal would be to finish the re-appraisal by June 15, 2017. Michelle Perlee moved to authorize Craig Scribner and the Lister office to begin the process for a Town wide re-appraisal. Sharon Compagna seconded, so voted.

4. Sergeant George Crowe joined the Board to discuss salary adjustments and the data collected regarding salary adjustments for the Police Department. Therese asked the Board if there were any questions about the data. Michelle asked about comparing salary numbers. Therese said they compared salaries between these four departments, as they are similar in size, may have a district, similar population and grand list. Therese clarified a salary adjustment is different than a raise. Sergeant Crowe explained the comparisons he made with other departments. Joel would like to see how many part time officers we have now, and how much it would cost for a fourth full time officer. The Board briefly discussed applying for a "Cops Grant", Chief Kevin Gibbs is looking into it.

Therese discussed the Hardscrabble Road Ordinance. The enforcement officials referred in the ordinance was incorrect so the ordinance needed to be amended to include all law enforcement officials. Joel Bouvier moved to amend the Hardscrabble Road Ordinance to include all law enforcement officials. Sharon Compagna seconded, so voted.

5. Public Forum: Jim Quaglino offered thoughts and prayers for Peeker's daughter who had recently received a lung transplant. Peter Ryan is concerned about the new street lights and traffic lights. He has been almost hit three times, because cars on North Street who are turning right don't stop before turning when the light is red. He asked if they could budget for a no turn on red sign in a future year. Sergeant Crowe said the Police Department is planning on doing crosswalk enforcement. Brett LaRose is concerned with the speed of drivers in Prince Lance. Therese said because it is private property the Town has no jurisdiction in the parking lot. The Bristol Police Department had placed a speed cart there this summer to get drivers to slow down. Complaints to should be sent to Pomerleau.

6. Fire Chief Brett LaRose joined the Board to discuss the outside color scheme of the new fire station. Therese will ask about the life of the paint on the Hardy Board. Brett asked the Board for permission to sell the cast iron cook stove at a starting price of \$1000. The money would be reinvested in to the current fire station project. The Board agreed to authorize Brett to sell the stove. Therese discussed the signage along Stoney Hill for the fire station. The State said it has to be 100 feet from the driveway. Therese is going to go out and measure and continue to communicate with the State to try and increase this distance. Therese said Bristol Rec Club voted to not allow the Town to put an anchor on their property. Green Mountain Power will use one of the existing poles.

Therese asked the Board how they want to continue with the sale of the North Street property. They could do a non-binding referendum which could create good discussion with the public at Town Meeting. Joel would like to have it appraised and what it could be sold and what it would cost as a vacant lot. Peeker said he does not want to spend any money appraising it yet.

7. Sharon Discussed the Revolving Loan Fund recommendation for Vermont Tree Goods LLC. Peeker Heffernan moved to loan Vermont Tree Goods LLC \$50,000 amortized over 10 years, ballooning in 5 years starting at 4% with a personal guarantee and requesting to be 3rd in line, giving permission to Therese Kirby to sign the closing documents. Michelle Perlee seconded, so voted.

8. The Board discussed the policy for the development of the town green. Joel asked about the ability to replace the fountain. Sharon asked about signage on the park being included in the policy. Therese will edit the policy and bring it back November 16, 2015.

9. Sharon Compagna moved to hire Melissa Nelson as the 2015-2016 AmeriCorps with any matching funds to come from other grant money. Peeker Heffernan seconded, so voted.

10. The Board discussed the sale of the bull dozer and scales from the Landfill. Therese said the quality of the scales is not worth sending to auction. They could re-list the scales with better pictures now they are taken out of the ground and could be used for something other than a scale. Peeker suggested asking if Willey Scales could purchase the sensors and the digital reader to sell as used parts. Therese has interest from two local people for the dozer. The Board agreed to have her contact the two parties and request they make a bid.

11. The Board signed an Accounts Payable warrant in the amount of \$79,532.91

12. Sharon Compagna moved to approve minutes from October 19, 2015 as amended. Joel Bouvier seconded, so voted.

13. Town Clerk Roundtable: Jen Myers updated the Board regarding the audit that was completed two weeks ago. She said the two big items that were discussed were the pre-buying of salt and FEMA money. The Auditors said salt that was purchased last year as pre-bought for this year needs to be coded to last year's expenditures. Jen and Road Foreman

Peter Bouvier have made arrangements moving forward. The Auditors also requested FEMA money is coded to the General Fund versus the Capital Fund. Jen also had a request from Addison County Community Trust to read their master meter at KTP on a monthly basis versus a 90 day basis. The Board agreed this would be a good option, but would like to have a policy written for other trailer parks or commercial properties so they could request this as well. Jen said she will update the Board in two weeks regarding the reading for the Trust and will write a policy for the Board to review regarding reading meters out of sequence for trailer parks or commercial properties. Jen also reminded everyone taxes are due Thursday, November 5th by midnight.

14. Selectboard Roundtable: Joel asked about paving on West Street. Therese said Acker uses D & F Paving and we are on their list. Joel asked about the shut off on Adirondack View. Peeker said they are having trouble finding the shut off. Therese asked about contacting the homeowners to dig on Adirondack View to try to follow the line from there. Therese will contact the property owners requesting to dig on their property. Joel asked about the cameras on the park. Therese said they haven't heard anything from Oscar for an estimate or a breakdown of parts. Sergeant Crowe will follow up with him. Sharon asked about Sally Burrell accepting ACSWMD alternate position. Therese said she gladly accepted. Sharon asked about the patch made on the new sidewalk on South Street. Therese said that is the resolution until the spring. Peeker thanked the community for the support for his daughter.

15. Town Administrator's Report: Therese said hydrant flushing has been worked on today. She discussed Town Report bids; the low bidder was Repro Graphics. Therese said the date is Saturday, January 9, 2015 to work on budgeting from 9-2. Therese has a meeting with Russ from Green Mountain Engineering and John Casella Jr. regarding the landfill. The Addison Independent will run another article on the Landfill and its status. Therese would like Board approval to go to the RLF to ask for money to supplement the rest of the closure until the State of Vermont approves its capital budget. The Board agreed to apply to the Revolving Loan fund for the money, with the understanding if the State approved the capital budget and the Town received money they would pay the loan in full.

Peeker Heffernan moved to adjourn the meeting at 9:00 pm. Joel Bouvier seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk