

Selectboard Member's present: Chair Brian Fox, Joel Bouvier, John "Peeker" Heffernan and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, filmed by NEAT TV's Mary Arbuckle, Bill Brown, Chris Lathrop, Carol Wells, Ron LaRose, Matt Ham-Ellis, Jim Quaglino, Devlin Rutherford, Bill Sayre, John McCormick, Bill Roleau, Ted Lylis, Steve Ayotte and Gerald Heffernan.

1. At 6:05 pm Brian Fox called the meeting to order.

2. The Board met with the following members of the public to discuss renewable positions and available positions within the Boards and Committees: Bill Brown interested in renewing his term with the Planning Commission, Ron LaRose interested in renewing his term with the Design Review Commission, Matthew Ham-Ellis interested in renewing his term with the Design Review Commission, Chris Lathrop is interested in being an alternate for the Zoning Board of Adjustment as well as renewing his term for the Alternate position Addison County Regional Planning Commission, Carol Wells is interested in being a part of the Revolving Loan Fund and renewing her term for the Design Review Commission, Devlin Rutherford is interested in being part of the Conservation Commission, Katie Raycroft-Meyer is interested in continuing on the Planning Commission.

Michelle Perlee moved to re-appoint Bill Brown, Katie Raycroft-Meyer and Bill Sayre to a three-year term on the Planning Commission. Peeker Heffernan seconded, so voted.

Michelle Perlee moved to re-appoint Brenda Tilberg, Bob Stetson and appoint Chris Lathrop as an alternate for three years. Joel Bouvier seconded, so voted.

Michelle Perlee moved to re-appoint Ken Johnson and appoint Devlin Rutherford for a three-year term on the Conservation Commission. Joel Bouvier seconded, so voted.

Joel Bouvier moved to re-appoint Dan Werme and appoint Carol Wells for a three-year term to the Revolving Loan Fund. Michelle Perlee seconded, so voted.

Joel Bouvier moved to re-appoint Ron LaRose and Matthew Ham-Ellis and appoint Jim Weening for a two year term to the Design Review Commission. Michelle Perlee seconded, so voted.

Peeker moved to re-appoint Brendan Gallivan, Wendy McArcle and David Cobb for a three year term to the Energy Committee. Michelle Perlee seconded, so voted.

Peeker moved to re-appoint Merle Knight for a two-year term to the Equipment Committee. Michelle Perlee seconded, so voted.

Joel moved to re-appoint Janet Crossman and George Smith for a three-year term to the Police Advisory Committee. Peeker Heffernan seconded, so voted.

Joel Bouvier moved to re-appoint Chris Lathrop as an alternate, Peter Grant, Bill Sayre and Chico Martin for a one-year term to the Addison County Regional Planning Commission. Peeker Heffernan seconded, so voted.

Peeker Heffernan moved to re-appoint Peter D. Ryan, Joel Bouvier and David Sharpe for a one-year term as Fence Viewers. Michelle Perlee seconded, so voted (Bouvier abstained).

Joel Bouvier moved to re-appoint Cale Pelland and Kevin Gibbs for a one-year term as Poundkeepers. Peeker Heffernan seconded, so voted.

Joel Bouvier moved to re-appoint Ken Johnson for a one-year term as the Tree Warden, the Inspector of Wood and Lumber and the Inspector of Coal. Peeker Heffernan seconded, so voted.

Peeker Heffernan moved to re-appoint David Rosen and the Conservation Commission as the Green up Day Coordinator. Joel Bouvier seconded, so voted.

Joel Bouvier moved to re-appoint Naomi Drummond as the Addison County Transit Resources representative. Peeker Heffernan seconded, so voted.

Peeker Heffernan moved to re-appoint Brendan Gallivan as the Energy coordinator. Joel Bouvier seconded, so voted.

Michelle Perlee moved to re-appoint Town Administrator Therese Kirby as the Town Service Office. Joel Bouvier seconded, so voted.

Peeker Heffernan moved to re-appoint Peter Coffey as the Emergency Management Coordinator. Joel Bouvier seconded, so voted.

