

Members attending: Bill Elwell, Liz Hermann, Ed Hanson, Brian Fox, Matt Lathrop, Diane Cushman, Terry Farr and Brett LaRose. Also attended by: Will Elwell, Kevin LaRose, Peter Coffey, Kris Perlee, Terry White, Kevin Harper, Therese Kirby, filmed for NEAT TV by Mary Arbuckle, James Goodyear, Neale Schuman, Milford Cushman, Joel Bouvier, Megan LaRose, Amos Martin and Peter Morrow Meyer.

At 2:07 pm Bill Elwell called the meeting to order. Brett LaRose moved to approve the minutes of 3/25/15 as printed. Diane Cushman seconded. So voted. Bill reminded people the Committee previously voted on scheme b with a couple of modifications to room sizes. They would like some guidance from Milford on going from one story to two stories. Milford said the sketch has not changed, but the site plan has. It now shows a one way street in for first responders only. It also shows a police station on the property (2.7 acres) but not attached to the existing fire facility. This also shows 600' moving to the upper level, which would consist of offices, conference room, day room, exercise room, bathroom, elevator, hallway, and two sets of stairs (one for public entry side and the other to the training and bell tower area). The upstairs would also have a mezzanine over the apparatus bays that would allow for training. This creates a smaller foot print. This would also allow the tower to be higher and an icon.

Milford reminded the Committee the numbers put on the table before had cement clapboard and not so many windows. Terry White said that creates about \$190 per square feet. Milford has taken comments that maybe the Committee feels a building entering Bristol should be worthy of more than that. He showed the Committee sample photographs of alternate sidings. Milford feels that \$210 a square foot may be more in the ballpark since there are up charges for glass, glass doors, and a different siding. Bill Elwell asked if Milford and Terry could create a schematic of both designs (up and down) and associate real numbers with it, so the Committee could talk real numbers. Brian said the Committee is torn between two floors or one. Milford asked if money was not an option what would they like to do. Brett felt with this current program things that could be on a chopping block are all upstairs. Kevin Harper reminded them you can cut the program, but you may also need to cut costs on the materials. Liz Hermann felt going up could create more green space and handle run off on site. Also, if you go up, the HVAC could save you money. Matt Lathrop feels because of the setbacks, going to a two story building was a good option, and of course for training needs. They are all in agreement that they like the half bay being the 4th bay for holding the hose cart and the antique fire truck. Terry Farr feels they should be planning for the down the road and feels the 4th bay gives them that. Terry White suggested they pursue the second level, as he feels the addition of an elevator cost would be a wash in the savings between spreading out. Liz noted an article Brett circulated from an architect that created fire stations all over the country, and she picked up on snow loads, foundations, etc. and in the North East going up might make more sense. Milford and Terry both agree moving forward with schematics for a second floor is what they will do. Terry said if they do that, he will have enough information to pull costs out if they decide to go to a single floor. Brett would like to see the offices on the bottom floor. Milford asked if they could do away with the day room and just use the conference room. Brian asked if there would be a full second story and Milford said no. They would have 1600 to 2200 square feet upstairs. Ed Hanson asked if you could move the mechanical room upstairs and the two offices down and then it would be a wash of square footage. Milford said yes. Kevin LaRose explained the day room and the community room would be hard to combine, due to their individual uses. Matt Lathrop suggested they combine the day room and the exercise room. Terry Farr said if you move the kitchen and community room upstairs you could

have one stairway go directly to the apparatus bay. Bill Elwell wondered about moving the community room and kitchen upstairs and the conference and offices downstairs. Peter Coffey said during a major event, he feels the office and conference room should be upstairs because in an ice storm or other event, you need to isolate yourself. Joel Bouvier did not see a dispatching space. Brett said it would be in the shared officer's space. Kris Perlee suggested the conference room be upstairs and the offices downstairs. Ed, Diane and Brian like the community room and kitchen downstairs. Brett, speaking as the Fire Chief, considering day to day operations, he likes the community room and kitchen upstairs, as the space will not be utilized as much. Therese asked Bill Elwell, in his experience with the Federated Church, did he feel it was good to have the kitchen and community room on the second floor and he said yes, as it created a separation. In an emergency, he noted they could also use it as a warming shelter if needed. Milford said he will move offices and small conference room downstairs and move kitchen, pantry and community room upstairs. Kris Perlee suggested combining the dayroom and exercise room makes more sense, so the space is flexible. Milford wants the Committee to layout the adjacencies so the most important rooms are touching the apparatus bay and the same situation on the upstairs rooms. Bill noted the gear room either needed to be bigger or the flow needed to change and the same with the laundry room. Bill wondered if the gear room was longer and the laundry room was at the end of it. Terry Farr said yes that could work. Terry also felt that each person took up 4' of space when putting their gear on, so that also needs to be taken into consideration. They gave Milford the measurements for the tables to be used in the large training room. Joel said the Selectboard had one conversation with Peeker leading the discussion of having the police station attached. Bill Elwell said he felt the Selectboard needed to decide what to do with the police station. Bill said there was discussion of having a bathroom accessible from the apparatus bay, even if it had a second door on it allowing public access. Milford said they could make it a 1/2 bath and he noted all new bathrooms must be ADA compliant. Milford wanted to know if it would be possible for him and Andrew to meet with two people and draw the space in front of them. They said yes. Milford will meet Matt Lathrop and Bill Elwell at station one Tuesday night at 6:30 to draw the space with them. Amos said the dayroom is 16' x 20' and wondered if the pool table going in there. Brett LaRose said we are designing a fire station and not a game room. Bill Elwell will give Milford the measurements of the pool table. Brett pointed out that NH Munsill owns the pool table and the Town is not obligated to house it. Terry White handed out an updated schedule and went over it with the Committee. Brian wanted to know if AOT allowed the one way entry for the fire fighters. Kevin Harper spoke with Alan Huizenga, who spoke with AOT and they told him the Town has control of the road entry, which Therese said is a curb cut application. Kevin Harper reminded that \$20,000 has its limitations and assumptions will be made, however he still feels they can come up with a true number to present to the public to vote on. Alan Huizenga will be looking at this area in the next couple of weeks in regards to storm water and waste water. Discussion regarding pavement versus gravel for cost and to cut down on the impervious services.

Bill Elwell said the next meeting is set for April 8, 2015 at 7 pm and Cushman Group will be here. Matt Lathrop moved to adjourn at 3:46 pm. Liz Hermann seconded. Bill Elwell thanked everyone for coming. So voted.

Respectfully Submitted,
Therese Kirby
Town Administrator