

Design Review Committee  
May 12, 2015  
Meeting Minutes

Board Members: Ron LaRose, Eric Carter, Matt Ham-Ellis, Ken Weston

Others Present: Eric Forand (Zoning Administrator)

Public: Gerald Heffernan, Ted Lyliss, Steve Ayotte,

Eric Carter acting as temporary chairperson called the meeting to order at 7:05pm

Open Issues:

The Commission tabled the election of a new chairperson due to the fact that only 4 members of the commission were present.

New Business:

The Commission reviewed application 15-24. Rockwood Block is requesting to add vents for stoves to the east side of the building. These would consist of two vents, similar to dryer vents spaced about 10 feet apart. They would also like to add 3 new windows on that side as well to provide light and ventilation. These windows would be up high enough so people could not see in them. They would be 72x30 sliding two pane windows, the trim will match the trim on the second story windows. The new vents would be below the windows. The vents currently located on the east side of the building will be removed. Applicant provide new pictures as the vent location was changed from original proposal.

Ron made a motion, seconded by Ken to forward the recommendation to approve permit 15-24 as amended to the Planning Commission. All were in favor (4-0).

The Commission reviewed application 15-26. The Bristol Historical Society is requesting a permit to place a storage trailer on the Howden Hall property. They will be using this to store larger items that are currently house off site in various locations. The landing gear and wheels will be removed from the trailer and it will be placed on blocks. The trailer will not be accessible by the public. Gerald Heffernan stated he had viewed the trailers location from the adjoining property to the west and he would recommend moving the location of the trailer to east side of the property to run north/south along the fence with Merchants bank.

Ron made a motion to forward the recommendation to approve permit 15-26 to the Planning Commission with the amendment that the trailer be moved to the east property line and with the following conditions: that there be some type of coniferous tree used to screen the trailer and that the trailer be painted a color that blends in. There was not a second for this motion.

The Commission discussed the placement of the trailer, whether as originally presented or as amended by Gerald. The Commission went through the DRC design standards (Section 1150). There was agreement that there was some concern about 1 and 6. The Commission discussed the size, number and type of tree that would be used for screening. It was decided that due to cost the Historical Society could use younger smaller coniferous trees.

Ken made a motion seconded by Ron, to forward the recommendation to approve permit 15-26 as presented to the Planning Commission with the following conditions: that the trailer be placed 10 feet from the fence on the back bank, that some type of coniferous tree be used to screen the trailer, that it be painted a color that blends in and the PC be made aware that the DRC had issues with DRC design standards 1 and 6. Eric, Ron and Ken for Matthew against (3-1).

Ken made a motion to adjourn, seconded by Ron. All were in favor (4-0).

Meeting adjourned at 8:05pm