2. Darla Senecal and Ryan Krushenick joined the Board to discuss the Recreation Department. Ryan discussed events happening at the Hub. They are in the process of hiring for the part-time position at the Hub. They are starting another round of PREP, will be leading a hike and a having a lock-in overnight. The lock-in will go from 9 am until 9 pm, the doors are locked and no one can go out and no one can come in, it will be limited to 25 kids. In May he will be attending a Youth Summit which will be a good networking tool. Joel would like them to check in about the Peregrine Falcons before hiking the ledges. Ryan also said there is a Hub Band with a rotating staff member. Darla discussed different classes and events they offered over the last year and family enrollment. She discussed Harvest Festival changes of potentially moving the food vendors to the back of the park and closing Park Place. The Board agreed they would have to keep a lane clear for emergency vehicles. Movies on the park will be sponsored by Champlain Valley Telecom; the equipment for movies on the park is in need of replacement which will cost about \$5,000. The pottery studio is doing really well right now and has increased revenues of about \$3,000 compared to this time last year. Bristol Recreation was part of Century 21 programming when they applied for it this time. Due to Century 21 offering a lot of programming for the elementary children the recreation department is looking to provide more pre-school programming and adult programming while also offering more events. Holley Hall rental has increased significantly over the last year. They are looking from time to time allowing rental of the hall with the use of alcohol. She is currently researching what caveats other facilities place on groups for the use of alcohol. Darla and the playground committee have been working with the Library to provide a service called Little Free Libraries. This is where they would attach a small box to the playground structure. You could then take a book, leave a book and people using the playground could use this feature. The Library agreed to pay for the installation and construction; they are looking for a place to hang it. The Board agreed she should discuss this with Zoning Administrator Eric Forand to be sure there are no permits needed. Darla is working with Merle Knight and the Environmental Club from the High School about recycling and Act 148. There will also be a composting workshop with Merle and the Environmental Club. Fred Schroeder is going to take over the Hunter's safety course that Barb Prime used to run. Darla also has been told by Champlain Valley Telecom they usually always have staff looking to complete community service projects. Joel Bouvier asked if the Farmer's Market was going to happen this year. Darla said she hadn't heard from anyone yet. The Board thanked Darla and Ryan for their time.

3. Alan Huizenga joined the Board to discuss the Spill Prevention Control and Countermeasure plan. This plan is an inventory of what to do if there is a spill. Make sure someone is responsible for checking the tank that is a monthly documentation. Michelle moved to authorize road foreman Peter Bouvier to sign the spill prevention control and countermeasure plan. Peeker Heffernan seconded, so voted.

Alan discussed the proposed contract for GPS Locating and GIS Mapping of curb stops within the water district. The Town would need to find the curb stops for each house and then GME would then go curb stop to curb stop get a GPS location for each and recording it then mapping it. The quote only represents the GPS Locating not actually finding the curb stop. Brian asked if they had the money right now. Therese Kirby explained the current monetary situation for the Capital Water funds. Alan suggested having Lance Perlee go through and spray the curb stops he knows the location of, then hiring a high school student to find the others. Jen Myers discussed when the next water reading would be. Peeker Heffernan moved to authorize Therese Kirby to sign the contract with Green Mountain Engineering for the GPS location and GIS mapping of all the curb stops in Town. Michelle Perlee seconded, so voted. The Board thanked Alan for his time.

5. John McCormick joined the Board to discuss his interest in being part of the Energy Committee. The Board thanked him for his time. Bill Sayre joined the board to discuss his interest in remaining on the Planning Commission.

6. Bill Roleau joined the Board to discuss the Bristol Coach. He brought an estimate from a fellow wagon maker to discuss having all four wheels completely rebuilt. He could bring the wheels out with him to Ohio and they would ship them back. Gerald Heffernan said the Bristol historical Society would pay for the entire project. Joel Bouvier moved to have the wheels repaired with payment from the Bristol Historical Society pending approval of their executive Board. Peeker Heffernan seconded, so voted.

7. Public Forum: Steve Ayotte, President of the Bristol Historical Society, joined the Board to discuss the consolidation of historical items, requesting for a signature from the Board to submit a zoning permit to place a trailer for these items on the South side of the property. Therese Kirby spoke with Eric Forand today about the zoning permit he said they would need to go before the Design Review Commission as they are in the Downtown District. Ted Lylis said it would sit on some sort of foundation. Peeker Heffernan moved to authorize Brian Fox to sign the zoning permit for the container. Michelle Perlee seconded, so voted.

Jim Quaglino said to the public the construction of the new intersection had been previously discussed.

8. The Board discussed the maintenance agreement between the Town of Bristol and the State of Vermont for project HES 021-1(28). Therese said this was the agreement was that the Town would maintain the work completed on the intersection. Joel is concerned with paying to replace different aspects of the traffic light and why the Town is responsible for this. The Board discussed what is in the scope of their right of way. Joel discussed his concern about not having the mast arms until the end of July. Michelle moved to table this until the April 27, 2015. Peeker Heffernan seconded, so voted.

9. Peeker Heffernan moved to sign People's Bank loan renewal for the remodel of Holley Hall in the amount of \$60,000 at an interest rate of 1.70%. Michelle Perlee seconded, so voted.

10. The Board discussed mowing bids received. Therese Kirby thanked Joel Bouvier for help in creating the bids. Therese explained how the mowing will change this year. Joel Bouvier moved to award mowing for Hardscrabble Road, Meehan Road and Briggs Hill Road Cemeteries, the Town Septic, the Picnic Area, the Riding Ring and Memorial and Eagle Park for two years to R & R Lawn Care. Peeker Heffernan seconded, so voted. Joel Bouvier moved to award mowing for

Holley Hall, Howden Hall, the Town Green, Lord's Prayer Rock and Sycamore Park for two years to Scenic Valley Landscaping. Michelle Perlee seconded, so voted.

11. The Board signed an Accounts Payable warrant for the amount of \$2,064,115.23

12. Michelle Perlee moved to approve minutes from March 30, 2015 as amended. Peeker Heffernan seconded, so voted.

13. Town Clerk Roundtable: Jen Myers said water bills had been sent out at the end of last week. The average read was 125-129 days for each customer. She had abated portions of water bills with previous approval of the Board using a list developed by Lance Perlee and Therese Kirby. Joel Bouvier asked how we were going to handle bills of people who had provided water to a neighbor. Therese said the difference in the water bill would be applied to the person who hooked on to their water. Jen said she would like to send water bills out again at the end of May beginning of June. Therese asked why we wouldn't wait the 90 days as usual. Jen said many customers had complained that water bills were stretching longer than 100 days and not read quarterly as usual. This would also mean that four reads occurred within the fiscal year. The Board agreed sending water bills out in a shorter read would be best for water users. Jen also reminded users they could pay a monthly amount towards their bill, which would credit their account until the next year was complete. Jen also reminded everyone voting on the Bristol Elementary School Budget and the Mount Abraham Union High School Budget will take place tomorrow April 14, 2015 from 9 am until 7 pm.

14. Selectboard Roundtable: Michelle Perlee asked if the dry hydrants are already in. Joel Bouvier said they had already been approved, but had been delayed. She asked about FEMA clean up and what they do with all the wood. Therese explained the hired companies either will chip it up and blow it into the woods or they will haul it away. Michelle asked about Recreation Department revenues. Therese said that the Recreation Department had underspent the programs line. She asked about the Holley Hall Maintenance fund. Therese will look into what is spent there. Michelle asked about Worker's Comp increase in the Fire Department. Therese said this was an increase that had been steadily increasing over the years. Michelle asked about the brush truck line. Therese will check on that. Joel said it was for new brakes. Michelle asked about the Police Budget. Therese had spoken with the Chief in regards the increasing revenues before the end of the year. Michelle asked about the quote for the materials on the park. Therese explained the different items she, Carol Wells and Peter Bouvier had discussed. When purchasing these items they considered build and make of the trashcans, benches, picnic tables, etc. Peeker Heffernan spoke with Dave Sharpe last week and said the article to increase our tonnage allowance at the Landfill is moving along. Peeker found the Library septic and it has been pumped. Therese said she reread the building maintenance agreement between the Town and the Library and said this was, a Library expense as the agreement says the Town will pay for any septic upgrades not maintenance.

15. Town Administrator Report: Therese discussed FEMA and they received the bid from Craig Brown for the trees. Joel Bouvier moved to hire Craig Brown for the remaining amount of FEMA work that needed to be completed. Michelle Perlee seconded, so voted. Therese discussed trash cans and signs along Main Street. She would like to send another letter to business owners who have outdoor seating requiring them to have a trash and recycling container for their customers. The Board agreed and would like the cans to be brought in each night and empty as needed. Therese updated the Board about project on the green. She explained the process of the ordering the lights, but the lights won't be in until after July 4, 2015, but all of the other work will already be completed. They are going to discuss how to make these safe for the 4th of July festivities. Joel would like Therese to ask Jeff Weston if they could run 2" pipe alongside his work so they could move the power source at a later date as long as we pay for it and lay it. Joel asked about the dimmer for the lights on the park. Therese said they would teach us how to use it. Therese discussed the intersection project. The schedule is already a week off. The yard arms are delayed in delivery, but a temporary light will be put in.

She discussed the Road Trip scheduled for April 27, 2015. Therese said she and Peter discussed sidewalks. He would like put two years out at once in hopes of getting more bidders. Therese said the Town Received a letter today from Attorney Benj Putnam as the Town is a recipient of part of Andrew Johnson's will. Peeker Heffernan moved to authorize Therese Kirby to sign the document. Michelle Perlee seconded, so voted. Michelle asked about the alley way. Therese said she hadn't heard anything. Michelle asked about the 50' buffer requirement in regards to Alan Liptack's email. Therese said Merle Knight sent a follow up email, and Alan said not to be concerned about this as it will be handled when closing the Landfill.

At 9:00 pm Michelle Perlee moved to find that premature public knowledge of the Town's contract negotiation with Stoney Hill Development LLC would clearly place this Selectboard at a substantial disadvantage because the Selectboard risks disclosing its negotiation strategy if it is discussed in public. Peeker Heffernan seconded, so voted.

Michelle Perlee moved to go into executive session to discuss the appointment, evaluation or employment of a public officer or employee per 1 V.S.A. Section 313 (a)(3) and a contract with Stoney Hill Development LLC, per V.S.A. Section 313 (a)(1). Joel Bouvier seconded, so voted.

At 10:10 pm the Board returned to open session.

Peeker Heffernan moved to authorize the Town Administrator to contract with Tom Barden to review the estimate for the proposed Fire Facility. Michelle Perlee seconded, so voted.

Michelle moved to adjourn the meeting at 10:12pm. Peeker Heffernan seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk