

THE  
ANNUAL REPORT

OF THE  
OFFICERS OF THE

TOWN OF BRISTOL  
VERMONT

FOR THE YEAR ENDING JUNE 30,  
2014

Please bring this report with you to Town Meeting  
Monday, March 2, 2015 at 7:00 pm

Voting by Australian Ballot  
Tuesday, March 3, 2015  
9:00 am to 7:00 pm

# TOWN OF BRISTOL GENERAL INFORMATION

Chartered June 26, 1762

Area..... 26,860 acres  
Green Mountain National Forest Acreage..... 5,354 acres  
  
Town Roads (excluding Class 4 Roads)..... 36.4 miles  
State Highway (Routes 116 and 17) ..... 13.4 miles  
Population (2010 Census)..... 3,894  
Voter Checklist (as of January 22, 2015)..... 2,375

## INFORMATION FOR VOTERS

### ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

### VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING  
MONDAY, March 2, 2015 at 7:00 PM at HOLLEY HALL  
VOTING: TUESDAY, MARCH 3, 2015  
9:00 AM TO 7:00 PM

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS CAN  
BE SEEN AT THE TOWN CLERK'S OFFICE.

*Photo's Courtesy of Mark Bouvier Photography*

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**The 2014 Town Report is dedicated to**



**the American Legion Post 19.**

Post 19 was organized in 1920. Since then, they have been an intricate part of the community. The Legion has raised and donated thousands of dollars in scholarships to individuals and organizations in our community. This organization exemplifies the philosophy of service and support.



**WARNING  
ANNUAL TOWN MEETING  
BRISTOL, VERMONT**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 2, 2015 at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 3, 2015 for voting by Australian ballot between the hours of 9:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

**ARTICLE 1:** To act upon the reports of the Town officers.

**ARTICLE 2:** To elect Town Officers by Australian ballot.

**ARTICLE 3:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2015 through June 30, 2016, being due in two equal installments on November 5, 2015 and April 5, 2016?

**ARTICLE 4:** To set salaries that shall be paid to the members of the Selectboard.

**ARTICLE 5:** Will the voters adopt the proposed 2015-2016 fiscal year Highway Fund Operating Budget in the amount of \$714,041, a portion thereof in the amount of \$607,735 to be raised by taxes; the tax rate on the 2015 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

**ARTICLE 6:** Will the voters authorize the Selectboard to expend money from the Capital Equipment Reserve Fund to purchase equipment recommended by the Equipment Committee as outlined in the Highway Capital Equipment Long Range Plan?

**ARTICLE 7:** Will the voters adopt the proposed 2015-2016 fiscal year General Fund Operating Budget in the amount of \$771,424, a portion thereof in the amount of \$553,817 to be raised by taxes; and to designate that \$10,000 be taken from the June 30, 2014 undesignated fund balance to offset taxes for the 2015-2016 fiscal year; the tax rate on the 2015 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

**ARTICLE 8:** Will the voters adopt the proposed 2015-2016 fiscal year Arts, Parks and Recreation Department budget in the amount of \$255,489 a portion thereof in the amount of \$173,239 to be raised by taxes; the tax rate of the 2015 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard?

**ARTICLE 9:** Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted:

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$20,000
Capital Highway Equipment Reserve	\$85,000
Capital Building Reserve	\$20,000
Capital Road Fund - Construction	\$35,000
Capital Road Fund - Paving	\$100,000

Conservation Reserve Fund	\$10,000
Reappraisal Reserve	<u>\$ 5,000</u>
Total:	\$275,000

**ARTICLE 10:** Will the voters authorize the transfer from the June 30, 2014 undesignated fund balance of the General Fund of \$20,000 to the Landfill Closure Fund?

**ARTICLE 11:** Will the voters authorize the transfer from the June 30, 2014 undesignated fund balance of the General Fund of \$20,000 to the Capital Building Fund to be used for costs related to designing a fire station?

**ARTICLE 12:** Shall the voters establish a Capital Technology Fund pursuant to 24 V.S.A. § 2804 for the purpose of purchasing a server, new computers and other technology?

**ARTICLE 13:** Shall the voters appropriate thereto the sum of \$5,000 from the June 30, 2014 undesignated fund balance to fund the Capital Technology Fund?

**ARTICLE 14:** Shall the voters establish a Fire Vehicle Capital Reserve Fund pursuant to 24 V.S.A. § 2804 for the purpose of purchasing fire apparatus?

**ARTICLE 15:** Shall the voters appropriate thereto the sum of a two cent levy on the tax rate fiscal year commencing July 1, 2015 to fund the Fire Vehicle Capital Reserve Fund?

**ARTICLE 16:** Will the voters approve an appropriation of \$129,543 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

**ARTICLE 17:** Will the voters approve an appropriation of \$15,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements?

**ARTICLE 18:** Will the voters appropriate the sum of \$10,706.25 to Addison County Transit Resources?

**ARTICLE 19:** Will the voters appropriate the following sums in support of the organizations listed below, with said amounts being level funded or lowered from the prior year?

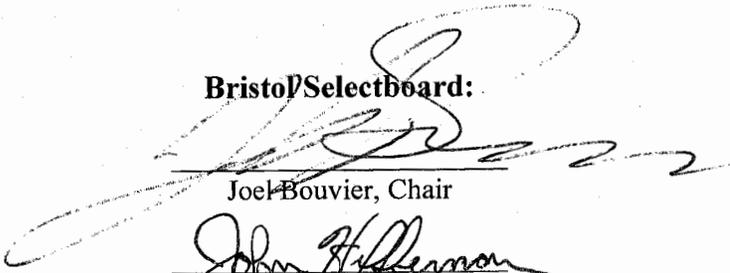
<u>Organization:</u>	<u>Amount:</u>
Addison County Court Diversion	\$1,150
Addison County Home Health	\$4,700
Addison County Humane Society	\$1,000
Addison County Parent Child Center	\$4,800
Addison County Readers Program	\$2,000
Bristol After School Program	\$1,275
Bristol Band	\$1,200
Bristol Cemetery Association	\$7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$4,000
Bristol Fourth of July Committee	\$6,000
Bristol Historical Society	\$2,500
Bristol Little League	\$2,000
Bristol Rescue Squad	\$12,000
Champlain Valley Agency on Aging	\$2,700

Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Hope (Helping Overcome Poverty's Effects)	\$3,250
Hospice Volunteer Services	\$1,200
John Graham Emergency Shelter	\$1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$3,500
Open Door Clinic	\$1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$84,950

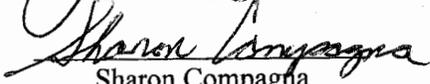
**ARTICLE 20 :** To transact any other non-binding business that may legally come before this meeting.

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 26, 2015. Received for record and recorded in the records of the Town of Bristol on January 27, 2015.

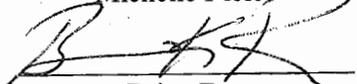
**Bristol Selectboard:**

  
Joel Bouvier, Chair

  
John "Pecker" Heffernan

  
Sharon Compagna

  
Michelle Perlee

  
Brian Fox

ATTEST:

  
Jen Myers, Town Clerk

**WARNING**  
**BRISTOL POLICE DEPARTMENT**  
**SPECIAL SERVICE DISTRICT MEETING**  
**TUESDAY, MARCH 3, 2015**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 3, 2015, between the hours of 9:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

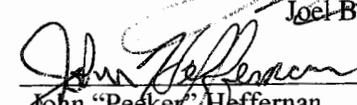
**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2015-2016 fiscal year budget in the amount of **\$396,220**, a portion thereof in the amount of **\$345,695** to be raised by a District special assessment property tax; and to designate that \$20,000 be taken from the June 30, 2014 undesignated fund balance of the District to off-set taxes for the 2015-2016 fiscal year; the tax rate on the 2015 Grand List of the property in the area included within the District sufficient to raise said special assessment property tax sum as taxes to be determined by the Selectboard?

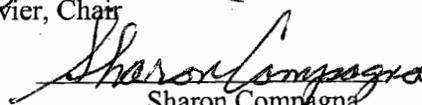
***Informational Meetings:*** *The legal voters of the Bristol Police District are further notified that informational meetings will be held at Holley Hall in Bristol on Monday, February 16, 2015 during a regular Selectboard meeting which will commence at 6:00 p.m., and on Monday, March 2, 2015, during a special Selectboard meeting which will commence at 6:00 p.m. (preceding the Annual Town Meeting which will commence at 7:00 p.m.), for the purpose of discussion about the proposed Police District Budget.*

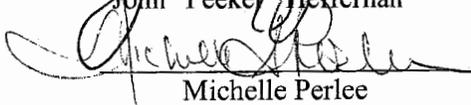
Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 26, 2015. Received for record and recorded in the records of the Town of Bristol on January 27, 2015.

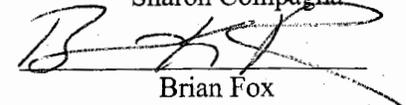
**Bristol Selectboard:**

  
Joel Bouvier, Chair

  
John "Pecker" Heffernan

  
Sharon Compagna

  
Michelle Perlee

  
Brian Fox

ATTEST:

  
Jen Myers, Town Clerk

**Candidates for Elected Town and Town School Offices are as follows:**

Moderator	1 year	Fred K. Baser
Town Clerk	1 year	Jen Myers
Town Treasurer	1 year	Jen Myers
Selectboard	3 years	Joel Bouvier
Selectboard	2 years	John "Peeker" Heffernan
First Constable	1 year	Kevin E. Gibbs
Second Constable	1 year	Ken Marcelle
Delinquent Tax Collector	1 year	Therese Kirby
Grand Juror	1 year	Frank Buonincontro
Town Agent	1 year	Fred K. Baser
Library Trustee	3 years	Jill Mackler Caroline Engvall
Lister	3 years	Theresa Gile
Town School Moderator	1 year	Fred K. Baser
Town School Director	3 years	Krista Siringo
Town School Director (2 seats)	1 year	Chris Scrodin Sheryl Thurber
Union H.S. District 28 School Director	3 years	Kris Pearsall



# APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of town officers in the Town Report for a complete listing. There are also other groups in town who are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249 Bristol VT 05443**, drop off at the Town Office at 1 South St., Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

## Interest in serving on:

### Town Offices:

- Planning Commission
- Zoning Board of Adjustment
- Conservation Commission
- Design Review Commission
- Energy Committee
- Equipment Committee
- Revolving Loan Fund Committee
- Police Advisory Committee
- Other \_\_\_\_\_

### Other Community Groups:

- Howden Hall Committee
- Holley Hall Committee
- Fourth of July Committee
- Bristol Historical Society
- Bristol Recreation Club
- Bristol Downtown  
Community Partnership
- Bristol Friends of the Arts
- Bristol Best Night
- Bristol Rescue Squad

## ELECTED TOWN OFFICIALS

### TOWN OFFICERS

Fred Baser, Moderator	Term Expires 2015
Jen Myers, Town Clerk (Appointed)	Term Expires 2015
Jen Myers, Town Treasurer (Appointed)	Term Expires 2015
Kevin Gibbs, 1 <sup>st</sup> Constable	Term Expires 2015
G. Randy Crowe, 2 <sup>nd</sup> Constable	Term Expires 2015
Therese Kirby, Collector of Delinquent Taxes	Term Expires 2015
Fred Baser, Town Agent	Term Expires 2015
Frank Buonincontro, Grand Juror	Term Expires 2015

### SELECTBOARD

Joel Bouvier	Term Expires 2015
John "Peeker" Heffernan	Term Expires 2015
Brian Fox	Term Expires 2016
Sharon Compagna	Term Expires 2016
Michelle Perlee	Term Expires 2017

### BRISTOL TOWN SCHOOL DIRECTORS

Kelly Laliberte	Term Expires 2015
Sheryl Thurber	Term Expires 2015
Chris Scrodin	Term Expires 2015
Steve Barsalou (Chair)	Term Expires 2016
Elin Melchoir	Term Expires 2017

### UNION HIGH SCHOOL DIRECTORS

Amanda Fox (Resigned)	Term Expires 2015
Kris Pearsall (Appointed)	Term Expires 2015
Alicia Kurth	Term Expires 2016
Bob Donnis	Term Expires 2016
Carol Eldridge	Term Expires 2016
Doug Dewitt	Term Expires 2017

### LISTERS

Theresa Gile	Term Expires 2015
Lance Perlee	Term Expires 2016
Craig Scribner	Term Expires 2017

### LAWRENCE MEMORIAL LIBRARY TRUSTEES

Jill Mackler	Term Expires 2015
Caroline Engvall	Term Expires 2015
Jim Stapleton	Term Expires 2016
Mary Yates	Term Expires 2016
Moria Garrity (Chair)	Term Expires 2017

### JUSTICE OF THE PEACE (Terms Expire February 2017)

Fred Baser	George M. Tighe	George Smith
Martha Chesley	Peter Ryan	Anne Wallace
Steven Heffernan	Larry Gile	Kenneth Weston
Craig Scribner	Paul Jackman	Doug Corkins

## APPOINTED TOWN OFFICIALS

### **PLANNING COMMISSION**

William Sayre	Term Expires March 2015
Katie Raycroft-Meyer	Term Expires March 2015
Bill Brown	Term Expires March 2015
John Elder	Term Expires March 2016
Susan Kavanagh (Vice Chair)	Term Expires March 2016
Garland "Chico" Martin (Chair)	Term Expires March 2016
Walter "Skimmer" Hellier	Term Expires March 2017
Gary Clark	Term Expires March 2017
Kris Perlee	Term Expires March 2017

### **ZONING BOARD OF ADJUSTMENT**

Robert Stetson	Term Expires March 2015
Brenda Tillberg	Term Expires March 2015
Kevin Brown (Chair)	Term Expires March 2016
Peter Grant	Term Expires March 2016
Ronald Kowalski (Alternate)	Term Expires March 2016
Carol Clauss	Term Expires March 2017
Ted Desmond	Term Expires March 2017
Paul Jackman	Term Expires March 2017

### **CONSERVATION COMMISSION**

Ken Johnson (Chair)	Term Expires March 2015
Katie Reilley	Term Expires March 2015
Randy Durand (Appointed)	Term Expires March 2016
David Henderson	Term Expires March 2017
Peter Diminico	Term Expires March 2017
David Rosen	Term Expires March 2017
Kristen Underwood	Term Expires March 2017

### **DESIGN REVIEW COMMISSION**

Matthew Ham-Ellis	Term Expires March 2015
Bonita Bedard (Chair)	Term Expires March 2015
Ron LaRose	Term Expires March 2015
Eric Carter	Term Expires March 2016
John "Slim" Pickens	Term Expires March 2016
Kenneth G Weston	Term Expires March 2016
Liz Hermann	Term Expires March 2016

### **ENERGY COMMITTEE**

Brendan Gallivan (Chair)	Term Expires March 2015
David Cobb	Term Expires March 2015
Mike Corey	Term Expires March 2015
Matt Sharpe	Term Expires March 2017
Bob Donnis	Term Expires March 2017

### **REVOLVING LOAN FUND**

Dan Werme	Term Expires March 2015
Tom Wells	Term Expires March 2015
Theresa Gile	Term Expires March 2016
William Sayre	Term Expires March 2016
Kelly Laliberte	Term Expires March 2016
Sharon Compagna (ex-officio Selectboard)	Term Expires March 2017
Fred Baser (Chair)	Term Expires March 2017
Peter Ryan	Term Expires March 2017

## **EQUIPMENT COMMITTEE**

Merle Knight  
John "Pecker" Heffernan (ex officio Selectboard)  
Peter Bouvier (ex officio Road Foreman)  
Alan Clark  
Ken Johnson

Term Expires March 2015  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017

## **POLICE ADVISORY COMMITTEE**

Janet Crossman  
George Smith  
Joel Bouvier ( Ex-Officio Selectboard)  
James Quaglino (Chair)  
David Lawyer  
Larry Gile

Term Expires March 2015  
Term Expires March 2015  
Term Expires March 2015  
Term Expires March 2017  
Term Expires March 2017  
Term Expires March 2017

## **All Terms Below Expire Annually**

### **Solid Waste Advisory Committee**

Joel Bouvier  
Peter D Ryan  
Merle Knight  
George Smith

### **Fence Viewers**

Peter D Ryan  
Joel Bouvier  
David Sharpe

### **Addison County Regional Planning Commission**

Christopher Lathrop (Alternate)  
Peter Grant  
William Sayre  
Garland "Chico" Martin

### **Poundkeepers**

Kevin Gibbs  
Cale Pelland

### **Zoning Administrator**

**Assistant Zoning Administrator**

**Dog Officer**

**Tree Warden**

**Town Fire Warden**

**Inspector of Wood & Lumber**

**Inspector of Weights of Coal**

**Green Up Day Coordinator**

**Addison County Transit Resources**

**Energy Coordinator**

**Health Officer**

**Emergency Management Coordinator**

**Town Service Officer**

Eric Forand

Robert Stetson, Therese Kirby

Cale Pelland

Ken Johnson

Edward Shepard

Ken Johnson

Ken Johnson

David Rosen & Conservation Commission

Naomi Drummond

Brendan Gallivan

Diane Cushman

Town Administrator

Town Administrator

## **TOWN EMPLOYEES**

**Town Administrator**

**Administrative Assistant**

**Town Clerk and Treasurer**

**Assistant Treasurer and Assistant Town Clerk:**

**Road Foreman**

**Road Crew**

**Recreation Department Director**

**Recreation Department Assistant**

**Youth Center Director**

**AmeriCorps Volunteer**

**Water and Sewer Department**

**Landfill Manager**

**Landfill:**

**Police Chief**

**Police Officers:**

Therese Kirby

Pam Correia

Jen Myers

Peter Ryan, & Val Hanson

Peter Bouvier

Eric Cota, Cale Pelland, Mike Menard, and

Jared Hubbell

Darla Senecal

Val Hanson

Ryan Krushenick

Emma Ohlund

Simon Operation Services, Inc.

(Lance Perlee & Mark Simon)

Merle Knight

George Smith and Randy Farnsworth

Kevin Gibbs

G. Randy Crowe & Josh Otey

**TOWN BUDGET  
AND  
BUDGET  
COMPARISONS**

**TOWN OF BRISTOL**  
**GENERAL FUND BUDGET**

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b><u>GENERAL OPERATING FUND</u></b>						
<b><u>REVENUES</u></b>						
<b>TAXES &amp; PAYMENTS</b>						
Delinquent Taxes - Interest	10,007	10,000	8,760	10,000	6,340	9,400
Delinquent Taxes - Penalty	14,320	15,000	12,713	14,000	3,989	13,550
Fish & Wildlife Pond Access PILOT	899	900	899	900	917	900
National Forest Payments	13,262	13,000	14,458	13,000	0	14,500
Current Use Program	<u>63,470</u>	<u>63,000</u>	<u>68,216</u>	<u>65,000</u>	<u>71,777</u>	<u>72,000</u>
Total TAXES & PAYMENTS	101,958	101,900	105,046	102,900	83,022	110,350
<b>LICENSES, FINES &amp; FEES</b>						
Liquor Licenses	960	1,000	1,418	1,000	0	1,100
Dog Licenses	2,353	2,500	2,302	2,500	246	2,325
Dog Fines	511	300	203	300	312	350
Police Fines	8,386	9,000	6,189	6,000	2,201	7,200
Town Clerk Fees	34,037	30,000	32,588	31,000	18,960	33,000
Motor Vehicle Reg. Renewals	802	900	677	700	303	700
Zoning Fees	8,995	8,000	10,555	8,000	5,245	9,500
School Treasurer's Fee	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>
Total LICENSES, FINES & FEES	57,544	53,200	55,432	51,000	27,267	55,675
<b>REIMBURSEMENTS TO TOWN</b>						
Library Personnel Benefits Reimb	14,606	17,850	8,095	600	622	600
Act 60 Reimbursements	<u>1,648</u>	<u>1,600</u>	<u>1,647</u>	<u>1,600</u>	<u>0</u>	<u>1,647</u>
Total REIMBURSEMENTS	16,254	19,450	9,742	2,200	622	2,247
<b>MUNICIPAL SOLID WASTE PROGRAM</b>						
Recyclable Materials Payments	2,259	2,500	2,392	2,500	718	2,325
Recycling User Sticker Fees	4,981	10,000	9,867	10,000	4,071	13,160
Household Hazardous Waste Grant	<u>2,130</u>	<u>2,000</u>	<u>2,163</u>	<u>2,100</u>	<u>1,082</u>	<u>2,100</u>
Total MUNICIPAL SOLID WASTE	9,369	14,500	14,421	14,600	5,870	17,585
<b>OTHER REVENUES</b>						
Interest	1,167	1,500	1,082	1,000	416	1,100
Tree Planting	0	0	0	0	0	0
Parking Permit Fees	150	150	25	150	175	150
Trans. From Fund Balance	10,000	10,000	0	30,000	0	30,000
Miscellaneous Revenues	<u>490</u>	<u>2,000</u>	<u>166</u>	<u>1,200</u>	<u>36</u>	<u>500</u>
Total OTHER REVENUES	11,808	13,650	1,274	32,350	627	31,750
<b><u>TOTAL REVENUES</u></b>	<b>196,932</b>	<b>202,700</b>	<b>185,914</b>	<b>203,050</b>	<b>117,408</b>	<b>217,607</b>

	2012-2013	2013-2014	2013-2014	2014-2015	2014-2015	2015-2016
	ACTUAL	BUDGET	ACTUAL	BUDGET	As of 1/13/2015	PROPOSED
<b><u>EXPENDITURES</u></b>						
<b>GENERAL EXPENSES</b>						
Supplies	2,891	3,500	2,731	3,500	1,634	3,000
Furnishings	0	400	242	400	0	300
Equipment	3,556	4,500	3,588	5,000	2,406	3,700
Advertising	550	1,200	2,724	800	412	800
Postage	3,128	3,500	3,666	3,500	2,780	3,700
Telephone	1,206	1,250	1,789	1,500	1,243	2,150
Pub. Official&Empl.Practices Ins.	9,694	10,300	9,859	10,000	8,900	10,000
Landfill Fees	1,400	1,400	1,400	1,400	0	1,500
Miscellaneous	<u>1,679</u>	<u>1,500</u>	<u>2,097</u>	<u>1,500</u>	<u>1,160</u>	<u>2,000</u>
Total GENERAL EXPENSES	24,104	27,550	28,096	27,600	18,534	27,150
<b>ADMINISTRATOR'S OFFICE</b>						
Salaries	76,374	76,350	74,722	78,105	34,939	74,950
Additional Labor	279	300	281	400	0	300
FICA/Medicare	6,430	5,864	5,429	6,006	189	5,757
Health Insurance	6,084	6,525	5,089	11,055	7,231	16,782
Retirement	2,857	5,154	4,055	5,419	3,090	5,247
Workers Compensation	254	225	221	230	227	230
Disability Insurance	931	1,000	871	1,000	1,055	700
Mileage	1,227	1,200	1,112	1,300	808	1,500
Training	<u>85</u>	<u>150</u>	<u>327</u>	<u>300</u>	<u>115</u>	<u>200</u>
Total ADMINISTRATOR'S OFFICE	94,521	96,767	92,107	103,814	47,654	105,666
<b>CLERK/TREASURER'S OFFICE</b>						
Salaries	72,536	71,300	71,030	73,218	36,050	71,336
FICA/Medicare	5,548	5,454	5,332	5,601	852	5,457
Health Insurance	5,796	5,750	5,814	9,935	8,165	20,804
Retirement	3,828	4,813	3,815	5,079	1,652	4,007
Workers Compensation	239	225	221	230	227	240
Disablity Insurance	865	950	912	925	380	535
Training	238	300	345	300	227	300
Supplies	3,763	3,800	3,404	3,800	2,025	3,800
Software & Programming	963	1,400	924	1,100	944	1,100
Equipment	482	500	182	500	0	500
Postage	1,286	1,500	536	1,300	588	1,300
Telephone	1,136	1,300	1,666	1,300	964	1,600
Microfilming	335	525	576	525	293	525
Miscellaneous	<u>108</u>	<u>200</u>	<u>114</u>	<u>200</u>	<u>100</u>	<u>200</u>
Total CLERK/TREAS. OFFICE	97,123	98,017	94,870	104,014	52,467	111,704

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b>LISTING DEPARTMENT</b>						
Salaries	10,008	13,500	15,465	13,170	5,543	15,000
FICA/Medicare	766	1,033	1,183	1,008	424	1,148
Workers Compensation	120	125	111	120	114	120
Mileage	281	300	157	300	0	250
Training	0	200	575	200	0	300
Supplies	379	500	567	500	131	400
Software	1,121	1,100	1,342	1,200	944	1,400
Equipment	209	300	125	300	298	200
Postage	110	250	247	250	12	300
Telephone	594	600	843	650	488	850
Legal Fees	0	500	0	500	0	300
Professional Fees	1,750	1,000	1,400	1,500	0	1,500
Map Maintenance	0	2,000	2,023	2,000	0	1,800
Miscellaneous	0	100	0	100	0	100
<b>Total LISTING DEPARTMENT</b>	<b>15,338</b>	<b>21,508</b>	<b>24,037</b>	<b>21,798</b>	<b>7,953</b>	<b>23,668</b>
<b>PLANNING &amp; ZONING</b>						
Salaries	8,548	13,000	9,959	13,107	5,842	13,139
FICA/Medicare	629	995	762	1,003	320	1,005
Health Insurance	0	0	0	0	0	0
Retirement	218	250	172	250	62	225
Workers Compensation	120	125	111	120	114	115
Disability Insurance	39	225	35	50	19	161
Mileage	437	600	396	400	246	400
Training	0	100	0	100	0	100
Supplies	538	400	104	1,100	811	500
Advertising	396	650	360	600	136	450
Postage	322	900	563	500	306	500
Attorney Fees	6,090	12,000	7,378	8,000	1,774	7,500
Planning Services	7,257	8,000	7,341	8,000	2,750	7,500
Statemap Mapping Project	0	0	0	1,500	0	0
Printing	0	1,000	129	1,000	0	500
Meetings	385	1,000	640	600	435	700
<b>Total PLANNING &amp; ZONING</b>	<b>24,979</b>	<b>39,245</b>	<b>27,950</b>	<b>36,330</b>	<b>12,814</b>	<b>32,795</b>
<b>PROFESSIONAL FEES</b>						
Attorney Fees	2,692	5,000	3,505	4,000	1,953	4,000
Audit Fees	14,894	19,000	19,112	19,000	18,390	19,500
<b>Total PROFESSIONAL FEES</b>	<b>17,586</b>	<b>24,000</b>	<b>22,617</b>	<b>23,000</b>	<b>20,343</b>	<b>23,500</b>
<b>TOWN REPORT</b>	<b>1,999</b>	<b>2,000</b>	<b>1,880</b>	<b>2,100</b>	<b>0</b>	<b>1,800</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b>MEETINGS &amp; ELECTIONS</b>						
Election Workers	1,792	900	586	1,900	1,056	900
Election Supplies	<u>3,941</u>	<u>1,600</u>	<u>1,611</u>	<u>4,300</u>	<u>2,891</u>	<u>1,700</u>
<b>Total MEETINGS &amp; ELECTIONS</b>	<b>5,733</b>	<b>2,500</b>	<b>2,196</b>	<b>6,200</b>	<b>3,946</b>	<b>2,600</b>
<b>TOWN OFFICERS</b>						
Selectboard Salaries	3,838	4,750	5,865	4,750	3,110	4,750
Collector of Delinquent Taxes	7,207	7,140	7,493	7,300	4,070	7,446
Conservation Commission	500	400	355	400	255	400
Energy Committee	0	200	0	200	0	100
FICA/Medicare	835	910	905	922	508	933
Training	<u>60</u>	<u>100</u>	<u>270</u>	<u>150</u>	<u>50</u>	<u>165</u>
<b>Total TOWN OFFICERS</b>	<b>12,440</b>	<b>13,500</b>	<b>14,887</b>	<b>13,722</b>	<b>7,993</b>	<b>13,794</b>
<b>TOWN PARKS</b>						
Supplies	1,116	1,200	1,194	1,300	256	1,200
Electricity	923	900	1,141	1,000	509	1,100
Liability Insurance	1,540	1,650	1,572	1,600	1,328	1,600
Mowing	11,906	11,500	8,824	12,000	6,202	11,500
Maintenance	1,040	700	1,000	800	628	1,000
Sycamore Park Portolet	500	500	300	500	200	500
Tree Planting	0	500	1,370	800	900	500
Landfill Fees	1,500	1,800	1,800	2,000	0	1,800
Miscellaneous	<u>0</u>	<u>200</u>	<u>100</u>	<u>200</u>	<u>0</u>	<u>100</u>
<b>Total TOWN PARKS</b>	<b>18,525</b>	<b>18,950</b>	<b>17,301</b>	<b>20,200</b>	<b>10,022</b>	<b>19,300</b>
<b>HOLLEY HALL</b>						
Supplies	528	850	875	900	146	900
Equipment	147	200	0	300	0	250
Heating Fuel	6,703	6,500	8,027	7,000	1,769	7,000
Electricity	3,851	3,750	3,881	3,900	1,433	3,900
Custodial	5,014	4,500	4,116	4,800	2,309	4,500
Building Maintenance	2,096	2,000	3,244	2,500	2,321	2,600
Liability Insurance	4,638	5,000	4,733	4,800	4,545	4,800
Holley Hall Renovation Bond	58,690	58,100	58,572	58,750	38,430	57,600
Sewer Fees	525	550	413	550	275	550
Water Fees	<u>250</u>	<u>300</u>	<u>324</u>	<u>300</u>	<u>121</u>	<u>300</u>
<b>Total HOLLEY HALL</b>	<b>82,443</b>	<b>81,750</b>	<b>84,184</b>	<b>83,800</b>	<b>51,349</b>	<b>82,400</b>
<b>HOWDEN HALL</b>						
Supplies	29	250	321	200	0	200
Heating Fuels	2,127	1,900	3,213	2,000	880	2,700
Electricity	1,535	2,000	1,537	2,000	985	1,600
Telephone	518	450	490	450	323	500
Liability Insurance	3,098	3,300	3,162	3,200	3,218	3,230
Maintenance & Custodial	484	700	515	1,200	400	800
Coach House	0	100	540	50	0	50
Debt Service			0	8,033	8,047	7,841
Water Fees	<u>249</u>	<u>250</u>	<u>29</u>	<u>275</u>	<u>118</u>	<u>275</u>
<b>Total HOWDEN HALL</b>	<b>8,040</b>	<b>8,950</b>	<b>9,808</b>	<b>17,408</b>	<b>13,970</b>	<b>17,196</b>

	2012-2013	2013-2014	2013-2014	2014-2015	2014-2015	2015-2016
	ACTUAL	BUDGET	ACTUAL	BUDGET	As of 1/13/2015	PROPOSED
<b>PUBLIC SAFETY</b>						
Dog Officer	1,590	2,000	1,296	2,000	895	<b>1,600</b>
FICA/Medicare	116	153	99	153	68	<b>122</b>
Dog Pound	2,137	1,200	1,134	1,200	650	<b>1,600</b>
Street Lights	30,007	24,000	28,426	26,000	10,396	<b>26,000</b>
Town Traffic Patrol Contract (BPD)	10,000	10,000	10,000	10,000	0	<b>10,000</b>
Police Responses (BPD to Town)	<u>4,455</u>	<u>4,000</u>	<u>4,275</u>	<u>4,000</u>	<u>2,025</u>	<u><b>4,350</b></u>
Total PUBLIC SAFETY	48,306	41,353	45,229	43,353	14,035	<b>43,672</b>
<b>FIRE DEPARTMENT</b>						
Labor	16,753	21,600	19,539	22,000	22,544	<b>25,000</b>
FICA/Medicare	1,360	1,652	1,495	1,683	1,799	<b>1,913</b>
Dues	874	1,000	960	1,029	608	<b>1,092</b>
Training	1,783	2,500	1,055	2,500	369	<b>2,000</b>
OSHA Requirements	5,021	5,500	6,119	5,500	1,700	<b>5,500</b>
Supplies	8,280	7,500	8,212	7,700	4,834	<b>8,000</b>
Heating Fuel	8,830	8,000	9,782	8,300	4,516	<b>6,000</b>
Electricity	3,486	3,100	3,841	3,500	1,712	<b>3,500</b>
Propane	337	350	178	200	323	<b>0</b>
Gas & Oil	3,466	3,200	3,581	3,400	1,283	<b>3,500</b>
Telephone	1,291	1,200	1,201	1,300	789	<b>1,300</b>
Dispatching	3,797	3,000	3,058	3,000	1,474	<b>3,000</b>
Building Maintenance	1,213	2,500	2,246	2,500	968	<b>5,000</b>
Workers Compensation	3,130	2,800	3,139	2,000	3,146	<b>4,446</b>
Accident & Disability Insurance	2,348	2,600	2,315	2,600	0	<b>2,600</b>
Liability Insurance	7,351	8,200	7,706	7,700	6,920	<b>7,700</b>
Water Fees	237	240	193	240	132	<b>240</b>
Landfill Fees	120	120	120	120	0	<b>120</b>
Radios and Pagers	1,372	3,400	6,238	3,400	2,217	<b>4,000</b>
Hose Replacement	3,033	1,500	3,574	1,500	2,266	<b>2,000</b>
CTI Tower Lease	0	0	0	3,090	1,545	<b>3,183</b>
Firefighting Equipment Repairs	3,490	3,500	4,451	3,500	2,719	<b>3,600</b>
2007 Engine Tanker Repairs	4,314	1,000	380	1,000	582	<b>1,000</b>
Pumper - Hose Reel	984	500	35	500	288	<b>500</b>
1997 Engine One	1,612	1,000	3,246	1,200	1,481	<b>2,000</b>
Utility Vehicle Repair	343	850	810	850	529	<b>850</b>
Heavy Rescue Vehicle Repair	836	850	127	850	600	<b>850</b>
Storage Heavy Rescue	3,200	3,200	3,200	3,400	1,600	<b>7,400</b>
Brush Truck	800	500	113	500	788	<b>500</b>
Bond Payment - 2007 Eng.Tanker	37,160	36,162	36,162	35,124	32,826	<b>34,049</b>
Fire Prevention	0	500	125	500	305	<b>500</b>
Fire/Apparatus Pump Service & Testing	0	0	0	1,500	0	<b>1,500</b>
Fire/Uniforms & Apparel	0	0	0	700	585	<b>1,000</b>
Miscellaneous	<u>(39)</u>	<u>200</u>	<u>177</u>	<u>200</u>	<u>92</u>	<u><b>200</b></u>
Total FIRE DEPARTMENT	126,779	128,224	133,379	133,086	101,540	<b>144,043</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b>LAWRENCE MEM. LIBRARY</b>						
Health Insurance	14,925	17,000	6,461	0	0	0
Workers Compensation	239	225	221	230	227	230
Disability Insurance	565	625	596	370	348	625
Liability Insurance	<u>2,268</u>	<u>2,450</u>	<u>2,304</u>	<u>2,300</u>	<u>2,259</u>	<u>2,400</u>
Total LAWRENCE MEM.LIBRARY	17,998	20,300	9,582	2,900	2,834	3,255
<b>CEMETERY CARE</b>						
	3,209	3,200	2,917	3,300	1,971	3,100
<b>TAX ANTICIPATION INTEREST</b>						
	533	2,500	338	1,000	16	500
<b>MUNICIPAL SOLID WASTE PROGRAM</b>						
Recycling Hauling/Processing Fees	16,549	15,000	18,053	15,000	8,302	18,500
Recycling Labor	9,185	10,000	9,673	10,040	4,946	10,239
Recycling Manager Salary	2,107	3,200	2,277	2,746	1,151	3,955
Workers Compensation	785	700	675	700	611	700
FICA/Medicare	161	1,010	174	978	88	1,086
Equipment Use	0	1,200	1,798	1,200	0	1,382
Household Hazardous Waste Prog.	10,131	10,000	16,007	10,000	13,420	22,000
Solid Waste Education Program	0	200	200	200	0	200
Solid Waste Planning	0	200	200	1,800	0	1,800
Electricity	<u>480</u>	<u>500</u>	<u>480</u>	<u>540</u>	<u>210</u>	<u>540</u>
Contribution to Closure Fund						<u>26,545</u>
Total MUN. SOLID WASTE PROG.	39,398	42,010	49,537	43,204	28,728	86,947
<b>DUES, TAXES, CONTRIBUTIONS</b>						
Add. County Regional Planning	4,193	4,309	4,309	4,542	4,542	4,628
Addison County Tax	15,390	15,500	12,979	13,000	14,193	13,500
Add. Cty. Economic Dev. Corp.	3,000	3,250	3,250	3,500	0	3,500
Vt. League of Cities & Towns	4,616	4,747	4,747	5,000	5,000	5,142
Christmas Committee	180	400	397	400	0	400
Fourth of July Bristol PD exp.	625	900	966	1,000	1,340	1,000
Chamber of Commerce	145	140	165	165	165	165
Tax Sale/Abatement Expense	<u>1,611</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>361</u>	<u>0</u>
Total DUES, TAXES, CONTRIB.	29,759	29,246	26,814	27,607	25,600	28,335
<b><u>TOTAL EXPENDITURES</u></b>	<b>668,811</b>	<b>701,570</b>	<b>687,728</b>	<b>714,435</b>	<b>421,769</b>	<b>771,424</b>
<b><u>GENERAL OPERATING FUND</u></b>						
<b><u>NET SUPPORTED BY TAXES</u></b>	<b>471,879</b>	<b>498,870</b>	<b>501,814</b>	<b>511,385</b>	<b>304,361</b>	<b>553,817</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b><u>HIGHWAY DEPARTMENT</u></b>						
<b><u>REVENUES</u></b>						
State Aid for Highways	96,265	92,500	96,146	95,000	48,027	<b>96,206</b>
Equipment Use - Water/Landfill	9,173	9,000	18,581	9,000	0	<b>9,200</b>
Garage Rent from Water Dept.	0	400	400	400	0	<b>400</b>
Miscellaneous	<u>446</u>	<u>250</u>	<u>495</u>	<u>250</u>	<u>118</u>	<u><b>500</b></u>
<b><u>TOTAL REVENUES</u></b>	<b>105,884</b>	<b>102,150</b>	<b>115,621</b>	<b>104,650</b>	<b>48,145</b>	<b>106,306</b>
<b><u>EXPENDITURES</u></b>						
<b>PERSONNEL &amp; INSURANCE</b>						
Salaries	224,169	232,700	222,254	237,500	124,033	<b>237,301</b>
Overtime	15,926	22,000	21,027	22,000	8,467	<b>22,500</b>
FICA/Medicare	19,879	19,485	19,729	19,852	8,773	<b>19,875</b>
Health Insurance	51,634	58,000	49,286	66,618	32,056	<b>52,969</b>
Retirement	16,256	17,192	16,939	18,003	9,075	<b>18,002</b>
Workers Compensation	13,321	12,000	12,927	14,500	14,757	<b>14,500</b>
Disability Insurance	2,884	2,700	2,860	3,000	1,669	<b>3,000</b>
Uniforms	1,573	1,500	1,381	1,500	1,074	<b>1,500</b>
Mileage	234	500	299	400	45	<b>400</b>
Training	370	600	390	600	737	<b>600</b>
Liability Insurance	<u>11,930</u>	<u>11,600</u>	<u>12,812</u>	<u>12,200</u>	<u>12,661</u>	<u><b>13,000</b></u>
Total PERSONNEL	358,176	378,277	359,904	396,173	213,347	<b>383,646</b>
<b>EQUIPMENT</b>						
Supplies	13,673	13,500	15,252	14,500	8,028	<b>15,000</b>
Parts	9,960	10,000	13,997	11,000	4,488	<b>12,000</b>
Tires	4,182	5,000	4,522	5,000	0	<b>6,000</b>
Fuels	52,675	45,000	52,856	47,000	20,958	<b>52,000</b>
Oil, Anti-freeze	2,042	2,000	1,939	2,000	1,496	<b>2,000</b>
Purchases	2,585	2,500	3,485	2,500	1,100	<b>2,500</b>
Contracted Repairs	11,977	11,000	11,070	11,000	3,636	<b>11,000</b>
Equipment Rentals	<u>680</u>	<u>500</u>	<u>8</u>	<u>500</u>	<u>0</u>	<u><b>500</b></u>
Total EQUIPMENT	97,774	89,500	103,130	93,500	39,706	<b>101,000</b>
<b>GARAGE</b>						
Supplies	6,402	5,000	5,518	5,500	3,288	<b>5,500</b>
Heating Fuel (west garage)	237	2,500	4,369	2,200	0	<b>3,000</b>
Propane (east garage)	2,143	2,500	3,511	2,500	2,365	<b>3,000</b>
Electricity	3,270	2,500	3,577	3,200	713	<b>3,500</b>
Telephone	605	600	1,000	650	690	<b>1,200</b>
Pagers	564	600	597	650	617	<b>1,200</b>
Maintenance	2,591	2,500	2,363	2,500	777	<b>2,500</b>
Water Fees	249	275	188	275	137	<b>275</b>
Landfill Fees	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u><b>300</b></u>
Total GARAGE	16,260	16,675	21,323	17,675	8,588	<b>20,475</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b>MATERIALS &amp; SERVICES</b>						
Road Gravel	19,957	22,000	21,013	22,000	6,021	<b>22,000</b>
Winter Sand	24,140	32,000	21,179	32,000	17,923	<b>32,000</b>
Salt	49,819	48,000	63,653	48,000	43,877	<b>50,000</b>
Chloride	21,301	22,000	22,302	22,000	0	<b>22,000</b>
Re-paving	89,048	95,000	84,558	see Voted Appr.	0	
Cold Patch	1,595	1,000	554	1,000	767	<b>1,000</b>
Culverts	3,672	4,000	294	4,000	4,834	<b>4,000</b>
Signs	3,265	3,000	3,064	3,000	1,489	<b>3,000</b>
Tree Work	4,200	4,500	2,100	5,000	0	<b>5,000</b>
Pavement Markings	maintenanc	1,000	724	1,000	0	<b>1,000</b>
Sidewalks	14,886	15,000	14,976	15,000	0	<b>15,000</b>
Guard Rail	1,999	2,000	6,584	2,000	2,350	<b>2,000</b>
Storm Drainage	919	1,000	1,385	1,000	130	<b>1,000</b>
Contracted Services	11,307	13,000	8,480	13,000	1,286	<b>13,000</b>
Miscellaneous	<u>1,103</u>	<u>1,000</u>	<u>474</u>	<u>1,000</u>	<u>1,165</u>	<u><b>1,000</b></u>
Total MATERIALS & SERVICES	247,212	264,500	251,340	170,000	79,841	<b>172,000</b>
<b>TOTAL HIGHWAY OPERATING EXP.</b>	719,422	748,952	735,697	677,348	341,482	<b>677,121</b>
<b>INDEBTEDNESS</b>						
Stormwater Bond (2010)	34,920	34,920	34,920	34,920	34,920	<b>34,920</b>
South Street Bridge Replacement	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>2,000</u>	<u>613</u>	<u><b>2,000</b></u>
Total INDEBTEDNESS	34,920	35,920	34,920	36,920	35,533	36,920
<b><u>TOTAL EXPENDITURES INCL. BOND</u></b>	<b>754,342</b>	<b>784,872</b>	<b>770,617</b>	<b>714,268</b>	<b>377,015</b>	<b>714,041</b>
<b><u>HIGHWAY DEPARTMENT</u></b>						
<b><u>NET SUPPORTED BY TAXES</u></b>	<b>648,458</b>	<b>682,722</b>	<b>654,995</b>	<b>609,618</b>	<b>328,870</b>	<b>607,735</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
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**ARTS, PARKS & RECREATION DEPARTMENT**

**REVENUES**

Program Registration Fees	62,656	57,000	58,239	58,000	12,255	58,000
Town Appropriations - 4 towns	5,900	8,100	8,100	9,000	6,500	9,000
Youth Center Events Income	1,000	1,000	1,000	1,000	944	1,000
Pottery Studio Revenues	10,630	12,000	8,085	12,000	5,589	12,000
Hall Rentals	1,715	2,250	1,870	2,250	2,195	2,250
<b>Total REVENUES</b>	<b>81,900</b>	<b>80,350</b>	<b>77,294</b>	<b>82,250</b>	<b>27,483</b>	<b>82,250</b>

**EXPENDITURES**

GENERAL RECREATION DEPT.

Labor (director & assistant)	56,211	59,351	59,934	60,183	32,929	61,387
Contracted Labor	325	500	240	500	300	500
FICA/Medicare	4,190	4,540	4,508	4,604	2,576	4,734
Health Insurance	18,422	19,750	18,633	25,534	12,239	21,746
Retirement	4,269	4,006	4,539	4,175	2,568	4,297
Workers Compensation	1,495	2,000	1,504	1,420	1,350	1,500
Disability Insurance	735	800	778	800	454	800
Liability Insurance	government	1,500	0	1,500	1,500	1,500
Mileage	399	400	276	400	32	300
Training	821	500	534	800	0	600
Supplies	826	1,000	1,122	1,000	607	1,000
Equipment	2,891	2,500	649	2,500	1,309	2,400
Advertising	1,864	1,300	1,540	1,300	320	1,600
Facilities Rent	829	1,200	1,578	1,200	169	800
Postage	251	500	142	350	39	300
Telephone	1,189	1,500	985	1,300	619	1,250
Holley Hall Custodial	1,910	2,100	1,568	2,100	915	2,100
Printing	1,377	1,500	1,438	1,500	460	1,500
Programs	42,650	37,000	32,422	39,000	12,333	36,000
Events	2,004	2,000	1,864	2,000	1,417	2,000
Annual Fees	80	300	260	300	170	300
Miscellaneous	342	300	67	300	114	250
<b>Total GENERAL RECREATION</b>	<b>143,081</b>	<b>144,548</b>	<b>134,580</b>	<b>152,766</b>	<b>72,419</b>	<b>146,864</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b>YOUTH CENTER/SKATE PARK</b>						
Full Time Labor	32,939	33,598	28,208	30,600	16,477	31,212
Part Time Labor	10,154	13,133	10,701	11,669	6,014	14,560
FICA/Medicare	3,373	3,575	3,046	3,234	1,720	3,502
Health Insurance	1,045	1,000	9,164	15,728	8,261	11,852
Retirement	2,206	3,154	1,899	2,932	1,134	3,204
Workers Compensation	1,495	2,000	1,628	1,420	1,349	1,450
Hub rent to Recreation Club	7,200	7,200	7,200	7,200	3,600	7,200
Disability Insurance	435	500	393	500	246	600
Travel	147	400	11	300	300	150
Supplies	905	1,000	818	1,000	941	1,000
Food	1,973	2,200	1,359	2,200	945	2,200
Heat	2,065	1,300	2,767	1,800	755	2,800
Electricity	1,946	1,800	1,689	1,800	562	1,800
Telephone	1,111	1,100	1,000	1,100	687	1,100
Programs/Workshops	1,843	1,800	1,221	1,800	647	1,800
Trash Disposal	133	400	418	400	144	500
Water Fees	0	250	197	250	89	250
Maintenance	<u>1,443</u>	<u>1,000</u>	<u>1,270</u>	<u>1,000</u>	<u>538</u>	<u>1,000</u>
Total YOUTH CENTER/SKATE PK.	70,412	75,410	72,988	84,933	44,408	86,179
<b>POTTERY STUDIO</b>						
Labor	10,099	10,300	10,358	11,300	5,650	11,526
Supplies	583	1,000	694	700	625	700
Kiln	611	700	741	700	817	820
Heat	801	1,200	297	1,200	0	1,000
Electricity	324	400	410	350	147	400
Rent	6,600	6,900	6,850	7,200	3,450	7,500
Telephone	<u>469</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>290</u>	<u>500</u>
Total POTTERY STUDIO	19,487	21,000	19,851	21,950	10,979	22,446
<b><u>TOTAL EXPENDITURES</u></b>	<b>232,980</b>	<b>240,958</b>	<b>227,419</b>	<b>259,649</b>	<b>127,806</b>	<b>255,489</b>
<b><u>ARTS, PARKS &amp; RECREATION DEPT.</u></b>						
<b><u>NET SUPPORTED BY TAXES</u></b>	<b>151,080</b>	<b>160,608</b>	<b>150,125</b>	<b>177,399</b>	<b>100,323</b>	<b>173,239</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 As of 1/13/2015	2015-2016 PROPOSED
<b><u>VOTED APPROPRIATIONS</u></b>						
Capital Equipment Fund	75,000	80,000	80,000	80,000	0	85,000
Capital Fire Equipment Fund	10,000	10,000	10,000	15,000	0	20,000
Capital Building Fund	20,000	20,000	20,000	20,000	0	20,000
Capital Bldg.Fund-Howden Hall	7,500	7,500	7,500	0		0
Capital Road Fund - Construction	35,000	35,000	35,000	35,000		35,000
Capital Road Fund - Paving	0	0	0	95,000		100,000
Reappraisal Fund	5,000	5,000	5,000	5,000		5,000
Conservation Reserve Fund	10,000	10,000	10,000	10,000		10,000
Lawrence Memorial Library	117,611	122,128	122,128	122,128	71,241	129,543
Bristol Recreation Club	17,000	13,000	13,000	13,000	13,000	15,000
Addison County Court Diversion	1,150	1,150	1,150	1,150	0	1,150
Addison County Home Health	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Humane Society	1,000	1,000	1,000	1,000	1,000	1,000
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Add. County Transit Resources	8,900	9,500	9,500	10,105	10,105	10,706
Addison County Readers Program	2,000	2,000	2,000	2,000	2,000	2,000
Bristol After School Program	1,275	1,275	1,275	1,275	1,275	1,275
Bristol Band	1,100	1,200	1,200	1,200	1,200	1,200
Bristol Cemetery Association	8,000	7,000	7,000	7,000	7,000	7,000
Bristol Downtown Community Part.	10,000	10,000	10,000	10,000	10,000	10,000
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
Bristol Fourth of July Committee	6,000	6,000	6,000	6,000	6,000	6,000
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Little League	2,000	2,000	2,000	2,000	2,000	2,000
Bristol Rescue Squad	10,000	10,000	10,000	12,000	12,000	12,000
Champlain Valley Agency on Aging	2,700	2,700	2,700	2,700	2,700	2,700
Counseling Service Add. County	3,875	3,875	3,875	3,875	3,875	3,875
Elderly Services	2,200	2,200	2,200	2,200	2,200	2,200
Helping Overcome Poverty's Effects	3,250	3,250	3,250	3,250	3,250	3,250
Hospice Volunteer Services	1,000	1,200	1,200	1,200	1,200	1,200
John Graham Emergency Shelter	1,400	1,400	1,400	1,400	1,400	1,400
New Haven River Watch	300	300	300	300	300	300
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Retired Senior Volunteer Prog.	750	750	750	750	750	750
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
WomenSafe	3,500	3,500	3,500	3,500	3,500	3,500
<b><u>TOTAL VOTED APPROPRIATIONS</u></b>	<b>389,661</b>	<b>395,078</b>	<b>395,078</b>	<b>490,183</b>	<b>178,146</b>	<b>515,199</b>

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 as of 1/13/15	2015-2016 PROPOSED
<b><u>SUMMARY OF NON-TAX REVENUES</u></b>						
General Operating Fund	196,932	202,700	185,914	203,050	117,408	<b>217,607</b>
Highway Department	105,884	102,150	115,621	104,650	48,145	<b>106,306</b>
Recreation Department	<u>81,900</u>	<u>80,350</u>	<u>77,294</u>	<u>82,250</u>	<u>27,483</u>	<b><u>82,250</u></b>
<b><u>GRAND TOTAL NON-TAX REV.</u></b>	<b>384,716</b>	<b>385,200</b>	<b>378,830</b>	<b>389,950</b>	<b>193,036</b>	<b>406,163</b>
<b><u>SUMMARY OF EXPENDITURES</u></b>						
General Operating Fund	668,811	701,570	687,728	714,435	421,769	<b>771,424</b>
Highway Department	754,342	784,872	770,617	714,268	377,015	<b>714,041</b>
Recreation Department	232,980	240,958	227,419	259,649	127,806	<b>255,489</b>
Voted Appropriations	<u>389,661</u>	<u>395,078</u>	<u>395,078</u>	<u>490,183</u>	<u>178,146</u>	<b><u>515,199</u></b>
<b><u>GRAND TOTAL EXPENDITURES</u></b>	<b>2,045,794</b>	<b>2,122,477</b>	<b>2,080,842</b>	<b>2,178,535</b>	<b>1,104,736</b>	<b>2,256,154</b>
<b><u>SUMMARY OF AMOUNT SUPPORTED BY TAXES</u></b>						
General Operating Fund	471,879	498,870	501,814	511,385	304,361	<b>553,817</b>
Highway Department	648,458	682,722	654,995	609,618	328,870	<b>607,735</b>
Recreation Department	151,080	160,608	150,125	177,399	100,323	<b>173,239</b>
Voted Appropriations	<u>389,661</u>	<u>395,078</u>	<u>395,078</u>	<u>490,183</u>	<u>178,146</u>	<b><u>515,199</u></b>
<b><u>TOTAL SUPPORTED BY TAXES</u></b>	<b>1,661,078</b>	<b>1,737,277</b>	<b>1,702,012</b>	<b>1,788,585</b>	<b>911,701</b>	<b>1,849,991</b>

## FIVE YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<i>Proposed</i> <u>2015-2016</u>
General	\$480,652 13.00%	\$505,970 5.27%	\$498,870 -1.40%	\$511,385 2.51%	\$553,817 7.66%
Highway	\$629,605 2.12%	\$674,728 7.17%	\$682,722 1.18%	\$609,618 -10.71%	\$607,735 -0.31%
Recreation	\$123,560 -12.07%	\$148,087 19.85%	\$160,608 8.45%	\$177,399 10.45%	\$173,239 -2.40%
Appropriations	\$386,982 2.59%	\$388,661 0.43%	\$395,078 1.39%	\$490,183 24.07%	\$515,199 4.86%
<b>Total General Fund</b>	<b>\$1,620,799</b> 4.16%	<b>\$1,717,446</b> 5.96%	<b>\$1,737,277</b> 1.10%	<b>\$1,788,585</b> 2.95%	<b>\$1,849,991</b> 3.32%
Police District	\$294,222 -3.35%	\$303,628 3.20%	\$323,100 6.42%	\$332,956 2.96%	\$345,695 3.83%

Note: Percentage figures beneath each item represent the change from the previous year.

## THREE YEAR TAX RATE COMPARISON

	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>%Change</u> <u>Previous Year</u>
<b>Grand List:</b>				
Municipal Grand List	\$2,799,807	\$2,821,352	\$2,852,679	1.10%
Police District Grand List	\$1,112,843	\$1,117,079	\$1,136,551	1.71%
State Education Grant List				
Homestead Grand List	\$1,906,361	\$1,790,835	\$1,821,755	1.70%
Non-Residential Grand List	<u>\$896,531</u>	<u>\$1,043,769</u>	<u>\$1,051,154</u>	0.70%
Total Education Grant List	\$2,802,892	\$2,834,604	\$2,872,908	1.33%
Common Level of Appraisal	92.06%	92.24%	93.49%	
<b><u>Municipal Tax Rates</u></b>				
General	\$0.1807	\$0.1768	\$0.1793	1.39%
Highway	\$0.2410	\$0.2420	\$0.2137	-13.24%
Recreation	\$0.0529	\$0.0569	\$0.0622	8.52%
Appropriations	\$0.1392	\$0.1400	\$0.1718	18.51%
Local Agreements (voted exemptions)	<u>\$0.0020</u>	<u>\$0.0041</u>	<u>\$0.0056</u>	26.79%
<b>Total Municipal Tax Rate</b>	<b>\$0.6158</b>	<b>\$0.6198</b>	<b>\$0.6326</b>	2.02%
<b><u>Police District Tax Rates</u></b>	\$0.2728	\$0.2892	\$0.2930	1.30%
<b><u>Education Tax Rates</u></b>				
Homestead Rate	\$1.5356	\$1.6052	\$1.6986	5.50%
Non-Residential Rate	\$1.5436	\$1.5642	\$1.6425	4.77%
<b><u>Total Tax Rates</u></b>				
Homestead outside Police District	<b>\$2.1514</b>	<b>\$2.2250</b>	<b>\$2.3312</b>	4.56%
Homestead within Police District	<b>\$2.4242</b>	<b>\$2.5143</b>	<b>\$2.6242</b>	4.19%
Non-Residential outside Police District	<b>\$2.1594</b>	<b>\$2.1840</b>	<b>\$2.2751</b>	4.00%
Non-Residential within Police District	<b>\$2.4322</b>	<b>\$2.4733</b>	<b>\$2.5681</b>	3.69%

## STATEMENT OF DELINQUENT TAXES

Beginning Delinquent Taxes Receivable as of April 9, 2014:

2010/2011	1 Property	1,589.10
2011/2012	1 Property	3,158.04
2012/2013	3 Properties	4,594.86
2013/2014	105 Properties	143,358.00
Total Delinquent Taxes Receivable		\$152,700.00

Delinquent Tax Payments thru January 20, 2015:

2010/2011	0
2011/2012	0
2012/2013	-274.68
2013/2014	-132,701.23
Total Tax Collections	-\$132,975.91

**Balance of Delinquent Taxes Receivable: \$26,009.05**

As of January 20, 2015 there are 78 properties that have not yet paid in full their November 5, 2014 tax payment. That outstanding amount totals \$61,982.52. Those properties are not considered delinquent until midnight of April 5, 2015.



## FINANCIAL AUDIT

An audit for fiscal year end June 30, 2014 was completed by Sullivan, Powers & Co. CPA, and will be posted on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)) as soon as it becomes available. Copies are available upon request.

### BONDS AND NOTES PAYABLE

	<u>Principal Balances 6/30/14</u>	
<u>Governmental Activities:</u>		
2007 Fire Engine-Tanker Bond, Vermont Municipal Bond Bank, matures Nov. 2018, variable by year 1.9 to 4.01% Annual principal payments of \$30,000.	\$150,000	
2010 Holley Hall/Waterline Bond, Vermont Municipal Bond matures Dec. 1, 2030, net interest of 2.620% Annual principal payments of \$40,000.	\$630,000	\$560,000 H.H \$ 70,000 Water
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24.	\$523,515	
2011 Holley Hall People's United Bank	\$70,000	
2012 Howden Hall Lift National Bank of Middlebury	\$35,000	
South Street Bridge Line of Credit People's United Bank	\$36,464	
<u>Subtotal Governmental Activities:</u>	\$1,444,979	
<u>Business-Type Activities:</u>		
2012 USDA Refinance of Water and Sewer Construction Bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93%, annual principal payments of \$9,813.35 sewer and \$34,760.60 water.	\$925,227.12	\$823,822.86 water \$101,404.26 sewer
North St. Waterline Renovation Note, Chittenden Bank, matures Oct. 2016, 2.55% , annual principal payments of \$15,000	\$30,000	
<u>Subtotal Business-Type Activities:</u>	\$955,227.12	
<b>TOTAL SHORT AND LONG TERM OBLIGATIONS:</b>	<b>\$2,400,206.12</b>	

## CHANGES IN FUND BALANCES REPORT

	<b>Cash Balances</b>	
	<u><b>6/30/2013</b></u>	<u><b>6/30/2014</b></u>
<u><b>TOWN GENERAL FUND:</b></u>	\$158,823	154,952
 <u><b>LANDFILL FUNDS:</b></u>		
Landfill Closure Fund (certificates of deposit)	\$405,162	\$406,835
Landfill Equipment Reserve Fund	\$8,818	\$11,827
<i>Net Position of Landfill</i>	(\$260,214)	(\$294,813)
 <u><b>REVOLVING LOAN FUND</b></u>		
Cash Available for Lending	\$455,923	\$159,090
Loans Receivable	<u>\$200,654</u>	<u>\$508,803</u>
<i>Net Position of Revolving Loan Fund</i>	\$656,577	\$667,893
 <u><b>WATER DISTRICT FUNDS:</b></u>		
Water District Equipment Reserve Fund	\$40,803	\$47,788
Water District Building Reserve Fund	\$148,582	\$109,335
<i>Net Position of Water District Fund</i>	\$514,302	\$487,635
 <u><b>SEWER DISTRICT FUNDS:</b></u>		
Sewer Department Equipment Reserve Fund	\$17,977	\$1,666,707
<i>Net Position of Sewer District Fund</i>	\$282,818	\$274,493
 <u><b>POLICE DISTRICT FUNDS:</b></u>		
Police District Vehicle Replacement Reserve Fund	\$31,975	\$32,006
Police District Capital Equipment Reserve Fund	\$4,890	\$5,560
<i>Net Position of Police Fund</i>	\$51,662	\$44,256
 <u><b>MISCELLANEOUS DEDICATED FUNDS:</b></u>		
Flood Relief Fund	\$12,819	\$12,838
Lister Education Grant Fund	\$2,486	\$1,951
Martha Parker Fund (cannot use \$17,700 principal)	\$18,233	\$18,315
Records Restoration Fund	\$17,487	\$18,271
Recreation Department Scholarship Fund	\$1,514	\$440
Zip Elmer Fund (transferred to the Bristol Band in 2014)	\$17,545	\$0

Note: These numbers reflect accumulated depreciation, fixed assets and long-term debt liabilities.

## CAPITAL RESERVE FUNDS REPORT

### **CAPITAL BUILDING RESERVE FUND:**

June 30, 2013 Balance	\$ 66,581
FY14 Voted Appropriation	\$ 20,000
Interest Income	\$ 94
Transfer from 6/30/13 Fund Balance (Art. 10, 3/4/13 Town Meeting)	\$ 20,000
Expenditures	\$ (21,956)
June 30, 2014 Balance	\$ 84,719

FY2014 expenses consisted of expenses related to town green improvement, renovations of the coach house at Howden Hall, repair of the slate roof on Holley Hall and new overhead doors for the town garage.

### **HOWDEN HALL CAPITAL BUILDING RESERVE FUND:**

June 30, 2013 Balance	\$ 34,596
FY14 Voted Appropriation	\$ 7,500
Interest Income	\$ 95
Donation	\$ 34,255
NBM Loan Proceeds	\$ 35,000
Expenditures	\$ (110,233)
June 30, 2014 Balance	\$ 1,213

The purpose of this fund is to complete renovations at Howden Hall. The Town received \$25,000 from the National Bank of Middlebury, \$8,995 from the Howden Hall Committee and \$260 from Efficiency Vermont.

### **PEVERILL PEAKE FUND:**

June 30, 2013 Balance	\$ 7,287
Interest Income	\$ 10
Expenditures	\$ (2,803)
June 30, 2014 Balance	\$ 4,494

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation and maintenance of Holley Hall.

### **CONSERVATION RESERVE FUND:**

June 30, 2013 Balance	\$ 29,418
FY14 Voted Appropriation	\$ 10,000
Interest Income	\$ 34
Expenditures	\$ (17,847)
June 30, 2014 Balance	\$ 21,605

FY2014 expenses were part of the local match for grant funds used to acquire the Saunders parcel off Route 116 South and to purchase conservation easements on a portion the Farr – Fuller property.

### **FIRE CAPITAL EQUIPMENT RESERVE FUND:**

June 30, 2013 Balance	\$ 65,386
FY14 Voted Appropriation	\$ 10,000
Interest Income	\$ 115
Miscellaneous Revenue	\$ 280
Transfer from the 6/30/13 fund balance (Art. 10, 3/4/14 Town Mtg)	\$ 5,000
Expenditures	\$ (20,483)
June 30, 2014 Balance	\$ 60,298

FY2014 expenses included replacement of firefighter turnout gear (boots, coats, pant & gloves), six pairs of extrication coveralls and repairs to engine 1.

**CAPITAL ROAD FUND:**

June 30, 2013 Balance	\$ 174,638
FY14 Voted Appropriation	\$ 35,000
Interest Income	\$ 242
Transfer from 6/30/13 Fund Balance (Art. 10, 3/4/13 Town Meeting)	\$ 5,000
Expenditures	\$ (67,202)
June 30, 2014 Balance	\$ 147,678

FY 2014 expenses went toward reconstruction of base and pavement of a section of Lower Notch Road.

**HIGHWAY CAPITAL EQUIPMENT RESERVE FUND:**

June 30, 2013 Balance	\$ 67,954
FY14 Voted Appropriation	\$ 80,000
Sale of Equipment	\$ 45,838
Interest Income	\$ 103
Expenditures	\$ (32,731)
June 30, 2014 Balance	\$ 161,164

FY 2014 expenses were for the purchase of a Kabota V1505 tractor.

**REAPPRAISAL RESERVE FUND:**

June 30, 2013 Balance	\$ 149,834
FY14 Voted Appropriation	\$ 5,000
Act 60 Annual Support	\$ 14,227
Interest Income	\$ 132
June 30, 2014 Balance	\$ 169,193

The Town continues to set aside money to the Reappraisal Reserve Fund from an appropriation and also funds received each year in Act 60 support for the next reappraisal.



## SELECTBOARD REPORT

It's been a busy year for your Selectboard from retirements, reconfiguring of personnel, new hires, new bridge openings and ribbon cutting, closing of the historic fire station and a vote to close the landfill on December 31, 2016, and finishing off 2014 with the State Veteran's Parade sponsored by Boy Scouts Green Mountain Council of VT, facilitated by Bristol American Legion and hosted by the Town of Bristol.

At the first March 2014 Selectboard organization meeting after Town Meeting, we welcomed new member Michelle Perlee. I was elected chairman and we were off and running. At the end of that meeting, our Town Administrator Bill Bryant announced that he was retiring by May 1, 2014. The Board would like to thank Bill Bryant for his years of service.

With the help of the VT League of Cities & Towns to look for a new Town Administrator, we had 18 applicants apply and narrowed it down to five to interview; at the end of the process, we walked down the hall and offered the job to our Town Clerk & Treasurer, Therese Kirby. She is now our new Town Administrator. In July, we named our Administrative Assistant Jen Myers as the new Town Clerk & Treasurer. Thank you Therese and Jen for taking on new challenges. Then we hired Pam Correia as the new Administrative Assistant. Pam comes to us after many years as the Administrative Assistant for the City of Vergennes. Welcome Pam.

On February 28, 2014, we had long-time Highway worker Dan Gebo retire. Thanks Dan for your many years of service. The Board would like to thank long-time Board member Alan Huizenga who stepped down in March. Thanks Alan for your years of service.

In March, Kris Perlee, our Landfill Manager, left us and in September, Bolton Littlefield, our Hub Program Manager, left us for other avenues. Thank you both for your time in Bristol.

Jared Hubbell was hired in July in the Highway Department. Welcome Jared. We rehired Merle Knight as our Landfill Manager. Thanks for coming back Merle.

After 30 plus years, we finally have a new bridge on 116 South and a new South Street bridge. Thanks to the State of Vermont Agency of Transportation.

The Water Department has located some of the elusive sources of our leaks with the help of an outside firm called 64 Seconds out of Massachusetts, and we will continue to improve our water system to help reduce pumping output and significantly reduce our electrical bill.

Two projects in the downtown area were done this past year. The long awaited Prince Lane Project was completed. A big thank you to Carol Wells. Our new and improved playground area is a wonderful hit with the next generation of Bristol taxpayers. Thank you Playground Committee.

We continue to struggle with keeping our tax rate palatable while trying to improve or at least maintain our infrastructure. Due to increases in costs every year, it translates to fewer improvements that we are able to accomplish in a given year, which is frustrating to the Board as well as the department heads.

By this time next year, I would hope that we have secured a site and passed a bond for a new fire station that is way overdue. At this time, I would like to personally thank the members of the Bristol Fire Department for your continuing support and patience, in a not ideal situation. Trucks are currently being housed off-site and meetings are being held off-site. Your professionalism and dedication to the taxpayers of Bristol is second to none in the State of Vermont. I'm proud to be a member with you. Again, thank you.

As your Selectboard of five look to the future of Bristol, we can't take any credit for the day-to-day operations of the Town of Bristol. I would like to take this time to thank our staff for their continued dedication to the taxpayers, to our many volunteer Boards and Commissions, and to the voters of Bristol for their continued support. Again, thank you.

Respectfully Submitted,

Joel Bouvier, Chair

## TOWN ADMINISTRATOR'S REPORT

2014 turned out to be a year of significant change, but lots of progress in Bristol. After many years of waiting, Bristol residents are finally able to drive over the new Route 116 South Bridge. There are some finishing touches left to be done, but the stoplight is finally gone and we are back to two lanes. The South Street Bridge also opened this summer, once again reuniting residents of South Street with the village. Their patience with the process was inspiring. The Prince Lane Project, a joint venture between the Pomerleau's, business owner's, a grant from VTrans and the Vermont Downtown Transportation fund, was also completed this year. Power lines were removed; a sidewalk and new lighting were installed, along with some new plantings and updated signage. This project could not have happened without the support of business owners Paul & Cheri Jackman, Eric & Kathleen Forand, Riverside Holdings, Treefort LLC, Slim Pickens & Pamela Smith, Greg & Nancy Orvis and Louise Vince, and Project Administrator Carol Wells. A beautiful new playground was installed on the Town Green, and that project never would have been possible without the dedicated members of the Playground Committee, BDCP, the community build volunteers, and of course Recreation Director Darla Senecal.

Also in 2014, VTrans completed the ADA sidewalk improvements, the Town signed a lease with the Recreation Club for the HUB, wrote a FEMA grant to assist with purchasing a generator to power Holley Hall, so it may be used during emergencies, signed a sugarbush lease with Don Gale and Bill Orvis for using the Town's land in Lincoln, successfully removed the underground fuel storage tanks at Howden Hall, the Town Garage and under Mountain Street (in front of John Moyer's apartment building) and the slate roof was repaired on Holley Hall.

April 30, 2014 was previous Town Administrator Bill Bryant's last day, after eight years of service to Bristol. We all wish him well in his retirement and thank him for his service.

In 2015, the Intersection and Traffic Light Project will happen. VTrans is moving forward with a plan to install bump-outs to shorten the length of our crosswalks, remove and upgrade the traffic light, as well as installing signal crossings for pedestrians and decorative lighting. This will make our downtown safer for pedestrians. Also in 2015, the Town Green Beautification Project should get under way. This project is using VTrans and Town capital funds to install lighting along the walkway in the center of the Green.

Other projects we continue to work on are building a new Fire Station, locating and repairing water leaks in the system and creating and implementing capital planning.

The Selectboard continues to meet every other Monday and I urge you to attend, read the minute's online at ([www.bristolvt.org](http://www.bristolvt.org)), watch the meetings live on NEAT TV, or go to their website ([www.neatbristol.com](http://www.neatbristol.com)) to watch the taped meetings anytime. You may also watch Planning Commission meetings, school board meetings and much more on their website.

I would like to take this opportunity to thank the entire Town of Bristol staff, residents of Bristol, the Selectboard, and my family for their support as I take on the position of Town Administrator. Your well wishes and confidence mean more to me than you know.

Respectfully,

Therese Kirby  
Town Administrator

## CLERK/TREASURER'S REPORT

This year in particular has been a year of change. After eight years of hard work and dedication to the Bristol community, former Town Administrator Bill Bryant retired. With Bill's retirement brought forth new opportunities for our office. We would like to extend our congratulations to former Town Clerk/Treasurer Therese Kirby as she has started her new role of Town Administrator. I was appointed by the Selectboard in July to complete the rest of Therese's term. I am excited to continue my career with the Town and I would like to thank the Selectboard for this opportunity. We also welcome with open arms our new Administrative Assistant Pam Correia. Her knowledge and willingness to jump into the Bristol Community has made this transition seemingly flawless.

We would like to remind everyone that we try to keep you as informed as possible through the use of Front Porch Forum and our Town website. The website, [www.bristolvt.org](http://www.bristolvt.org) is a great resource for meeting minutes, agendas, happenings in town and lots of other great information. If you have a suggestion for something you would like to see added on the website, please don't hesitate to call the office.

The Clerk/Treasurer's Office also visited Mt. Abe seniors to assist and explain registering to vote. We love these visits as it gives us the opportunity to interact with local students. If your class or organization would like to come for a visit or have us come to your classroom, please call us.

**Taxes** –Tax bills are mailed in September, with due dates of November 5<sup>th</sup> and April 5<sup>th</sup>. Payments for property taxes may be made at any time during the year prior to the due date, but your payment will not accrue interest. When your tax bill is mailed to you in September it will show any payments that have been made prior to the mailing of the tax bill as well as reflect any state payment (prebate) you may have received. The Town does not accept credit or debit cards. Delinquent taxes are currently charged an 8% penalty and 1% interest after midnight on April 5<sup>th</sup>. Postmarks are not accepted; however there is a locked box outside our office door.

**Your options for voting** - Ballots are available at least two weeks before any election. You may come to the office and vote in person or a ballot may be mailed to you. There are handicapped parking spaces in front of Holley Hall on Election Day and a handicap lift at the West entrance. If you have not yet registered to vote, you must do so no later than the Wednesday before an election. Forms are available at this office, Lawrence Memorial Library, the Secretary of State's website and the Department of Motor Vehicles.

**DMV registration renewals** – in order for us to process your renewal, we must have the renewal form the Department of Motor Vehicles (DMV) sends you. We are required by the DMV to only accept checks or money orders for the amount of the renewal, and we cannot accept any renewals more than sixty days old. There is a three dollar fee for processing the renewals, which is separate from the registration fee and may be paid in cash. There are also many DMV forms here in the office if you need them. Registration renewals may also be done on-line at <https://secure.vermont.gov/dmv/express>.

**Dog licenses are due by April 1<sup>st</sup>**. Prior to April 1<sup>st</sup>, spayed or neutered dogs are \$8.00 per license and \$12.00 for non-spayed or neutered dogs. After April 1<sup>st</sup>, spayed or neutered dogs are \$10.00 and \$16.00 for non-spayed or neutered dogs. Licenses and tags may be sent in the mail to you, if you send us a copy of the dog's rabies certificate with a check for the fee.

The Clerk's Office provides free Notary Public services; just remember not to sign your documents before you come to the office, as you need to sign them in front of the Notary.

As always, we would like to thank the residents of Bristol for the opportunity to serve a community we love and our families for their continued support.

Respectfully submitted,  
Jen Myers, Town Clerk & Treasurer  
Peter D. Ryan, Assistant Town Clerk & Treasurer  
Valerie Hanson, Assistant Town Treasurer

## **PLANNING COMMISSION REPORT**

The nine-member Bristol Planning Commission continued its work bringing the Town's zoning bylaws and regulations into conformity with the Town Plan (approved November 2012). The Commission has been working closely with Adam Lougee, Executive Director of the Addison County Regional Planning Commission (ACRPC), to complete a draft proposal of these regulatory changes. Over the past year, the Commission deliberated on zoning districts within the Village Planning Area (as outlined in the Town Plan). When the initial draft changes have been completed, the Planning Commission anticipates holding a series of public forums to discuss its proposal with affected property owners and to generate feedback for revision of its final proposal. The Planning Commission hopes to have revised zoning bylaws and regulations ready for review and approval by the Selectboard and then for a town vote in March, 2016.

In other planning business over the past year, the Commission approved applications for two planned residential developments and approved several recommendations made by the Downtown Review Board. The Planning Commission meets on the third Tuesday of every month at 7p.m. in the Town Offices at Holley Hall. Meetings are televised and videoed by Northeast Addison Television for viewing on cable TV and at NEAT's and the Town's websites. The public is invited to attend meetings and comment on work being done by the Planning Commission.

Respectfully Submitted,

Susan Kavanagh, Planning Commission Chairperson  
John Elder, Planning Commission Vice-Chairperson

## **ZONING ADMINISTRATOR'S REPORT**

During 2014, 89 zoning applications were submitted, along with five subdivision and two Planned Residential Development applications. These applications included 10 single family residences, one multi-family residence, 14 additions, 25 accessory structures, eight change of use, five business signs, six home occupations, four deck/porches, and seven garages. Three permits were granted for commercial structures. Five applications were denied and referred to the Board of Adjustment for conditional use review or adjustment requests. Three applications were denied and referred to the Design Review Commission.

The Zoning Office also processed 43 Certificates of Compliance, three Certificate of Occupancy, one boundary line adjustment, 17 warnings, and two Notices of Violation.

The Zoning Administrator also works with the Zoning Board of Adjustment, Downtown Design Review Commission, and the Planning Commission to assist in the planning of meetings, the recording of minutes, and other administrative matters as they arise.

Respectfully Submitted,  
Eric J. Forand, Zoning Administrator

## **ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment (ZBA) consists of seven members and two alternates, which are appointed by the Selectboard. The members are Kevin Brown (Chair), Brenda Tillberg, Bob Stetson, Peter Grant, Paul Jackman, Ted Desmond and Carol Clauss. The alternate is Ron Kowalski and there is currently one open alternate position.

The number of matters brought before the ZBA in 2014 decreased from the previous year. All totaled, the ZBA convened five public meetings over the course of the year. ZBA meetings frequently involve more than a single matter. The range of permit applications and issues that came before the ZBA in 2014 included the following; two conditional use permit applications, three variance requests, and two Right of Way requests.

Respectfully Submitted,  
Kevin Brown, Chair

## REPORT OF THE BOARD OF LISTERS

Greetings from the Lister's Office and thank you for accommodating our requests to schedule inspections of your property. In a typical year, we inspect 125-150 properties, update and complete new sketches, pictures and data in our computer database. We also exchange several reports with the State Property Valuation and Review, Department of Taxes and Division of Current Use. This is a broad description of our duties.

Once again, we experienced modest growth even with two fires resulting in a total loss and another property determined to have little to no value.

The year ahead, 2015/2016 looks to be a good year as we have several new homes, expansion projects as well as several other small projects in the works. We have had a few subdivisions, a 12-unit apartment building, and 500 KW solar array under construction at this time.

There are two percentages the State uses to determine the need for reappraisals, the CLA (common level of appraisal) and the COD (co-efficient of dispersal). If the CLA is over 80% and the COD is under 20%, we are within an acceptable range and typically won't be subject to the State of Vermont ordering a town-wide reappraisal. The last town-wide reappraisal was done in 2004/2005. Our current CLA is 93.49 and our COD is 14.45 yet our district advisor has advised us that it's time and as your Listers, we agree. Ten years is a long time as many interior projects have been completed that do not require a permit as well as economic and physical appearance changes that all affect value and the accuracy of our records. We have been told by many researches that our records are some of the most complete, up to date, accurate, and easy to access in the area. A big thank you to all Listers of the last ten years. Each year, the State sends the town approximately \$14,000 specifically for a reappraisal. The current estimate for a total reappraisal is approximately \$200,000-\$225,000. We have \$169,000 +/- in the reappraisal fund to date. In the near future, we will request authorization from the Selectboard to send RFP's.

Please remember grievances are scheduled each Spring and notices are posted at the Town Office and several other public locations. Grievances are by appointment or letter only.

Respectfully Submitted,

Board of Listers  
Craig Scribner  
Lance Perlee  
Theresa Gile

### E-911

Greetings from your E-911 Coordinator. The village area of the town was originally numbered in the late sixties to facilitate the beginning of city delivery which began in November 1968. The numbering in many areas is inconsistent with E-911 criteria, possibly affecting delivery of emergency services. The State E-911 Board has instructed us to update our addressing, which will ultimately change some addresses. I guess I am throwing the E-911 Board under the bus rather than myself, as I have done some changes already and will continue to do more as time allows.

Craig Scribner, Sr.  
E-911 Coordinator

## VALUE OF NON-TAXABLE PROPERTIES 2014

### Schools

Bristol Elementary School	\$ 8,226,400
Mt. Abraham Union High School	\$ 24,434,944
The Learning Center (old Supt.'s)	\$ 150,000
Bus Barn	\$ 82,215
Red Cedar School (private)	\$ 291,900
Bristol Family Center	\$ 303,700
<b>Total</b>	<b>\$ 33,489,159</b>

### Cemetaries

Mount Saint Joseph's Cemetary	\$ 54,800
Greenwood Cemetary	\$ 71,200
Varney Hill Cemetary	\$ 34,100
Briggs Hill Cemetary	\$ 12,400
Meehan Cemetary	\$ 3,800
<b>Total</b>	<b>\$ 176,300</b>

### Churches

Aventist Church	\$ 187,600
Federated Church	\$ 1,167,400
First Baptist Church	\$ 771,500
St. Ambrose Catholic Church	\$ 690,500
Terasem	\$ 202,600
<b>Total</b>	<b>\$ 3,019,600</b>

### State of Vermont

Land (approximately 675 acres) \$ 1,459,000

### USDA Forest Service

Land (approximately 5400 acres) \$ 4,320,000

### Miscellaneous

Linabnus Lodge No. 47	\$ 362,200
Bristol Rescue Squad	\$ 398,500
American Legion Post #19	\$ 397,300
NH Munsill Hose Co. Fitch Ave	\$ 107,494
Bristol Recreation Club, Inc.	\$ 180,945
<b>Total</b>	<b>\$ 1,446,439</b>

### **Total Value of all Non-Taxable**

**Land** **\$43,910,498**



## TOWN OF BRISTOL BUILDINGS & LAND

<u>Location</u>	<u>Acreage</u>	<u>Value</u>
Memorial Park	19.30	\$70,100
Sycamore Park	8.40	\$59,100
Eagle Park, Lincoln Rd.	34.0	<u>\$55,700</u>
<b>Parks Totals</b>	<b>31.10</b>	<b>\$184,900</b>
Town landfill (Land Only)	14.70	\$58,200
Village Garage		\$115,636
Salt Shed		\$23,597
Dog Kennel		\$23,707
Scale Shed		\$6,690
Town Garage		\$105,416
Equipment Shed		<u>\$235,300</u>
<b>Garage &amp; Landfill Totals</b>	<b>14.70</b>	<b>\$568,546</b>
Reservoir (Land only)	2.0	\$45,500
Reservoir Tank		\$625,000
Chlorinator (Bldg only)	.06	\$17,500
Chlorinator Land		\$2,774
60 Pump House Road	1.05	\$42,000
Sewage Treatment Facility	3.10	\$43,500
Intake House		\$1,965
Valve Vault		<u>\$20,000</u>
<b>Water &amp; Sewer Totals</b>	<b>6.21</b>	<b>\$798,239</b>
Foot of Briggs Hill		\$800
Former Shackett (S116 Rd)	1.59	\$43,000
1874 S. 116 Rd. (former Hallock)	.37	\$27,900
E. Lower Notch Road	20.0	\$70,000
Upper Notch	1.6	\$36,000
South Street Land on River	2.30	\$1,800
Drake Smith Road	1.47	\$32,900
Lords Prayer Rock	1.0	\$42,100
Stoney Hill & Lover's Lane	30.0	\$76,700
East 116 Saunders	40.10	<u>\$48,100</u>
<b>Land (open &amp; with bldgs.)</b>	<b>28.33</b>	<b>\$379,300</b>
Holley Hall	.20	\$1,536,900
Howden Hall	1.00	\$219,900
Coach House		\$5,000
Park	1.50	\$94,900
Bandstand		\$33,300
Skating Rink	.95	\$152,500
Riding Ring	1.30	\$42,000
Pottery Kiln		\$2,700
Library	.17	<u>\$376,300</u>
<b>Remaining Buildings &amp; Land</b>	<b>5.12</b>	<b>\$2,463,500</b>
Fire Station		\$212,697
Fire Garage		\$95,161
Fire Department (Fire Dept, Land)	.21	<u>\$30,300</u>
<b>Total Fire Department</b>	<b>.21</b>	<b>\$338,158</b>

## Town of Bristol Highway Department

In 2013 – 2014, the Highway Department came off a very busy and expensive winter season with many snow and ice storms. We used more salt and sand than anticipated resulting with a deficit in the salt budget. At times, salt was difficult to obtain due to the state-wide demands.

With warmer weather arriving, we started maintenance by stenciling crosswalks, tree removal, grading dirt roads, mowing roadsides, sweeping streets and sidewalks, and other normal routine maintenance. In August, we started rebuilding one-half mile of road on Plank Road off of the North Street end. We changed out all of the culverts then started the process of grinding up old pavement and laying new gravel and new pavement.

I would like to congratulate and thank long-time employee Dan Gebo, with over 26 years of service, who retired on the last day of February, 2014. We greatly appreciated his dedication and hard work, so Dan, thank you from the Highway Department.

I would like to welcome our new employee, Jared Hubbel to our team. All of this work we face annually can't be accomplished without the hard work of Cale, Eric, Mike and Jared. Also, I would like to thank the Bristol Fire & Police Departments along with the Town Office, who help us throughout the year.

Respectfully submitted,

Peter Bouvier  
Road Foreman

### CURRENT LIST OF THE TOWN OF BRISTOL EQUIPMENT

<b>Fire</b>	1993	For F450 Brush Truck	<b>Highway</b>	1984	York Rake
	1997	Spartan Fire Engine-Class A Pumper		2001	Galion Grader 8706 w/ Snow Equipment
	1999	Ford F550 Utility Truck		2001	Ford F350 with Snow Plow
	2001	Ford F550 Technical Rescue Truck		2004	John Deere Front End Loader
	2007	Spartan Engine Tanker		2005	10-ton Hudson Trailer
	2009	Ford F550 Hose Reel Truck-Pumper		2006	Cross Country Trailer
<b>Police</b>	2006	Chevrolet Impala Police Cruiser	2007	Kobelco Excavator	
	2010	Chevrolet Impala Police Cruiser	2008	14-foot Protec Snow Pusher	
	2014	Ford Interceptor	2009	7600 Tandem Dump Truck with Snow Equipment	
<b>Landfill</b>	1969	Bomag Trash Compactor	2009	GMC 550 Dump Truck with Snow Equipment	
	1986	John Deere 750 Bulldozer	2009	John Deere 7130 Tractor with Farm Loader	
			2012	Cross Country Trailer	
			2013	International DuraStar	
			2014	Kubota Sidewalk Tractor	
			2014	Tandum MAC Plow Truck	

## HIGHWAY CAPITAL EQUIPMENT LONG RANGE PLAN

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>
<b>Opening Balance</b>	67,954	119,026	49,867	135,116	187,792	278,731	255,125
<b>Appropriation</b>	80,000	80,000	85,000	85,000	90,000	90,000	97,500
<b>Estimated Interest</b>	103	595	249	676	939	1,394	1,276
<b>Total Available</b>	148,057	199,621	135,116	220,792	278,731	370,125	353,900
<b>Equipment Item</b>	<i>sidewalk trac.</i>	<i>tandem dump</i>		<i>pickup truck</i>		<i>low-pro truck</i>	<i>tandem truck</i>
<b>Net Cost after trade</b>	29,031	149,754	0	33,000	0	115,000	190,000
<b>Closing Balance</b>	119,026	49,867	135,116	187,792	278,731	255,125	163,900

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Town's highway capital equipment shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee, so adjustments, either financial or in equipment needs, may be made. The purpose of long range planning is to maintain the equipment in working order and to maintain financial commitment. This plan was designed to avoid bonding for all of our equipment needs.

**2014–2015** Purchased a 2015 Mack dump truck to replace the 2004 International. The cost of the new truck and plow equipment was \$191,892, and the sale of the 2004 brought in \$42,138, for a net cost of \$149,754.

**2015–2016** No purchase planned.

**2016–2017** Replace the 2001 Ford F350 pickup and plow. Estimated purchase price of \$35,000, less trade/resale of \$2,000 for a net estimated cost of \$33,000.

**2017-2018** No purchase planned.

**2018-2019** Replace 2009 low-profile dump truck with new low-profile dump truck or smaller 4wd truck. Estimated purchase price of \$125,000, less trade/resale of \$10,000 for a net estimated cost of \$115,000.

**2019-2020** Replace 2009 GMC with a new dump truck. Estimated purchase price of \$220,000, less trade/resale of \$30,000 for a net estimated cost of \$190,000.

In 2020 through 2022, we will be looking at replacing the grader and the loader, both large equipment purchases. Hence the need to slowly increase the appropriation to the capital reserve fund.

# Bristol Recreation Department

Bristolrec.org Facebook: Bristol Recreation Department Twitter: @bristolrec [bristolrec@gmavt.net](mailto:bristolrec@gmavt.net)  
(802)453-5885

## Our Mission

**The Bristol Recreation Department is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages.**

The Center for Disease Control identified improving access to recreational programming as a key strategy for creating safe communities. Recreation services are an important component of communities, contributing to quality of life. They provide a safe place for physical activity, promote economic development, contribute to community cohesion, and deter negative behavior by engaging the community in activities and offering educational opportunities. With a crisis in childhood obesity, these programs must also be regarded as a health necessity. *Nemours Health & Prevention Services*

I respectfully submit the annual report of the activities and accomplishments of the Bristol Recreation Department. We are proud to provide services and opportunities enhancing the overall quality of life for the citizens of Bristol.

Our administrative offices operate out of Holley Hall but our activities take place all over Bristol. By partnering with other groups and pooling our resources we are able to create programming that would otherwise be impossible. A huge thank you to: Mount Abraham Union High School, Bristol Elementary School, Bristol Fire Dept., Champlain Valley Waitsfield Telecom, Middlebury Wind Ensemble, LC Jazz, B.A.S.K., Martins Hardware, Cubbers Pizza, Addison North East Food Service Co-op, Addison County Chamber of Commerce, Monkton Recreation Committee, Champlain Valley Agency on Aging, United Way of Addison County, Five Town Friends of the Arts and the Vermont Community Foundation. It has been our pleasure to work with these Agencies.

We utilize Holley Hall and its space often. It was even transformed into the "Holley Hall of Justice" for Super Hero Training Academy and a Jedi Training camp as well. Howden Hall was the site of several summer camps and free meetings on health and wellness. Mt Abe lends us its playing fields for lacrosse, youth football and various summer camps as well as men's Sunday league basketball. The Town Green is the site of our Parties on the Park and the summer film series attended by families of all ages. Sycamore Park has been the site of River Camp for many years. At the Hub Teen Center, the Skate Park becomes a learning space with our "Learn to Ride" classes. The Bristol Elementary School gym has been the home of volleyball, basketball and gymnastics for years. The Pottery Studio continues to be a dynamic place with classes for children and adults taking place throughout the week and on Saturdays. If you have not tried a pottery class you really should.

We have taken great strides to include programming for all ages. Many seniors take advantage of the free Tai Chi classes offered at Holley Hall. Residents have enjoyed participation in offerings such as pottery, gymnastics, dance, babysitting certification, theater, martial arts, yoga, football, lacrosse, dog training and Zumba among others. Residents also attend many of our community events such as: Breakfast with Santa, VINS Raptor visit, Pumpkin Glow, Vacation Open Swim, Daddy Daughter Dance, Candy Cane Flashlight Hunt, swing dances and wellness seminars. Many of these events are free of charge and only possible with your continued support.

There are a number of ways for residents to find out about our activities. Our brochure is available online at our website: [bristolrec.org](http://bristolrec.org). It goes home to families in each of the five towns via the elementary schools and we send home information in school newsletters regularly. Visiting our Facebook page: Bristol Recreation Department, a twitter feed: @bristolrec is a great way to get up-to-the-minute information about programming. We post regularly on Front Porch Forum and if you would like to receive email updates, residents are invited to send us their email address, and we would be happy to add you to our list.

We are appreciative to all of the volunteers and instructors who have given their time and energy to our community. The department staff welcomes and encourages citizen input to enhance the program offerings. I greatly appreciate the efforts of my staff: Valerie Hanson, Ryan Krushenick, Matlakwauhtli Mayforth and our AmeriCorps volunteer Emma Ohlund, without their support none of the above mentioned activities and countless others would happen.

Respectfully Submitted,

Darla Senecal,  
Recreation Director



Here is a sample of our programming last year:

Comforting Soups  
 Chips, Chips and More Chips  
 Teen Tap/Jazz  
 Tumbling  
 Healthy Desserts  
 Robo Bug Building  
 AHA Infant CPR  
 Propeller Racer  
 Muffin Mania  
 Jiggity Jog  
 Homemade Pasta  
 Stone Soup!  
 Puppy Class  
 Basic Life Skills for Dogs  
 Gymnastics  
 Bow & Rifle Hunter Safety  
 Lacrosse  
 Pediatric First Aid  
 Mt. Kenpo Karate  
 Powerful Tools for Caregivers

Vermont Voltage Soccer Camp  
 Summer Dance Camp  
 Summer Clay Camp  
 Fairy Tale Ballet  
 American Sign Language  
 Textile Design Camp  
 River Camp  
 Fractured Fun with Fairytales  
 Summer Clay Camp  
 Vermont Lake Monsters Game  
 Summer Cabaret  
 AMR Babysitting Course  
 Hip Hop Dance Camp  
 Lego Stop Motion  
 Jedi Training Camp  
 Skateboarding Basics  
 All Sports Camp  
 What a Character  
 Mt. Abe Youth Football  
 My First Yoga

Up Scale Art Camp  
 Sock Monsters!!  
 Men's Basketball  
 Co-ed Recreational Volleyball  
 Pottery  
 VT Fit Club  
 Zumba  
 AHA Adult & Child CPR  
 Toddler Sundance Yoga  
 Morning Yoga  
 Walking Program  
 Quit Smoking  
 Weight of the Nation Screening  
 Concerts  
 Theater  
 Animation  
 Superhero Training Academy  
 Gentle Flow Yoga  
 Cake Decorating 101  
 Food, Glorious Food!



## THE HUB TEEN CENTER

**Growth:** This year at The Hub, we saw a lot of growth. Our attendance is up, our programs are up, and our spirits are up. Our numbers of female visitors have been steadily climbing. Whereas a few years ago, our female visitors lingered around 10%, this year it's been around 30% - 40%. The Hub has been able to consistently stay open during school hours to accommodate teens who have an IEP (Independent Education Program) or free blocks to come in to a warm safe place for a bite to eat or a place to reset.

**The Facility:** This year, The Hub was a year of great improvements. We were able to buy all new computers for the teens to use. We were able to fix our musical equipment (guitar, drums, and bass) to be fully functional and in prime shape. We offer music lessons for free and having clean, operating equipment that is nice and fun to play helps to keep youth enthusiasm up. We have reorganized and repainted our bathroom to feel cleaner and more homey. Thanks to White Dog Construction and RK Miles (with assistance from some of our youth) we had an entire new kitchen put in for us. This kitchen dramatically increased the functionality and feel of The Hub; it looks beautiful and is an honest blessing for The Hub. Mini-Logo skateboards gave us a donation of six skate decks and three sets of trucks and wheels. Gathering resources is an ongoing mission of The Hub to help enrich our youth's lives and horizons while facilitating positive social opportunities.

**Programming:** Programming is always at the forefront of what we do at The Hub. Our programming has been very diverse, as always, as we aim to appeal to interests from teens in every social clique. This year, we broke our molds and decided to try "lock ins". A "lock in" is a supervised overnight event The Hub offers for teens who can come and let loose for the course of a night. The doors lock at the start of the event with no one leaving or coming in to help ensure the safety for all. This program was overwhelmingly successful and is the most requested repeat event we have. We have taken multiple trips to Jay Peak's "Pumphouse", went zip lining at Sugarbush with the legend John Eagen, and did paintball at Colchester Paintball. Going into this new fiscal year, we plan to expand our programming even further. By taking teens out of Bristol to see Vermont and experience fun and recreational activities around the State, we help to expand their world view. We aim to offer experiences that not every family is able to budget time or money for.

**Policies:** This year, we switched up some of our policies around language and our approach towards it. We didn't feel that the changes were as effective as we had hoped and used it to reaffirm that our pre-existing language policy was adequate. We have been diligent about making outreach as far as responding to bullying and the best way to approach it. The Hub aims to be a safe space for youth of all walks of life. Continuing to educate ourselves about the different ways bullying can manifest and use relevant and up-to-date models of addressing it is paramount to our youth engagement and the health and well being of Bristol as a whole.

**Grants:** The Hub received grant funding this year from United Way of Addison County, Vermont Children's Trust Fund, Vermont Department of Health, Wal-mart, and Ben & Jerry's Foundation. We also had generous donations from RK Miles, White Dog Construction, Cubbers, Merchants Bank, and Vermont Folk Rocker who has been doing consistent donations that have been a massive help to The Hub. Thank you all so much!

**2015:** In 2015, we plan to expand our field trips and programming. We understand the value of offering the youth fun and exciting opportunities to break their weekly routines can go a long way toward improving their mental outlook on their surroundings. We look forward to continuing to offer a safe, substance free, positive learning environment that can be enjoyed by the youth of the five towns. We would like to thank the Town of Bristol for its continued faith and support in us. Thank you!

Respectfully Submitted,

Ryan Krushenick, Director  
Emma Ohlund, Americorps member  
Derek Jackson, teen Department of Labor worker

## Hub Grants Annual Reports

Founder:	Purpose:	Amount:
United Way of Addison County (3 year grant)	Staffing/program support	\$ 9,815
Ben & Jerry's Foundation	Nutrition	\$ 750
VT. Dept of Health	Health/Sexual Education	\$14,000
Children's Trust Fund	Staffing/Program support	\$ 5,057
	<b>Total:</b>	<b>\$29,622</b>



# Bristol Fire Department - 2014 Annual Report

## Mission Statement

*THE MISSION OF THE BRISTOL FIRE DEPARTMENT IS TO SERVE THE CITIZENS AND GUESTS OF THE TOWN OF BRISTOL BY UTILIZING EDUCATION, TRAINING AND OTHER RESOURCES AVAILABLE TO SAFELY PROTECT LIFE, PROPERTY, AND THE ENVIRONMENT FROM INCIDENTS INVOLVING HAZARDOUS MATERIALS, FIRE, AND OTHER EMERGENCIES.*

## Chief's Report

It is with great pride that I present to you this summary of activities for the year 2014. The hard work of the men and women of the Bristol Fire Department is un-paralleled and this report will highlight just a few of the Department's achievements and milestones. In addition, this report will provide our citizens with the information needed to understand a few of the many services available through your fire department and at what cost. Your support is appreciated and the funding you provide is used in a cost-effective manner to keep our community safe.

Demand for fire service continues to climb yearly throughout our area, with the fire department responding to 126 calls, totaling 2,096 incident hours in 2014. Our department was able to effectively meet the ever increasing demands of the fire service but not without a cost and tremendous family sacrifice. The fire department's commitment to always provide excellent service to the community begins with our training, compiling nearly 2,800 hours of training in 2014.

Looking ahead into 2015, our fire department will continue to focus our efforts on our core values: Service, Professionalism, Integrity, Respect, Constant Improvement, Trust, Community Service and Involvement, Health, Safety, Teamwork, and Leadership. In doing so, we will continue our work to comply with applicable OSHA Regulations and National Standards, evaluation and improvement of our municipalities Public Protection Classification (PPC) that directly impacts residential and commercial property insurance premiums, and assist the community while they continue their work to provide their fire department with a new home.

I would like to thank all our firefighters for their continued commitment of going "above and beyond" to make the Bristol Fire Department truly an exemplary organization, as well as the extra work and countless hours devoted to fundraising, which all work is done under our private non-profit corporation, the N.H. Munsill Hose, Hook, & Ladder Co.

I would like to equally thank our families for their continued sacrifice to the fire service. Without their support the Bristol Fire Department would not be able to provide such an outstanding community service.

It is always appropriate at this time to extend our gratitude and thanks to those individuals who make our job easier by what they do for us. Our thanks to Town Administrator Therese Kirby, Town Clerk Jen Myers, Administrative Assistant Pam Correia and Peter D. Ryan at the Town Offices; Police Chief, Kevin Gibbs and his Officers; Road Foreman, Pete Bouvier and his staff; and Bristol Rescue Squad President Ronnie Sunderland and his staff for being there to support us.

Finally, we want to thank the residents of Bristol for your continued support of our efforts.

Respectfully submitted,  
Brett LaRose, Chief

**In Memoriam**  
**Roy E. LaRose**  
**June 11, 1926 – June 13, 2014**  
**Devoted Service to the Bristol Fire Department**  
**April 4, 1951 – June 13, 2014**

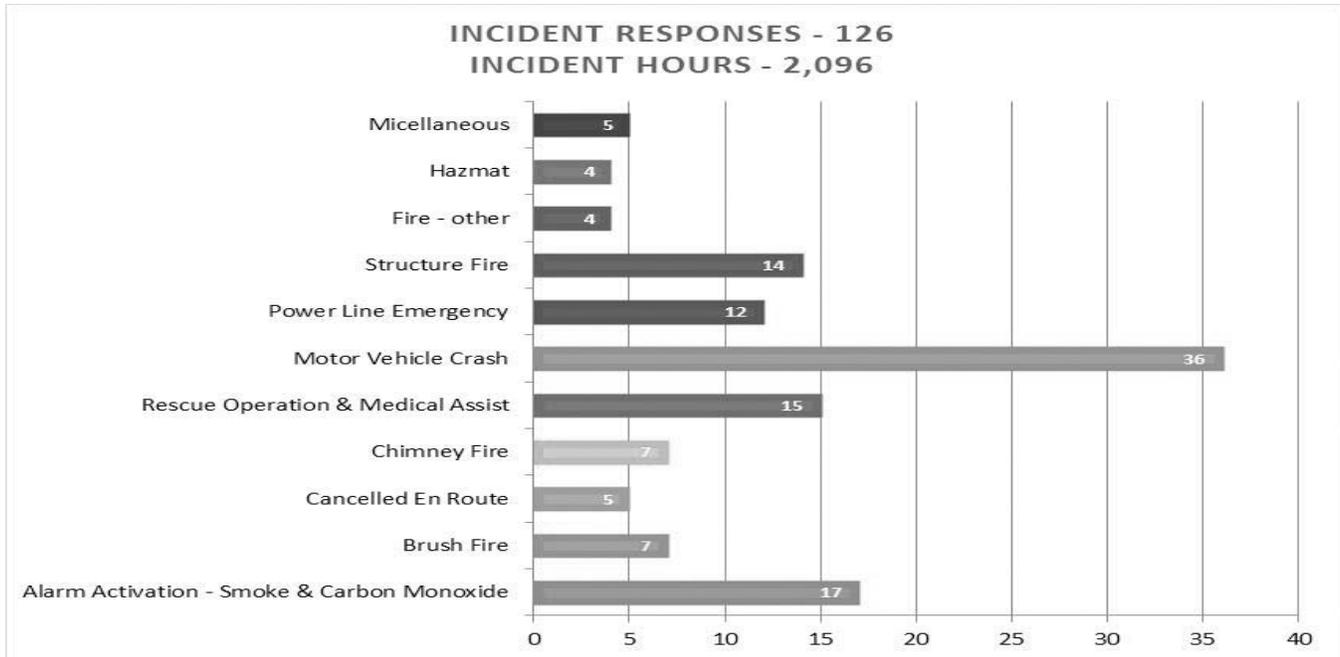
**Bristol Fire Department Personnel Roster:**

**\*\*      *Honorary Chief Officer***

**\*        *Honorary Officer***

<b>Name</b>	<b>Rank</b>	<b>Membership Classification</b>	<b>Years of Service</b>
George Smith *	Firefighter	Limited Duty Active Member	57
Edward Shepard*	Driver/Engineer	Limited Duty Active Member	43
Mark Bouvier**	Safety Officer	Full Duty Active Member	41
Peter Coffey**	Driver/Engineer	Full Duty Active Member	38
Darwin Kimball**	Driver/Engineer	Full Duty Active Member	33
Bill Elwell	Firefighter/Chaplain	Full Duty Active Member	30
Peter Bouvier*	Driver/Engineer	Full Duty Active Member	29
Joel Bouvier	Driver/Engineer	Full Duty Active Member	28
John Heffernan**	Firefighter	Full Duty Active Member	24
Peter J. Ryan	Firefighter	Full Duty Active Member	23
Jim Whitcomb	Driver/Engineer	Full Duty Active Member	23
Terry Farr	Firefighter	Full Duty Active Member	20
Kevin LaRose	2 <sup>nd</sup> Asst. Chief	Full Duty Active Member	20
J. Brett LaRose	Chief	Full Duty Active Member	19
Matthew Lathrop	Firefighter	Full Duty Active Member	19
Brian Wendel	Firefighter	Full Duty Active Member	18
Lance Perlee	Captain	Full Duty Active Member	18
Chad Perlee	Firefighter	Full Duty Active Member	13
Nathan Bouvier	Firefighter	Full Duty Active Member	13
Eric Forand	1 <sup>st</sup> Asst. Chief	Full Duty Active Member	10
Chris Griggs	Firefighter	Full Duty Active Member	12
Amos Martin	Lieutenant	Full Duty Active Member	12
Justin Jackman	Firefighter	Full Duty Active Member	9
Karen Moore	Firefighter/Clerk	Full Duty Active Member	8
Jarrett Kimball	Truck Capt	Full Duty Active Member	7
James Goodyear	Firefighter	Full Duty Active Member	4
Carl Gile	Firefighter	Full Duty Active Member	2
Cody Cyr	Truck LT	Full Duty Active Member	2
Kris Perlee	Firefighter	Full Duty Active Member	2
Ryan Denecker	Firefighter	Full Duty Active Member	2
Will Elwell	Firefighter	Full Duty Active Member	1
Nick Ouellette	Firefighter	Full Duty Active Member	1
Jared Allen	Firefighter	Probationary Active Member	1
Daniel McDurfee	Firefighter	Probationary Member	5 months
Brian C. Wendel	Firefighter	Probationary Member	1 month
Steve Devino	Firefighter	Probationary Member	1 month
Ethan Heffernan	Firefighter	Probationary Member	1 month
Tyler Hebert	Cadet	Cadet Program	2

## Emergency Incident Responses:



## Training Report:

All personnel are considered probationary firefighters until they have successfully completed the Vermont Fire Service Training Council's Firefighter-1 program. Following successful completion of this 200-hour program, individuals receive a pro-board certification that meets National Fire Protection Association (NFPA) 1001: Standard for Firefighter Professional Qualifications. At this time 25 Bristol Fire Department personnel meet or exceed National Standards. Many firefighters go on to take other certification tests for enhanced qualifications to include Firefighter II, Pumping Apparatus Driver Operator, Fire Instructor and Fire Officer.

**Bristol Fire Department firefighters trained a total of 2796.5 hours in 2014.**

## Fire Prevention and Life Safety Education Program Report:

Annually, members of the Department conduct Fire Prevention programs including firefighters visiting local schools and daycare facilities to teach children the basics of fire safety, familiarize them with what a firefighter looks like in protective clothing, and to let them see the fire apparatus up close. Some highlights include fire extinguisher demonstrations, various apparatus on display, mock emergency demonstrations, and station tours (no longer available at Station #1). We are extremely proud to report that the following Bristol Elementary School students were chosen to have their artwork printed in the 2015 Vermont Division of Fire Safety Calendar: Helen Engvall (April); Owen Frizzell (June); Helen Kihm (August); Julie Sonneborn (September); Carsyn Jennings (October); and McKayla Jackman (December). Congratulations! Honorable mentions are Zachery Henderson, Reese Laliberte, and Samantha Martin. Our fire prevention efforts and selection of our local students' work in the fire safety calendar would not be possible without the support of Deb Mager-Rickner, Bristol Elementary School Teacher. She has been a tremendous advocate of our efforts to communicate to the students the importance of fire safety in homes.

To schedule a fire station tour, call 453-3201 or email [bristolfiredepartment@gmail.com](mailto:bristolfiredepartment@gmail.com).

## **Fire Station Report:**

### **Station #1 (Constructed 1897)**

**Location: 32 North Street**

This 1897 structure is a two-story wood frame structure with a stone foundation, and is approximately 2,400 square feet. Structure lacks efficiency, meets no municipal code requirements and costs approximately \$6,000 annually to heat. Until recently this building was the fire departments base of operations, being used for meetings, trainings, as an educational space, and housing fire apparatus. In November of 2014 the Town of Bristol Selectboard hired Childs Engineering to perform a structural analysis of the building due to recent structural concerns that had the Town concerned for the safety of their firefighters. The first and second floors have buckled and the foundation was found unsafe to support fire apparatus and personnel due to the significant erosion and gaping holes that continue to grow in size. Some of the erosion in the basement may be caused by the septic system that may be failing. This cannot be confirmed as the location of the septic system is unknown. The report deemed the structure out of compliance with municipal codes and unsafe to house apparatus and to be used for the aforementioned purposes. The full Child's Engineering Report can be found at: <http://www.bristolvt.org/wp-content/uploads/2014/12/Bristol-Fire-Department-structural-analysis.pdf> and on our website at [www.bristolfiredepartment.org](http://www.bristolfiredepartment.org).

The department now operates out of a 200 sq. ft. space on the first floor of Station #1, with meetings and trainings being held at private organizations that have offered their buildings to us. A special thanks to the Bristol American Legion, Federated Church and the Masonic Lodge for offering their facilities to the Town of Bristol Fire Department.

As Station #1 is not able to be used for its intended purposes, the Town of Bristol is renting a three bay, heated garage at an alternate location to house the Town's fire apparatus. Taxpayers will see an increased cost in the department's operating budget due to this rental space. However, more concerning than the increased cost to house the towns fire apparatus is the time it will take for firefighters to respond to emergencies, directly impacting the lifesaving services we provide to our citizens and guests. This is the direct result of having fire apparatus housed in separate facilities at two different geographical locations.

### **Station #2 (Constructed 1973)**

**Location: 32 North Street**

The structure known as Station #2, also located at 32 North Street directly behind Station #1, currently houses three pieces of fire apparatus and firefighters lockers containing their personal protective equipment. This is a one-story structure, approximately 2,000 square feet in size. This structure, like Station #1, lacks efficiency, meets no municipal code requirements and costs approximately \$4,000 annually to heat.

## Inventory of Fire Apparatus and Cost:



**1997 Spartan Pumper (Six-person cab):** Serving as the department's first-due engine, Engine #1 responds to all incidents including structure fires, alarm investigations, motor vehicle fires and crashes, investigations, and request for service. Engine #1 is equipped with a 1,500 gallon per minute (GPM) pump, 1,000 gallon water storage tank, Class A Foam system

with a 30 gallon reservoir, multiple pre-connected 1 ¾" and 2 ½" hand lines, 5" inch water supply hose, and portable and fixed master stream devices. Equipment carried: Ladders, (10' compartment ladder, 16' roof ladder, 35' extension ladder), on-board generator with fixed and portable lighting, thermal imaging camera, assortment of hand tools, water appliances, adapters, 1,000 gallon folding collapsible water tank, 5-Self Contained Breathing Apparatus (SCBA) with spare cylinders for each, and interoperable communications equipment to include mobile and portable radios.

<b>Taxpayer contribution:</b>	<b>\$225,000</b>
<b>Firefighter fundraising contribution:</b>	<b>\$0.00</b>
<b>Total Cost of Apparatus:</b>	<b>\$225,000</b>



**2007 Spartan Pumper/Tanker (Six-person cab):** Engine-Tanker is assigned to respond to fire incidents as the second-due engine with the primary duty of providing water supply for the first-due engine until a water source can be secured. Engine-Tanker is equipped with a 2,000 gallon per minute (GPM) pump, 3,000 gallon water storage tank, Class A Foam system with a 30 gallon

reservoir, multiple pre-connected 1 ¾" and 2 ½" hand lines, and 5" inch water supply hose. When a mutual aid request is made from another community for fire suppression or station coverage, Engine-Tanker fills this role as part of the Town's mutual aid agreement. Equipment carried: Ladders, (10' compartment ladder, 16' roof ladder, 28' extension ladder), on-board generator with fixed and portable lighting, assortment of hand tools, water appliances and adapters, 2,000 gallon folding collapsible water tank, 5-Self Contained Breathing Apparatus (SCBA) with spare cylinders for each, and interoperable communications equipment to include mobile and portable radios.

<b>Taxpayer contribution:</b>	<b>\$360,000</b>
<b>Firefighter fundraising contribution:</b>	<b>\$15,000</b>
<b>Total Cost of Apparatus:</b>	<b>\$375,000</b>



**2009 Ford F550 4X4 Chassis (Two-person cab):** The Mini-Pumper Hose Reel Truck is a multi-purpose vehicle with a 1,250 GPM pump, 300 gallon water tank, and 1,400 feet of five-inch water supply line. This apparatus has the capability of providing three critical fire suppression functions. 1) Supplies water to pumpers and tankers by setting up at a pre-determined water supply site (e.g. hydrant, dry-hydrant, pond, river, etc.) to fill apparatus water tanks. 2) Carries 1,400 feet of five-inch water supply hose capable of moving large volumes of water up long driveways supplying the attack pumpers. 3) Can be utilized as a first due engine as this apparatus is fitted with two 1 ¾" pre-connected hand lines.

<b>Taxpayer contribution:</b>	<b>\$0.00</b>
<b>Firefighter fundraising contribution:</b>	<b>\$110,000</b>
<b>Total Cost of Apparatus:</b>	<b>\$110,000</b>



Bristol Fire Department - Heavy Rescue Truck  
2001 Ford F550 4X4

**2001 Ford F550 4X4 Heavy Rescue Truck (Five-person cab):** A highly specialized unit, Heavy Rescue’s primary function is to respond to motor vehicle crashes and provide assistance at other technical rescue incidents. In addition, this truck carries equipment to initially mitigate small hazardous material incidents. This truck carries a wide variety of tools including hydraulic cutters, spreaders, rams and pumps to power them, as well as a portable generator, scene lighting, rescue jacks and an assortment of other stabilization equipment.

**Taxpayer contribution: \$1,500**  
**Firefighter fundraising contribution: \$125,000**  
**Total Cost of Apparatus: \$126,500**



Bristol Fire Department - Utility Truck  
1999 Ford F550 4X4

**1999 Ford F550 4X4 Utility Truck (Five-person cab):** This is a first-due truck on all incidents. The custom body has an on board generator that powers the vehicle’s scene lighting, power reels, air booster system, ventilation fans, 7-Self Contained Breathing Apparatus (SCBA) units with spare cylinders for each, and more. The on-board cascade system provides firefighters the ability to fill the SCBA cylinders on

an incident scene. Other lifesaving and technical equipment carried on this truck are multi gas detectors, thermal imaging camera, assortment of saws (chain saw, ventilation saw, rescue saw), traffic control equipment and a mobile repeater which enhances communications during rescue or recovery operations that take place over a large geographical area. The utility truck also serves as the departments Rapid Intervention Team vehicle. A Rapid Intervention Team or RIT is a specially trained group of firefighters with specialized equipment whose only purpose is to rescue a firefighter in distress.

**Taxpayer contribution: \$75,000**  
**Firefighter fundraising contribution: \$50,000**  
**Total Cost of Apparatus: \$125,000**



Bristol Fire Department - Brush Truck  
1993 Ford F450 4X4

**1993 Ford F450 4X4 Brush Truck (Two-person cab):** A brush truck or brush pumper truck is smaller than a structural firefighting pumper. This truck is designed for rural/wild land firefighting where access is limited and roadways are not always available. The equipment and components are oriented toward fighting brush fires. This truck has a 500 GPM pump, a 300-gallon water tank and a larger complement of smaller and lighter hose for wild land firefighting. The

pump has a built-in foam system allowing the water to be chemically treated to aid in the extinguishment of brush fires. A unique feature on the brush truck is the pump-and-roll capability, meaning it can drive and pump water at the same time, allowing firefighters to make a “running attack” on the fire. Other essential equipment carried on this truck is wild land water backpack-pumps worn by firefighters and hand tools for digging fire lines.

**Taxpayer contribution: \$29,285**  
**Firefighter fundraising contribution: \$15,000**  
**Total Cost of Apparatus: \$44,285**

## **Bristol Fire Department 2014 Notable Recognitions and Highlights**

### **Bristol Fire Department (B.F.D.)**

The following individuals were recognized for years of service to the fire service:

<i>Kevin LaRose</i>	<i>20 Years of Service</i>
<i>Terry Farr</i>	<i>20 Years of Service</i>
<i>Eric Forand</i>	<i>10 Years of Service</i>
<i>Nathan Booska</i>	<i>5 Years of Service</i>

The following individuals were recognized by the department:

<i>Peter Coffey</i>	<i>B.F.D. <u>Outstanding Contributor</u></i>
<i>James Goodyear</i>	<i>B.F.D. <u>Training Hour</u></i>

### **Vermont State Firefighters Association (V.S.F.A.) – 2014 Recognition & Awards**

<i>Mark Bouvier</i>	<i>V.S.F.A. <u>Community Service of the Year</u></i>
<i>Joel Bouvier</i>	<i>V.S.F.A. <u>Senior Firefighter of the Year</u></i>
<i>Brian C. Wendel</i>	<i>V.S.F.A. <u>Junior Firefighter of the Year</u></i>

### **Addison County Firefighters Association (A.C.F.A.) – 2014 Recognition & Awards**

*Jarrett Kimball received the A.C.F.A. Emergency Vehicle Maintenance Technician of the Year*  
*Brian C. Wendel received the A.C.F.A. Youth Firefighter of the Year*

### **Received Pro-Board certification as a Professional Firefighter**

*Brian Wendel*  
*Ryan Denecker*  
*Jared Allen*

### **Joined the Bristol Fire Department**

<i>Daniel McDurfee</i>	<i>August 6, 2014</i>
<i>Steve Devino</i>	<i>December 3, 2014</i>
<i>Brian C. Wendel</i>	<i>December 3, 2014</i>
<i>Ethan Heffernan</i>	<i>December 3, 2014</i>

## **Grant Awards**

The Bristol Fire Department applied for and received grant funding for the installation of two dry hydrants. This was made possible through the Vermont Rural Fire Protection Program.

## **Town of Bristol Fire Department Capital Equipment Purchases**

1. Vehicle Extrication Tools
2. Personal Protective Equipment (Turnout Gear)

Brett LaRose, Chief

On behalf of the Officers and Members of the Bristol Fire Department

## FIRE DEPARTMENT CAPITAL VEHICLE LONG RANGE PLAN

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
<b>Opening Balance</b>	0	56,000	112,280	-6,159	49,811	106,060	162,590	-30,597
<b>Appropriation</b>	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
<b>Estimated Interest</b>	0	280	561	-31	249	530	813	-153
<b>Total Available</b>	56,000	112,280	168,841	49,811	106,060	162,590	219,403	25,250
<i>Equipment Item</i>			<i>HR Utility Trk</i>				<i>Pumper</i>	
<b>Net Cost after trade</b>	0	0	175,000	0	0	0	250,000	0
<b>Closing Balance</b>	56,000	112,280	-6,159	49,811	106,060	162,590	-30,597	25,250

The following project descriptions provide backup to the spreadsheet schedule for replacement of the Fire Department's capital vehicles as shown above. This is a planning tool and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial or in equipment needs, may be made. The purpose of long range planning is to maintain the equipment in working order and to maintain financial commitment. This plan was designed to avoid bonding for all of our fire vehicle needs. In fiscal year 2015-2016, if passed at the 2015 Town Meeting, there will be an assessment of two-cents on the tax rate to fund this plan.

**2015-2016** No purchase planned.

**2016-2017** No purchase planned.

**2017-2018** Replace two (2) trucks, 1999 Ford F-550 Utility Truck and 2001 Ford F-550 Heavy Rescue Truck with one (1) Heavy Rescue Utility Truck. Estimated purchase price of \$250,000, less trade/resale of \$75,000 for a net estimated cost of \$175,000.

**2018-2019** No purchase planned.

**2019-2020** No purchase planned.

**2021-2022** Replace the 1997 Spartan Pumper with a new Pumper. Estimated purchase price of \$290,000, less trade/resale of \$40,000 for a net estimated cost of \$250,000.

**2022-2023** No purchase planned.

## BRISTOL POLICE DEPARTMENT REPORT TO THE DISTRICT

I would again like to thank all the officers for their efforts during this year, especially in light of my absence at the end of 2013 and beginning of 2014 as I recovered from surgery. To those of you who showed us your support this past year, I sincerely thank you.

A combination of factors have continued to affect our community this past year as it relates to public safety. We continue to see an increase in the use of illegal drugs, especially heroin, as well as crimes related to the drug problem. We are continuing to work on this problem and appreciate the support we have seen from the public and from other police agencies in the county.

In 2014, after being successful in acquiring a new home, we began working out of it and have found great benefits to the new space. We were able to host a large contingent of investigators after an officer involved shooting, following the shooting of an armed woman by a Vermont State Trooper and more recently manage emergency operations from our office with its generator power when power was knocked out in large parts of Bristol. Anyone wishing to visit us or come in for a tour can find us at 72 Munsill Avenue.

In 2013, we responded to or initiated 1,121 incidents (1,121 in 2013, 1,228 in 2012, 1,150 in 2011, 1,516 in 2010). Crimes typically reported to the Vermont Crime Information Center and services provided by the Department are as follows:

<b>Burglary</b>	<b>6 (+1)</b>	<b>DUI</b>	<b>7 (-0)</b>	<b>Cruelty to Animals</b>	<b>0(-1)</b>
<b>Larceny</b>	<b>38 (+3)</b>	<b>Vandalism</b>	<b>10 (-0)</b>	<b>Skateboard Complaints</b>	<b>0(+0)</b>
<b>Auto Theft</b>	<b>3 (+3)</b>	<b>Harassing Phone Calls</b>	<b>8 (-4)</b>	<b>Fireworks Violations</b>	<b>2(-0)</b>
<b>Forgery</b>	<b>5 (+5)</b>	<b>Family Child Offenses</b>	<b>14 (-1)</b>	<b>Liquor Violations</b>	<b>4(-1)</b>
<b>Fraud</b>	<b>11 (+8)</b>	<b>Disorderly Conduct</b>	<b>22(-254)</b>	<b>Stalking</b>	<b>1(-1)</b>
<b>Stolen Property</b>	<b>2 (+2)</b>	<b>Assaults</b>	<b>12(+6)</b>	<b>Drug Offenses</b>	<b>34(-15)</b>
<b>Sex Offenses</b>	<b>0 (-3)*</b>	<b>Trespass Violations</b>	<b>11(-4)</b>	<b>Resisting Arrest</b>	<b>6(+5)</b>
<b>Armed Robbery</b>	<b>0 (-0)</b>				
<b>Vacant Home Checks</b>	<b>5(-3)</b>	<b>Youth Services</b>	<b>15(+15)</b>		
<b>Business Checks</b>	<b>13(-3)</b>	<b>Misc. Citizen Assists</b>	<b>85(+30)</b>		
<b>Bar Checks</b>	<b>1(-3)</b>				

\*this stat likely affected by cases being referred to Addison County Special Investigation Unit.

Citizens with questions about the Department's operations/services are encouraged to contact us. You can now find us on Facebook and we have a page linked to the Town's website. I encourage citizens interested in working with us to make the community safer to consider membership on the Bristol Police Advisory Board. You can reach us at 453-2533.

Respectfully Submitted,

Kevin E. Gibbs, Chief

**BRISTOL POLICE DISTRICT BUDGET**

	<b>2013-2014 BUDGET</b>	<b>2013-2014 ACTUAL</b>	<b>2014-2015 BUDGET</b>	<b>2014-2015 1/13/15</b>	<b>2015-2016 PROPOSED</b>
<b><u>REVENUES</u></b>					
Detail Revenues	3,300	1,587	3,300	2,164	3,000
Non-District Services to Town	4,000	4,950	4,000	3,003	4,350
Town Traffic Patrol Contract	10,000	10,765	10,000	0	10,000
MAUHS Contract	5,000	3,473	5,000	3,340	5,200
Fines	15,000	5,207	9,500	1,578	6,500
Interest	100	0	0	0	0
Towing Fees	1,000	0	1,000	645	500
Misc. Revenues	<u>500</u>	<u>1,481</u>	<u>500</u>	<u>340</u>	<u>975</u>
Transfer from fund balance					<u>20,000</u>
<b>TOTAL NON-TAX REVENUES</b>	<b>38,900</b>	<b>27,462</b>	<b>33,300</b>	<b>11,069</b>	<b>50,525</b>
<b>NET RAISED BY TAXES</b>	<b>322,900</b>	<b>161,550</b>	<b>332,956</b>	<b>332,956</b>	<b>345,695</b>
<b><u>TOTAL REVENUES</u></b>	<b>361,800</b>	<b>189,012</b>	<b>366,256</b>	<b>204,085</b>	<b>396,220</b>
<b><u>EXPENDITURES</u></b>					
Full-time Labor	150,400	151,483	155,097	88,492	163,592
Part-time Labor	17,500	19,964	17,500	10,050	18,000
Detail Labor	3,000	2,279	3,000	4,655	2,800
Clerical	3,250	1,767	3,325	743	12,480
Administration	5,010	4,679	5,100	2,383	4,812
Overtime & Shift Differential	18,000	12,268	16,000	6,797	20,800
FICA/MEDI	15,083	14,320	15,302	8,723	17,020
Health Insurance	42,000	29,208	38,650	19,311	33,839
Retirement	11,908	11,575	12,432	10,535	13,440
Worker's Comp	7,000	6,679	6,800	3,301	7,151
Disability Insurance	1,600	2,026	2,000	1,177	2,000
Uniforms	2,000	986	2,000	219	2,000
Training	2,500	2,355	2,500	946	2,500
Computer	1,000	453	1,000	7	1,000
Office Supplies	1,000	1,383	1,000	434	1,225
Equipment	1,000	2,762	1,000	599	1,500
General Supplies	750	302	750	722	800
Vehicle gas/oil	10,000	9,427	9,500	4,165	9,500
Vehicle Maint.	7,500	7,552	6,500	1,917	6,500
Facility Expenses	30,000	28,520	35,000	19,983	39,246
Postage	250	488	250	97	270
Communications	7,000	6,095	8,000	4,795	6,800
Towing	800	380	800	480	300
Insurance	13,000	11,698	11,000	13,220	14,745
Capital Vehicle Reserve	7,500	7,500	9,000	0	11,000
Capital Equipment Reserve	2,000	2,000	2,000	0	2,000
Miscellaneous	750	415	750	333	900
2013 Facility Special Article		19,409			
<b><u>TOTAL EXPENDITURES</u></b>	<b>361,800</b>	<b>357,973</b>	<b>366,256</b>	<b>204,085</b>	<b>396,220</b>

## LAWRENCE MEMORIAL LIBRARY BOARD OF TRUSTEES REPORT

The year 2014 was a time of major development for our library. Because of a significant donation by a Bristol resident, we were able to make long-needed improvements: we redesigned the main room on the upper floor, laid new carpeting, purchased new chairs and stools, and, most importantly, invested in the technological infrastructure that will keep Lawrence Memorial up-to-date for years. Our goal, as always, is to make our library a positive and informative experience for all our users. If you haven't stepped into the library in a while, please do so to see what a modern library in a historic building can look like.

The other major development is less evident to a casual observer but will have an even greater impact on your library experience. We have implemented KOHA, a catalog system used by a growing number of Vermont public libraries. With KOHA library patrons will have readier access to many public library books in the State of Vermont. You can place holds on and renew our books, as well as receive email notifications of holds that are ready and of items that are coming due - all from your own home.

Library Director Nancy Wilson and her staff - Children's Librarian, Marita Bathe-Schine, Young Adult Librarian, Paulita Washburn, and circulation desk attendants, Lynn Goldsmith and Jo Lafontaine - have continued to provide the service and innovative programs that our residents have come to depend on. In particular we have run two story times per week throughout the year, conducted a Lego club after school, held author visits, and a financial literacy program in partnership with the National Bank of Middlebury. We have inaugurated trivia nights at Snap's and a summer reading program. In 2014, we maintained our engagement with the One-World Library Program and have, through their presentations, explored Bollywood dance, Bhutan, the art of henna, and the folk tales of Machu Picchu.

The staff was aided by a large number of community volunteers, without whom the work of the library could not be accomplished. We would like to recognize these volunteers particularly Adam Ginsberg designed changes to the main floor, Colin McClung advised on changes, Kathy Duclos is a regular on Monday mornings, Martha Gurney helped with thank you notes for the fundraising drive, Patrick Davison is a frequent volunteer in the children's room; Victor Hinojosa is Teen Liaison to the Board and the Lego Club leader, Alice Leeds helps on Monday mornings, Mavis Reardon does the same on Wednesday afternoons, Riley Forbes is a summer volunteer, Betty Kszuba and Carol Chatfield are our book repair angels, and Diane Mortier is our puppeteer. Thanks to all of you!

Sincerely,

The Lawrence Memorial Library Board of Trustees:

Caroline Engvall, Moira Garrity, Jill Mackler, Jim Stapleton, Mary Yates

### Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Ending balance December 31
Vera Cline Endowment	2013	\$136,029.34
Vera Cline Endowment	2014	\$137,438.23
Unrestricted Endowment	2013	\$76,634.56
Unrestricted Endowment	2014	\$74,333.92

#### Library Enhancement Fund

June 30, 2013 balance \$395.00

Income \$12,053.00

Expenditures \$4675.00

June 30, 2014 balance \$7773.00

This fund is for the purpose of financing capital improvements and library services and collections not included in operating expenses. The fund includes gifts, special donations, and grants.

Lawrence	Memorial	Library	Budget	2015-2016
	Budget 2013-2014	Actual 2013-2014	Budget 2014-2015	Proposed 2015-2016
<b>Revenue:</b>				
Town Appropriations	\$122,128.00	\$122,128.00	\$122,128.00	\$129,543.00
<b>Downtown Wireless</b>	\$1,200.00	\$0.00	\$1,200.00	\$0.00
Investment distribute	\$9,000.00	\$9,000.00	\$9,000.00	\$10,000.00
Fund Raising	\$2,200.00	\$3,423.00	\$2,800.00	\$3,400.00
Donations	\$2,600.00	\$596.90	\$2,000.00	\$1,000.00
Out of Town Fees	\$1,000.00	\$1,270.91	\$1,000.00	\$0.00
DVD fines	\$700.00	\$331.40	\$700.00	\$800.00
Misc Income		\$600.52		
<b>Total Revenue:</b>	\$138,828.00	\$137,350.73	\$138,828.00	\$144,743.00
<b>Expenses:</b>				
Salaries	\$77,268.00	\$83,877.39	\$93,350.00	\$95,217.00
Payroll Taxes	\$6,600.00	\$7,149.48	\$7,500.00	\$7,650.00
Retirement	\$2,100.00	\$2,453.81	\$3,350.00	\$3,700.00
Health Insurance	\$17,310.00	\$6,894.78	**	\$0.00
Life, disability, workers comp.	\$1,200.00	\$1,200.00	\$1,300.00	\$1,400.00
Health Savings Account	\$2,000.00	\$2,111.52	**	\$0.00
Fundraising Expense	\$0.00	\$1,813.78		\$0.00
Books	\$6,000.00	\$5,632.24	\$6,000.00	\$6,000.00
Digital Media/DVD	\$2,000.00	\$2,540.77	\$2,000.00	\$2,000.00
Children's Materials	\$3,000.00	\$1,865.49	\$3,000.00	\$3,000.00
Young Adult Materials	\$1,000.00	\$988.37	\$1,000.00	\$1,000.00
Processing Supplies	\$500.00	\$681.18	\$800.00	\$700.00
Technology	\$1,000.00	\$1,188.86	\$2,000.00	\$2,000.00
Office Supplies	\$900.00	\$900.00	\$1,000.00	\$1,000.00
Custodial Supplies	\$600.00	\$1,078.29	\$1,000.00	\$1,000.00
Postage	\$700.00	\$690.51	\$600.00	\$650.00
Travel	\$600.00	\$797.90	\$600.00	\$600.00
Programs	\$500.00	\$317.63	\$528.00	\$300.00
Education	\$200.00	\$385.00	\$500.00	\$400.00
Dues/Memberships	\$100.00	\$39.00	\$50.00	\$50.00
Professional Fees	\$3,300.00	\$3,482.50	\$3,300.00	\$3,366.00
Equip Maintenance	\$400.00	\$933.12	\$400.00	\$900.00
Grounds Maintenance	\$200.00	\$320.00	\$200.00	\$300.00
Building Maintenance	\$1,700.00	\$980.93	\$1,000.00	\$1,000.00
Cleaning	\$1,200.00	\$1,300.00	\$1,300.00	\$3,900.00
Fuel Oil	\$3,000.00	\$3,417.47	\$3,000.00	\$3,400.00
Electric	\$2,300.00	\$2,330.02	\$2,300.00	\$2,300.00
Telephone and DSL	\$1,600.00	\$1,200.27	\$1,200.00	\$1,200.00
Water Expense	\$250.00	\$308.89	\$250.00	\$300.00
Building Improvements				\$1,000.00
Library automation support	\$0.00		\$0.00	\$350.00
bank charges	\$100.00	\$60.00	\$100.00	\$60.00
Misc Expense		\$95.15		\$0.00
<b>Downtown Wireless</b>	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00
<b>Total Expenses:</b>	\$138,828.00	\$138,234.35	\$138,828.00	\$144,743.00
**health insurance and HSA are now included in salaries				

## WATER AND WASTEWATER DEPARTMENT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. Each year, a consumer confidence report is generated, that explains the quality of Bristol's water and terminology to help us understand what the Department of Environment Conservation requires we test for. It is available on our website at [www.bristolvt.org](http://www.bristolvt.org).

The Bristol Selectboard are also the Water Commissioners, and in that capacity, they review monthly budget reports, review monthly reports from Simon Operation Services (SOS), our contracted water operators, and plan for infrastructure projects, as well as routine maintenance.

In 2014, Bristol was chosen as part of a pilot leak detection program administered by the Drinking Water and Groundwater Protection Division of the State's Department of Environmental Conservation. We were able to work with 64 Seconds, a company from Massachusetts that specializes in leak detection. This program supplied information we were able to share with Green Mountain Engineering, to have leaks on North Street, East Street, the intersection of Pleasant Street and Taylor Avenue and Airport Drive engineered and repaired. 64 Seconds will be back in Bristol in the spring, and will concentrate their efforts on West Street, where we believe we have more leaks.

Selectboard meetings are every other Monday night and the Water Commissioner's hold an annual public meeting in the spring, where users may voice concerns, ask questions and make suggestions. You may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street and Prince Lane. Like the Water Department, the Selectboard are also the Sewer Commissioners and they also hold an annual public meeting in the spring and review monthly financial and maintenance reports.

In 2015, there is a plan to move forward with the installation of a hatch in one of the cells that make up the system, and do some other minor repairs. Simon Operation Services continues to operate our waste water system and has a contract with the Town until 2016. Lance Perlee is our local operator and may be contacted via the Town Office at 453-2410.

Respectfully Submitted,

Therese Kirby, Town Administrator  
Lance Perlee, Simon Operation Services

## BRISTOL WATER DISTRICT BUDGET

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 1/13/2015	2015-2016 PROPOSED
<b><u>REVENUES</u></b>							
Water Rents	243,000	236,929	255,000	232,424.43	250,000	140,821	245,000.00
Interest & Penalty	3,500	3,967	3,500	4,654.88	4,000	1,486	4,300
Water Service Connection Fees	1,000	0	500	500	1,250	-	500
Interest	100	0	100	0	100	-	-
Miscellaneous Revenue	100	665	100	624.8	100	1,122.06	500
<b><u>TOTAL REVENUES</u></b>	<b>247,700</b>	<b>241,561</b>	<b>259,200</b>	<b>238,204</b>	<b>255,450</b>	<b>143,428</b>	<b>250,300</b>
<b><u>EXPEDITURES</u></b>							
Labor	0	39	0	1,144.96	200	333	200
Admin/Clerical Salaries	7,000	7,990	6,900	6,528.17	7,050	3,138	6,570
FICA/Medicare	536	601	528	683	555	234	518
Health Insurance	370	349	400	292	945	616	1,536
Retirement	455	471	466	374	489	98	474
Disability Insurance	65	89	85	89	91	41	91
Supplies	9,500	8,472	9,500	11,057	12,500	5,355	9,500
Meters, Touchpads, etc.						-	2,500
Computer Supplies	200	309	200	0	700	700	200
Electricity - Pump	31,000	48,786	45,000	35,836	32,500	14,149	34,000
Electricity - Basin St. Building	250	226	250	253	250	96	240
Operating Contract	59,024	59,058	61,000	60,848	62,675	37,016	64,566
Contracted Services	12,000	4,984	12,500	14,124	11,500	5,537	11,500
Rent at Town Garage	400	0	400	400	400	-	400
Postage & Office Supplies	2,500	1,540	2,500	1,407	2,000	8	1,500
Communications	1,000	260	1,000	21	800	563	700
Insurance	2,000	1,334	1,400	1,405	1,500	1,416	1,500
Building Overhead & Maintenance	3,000	2,618	3,000	2,726	5,200	1,071	3,000
Compliance Testing	1,000	1,481	1,000	647	1,500	705	1,500
Vt Water System Fee	3,500	4,044	3,500	6,857	3,500	2,882	3,600
Property Tax - Lincoln property	400	284	335	271	335	289	300
Bond and Note Payments	83,400	82,247	84,136	83,717	83,160	66,533	83,081
Capital Reserve Fund	30,000	30,000	25,000	0	25,000	-	20,275
Transfer to Capital Roads - Paving	0	0	0	0	2,500	-	2,500
Miscellaneous	100	70	100	0	100	0	50
<b><u>TOTAL EXPEDITURES</u></b>	<b>247,700</b>	<b>255,253</b>	<b>259,200</b>	<b>228,680</b>	<b>255,450</b>	<b>140,779</b>	<b>250,300</b>

## BRISTOL SEWER DISTRICT BUDGET

	2012-2013 BUDGET	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 1/13/15	2015-2016 PROPOSED
<b><u>REVENUES</u></b>							
User Fees	32,102	33,582	33,500	35,221	37,500	21,929	37,500
Interest & Penalty Charges	100	92	100	161	100	0	100
Interest	250	0	100	0	100	0	0
Misc. & Allocation Revenue	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>2,250</u>	<u>100</u>
<b><u>TOTAL REVENUES</u></b>	<b>32,552</b>	<b>33,673</b>	<b>33,800</b>	<b>35,381</b>	<b>37,800</b>	<b>24,179</b>	<b>37,700</b>
<b><u>EXPENDITURES</u></b>							
Operating Contract	8,400	8,437	8,600	8,692	8,955	5,224	9,225
Admin/Clerical Salaries	2,400	2,437	2,400	2,119	2,403	1,148	2,212
FICA/Medicare	184	182	184	175	184	51	169
Retirement	156	164	162	129	167	40	155
Health Insurance	0	0	0	0	120	86	256
Disability Insurance	20	30	30	29	35	13	30
Supplies	400	282	400	521	480	432	500
Insurance	175	148	200	148	164	162	165
Maintenance & Septic Tank	6,000	6,504	6,500	9,947	7,500	7,602	8,000
Testing	1,200	1,164	1,300	582	1,300	582	1,300
Engineering	1,200	4,435	1,600	1,673	1,600	0	1,600
Debt Retirement	12,317	12,342	12,324	12,336	12,342	10,432	12,336
Capital Reserve Fund	0	0	0	0	2,500	30	1,702
Miscellaneous	<u>100</u>	<u>134</u>	<u>100</u>	<u>7</u>	<u>50</u>	<u>2</u>	<u>50</u>
<b><u>TOTAL EXPENDITURES</u></b>	<b>32,552</b>	<b>36,259</b>	<b>33,800</b>	<b>36,358</b>	<b>37,800</b>	<b>25,804</b>	<b>37,700</b>

## LANDFILL REPORT

On August 1, 2014, the Selectboard received a Notice of Alleged Violation (NOAV) from the Agency of Natural Resources Department of Environmental Conservation Waste Management & Prevention Division. The Notice had four alleged violations. They were as follows:

1. Failure to maintain financial capability per condition #4 of our certification. This means the Town was to accrue funds to close the landfill on an annual basis at a rate that would result in fully funding the landfill closure costs at the time the landfill capacity is reached. That was not being done, as the net surplus had been decreasing. The Town was also to list the closure cost liability in every budget, but that was not done in the 2013-2014 budget or the 2014-2015 proposed budget. The money was also to be accrued as cash, and not as a liability on the balance sheet. Since August 1, 2014, the Town has transferred \$168,785.95 into the closure fund and agreed with ANR on an agreeable closure liability to budget each year of \$61,545.

2. Failure to submit required reports per conditions #8, 9 and 29 of our certification. A) This stated that Bristol failed to submit a financial condition report to the agency by July 1, 2014. Since then, the June 30, 2013 audit has been submitted and additional details of the closure fund have been provided to ANR. B) Under these same conditions, Bristol failed to submit a closure plan review or to update ANR by October 1, 2013. Since then, ANR has been updated about the Selectboard's plan to close the landfill at the end of our current certification; December 31, 2016. C) Bristol also failed to submit a waste stream certification report by October 1, 2013. Bristol had believed that a portion of the reporting done by KAS Engineering had satisfied this requirement. Since then, the new engineering company the Selectboard hired, LE Environmental, has provided this information to ANR.

3. Failure to maintain daily cover – VSWMR §6-702(d)(5). During an inspection of the facility on June 21, 2014, ANR staff observed that daily cover had been applied, but that older waste had been exposed over time. The area completely dried out by late August and the exposed waste was covered with 6" of soil.

4. Alterations to the approved plans without prior approval per condition #2 of our certification. There was earthwork done on the bank between the landfill and the athletic fields which disturbed some old waste and destabilized the bank. Grover Engineering has presented a proposed solution to stabilize the bank, at a cost of \$142,352. Pecker Heffernan facilitated a deal with J.A. MacDonald to secure some free clean fill, to offset the cost.

Burning brush was not on the August 1, 2014 NOAV, but it was listed on the follow-up letter sent on September 15, 2014. It stated that on August 22, 2014 ANR received a complaint regarding smoke from open burning at the Bristol landfill. The Town was required to cease open burning, which we did.

The finances of the landfill are the biggest issue facing Bristol. To date, the Town has saved \$576,000 and the Engineer's opinion of probable engineering and construction costs predicts it will cost \$1,504,554 to close the landfill in 2017. These costs are based on the Vermont Agency of Transportation's 2014 update of the 5-year master construction price list. ANR is using an inflation calculator to predict what amount Bristol needs to contribute each year to the closure fund in order to meet the rising costs of closing the Landfill. That contribution is current \$61,545. The Selectboard's past efforts to cut expenses and move the cost of recycling from the Landfill budget to the general fund have helped the bottom line, but not enough. As residents become avid recycler's and composter's, less trash (tonnage) goes into the landfill. Per the landfill's certification, they are allowed to take in 1,000 tons per year, but currently they average about 330 tons per year and in 2014, approximately 218 tons of recycling was processed. During three successful household hazardous waste collection events, 133 participants produced 4,000 lbs. of HHW/CEG material that was

diverted from the waste stream. These events will continue in 2015. Also, as ACT 148, the Universal Recycling Law unfolded, it became clear costs to implement it would be an increased financial burden for the Landfill.

The Selectboard has met with Representatives Dave Sharpe and Fred Baser, letting them know about the landfill's financial situation. The Selectboard, working in conjunction with our local Representatives, have requested that Governor Shumlin include \$200,000 in his FY 2016 and FY 2017 budget, either via an appropriation or a capital budget item to help off-set Bristol's landfill closure costs. The Selectboard is aware the State of Vermont gave Shaftsbury \$350,000 to assist them with closing their landfill, and we are asking for the same consideration. The Town has written letters to Governor Shumlin, Lt. Governor Scott, Secretary Markowitz, Secretary Spaulding, Commissioner Mears, Director Chuck Schwer, Sen. Ayer and Sen. Bray, asking for their support in obtaining financial assistance from the State.

The Selectboard is also pursuing options to reduce the amount of the closure costs, by working with ANR to find an alternative to clay to cover the landfill. The estimated cost of clay is approximately \$795,000 of the closure costs. Bristol has requested a variance from ANR to reduce the clay cap from two feet to one or one and a half feet. That request has been denied at least twice.

Despite the challenges of the landfill financials, with the money currently in the closure fund, the amount to be added over the next two years, finding a cheaper alternative to the clay cover, and receiving an appropriation from the State, the Selectboard remains hopeful the landfill will be closed without having to bond for any of the closure costs. But, at this point, that is unknown.

The Solid Waste Advisory Committee has also been meeting to prepare a plan for life after the landfill. We know the Town will need to join a solid waste district and arrange for a localized collection point, where residents could bring their trash and recycling and pay a hauler directly. Residents could also contract with a private hauler.

Deciding to close the landfill at the end of the current certification period of December 31, 2016 was not an easy decision for the Selectboard. However, they could not ignore the overwhelming financial information. The landfill is a topic that is discussed regularly at Selectboard meetings and as the situation unfolds, it will continue to be discussed. Residents are encouraged to attend Selectboard meetings, read the minutes on the Town website at [www.bristolvt.org](http://www.bristolvt.org) or go to [www.neatbristol.com](http://www.neatbristol.com) to watch the meetings.

Thank you to the Solid Waste Advisory Committee; Chair Peter Ryan, Merle Knight, George Smith, Joel Bouvier and Therese Kirby and to the Road Crew; Foreman Peter Bouvier, Eric Cota, Mike Menard, Cale Pelland and Jared Hubbell and Landfill staff; George Smith and Randy Farnsworth for their dedication and loyalty.

Respectfully,

Merle Knight, Landfill Manager

Therese Kirby, Town Administrator

## BRISTOL LANDFILL BUDGET

	2012-2013 BUDGET	2012-2013 ACUTAL	2013-2014 BUDGET	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 1/13/15	2015-2016 PROPOSED
<b><u>REVENUES</u></b>							
Residential User Fees	155,000	121,953	125,000	126,452	125,000	76,158	125,000
Scrap Metal Income	0	3,697	5,000	3,234	4,000	1,396	3,465
Interest	50	0	50	0	50		0
Miscellaneous Revenue	200	0	200	0	200	0	0
<b><u>TOTAL REVENUES</u></b>	<b>155,250</b>	<b>125,650</b>	<b>130,250</b>	<b>129,685</b>	<b>129,250</b>	<b>77,554</b>	<b>128,465</b>
<b><u>EXPENDITURES</u></b>							
Landfill Manager Salary	9,225	7,024	9,400	6,981	8,238	3,275	11,865
Part Time Salaries	16,500	17,758	16,900	17,235	18,835	9,008	11,614
Admin/Clerical Salaries	4,100	3,630	4,200	3,210	4,259	602	4,043
Highway Department Labor	1,000	837	1,000	833	700	908	3,600
FICA/Medicare	2,358	2,215	2,410	2,185	2,450	1,009	2,381
Health Insurance	300	209	250	175	555	284	666
Retirement	267	276	284	219	296	63	283
Workers Compensation	2,800	1,741	2,000	1,903	2,100	1,835	2,100
Disability Insurance	100	52	60	49	60	25	55
Property Maintenance	1,200	1,285	800	2,125	1,000	410	1,400
Landfill Supplies	2,000	1,383	2,000	1,037	1,000	165	500
Cover Material	25,000	27,455	27,500	27,884	27,500	15,100	28,000
Computer	200	56	200	0	500	113	200
Equipment Supplies/Fuel	1,200	1,717	1,000	779	1,200	339	1,400
Postage/Mailings	300	41	300	27	300	11	75
Liability Insurance	1,100	865	1,100	1,010	1,000	697	1,000
Equipment Use	8,000	8,948	6,800	15,006	6,800	0	9,210
Equipment Repairs	6,000	6,604	3,000	9,583	3,000	605	3,000
Legal Fees	200	0	100	0	100	898	1,750
Engineering Fees	12,000	6,148	12,000	11,097	12,000	13,504	20,000
Tire Disposal Costs		889	900	1,525	1,000	401	1,400
Scale Shed	1,800	1,093	1,200	1,258	1,200	969	1,300
Franchise Tax	2,750	2,672	2,000	1,874	2,000	1,133	2,000
Groundwater Easements	350	0	350	700	350	0	350
Closure Liability	50,000	50,000	0	0	0	0	15,000
Capital Equipment Fund	3,000	3,000	3,000	3,000	3,000	0	0
Miscellaneous	3,500	295	100	0	100	0	0
<b><u>TOTAL EXPENDITURES</u></b>	<b>155,250</b>	<b>146,193</b>	<b>98,853</b>	<b>109,695</b>	<b>99,543</b>	<b>51,354</b>	<b>123,192</b>
<i>Estimated Excess Revenue/Expense</i>			<b>31,397</b>		<b>29,707</b>		<b>5,273</b>

## **Bristol Conservation Commission**

Commission members during 2014: Ken Johnson, Chair; Pete Diminico, Vice-Chair; Katie Reilley, Clerk; Dave Henderson; Dave Rosen; Kristen Underwood; Randy Durand; Nate Bouvier (resigned July 2014); Adam Ginsburg (resigned August 2014), Howie McCausland (resigned August 2014) and Rick Taylor (appointed October 2014).

Several 2013 projects were finalized in 2014 and several new projects were completed.

- The protection of the Bristol Flats property, now named “Saunders River Access”, was finalized and an informational kiosk added. Stabilization area is ongoing.
- The conservation of the Farr and Fuller properties was completed, protecting the northern entrance to Bristol. Vermont Land Trust and the Fuller family sponsored a well-attended celebratory party last September.
- Vermont Geological Survey bedrock and surficial geology in the Bristol and South Mountain Quadrangles is complete. VGS is now developing derivative maps to serve many town needs, including use by the Planning Commission.
- Watershed Wildlands Project, a campaign to solidify the land holdings of the Watershed Center by purchasing 194 acres uniting the Waterworks property to the east with the Lost Pond Forest to the west, was successfully completed, with a contribution from the BCC Conservation Reserve Fund.
- The Vermont Urban & Community Forestry (UCF) Program of the University of Vermont conducted an urban tree inventory of Bristol Village, one of 20 towns chosen for study this year. The results are available on the Vermont Natural Resources website.
- Green-Up Day: Saturday, 3 May 2014: about 1500 pounds of refuse were taken to the landfill/recycling center. Thanks to all who contributed!
- Joint sponsorship of Vermont Institute of Natural Science Raptor Encounter: October 3 at Holley Hall: this was very popular and well attended.
- Coordination with Monkton Agricultural and Natural Areas Committee: BCC members attended a collaborative meeting.

The BCC was also involved in the review of the Town of Bristol’s Seth Hill Waterworks Forest Management Plan, discussion of ongoing activities at the Bristol gravel pit, and maintenance work at the Eagle Park Universal Fishing Platform.

The Commission owes thanks to the Vermont Housing and Conservation Board for their help in the Farr/Fuller and Saunders projects in Bristol, as well as the Vermont Community Foundation, VT Agency of Natural Resources, Vermont River Conservancy, Vermont Family Forests, Porter Knight, Vermont Land Trust, US Forest Service, US Fish and Wildlife, New Haven River Anglers, Otter Creek NRCD, Bruce Acciavatti, and special kudos to Kristen Underwood and Pete Diminico for their limitless energy in pursuit of the Commission’s goals. We also greatly appreciate the continued support of the people of Bristol for their hands on help when needed and the Town’s contributions to the Conservation Reserve Fund, vital to many of our projects.

Respectfully submitted,

Ken Johnson, Chair

## REVOLVING LOAN FUND COMMITTEE

The Bristol Revolving Loan Fund, administered by the Town, is funded with income that originated from a Community Development Grant awarded to the Town in 1984. The primary purposes for which program income may be used are the continued expansion of the community's ability to meet employment needs, maintain quality housing for low/moderate income people and the correction of threats to the health and welfare of the community. All activities should assure a long-term benefit.

The Revolving Loan Fund's activities in the 25+ years of its existence has met the goals of the program. The original grant was for \$300,000, and about \$30,000 of the original amount was used for program costs. The remainder was loaned towards community projects. The Downtown Center has benefited the most, but dollars have been spread throughout the community. It is estimated that since 1984 over one million dollars has been recycled into our community. Today, the community has over \$700,000 within the Revolving Loan Fund. Of that amount, as of writing of this report, approximately \$174,728 is currently available.

While the goals of the loans in this program are straight forward, the State allows a community to liberalize its loans as the program matures. Over the years, individuals have used the Revolving Loan Fund to purchase buildings, purchase and install machinery and equipment; for construction projects; installation of sewer systems; repair and upgrade damaged or worn out building areas; and to leverage other assets awardable to applicants.

There is a Revolving Loan Advisory Board that has been appointed by the Selectboard to oversee the program. The Board currently consists of one Selectboard member plus six folks from the community. The primary focus of the Advisory Board is to accept and review all applications made to the Town for use of the fund's money. The Advisory Board will pass on its decision to the Bristol Selectboard for their final approval. This partnership has resulted in scores of approved and successful loans over the years.

In this year's report to the Town, the Advisory and Selectboard's want to emphasize that the Revolving Loan Fund is there for community use. While our goal is not to replace conventional funding sources, like your local bank, use of the Revolving Loan Fund can often make the difference between making a project happen or not. The loan terms are very flexible and usually more affordable than conventional loans.

The loan application process is fairly simple. It has been designed to allow most people to be able to fulfill the application process on their own. The basic elements of the loan application include:

- Name of applicant, address and contact information
- Amount of loan request
- Project description and goals
- Project costs
- Amount and source of matching/additional funds
- Collateral available
- Benefits to the community
- Name of people who assisted in the application and those that will act as accounting and legal counsel.
- Any drawings/photos that are helpful
- Evidence of repayment capabilities

Bristol's Revolving Loan Fund is an excellent tool to provide capital to worthy projects for the betterment of our community. We hope this report lends some insight into how the program works and how easy and open the process is for all.

Respectfully submitted,

Fred Baser  
Advisory Board Chair

## **Bristol Energy Committee**

The Bristol Energy Committee was established by the Select Board in August of 2007. Members include Brendan Gallivan, Matt Sharpe, David Cobb, Michael Corey, and Bob Donnis.

The Mission Statement of the Energy Committee includes investigating energy use by the Town of Bristol and making recommendations on energy conservation, efficiency, and renewable energy; consulting with and advising the Town about energy related issues in zoning and alternative energy; assisting residents and businesses in understanding and reducing their energy use; working with the schools in exploring energy conservation and efficiency; and exploring energy conservation and efficiency in transportation.

In 2014, our work included:

- Completion of the conversion of street lights to LEDs, for a total of 139. The light levels and direction of the lights was extensively studied and recommended to the Selectboard. The implementation was done in phases allowing for review and adjustments of the plan as the implementation proceeded. As requested by residents, adjustments were made to ensure the lights focused on the sidewalks, crosswalks, and streets, and not into windows. This major project is now completed!
- Helped residents identify energy saving opportunities for their homes and connected them with energy auditors and Efficiency Vermont rebate information.
- Michael Corey attended the Vermont Energy & Climate Action Network (VECAN) conference to meet and network with Energy Committees across the state. The ideas garnered have led us to schedule a strategy and planning meeting to establish goals and strategies to best help Bristol save energy in 2015.
- Advised Mt. Abraham of a new program called "Commons Energy" which helps schools and municipalities do energy efficient projects with no cost (Commons Energy is paid back with the savings generated).
- Continued the Fuel Assistance Program for Bristol residents in need of emergency fuel. Updated the Fuel Assistance Program to include repairs to heating systems of Bristol residents in need of heating assistance. The guidelines for requesting assistance and providing that assistance in a timely manner are in place, and have helped a number of residents to date.

The Energy Committee follows the "Open Meeting Law", warning of meetings in advance, and providing minutes to the public. Any citizen of Bristol is encouraged to attend our committee meetings. We welcome ideas, strategies, examples, etc. that can help us all save energy and dollars. If anyone has additional recommendations or questions for the Committee, or is interested in being a part of the Committee, please feel free to contact Bob Donnis at [rdonnis@gmavt.net](mailto:rdonnis@gmavt.net).

Respectfully submitted,

Bob Donnis  
Brendan Gallivan  
Matt Sharpe  
Dave Cobb  
Michael Corey

## BRISTOL HISTORICAL SOCIETY

Greetings from the members of the Bristol Historical Society. We are happy to report on the events for the year 2014. A nice part was the fact that we were able to have our meetings at the beautifully renovated Howden Hall. The whole building is so well done, especially the downstairs. It is certainly a welcoming place for public meetings and is equipped with tables and chairs for a dinner or refreshments with a galley kitchen. The upstairs is divided into two parts with many wonderful displays of artifacts revealing Bristol historic places and people. Gerald Heffernan, Leslie Leggett, Reg Dearborn and Ted Lylis have spent much time placing the displays in areas that will attract attention to the best side of the treasures that have been given to the Society. Gerald and Reg put together an exhibit for the display case at the National Bank of Middlebury, Bristol branch. This has been done for the month of January for a few years now and brings attention to the Historical Society, for which we gratefully thank the bank.

In the last few months, the Burlington Free Press has been publishing articles in "The History Space" and member Reg Dearborn has submitted about three articles on interesting aspects of Bristol history and they have been published. The latest in the December 19<sup>th</sup> issue was on Holley Hall including pictures. Well done Reg! Be looking for more Bristol history in this column.

In the Fall, we mourned the death of one of our oldest members Gertrude Lathrop at 104. She was a pillar of the Society and was always interested in the collection and its preservation. A keen conversationalist, she enjoyed talking about her family and the history of Bristol since her childhood. She was a graduate of Middlebury College and this Spring attended her 80<sup>th</sup> reunion with the help of her family, a lovely woman who is missed by family and friends. Our meetings have been fun and varied in their topics. In May, Bruce Acciavatti showed pictures of barns and interesting porticos from around the village and town of Bristol, a really nice selection of familiar and hidden structures. In June, we came together for a potluck dinner at Howden Hall followed by a presentation by John "Buzz" Kuhns of his "Sugaring Poem". Everyone enjoyed the fun in his amusing and witty topic. In July, we had to make a change in our program due to the sudden illness of our speaker. So we made a return visit to the Ralph Farnsworth Museum in New Haven, which is a building full of nostalgic collections of things from yesterday that brings back wonderful memories. August brought a familiar speaker, Theodore Lylis, with his most interesting topic of "History of the Bristol Money Diggings". His well documented and knowledgeable talk, with slides, brought an enjoyable topic to the Society. Our September speaker came to us through the Vermont Humanities Council, Rick Winston, discussing "Alfred Hitchcock and the Art of Suspense". Drawing on film clips, he spoke to the evolution of Hitchcock's craft and the arc of his brilliant career. Rick touched on the Hitchcock movie partially made in Vermont, "The Trouble with Harry".

The annual banquet was held in October at the American Legion and we enjoyed a delicious meal served by the sons of the American Legion. The entertainment followed by Carl Boss' band "Ten Road Rod"; excellent toe-tapping music and exceptional vocal numbers. This brought our membership meetings to a close until next May. The membership drive will be coming around in a month or so and we hope all of you will either renew your membership or become a new member. We would be happy to have you as a member. There are many other activities the Society joins in on; elementary and high school classes tour and use the Museum for study, e-mail questions come from around the country, we have an open house at least once a year, and we are represented at the Vermont Historical Society EXPO in Tunbridge every other year. We meet every third Thursday from May to October at 7pm mostly at Howden Hall!

This year, the Society elected a new president, Stephen Ayotte. We look forward to another prosperous and good year under his direction. I thank the officers and members of the Society for the support, and I have appreciated the fantastic work that they do to make the Museum a viable place to collect Bristol history to be preserved for years to come. All are welcome to attend our meetings. Hope to see you there. Let one of the officers or members know if there is a particular topic you would like to include at a meeting.

Respectfully submitted,

Sylvia Coffin

Stephen Ayotte, President; Gerald Heffernan, Vice President; John Burbank, Secretary; Theodore Lylis, Treasurer; Members at Large, Reg Dearborn, Rick Desorda, George Smith

## **Bristol Recreation Club, Inc.**

The Bristol Recreation Club manages the 10 acre recreation field land and properties on Airport Road adjacent to Mt. Abraham Union High School. It includes the fields, tennis courts, skate park and HUB building, a picnic pavilion, ice skating rink and of course; the signature Grandstand, which is a town landmark.

The facilities are maintained by club members, volunteers, and a few contracted services. A HUGE THANKS to Heritage Ford and Toyota, Champlain Valley Plumbing and Heating, Martins Hardware, Wrights Septic, Masterson's Excavation, East View Electric, Heffernan Excavating, and Larose Surveys who have all volunteered or donated time, labor, and/or materials for projects and improvements to the property.

The Recreation Club property continues to be the major hub of annual events such as the July 3rd Celebration, the Three Day Stampede Cystic Fibrosis fundraiser, the "Better Late Than Never" Car Show, as well as several others. The skate park and The Hub (Bristol teen center), which is part of the Club's property and managed by the Bristol Recreation Department, continues to be a great place for youth in the area to congregate and engage in various activities. We are host to Bristol Little League Baseball/Softball, Addison United Club Soccer, Eagles Youth Football, and Bristol Youth Sports soccer. The club hosted the 2nd Annual BRC tractor pull in late May and the The Ice Rink continues to provide public skating when weather/volunteers permit. The Sodbusters Horseshoe Club has continued to settle into their leased space and have hosted several tournaments with great success.

Much work has been done over the last few years to update and improve the facility and we continue to generate income in our effort to become more self sufficient. Light poles have been moved, dugouts added, fences moved, walkways added, cement floor poured and kitchen updates, and the grandstands have undergone a major rehabilitation. The Club obtains its funds from grants, donations, member fees, user fees, and an appropriation from the Town of Bristol. We are pleased to once again be asking for a significantly smaller allocation from the town this year than in years past as our user fee structure has paid some dividends for the club. We hope to maintain this momentum and welcome new members to get involved and help generate more activity for the club.

We encourage you the community to become active and get involved to help ensure the Recreation Club facilities and grounds usage continues to meet the needs and expectations of the people. Your input and involvement is crucial to the continued existence and growth of the Club and property.

Respectfully,

Troy Paradee, President  
Bristol Recreation Club, Inc.

## Bristol Recreation Club, Inc.

### Revenue

		Budget 2013-14		Actual 2013-14		Budget 2014-15	Proposed 2015-16
Cash on Hand	\$	2,838	\$	2,838	\$	3,042	\$ 3,476
Donations		500		200		200	200
Electricity Users		1,000		285		500	500
Field Rentals		2,075		3,090		3,000	3,200
Community/Youth Center		7,200		7,200		7,200	7,200
Town Appropriation		13,000		13,000		13,000	15,000
Memberships		150		220		200	300
Club Sponsored Activities		2,000		5,241		2,500	3,400
Miscellaneous		500		250		500	500
<b>Grand Total</b>	<b>\$</b>	<b>29,263</b>	<b>\$</b>	<b>32,324</b>	<b>\$</b>	<b>30,142</b>	<b>\$ 33,775</b>

### Expenditures

#### Administration Costs:

Office (Postage, Legal, etc.)	\$	300	\$	360	\$	297	\$ 300
Audit		250		275		300	275
Donations		50		-		100	50
Advertising		243		-		500	100
Scholarship		-		-		500	500
<b>Total</b>	<b>\$</b>	<b>843</b>	<b>\$</b>	<b>635</b>	<b>\$</b>	<b>1,697</b>	<b>\$ 1,225</b>

#### General Maintenance:

Property/Liability Insurance	\$	2,500	\$	2,925	\$	2,900	\$ 3,200
Contracted Services		7,000		5,608		7,000	7,000
Electricity (Club)		1,300		3,586		2,500	3,000
Users		1,000		285		500	500
Equipment		750		1,300		800	800
Materials and Supplies		3,500		876		3,500	3,500
Mowing and Trimming		1,500		565		1,500	2,500
Plowing		1,000		623		1,000	1,000
Refuse Removal		520		630		520	650
Water		1,000		281		1,000	500
Ice Rink (Repair/Maint.)		1,000		1,184		1,000	1,000
<b>Total</b>	<b>\$</b>	<b>21,070</b>	<b>\$</b>	<b>17,863</b>	<b>\$</b>	<b>22,220</b>	<b>\$ 23,650</b>

#### Capital Expenditures:

Community/Youth Center	\$	1,500	\$	1,500	\$	1,500	\$ 1,000
Grandstand		4,500		4,500		3,000	1,000
Playground Equipment		1,000		1,000		1,000	-
Tennis Courts		-		-		-	400
Multi-purpose Field		-		-		2,000	6,000
Septic System		350		350		-	500
<b>Total</b>	<b>\$</b>	<b>7,350</b>	<b>\$</b>	<b>7,350</b>	<b>\$</b>	<b>7,500</b>	<b>\$ 8,900</b>

<b>Grand Total</b>	<b>\$</b>	<b>29,263</b>	<b>\$</b>	<b>25,848</b>	<b>\$</b>	<b>31,417</b>	<b>\$ 33,775</b>
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## BRISTOL DOWNTOWN COMMUNITY PARTNERSHIP

The Bristol Downtown Community Partnership (BDCP), a non-profit 501(c)(3), is a group of area business people, property owners, and community members committed to promote the economic vitality of the Bristol downtown area and organize community events and projects to support that goal. We do this via beautification, marketing, and economic development projects and programs. BDCP and its Board of Directors were created as part of the requirements to become a Vermont Designated Downtown, a status Bristol earned in 2006.

One of the biggest projects undertaken in 2014 by BDCP and a community-formed, self-directed volunteer committee was the new play space on the green. Tremendous support—financial, in-kind, and physical—from the Town, local businesses, amazing volunteers, and citizens made it possible. BDCP and the Playground Committee wish to thank everyone for their support and encouragement on this project.

Another large project supported by BDCP that saw completion this year after many years of planning and discussion: Prince Lane reconstruction is complete and the area looks fantastic and is much safer than before for both traffic and pedestrians. Thank you to Carol Wells who began the project with BDCP and continued to spearhead through to completion.

The Main Street vacancy rate remains very low, with only one store front vacant at this writing. Bristol downtown welcomed new businesses to Main Street: Yarn & Yoga and Park St. Dental with Dr. Jim Cosaart. This summer also saw the reopening and expansion of Recycled Reading of Vermont and Martin's Hardware, as well as the transfer of Bristol Yoga to The Village Shala.

BDCP is constantly working to provide proactive, cooperative action within the downtown area to help Bristol stay strong. We work closely with area businesses even before they open by helping them access necessary resources, stretch their advertising dollars, plan promotions to increase foot traffic and assist in any way that is needed. These entrepreneurs choose Bristol to establish their new business because they believe in the economic potential of Bristol and the 5-town area.

In 2014, BDCP continued working with the Town on town green improvements and the Main/North St intersection projects-proposed start spring of 2015. BDCP also brought you Pocock Rocks Music Festival and Street Fair with the largest attendance numbers to date, Maple Magic, Harvest Festival Sidewalk Sale, a Shop Small Saturday campaign after Thanksgiving, and Cool Yule, the decorations on Main Street, Prince Lane, the bandstand, and Holley and Howden Halls, and the 7<sup>th</sup> Annual Chocolate Walk. We expanded our web listings of local businesses and increased our Bristol Beat presence in the Addison Independent to feature downtown businesses and events. BDCP began looking for ways to remain financially solvent without relying as heavily on memberships, and will continue to address this during 2015. The end of 2014 included the transition of Executive Director Kate Selby to a regular board member.

Looking ahead to 2015, BDCP will continue to support the flower baskets that adorn Main Street all summer, as well as the holiday season decorations, and will continue to support the local area with events and activities to keep the downtown vibrant. Our website [www.discoverbristolvt.com](http://www.discoverbristolvt.com), is designed to be the place to go to find things to do and places to shop, dine, and have fun in Bristol with a business directory, calendar of events, and other useful information.

Bristol is a wonderful, energetic community with an active downtown. BDCP's goal is to help Bristol's businesses remain strong and to provide enjoyable, family-friendly activities and affordable shopping experiences in the downtown for the entire community. We are currently seeking new Board members, and we welcome your input, your involvement and your enthusiasm.

Respectfully submitted,

Carolyn Ashby  
BDCP Board Chair

*BDCP Board of Directors:* Carolyn Ashby – Chair, Andrea Wolak – Secretary, Jill Kopel - Treasurer, Ian Albinson, Darla Senecal. Ex-officio: Therese Kirby, Town Administrator; Kate Selby, Executive Director

**Northeast Addison Television  
(NEAT/Ch16)**

NEAT is a non-profit public access television station and media center which serves Bristol's 5-town region. Its mission is *to strengthen the fabric of community life by using locally-produced media to promote public dialogue, greater understanding, and citizen involvement.*

NEAT is still located in the center of town at the end of Artist Alley. Our studio offers a comfortable drop-in space for media enthusiasts. It provides production training, technical support, equipment, and airwaves. It broadcasts public meetings and local events and has co-sponsored media events with the Bristol Recreation Department. It trains people of all ages who want to make their own media, by providing internships, movie camps, and individual training. It's a resource for everyone.

Media is rapidly changing and NEAT continues to upgrade its production systems. NEAT signed a new eight-year contract in 2013 with Comcast, which ensures our continued service to the community. Comcast is also contributing to the equipment upgrade.

NEAT values the partnerships within the community that help us maintain our services. Please join us in making media that matters.

Respectfully submitted,

Mary Arbuckle, Exec. Director  
Joanna Etko, Producer/Technical Advisor

NEAT  
25B Main St, PO Box 262  
Bristol, VT 05443  
453-8562  
neatbristol@gmail.com  
www.neatbristol.com

## PEACE GARDEN

As you may remember from last year's Town Report, we had planned to finish the facelift of each continent. Due to the busy and very productive work done on the new playground, it was felt that work on the Peace Garden would have been too much for a relatively small space. We plan to finish the continents by the end of 2015. This year we were able to get new signs made out of cedar for each continent. The workmanship of Louis DuPont of Stark Mountain Woodworking was very much appreciated. When you visit the Peace Garden, be sure to check out these new additions. More donations would be welcome and would expedite the completion of the front faces. If you feel so moved to donate, you can send your donations to Patty Heather-Lea, 38 Pleasant St., Bristol and make checks out to Bristol Peace Garden. In 2014, we received \$615 in donations. This will allow us to finish the upgrade to the continents and to purchase some new perennials.

Whatever your memory of the Peace Garden, what has happened in the last 26 years, is exactly what the children of Bristol Elementary envisioned when they designed the Peace Garden: The children envisioned the garden to be a place where people could stroll, play, sit, chat, and contemplate the interconnectedness of all nations. The Peace Garden has no political affiliation and, in fact, was named the Peace Garden to be modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (children's art from all over the world) that circulated through schools throughout the world during the years 1987-89. The children wanted to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington DC. Finally after much discussion, the children decided they did not want to contribute to the larger garden, but wanted to create their own in Bristol, VT. The Peace Garden continues to be a place that children and adults enjoy sitting, contemplating, playing, and strolling.

We had a number of group work days this year and work went on throughout the gardening season, with many volunteers pitching in. The garden was in full splendor from April until late October. Truly a gem on our Town Green.

If you would like a more extensive history of the Peace Garden, please visit the town website and click on Community Links, then go to the Peace Garden link. There are additional links at the top of the Peace Garden page.

If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at [barash.phoebe@gmail.com](mailto:barash.phoebe@gmail.com). We are particularly looking for someone who could help us to think through and plan some fundraising ideas.

Thanks to our volunteers and businesses who keep the garden looking beautiful through donations of time and supplies: Carol Price, Karen Wheeler, Diane Corey, Patty Heather-Lea, Louise Brynn, Betsy Almeter, Bob Almeter, Gail Butz, Dick Butz, Patrick Fitzsimmons, Bunny Daubner, Barbara Miles, Nancy Skidmore, Ted Lylis, Linda Cormany, Alice Leeds, Sara McGrath, Win Kelley, Martin's Hardware, Pine Tree Gardens and Livingston's Farm/ Landscaping. A big thank you is also sent out to the Selectboard, the Town of Bristol, and the Road Crew for their continued support of the Peace Garden.

Respectfully submitted,

Phoebe Barash for the Bristol Peace Garden

## AGENCIES REQUESTING TOWN FUNDS

**Addison County Court Diversion** provides restorative justice projects for offenders who have potential to learn from their mistakes and avoid incarceration and a criminal record.

**Addison County Home Health And Hospice, Inc.** provides in-home health care and hospice to area residents, including nursing, physical, occupational and speech therapy, aides and homemakers.

**Addison County Humane Society** promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

**Addison County Readers for Literacy** supports pre-school literacy through activities that include distribution of books, educational opportunities, parent training, and literacy awareness.

**Addison County Transit Resources** supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

**Bristol After-School Program** provides safe, supervised care after school for children and summer camp for 8 weeks each year.

**Bristol Band** is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly on the Town Park during the summer months and entertains at other locations.

**Bristol Cemetery Association** was formed in 1900 by act of Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

**Bristol Downtown Community Partnership** is a group of property owners and community members dedicated to increasing and maintaining local business, while also organizing and promoting community events.

**Bristol Family Center** provides childcare and a preschool program serving area children and many working families.

**Bristol Little League** provides baseball for elementary school children.

**Bristol Rescue Squad** provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

**Champlain Valley Agency on Aging** provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

**Counseling Service Of Addison County, Inc.** offers professional mental health services, including a 24-hour emergency service.

**Elderly Services, Inc.** sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

**Fourth Of July Committee** organizes the parade and events at the Town park each year.

**Helping Overcome Poverty's Effects** provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly called Addison County Community Action Group)

**Hospice Volunteer Services** provides the support of trained Hospice Volunteers to people with terminal illness and their families, bereavement support services and education programs regarding end of life issues.

**John W. Graham Emergency Shelter Service, Inc.** provides emergency shelter to the homeless.

**New Haven River Watch** is a citizen run water quality monitoring program.

**North East Addison Television (NEAT)** is a community television station that locally produces media to strengthen public dialogue, understanding, and community involvement.

**Open Door Clinic** provides primary health care to residents.

**Parent/Child Center** provides playgroups, classes, transportation, infant care, and family education services to town residents.

**Retired Senior Volunteer Program (RSVP)** is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

**Vermont Adult Learning** provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

**Womensafe, Inc.** whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

## BIRTHS 2014

Jimerson-Smith, Corbin  
January 2, 2014

Babiarz III, Gregory  
January 7, 2014

Corrigan, Audrey  
January 10, 2014

Rossier, Olivia  
February 21, 2014

Wendel, Hadley  
March 12, 2014

Vincelette, Dane  
March 29, 2014

Potter, Jaelyn  
March 31, 2014

McCarthy, Liam  
March 31, 2014

Steele, Samuel  
April 12, 2014

Zelonis, Anna  
April 19, 2014

Hendee, Jack  
April 17, 2014

Williams, Sylas  
May 8, 2014

Hurlburt, Dominic  
May 11, 2014

Dhillon, Tejpratap  
May 15, 2014

Vanderhoof III, John  
May 21, 2014

Jipner, Noelle  
June 8, 2014

Stetson, Sophie  
June 12, 2014

Shepard, Sophee  
June 18, 2014

Doner, Kalyce  
May 29, 2014

Emerson, Liam  
July 11, 2014

Lasell, Sawyer  
July 27, 2014

Marshall, Owen  
July 27, 2014

Lowell, Blake  
August 2, 2014

Sousa, Dequan  
August 18, 2014

Sharpe, Lillianne  
August 21, 2014

Freeguard, Jace  
September 4, 2014

Frizzell, Abigail  
September 7, 2014

Jimmo, Isabelle  
September 7, 2014

Cushing, Aryan  
September 9, 2014

Mount, Reuben  
September 16, 2014

DeVoid, Carson  
September 18, 2014

Rinder-Goddard, Zaiden  
October 17, 2014

Young, Kinley  
October 20, 2014

Friend, Kaitlyn  
October 29, 2014

Davison, Holland  
October 29, 2014

Genova, Leeland  
November 5, 2014

Barrows, Shayla  
November 15, 2014

Jewell, Emma  
December 3, 2014

Butler, Adleigh  
December 10, 2014

Whitney, Amelia  
December 12, 2014

Twyman, Inga  
December 14, 2014

Dunbar, Christian  
December 28, 2014

Dunbar, Christopher  
December 28, 2014

## MARRIAGES 2014

Spouse A	Spouse B	DATE
Masterson, Theresa Anne	Spear, Darcy Mack	February 6, 2014
Greenewalt, Nancy Gail	Stetson, Philip Robert	February 8, 2014
Gingras, Michael James	Brunell, Morgan Brittany	April 23, 2014
Welch, Geraldine Louise	Fox Jr., Gareth Allen	May 20, 2014
Besette, Logan Pierce	Forkas, Kelly Ann	May 24, 2014
Shackett, Heather Elizabeth	Alexander, Sondra Lee	June 3, 2014
Egan, Stuart James	Rodgers, Melanie Dawn	June 24, 2014
Wilkins, Destini Le'Diva	Martinez, Josefa Gonzalez	July 26, 2014
Kolva, Krystal Elyse	Shackett, Adam John	July 19, 2014
Crosby, Janet Marie	Hill, Paul J.	August 16, 2014
Farnsworth, Roger Edward	Carter, Cheryl Evelyn	August 17, 2014
Record, Angela Laura	Poppy, Anthony Mark	August 23, 2014
Jedlick, Jaelyn Lorraine	Paolantonio, Dominic Anthony	August 24, 2014
Butler, Treg Alan	Sanchez-Rodriguez, Natalia	August 30, 2014
Treadwell, Tracee Anne	Jamieson, Denise Jean	August 30, 2014
Zucca, Maria Collins	Holtz Jr., Eric Elmer	September 5, 2014
Yorke, Lisa Ann	Palmer, Michael Wayne	September 10, 2014
Livingston, Laura Jeanne	Butler, Gregg Aaron	September 13, 2014
Myers, Matthew John	Stetson, Jennifer Lynn	September 20, 2014
Repstad, Ellen Joy	Frosolone, Richard Jonathan	October 4, 2014
Berard, Johnathan David	Marien, Jennifer Lee	October 4, 2014
Jarvis, Nikkole Elizabeth	Provost, Julian Jayson	October 10, 2014
Quattrocci, Shawna Jayde	Ploof, Bradley Michael	October 11, 2014
Madden, Tresa Lynn	Bambrick, Ron Edward	October 11, 2014
Jensen, Allison Rose	Poplawski, Stephan Edward	October 15, 2014
Takeda, Karen Chiyoko	Garrity, Moira Elizabeth	December 13, 014
McGarvey, Gillian Leigh	Markowski, Stephan Frederick	December 31, 2014



## DEATHS 2014

NAME	DATE
Coates, Ruth Helen	January 10, 2014
Johnson, Aaron Weeks	January 15, 2014
Corey, Sharon Legresley	January 15, 2014
Burrell, Suzanne B.	January 21, 2014
Pierce, Robin Marie	January 22, 2014
Clough, Anna Louise	January 28, 2014
Krampitz, Helen M.	January 30, 2014
Rheaume, Loretta A.	February 4, 2014
Shepard, John Frederick	February 5, 2014
Steadman Sr., Daniel Ivan	February 5, 2014
Sumner, Francis Ralph	February 10, 2014
Wyant, Flora	February 19, 2014
Brown, Alfred Furber	March 4, 2014
Bedard, Jean Mary	March 27, 2014
Hanson, William Carpenter	March 27, 2014
Burt, Grace G.	March 29, 2014
Bailey, Catherine Hayes	March 29, 2014
Cassidy, Anne Catherine	April 19, 2014
Litchfield, Ray	April 20, 2014
Coleman Sr., Ronald Bernard	April 24, 2014
Hewitt, Kenneth W.	May 24, 2014
Rheaume II, Kenneth D.	May 31, 2014
LaRose, Roy Ezra	June 13, 2014
DeVoid, Doris Y.	June 14, 2014
Wendel, Judy A.	June 28, 2014
Dion, Douglas Aurele	June 28, 2014
Dattilo, Francis Anthony	June 30, 2014
Trombley, Harold Norton	July 26, 2014
Briggs, Laura L.	July 31, 2014
Perlee, Juna M.	August 6, 2014
Lathrop, Gertrude Mary	August 20, 2014
Walker, Carol Fay	August 27, 2014
St. Cyr, Jeanne D.	August 28, 2014
Rockwood, Patricia Marguerite	August 28, 2014
Masse, Merrill Ray	September 1, 2014
Chesley, Christine Delta	September 24, 2014
Tintle, Margaret Mary	October 5, 2014
Jennings, Evelyn Ford	October 14, 2014
Devino, Hazel Sarah	November 11, 2014
Lossmann Jr., William F.	November 16, 2014
Duclos, Claire Marguerite	November 28, 2014
Bolduc, Jeannine Lucile	December 31, 2014

**CONDENSED MINUTES of the  
ANNUAL TOWN MEETING and  
TOWN SCHOOL DISTRICT MEETING  
MARCH 3, 2014**

*The full text of the minutes of March 4, 2014 Town meeting is available for review at the Town Clerk's Office.*

**ARTICLE 1:** To act upon the reposts of the Town officers. *Article approved by voice vote.*

**ARTICLE 2:** To elect Town Officers by Australian ballot. *Refer to elected Town Officers page in this report for a list of officers elected.*

**ARTICLE 3:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of one percent per month or a fraction thereof for the first three months and thereafter one and one-half per month or fraction thereof from the due date of each installment with the payment to the Town Treasurer of the real property taxes for the Town's fiscal year period of July 1, 2014 through June 30, 2015, being due in two equal installments on November 5, 2014 and April 5, 2015? *Article three passed by a voice vote.*

**ARTICLE 4:** To set salaries that shall be paid to the members of the Selectboard. *Article was amended to say the salaries should remain the same. The amended article was approved by voice vote.*

**ARTICLE 5:** Will the voters adopt the proposed 2014-2015 fiscal year Highway Fund Operating Budget in the amount of \$714,268, a portion thereof in the amount of \$609,618 to be raised by taxes; the tax rate on the 2014 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

**ARTICLE 6:** Will the voters authorize the Selectboard to expend up to \$200,000 for purchase of a tandem dump truck and winter equipment to replace a 2004 tandem dump truck and winter equipment, the funds for said purchase to be charged to the Capital Equipment Reserve Fund and the proceeds from the sale of the old truck to be deposited to the Capital Equipment Reserve Fund? *Article approved by voice vote.*

**ARTICLE 7:** Will the voters adopt the proposed 2014 -2015 fiscal year General Fund Operating Budget in the amount of \$714,435, a portion thereof in the amount of \$511,385 to be raised by taxes; and to designate that \$30,000 be taken from the June 30, 2013 undesignated fund balance to offset taxes for the 2014-2015 fiscal year; the tax rate on the 2014 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

**ARTICLE 8:** Will the voters adopt the proposed 2014 -2015 fiscal year Arts, Parks and Recreation Department budget in the amount of \$259,649, a portion thereof in the amount of \$177,399 to be raised by taxes; the tax rate of the 2014 Grand List of the Town sufficient to raise said sum as taxes to be determined by the Selectboard? *Article approved by voice vote.*

**ARTICLE 9:** Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted:

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Fire Equipment Reserve	\$15,000
Capital Highway Equipment Reserve	\$80,000
Capital Building Reserve	\$20,000
Capital Road Fund Construction	\$35,000
Capital Road Fund – Paving	\$95,000
Conservation Reserve Fund	\$10,000
Reappraisal Reserve	<u>\$ 5,000</u>
Total:	\$260,000

*Article approved by voice vote.*

**ARTICLE 10:** Will the voters authorize the transfer from June 30, 2013 undesignated fund balance of the General Fund of \$20,000 to the Capital Building Reserve Fund, \$5,000 to the Capital Road Fund/Paving and \$5,000 to the Capital Fire Equipment Reserve Fund? *Article approved by voice vote.*

### **RECESS TOWN MEETING, OPEN SCHOOL DISTRICT MEETING**

**ARTICLE 1:** To act upon the report of the Town School District Officers. *Article approved by voice vote.*

**ARTICLE 2:** To elect the Town School District officers, and the Moderator, for the coming year by Australian Ballot on Tuesday, March 4, 2014. *Refer to elected Town Officers page in this report for a list of officers elected.*

**ARTICLE 3:** To act upon the salaries of the Town School District Officers for the ensuing year. *Motion was made to keep the salaries the same (\$200.00 per year and \$15.00 per meeting).*

**ARTICLE 4:** For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 4, 2014 BETWEEN 9:00AM AND 7:00PM AT HOLLEY HALL. Shall the voters of the Bristol Town School District appropriate \$4,799,307 necessary for the support of its school for the year beginning July 1, 2014? *An overview of the budget was discussed.*

**ARTICLE 5:** To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. §562 (9). *Article approved by voice vote.*

**ARTICLE 6:** To hear and report on any further business which may legally come before this meeting. *Therese Kirby asked how often the executive committee meets? It was reported that it meets once a month directly before the Mt. Abe School Board Meeting.*

*Fred Baser adjourned the meeting at 9:04 pm.*

### **RECESS TOWN SCHOOL DISTRICT MEETING, RECONVENE TOWN MEETING**

**ARTICLE 11:** Will the voters approve an appropriation of \$122,128 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? *Article approved by voice vote.*

**ARTICLE 12:** Will the voters approve an appropriation of \$13,000 to the Bristol Recreation Club, Inc. to cover maintenance and improvements to the grounds and facilities located at the Bristol Recreation Field and to add to the Club's Capital Expenditure Fund for future improvements? *Article approved by voice vote.*

**ARTICLE 13:** Will the voter renew the exemption of the Bristol Recreation Club for its property located on Airport Drive from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840? *Article approved by voice vote.*

**ARTICLE 14:** Will the voters renew the exemption of the Libanus Lodge No. 47 for its property located at 4 Elm Street from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840? *Article approved by voice vote.*

**ARTICLE 15:** Will the voters renew the exemption of the Bristol Post #19 American Legion for its property located at 5 Airport Drive from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. §3840? *Article approved by voice vote.*

**ARTICLE 16:** Will the voters appropriate the sum of \$10,105 to Addison County Transit Resources? *Article approved by voice vote.*

**ARTICLE 17:** Will the voters appropriate the sum of \$12,000 to Bristol Rescue Squad? *Article approved by voice vote.*

**ARTICLE 18:** Will the voters appropriate the following sums in support of the organizations listed below, with said amounts being level funded or lower from the prior year?

<u>Organization:</u>	<u>Amount:</u>
Addison County Court Diversion	\$ 1,150
Addison County Home Health	\$ 4,700
Addison County Humane Society	\$ 1,000
Addison County Parent Child Center	\$ 4,800
Addison County Readers Program	\$ 2,000
Bristol After School Program	\$ 1,275
Bristol Band	\$ 1,200
Bristol Cemetery Association	\$ 7,000
Bristol Downtown Community Partnership	\$10,000
Bristol Family Center	\$ 4,000
Bristol Fourth of July Committee	\$ 6,000
Bristol Historical Society	\$ 2,500
Bristol Little League	\$ 2,000
Champlain Valley Agency on Aging	\$ 2,700
Counseling Service of Addison County	\$ 3,875
Elderly Services	\$ 2,200
Hope (Helping Overcome Poverty's Effects)	\$ 3,250
Hospice Volunteer Services	\$ 1,200
John Graham Emergency Shelter	\$ 1,400
New Haven River Watch	\$ 300
North East Addison Television (NEAT)	\$ 3,500
Open Door Clinic	\$ 1,000
Retired and Senior Volunteer Program	\$ 750
Vermont Adult Learning	\$ 1,650
WomenSafe	\$ 3,500
Total:	\$72,950

*Article approved by voice vote.*

**ARTICLE 19:** Will the voters adopt the proposed amendment to the Town of Bristol Zoning Regulations regarding the creation of a new zoning district to be known as the Bristol Pond Camp District, as submitted by the Planning Commission and approved by the Selectboard on January 27, 2014? The complete text of the proposed Bylaw is on file at the Town Clerk's office and copies are available to the public upon request. *Article was approved by Australian Ballot on March 4, 2014. 332 Yes and 157 No votes were received.*

**ARTICLE 20:** To transact any other non-binding business that may legally come before this meeting. *Joel thanked Alan Huizenga for his years of service on the Selectboard. Sharon wished Dan Gebo luck in his future endeavors. She acknowledged Fred Baser for a job well done as moderator and thanked the Board for their dedication.*

*Meeting was adjourned at 9:50 pm by voice vote.*

# BRISTOL TOWN SCHOOL DISTRICT REPORTS and PROPOSED 2015 - 2016 BUDGET

**NOTE:** The school budget is presented in a condensed, easier-to-read format. However, for those who may want to review the budget (current & proposed) in greater detail, it, along with other information about school operations, including the areas of policy and curriculum can be accessed on the ANESU website:

**<http://www.anesu.org>**

or by contacting the Superintendent's Office at 453-3657 to request a copy.

**Bristol Elementary School  
REPORT OF THE SCHOOL DIRECTORS**

We would like to thank the Bristol community members for their continued support given to our Bristol Elementary School. The Board continues to recognize the Bristol Elementary School Faculty, Staff and Administration for their continued professionalism and efforts in providing the students with a quality education. The Bristol community can take pride in knowing that the school provides a warm and nurturing environment in which our children feel safe and free to learn and grow.

Principal Sandy Jump, in her second year as principal, continues to successfully guide the school in its educational approach utilizing multi-grade classrooms and provides a level of professional leadership which compliments the student-focused, solution-oriented atmosphere of the entire staff at Bristol Elementary School.

The Board continues to function as a highly respectful and cohesive group, allowing and encouraging discussion on issues, both current and future, to be conducted in a manner which encourages all ideas to be shared and considered prior to making any decisions. Additionally, the Board also continues to reach out to various community groups (Planning Commission, Bristol Community Downtown Partnership, and the Bristol Selectboard to name a few) seeking their expectations of the Bristol Elementary School and its students.

Looking forward, we continue to face challenging economic times, making the task of managing the fiscal aspects of the school an ever-present consideration. The increasing costs of fuel, health care, insurance and salaries are substantial hurdles to clear when developing a budget. The Board continues to feel that it is important to hold spending as low as possible without causing an adverse effect on the students. In doing so, the Board has worked closely with the administration to provide a budget that holds education spending near current year levels, which is an actual increase in educational spending of 2.76%.

We feel that by working through our budget process over the past several months, we have come up with a thoughtful and responsible budget for the year that is responsive to the economic challenges we face (increased education costs and reduced income) and input we received. We ask for your support on Town Meeting day, Tuesday, March 3rd.

Respectfully submitted,

Steve Barsalou, Chair  
Elin Melchior, Vice-Chair  
Kelly Laliberte, Clerk  
Chris Scrodin  
Sheryl Thurber

**Bristol Elementary School  
REPORT OF THE PRINCIPAL**

It is with great pleasure and pride that I am writing the 2015 Bristol Elementary School Principal's Report. For the past 20 months it has been my privilege to lead staff and students and be part of the engaging learning that takes place every day at BES. The work we do as educators is based on our belief that when we put children first - great learning happens. I am proud to be part of a great team of educators. My observations of the learning that happens in every classroom is a testimony to the commitment, planning, and on-going reflection of best practices on the part of the entire BES staff.

The collegueship at BES is outstanding and supports the notion that everyone's job at BES is important to the learning and well-being of all students. Successfully educating children in today's world cannot happen without community and family support. That support comes in many ways and we are appreciative of everyone's efforts to take part in educating the children of this school. Also, it is important that as a school community we are committed to positive and child-centered communications.

Our BES parents are terrific volunteers. This report is a perfect opportunity to thank everyone for their time, expertise and support. Being involved in the local school truly makes a difference in the learning and lives of children, and we appreciate that you are willing to give back to the school. Having volunteers in the building is a wonderful message to students that people in their community care about them. Thank you volunteers - you are the best!

The work that we do at BES is supported by the school's action plan otherwise called the Green Mountain Star Plan. The plan was developed by school administration and teachers three years ago to ensure that the school is doing the work that needs to be done so that our students have the best education possible. BES is fortunate to have a Leadership Team comprised of staff whose role is to ensure that the GMS plan is followed in a timely and efficient manner, addresses school issues of concern, monitors the plan and how it supports students and staff. I am proud to say that the BES GMS Plan has been an exemplar for other schools to follow in its design, implementation, and monitoring of the plan.

For the past decade or so our assessment conversations have been around NECAP (New England Common Assessment Program) scores and while the test offered valid data about our students, we are excited that our students in grades 3 through 6 at BES will be among the first students nationwide to take the SBAC (Smarter Balanced Assessment Consortium) assessments. Today's 21st Century learner is required to know and understand their world in a much more comprehensive way than in past generations of learners. We are teaching in ways and with more diverse supports that are more engaging and require different skills from our students than ever before. Our students are learning differently and strategically, accessing information from diverse sources and are exposed to more venues and opportunities to share their learning. The ANESU Ends Policy guides us in a manner that looks at students as unique learners who will have diverse education journeys but will graduate with the skills to be

articulate, life-long learners and have the skills to attain their goals. I urge you to talk to students and encourage them to share the learning in their classroom. They will amaze you, I'm sure.

This past year our staff has engaged in timely and in-depth professional development in a variety of areas based on student learning and social-emotional needs at BES. A new schedule for the 5-6 Unified Arts is in its second year of implementation and continues to provide students with increased learning opportunities as is evident in our new reading and writing curriculum of last year. The BES Standards of Practice for Math and Literacy were defined this fall and are now guiding student learning in those areas. This year we met our goal to have all classroom teachers trained in Responsive Classroom and our students are definitely benefiting from that important professional development. As part of our GMS Plan and our school-wide vision to subscribe to a multi-tiered system for support in both academics and social-emotional learning, our students are engaged in learning and thriving in a collaborative educational environment that responds to the needs of all students. These are just a few of the initiatives we pursue on a daily basis and we are always eager to share with all of you what we are teaching and what students are learning at BES.

On behalf of the teachers and staff at BES I want to thank you for entrusting your children's education to us as we provide an educational experience for children that we all can be proud of.

Sincerely, Principal Sandy Jump

## Annual Report of the Superintendent of Schools

January 2015

*"Our school system exists to educate the children of Addison Northeast Supervisory Union and its member school districts of Bristol, Lincoln, Monkton, Mt. Abraham Union Middle/High School, New Haven and Starksboro, so that they can meet the challenges of lifelong learners and responsible citizens at a cost deemed acceptable by the community."*

ANESU and Member District ENDS Policy Adopted, February 2011

In February 2011, the member school districts of the Addison Northeast Supervisory Union adopted this preamble to its ENDS policy and crafted an approach to school governance that expressed that the school systems' purpose is to prepare students for a lifetime of learning and responsible citizenship at a cost determined by the citizens of the community. In addition, each governing board prepared for the future by establishing outcomes for student learning in the areas of core subjects, life and career skills and learning and innovation skills.

Guided by this vision through the expertise of our teachers and support staff, our students have engaged in learning that is rigorous, authentic and meaningful. With student learning outcomes as the center of their efforts, I am pleased to report that teachers and staff are responding to these new learning expectations and supporting students in meeting the learning process and product goals of Board identified ENDS.

We have learned that success measures in student outcomes are not limited to state academic accountability tests and include student exhibitions of learning, performances, project completion and robust electronic portfolios documenting achievement in core subjects and artifacts of interest-based learning. The new yardsticks for successful student outcomes contain many traditional values and practical life skills such as personal responsibility, teamwork, perseverance, attention to detail, creativity, artistic expression and innovation. At the middle and high school levels, encouraging students to use their voices to explore interest areas of study and take personal responsibility for the choices they make and paths they follow are increasing. These shifts in student outcomes described as personalized learning and the increasing academic rigor identified within mathematics and English language arts Common Core State Standards are reshaping the teaching profession and the role of the teacher.

To meet the learning goals identified in the Board ENDS, Principal and teacher leadership teams have been formed to respond to these new achievement standards and we have implemented a teaching coach model to improve teaching practices.

To accomplish financial sustainability to meet ENDS goals, school boards have identified slowing, and wherever possible, reducing education spending per equalized pupil as a way to maintain quality outcomes and control the property tax impact on citizens.

Although elementary school enrollment fluctuates in every school, staff to student ratios are significant factors in educational expenses. At Mt. Abraham in particular, we are now experiencing the impact of a significant decline in student enrollment that has been talked about statewide for years. Actual student enrollment has declined from 752 in 2014 to 711 in 2015. We anticipate that the 2015 graduating class of 121 will be replaced by next year's seventh grade class of 85. This two-year student enrollment decline of 77 students is significant and calls for an adjustment in staffing levels to properly size the teaching and support staff relative to student enrollment. These changes are difficult to accept but are necessary. The overall enrollment decline at Mt. Abraham has resulted in increased costs to elementary districts since supervisory union costs are assessed to school districts.

In each school district, school boards and administrators have worked to find the appropriate balance between class size and program offerings and facility and personnel costs. This financial strategy combined with sound financial management over the past three years has been useful and has had a positive effect on local property taxes.

Addison Northeast Supervisory Union expenses are made up of three parts and each are assessed separately to each member district. Those assessments are: General Operations and Special Education, Early Education and the Food Service Cooperative. These budgets reflect shared resources and services to students and teachers in every school in the supervisory union.

Changes reflected in the ANESU budgets include a reduction in special education spending due staffing reductions, level funding the food service operating budget, and combining local and federal grants to fund a 0.50 Full Time Equivalent (FTE) English Language Learner teacher, a 1.0 FTE Literacy, a 1.0 FTE Math Coach and a 1.0 FTE Student Support Coordinator. The result of these reductions and investments in General Operations and Special Education is an overall budget increase of 3.04% at the supervisory union.

Please consider attending your school district meeting and keep informed of local, regional and statewide developments education and property tax reform. Thank you again for your continued support of our schools and students. I appreciate the opportunity to serve each school in the Addison Northeast Supervisory Union.

If you have any questions about school district operations or this report please contact me at 802-453-3657.

Respectfully submitted,

David P. Adams

**Addison Northeast Supervisory Union**

**Tax Rate Summary**

**Proposed FY 16 Budgets**

<b>Preliminary Projections</b>					
	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>
Projected Equalized Tax Rate FY15 Elementary*	\$ 0.7620	\$ 0.9021	\$ 0.8050	\$ 0.6781	\$ 0.8605
Projected Equalized Tax Rate FY 15 MT Abe*	\$ 0.8144	\$ 0.6898	\$ 0.8323	\$ 0.9382	\$ 0.7253
Projected Act 130 Equalized Tax Rate	\$ 1.5764	\$ 1.5919	\$ 1.6373	\$ 1.6163	\$ 1.5858

Common Level of Appraisal	93.49%	103.32%	85.63%	100.92%	94.26%
Projected Local Tax Rate	\$1.6862	\$1.5408	\$1.9121	\$1.6016	\$1.6825
Actual Tax Rate FY 14	\$1.7086	\$1.5315	\$1.9151	\$1.5967	\$1.6646
Change in Projected Tax Rate	(\$0.0224)	\$0.0093	(\$0.0030)	\$0.0049	\$0.0179

\*Includes anticipated \$1.00 statewide tax rate.

**Education Spending (Expenses minus Revenues):**

FY 14	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>	<u>Mt Abraham</u>
FY 15	7.65%	6.00%	7.19%	6.16%	2.70%	0.00%
FY 16	0%	8.34%	-2%	-1.04%	4.85%	3.77%
	1.07%	3.98%	3.20%	-3.49%	3.25%	0.00%

**Act 130 Basis (Estimated) - Each School's Budget and Equalized Pupils Determined Independently w/ Debt**

School Spending Per Equalized Pupil:	<u>Bristol</u>	<u>Lincoln</u>	<u>Monkton</u>	<u>New Haven</u>	<u>Starksboro</u>	<u>Mt Abraham</u>
FY13 Act 130	\$ 12,914	\$ 13,631	\$ 13,738	\$ 14,478	\$ 12,759	\$ 13,552
FY 14 Act 130	\$ 14,296	\$ 13,643	\$ 15,109	\$ 14,800	\$ 13,094	\$ 14,055
FY 15 Act 130	\$ 14,567	\$ 14,398	\$ 15,444	\$ 15,198	\$ 14,249	\$ 14,706
FY 16 Act 130	\$ 14,552	\$ 14,904	\$ 15,725	\$ 15,323	\$ 14,786	\$ 15,264

Change in Per Pupil Spending Amount

	\$ (15)	\$ 506	\$ 281	\$ 125	\$ 537	\$ 558
Change in Per Pupil Spending Percent	-0.10%	3.51%	1.82%	0.82%	3.77%	3.79%



**BRISTOL ELEMENTARY SCHOOL  
2014 - 2015**

**SUPPORT STAFF**

Utter, Jenni H	Administrative Assistant
Willey, Jennifer B	Administrative Assistant
Reen, Kristina L	Behavior Support EA
Kimball, Allen	Head Custodian
Orvis, Michael D	Head Custodian Assistant
Fortune, Elizabeth F	Custodian
Heath, Bronson L	Custodian
Hopps, Douglas	Custodian
Bouvier, Laura	Educational Assistant
Hoag, Rhonda E	Educational Assistant
Kenyon, Julie C	Educational Assistant
Krampetz, Kim Ann	Educational Assistant
Laurent, Pamela J	Educational Assistant
Lossmann, Wendy A	Educational Assistant
Lucia, Linda	Educational Assistant
Lyons, Debra F	Educational Assistant
Maloney, Darin D	Educational Assistant
Martell, Kathaleen	Educational Assistant
Mazur, Christopher	Educational Assistant
McCormick, Jennifer	Educational Assistant
McQuade, Priscilla A	Educational Assistant
Raymond, Jacqueline	Educational Assistant
Rougier, Sheree L	Educational Assistant
Senecal, Matthew B	Educational Assistant
Snyder, Victoria	Educational Assistant
Stefanic, Karen A	Educational Assistant
Weich, Judy M	Educational Assistant
Barrows, Linda A	Planning Room Director
Soneira, Elizabeth A	School Nurse

District: **Bristol**  
County: **Addison**

**T031**  
**Addison Northeast**

Statutory calculation  
See note at bottom of  
page.

Recommended homestead  
rate from Tax  
Commissioner. See note  
at bottom of page.

9.469	1.00
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Expenditures		FY2013	FY2014	FY2015	FY2016	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$4,559,439	\$4,847,510	\$4,799,307	\$4,931,996	1.
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-	3.
4.	Locally adopted or warned budget	\$4,559,439	\$4,847,510	\$4,799,307	\$4,931,996	4.
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	plus Prior year deficit repayment of deficit	-	-	-	-	6.
7.	<b>Total Budget</b>	\$4,559,439	\$4,847,510	\$4,799,307	\$4,931,996	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.
Revenues						
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$798,237	\$798,479	\$750,314	\$839,655	10.
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-	12.
13.	<b>Offsetting revenues</b>	\$798,237	\$798,479	\$750,314	\$839,655	13.
14.	<b>Education Spending</b>	\$3,761,202	\$4,049,031	\$4,048,993	\$4,092,341	14.
15.	Equalized Pupils (Act 130 count is by school district)	291.25	283.23	277.95	281.22	15.
Education Spending per Equalized Pupil						
16.		\$12,914.00	\$14,295.91	\$14,587.34	\$14,552.10	16.
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-	17.
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual	-	-	-	\$206	18.
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	19.
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	20.
21.	minus Estimated costs of new students after census period	-	-	-	-	21.
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	-	-	-	22.
23.	minus Less planning costs for merger of small schools	-	-	-	-	23.
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015	NA	NA	NA	-	24.
25.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	25.
26.	Per pupil figure used for calculating District Adjustment	\$12,914	\$14,296	\$14,567	\$14,552	26.
27.	<b>District spending adjustment</b> (minimum of 100%) (\$14,552 / \$9,469)	148.045% <small>based on \$9,783</small>	158.222% <small>based on \$9,101</small>	156.891% <small>based on \$9,285</small>	153.844% <small>based on \$9,459</small>	27.
Prorating the local tax rate						
28.	Anticipated district equalized homestead tax rate to be prorated (153.844% x \$1.000)	\$1.3176 <small>based on \$0.82</small>	\$1.4685 <small>based on \$0.94</small>	\$1.5375 <small>based on \$0.98</small>	\$1.6384 <small>based on \$1.00</small>	28.
29.	Percent of Bristol equalized pupils not in a union school district	48.38%	47.28%	47.84%	49.53%	29.
30.	Portion of district eq homestead rate to be assessed by town (49.53% x \$1.54)	\$0.6375	\$0.6943	\$0.7355	\$0.7620	30.
31.	<b>Common Level of Appraisal (CLA)</b>	89.40%	92.06%	92.24%	93.49%	31.
32.	Portion of actual district homestead rate to be assessed by town (\$0.7620 / 93.49%)	\$0.7131 <small>based on \$0.85</small>	\$0.7542 <small>based on \$0.94</small>	\$0.7974 <small>based on \$0.98</small>	\$0.8151 <small>based on \$1.00</small>	32.
<p>If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p>						
33.	Anticipated income cap percent to be prorated (153.844% x 1.94%)	2.65% <small>based on 1.80%</small>	2.81% <small>based on 1.80%</small>	3.04% <small>based on 1.94%</small>	2.98% <small>based on 1.94%</small>	33.
34.	Portion of district income cap percent applied by State (49.53% x 2.98%)	1.29% <small>based on 1.80%</small>	1.33% <small>based on 1.80%</small>	1.45% <small>based on 1.94%</small>	1.48% <small>based on 1.94%</small>	34.
35.	Percent of equalized pupils at Mt. Abraham UHSD	51.62%	52.72%	52.16%	50.47%	35.
36.		-	-	-	-	36.

- Following current statute, the base education amount is calculated to be \$9,459. The Tax Commissioner has recommended base tax rates of \$1.00 and \$1.535. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.  
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
- The base income percentage cap is 1.94%.

**Bristol Estimated Education Tax Rate for FY 2016**

**ACT 130 CALCULATES A TAX RATE BY SCHOOL**

		<b>Elementary</b>	<b>Mt Abraham</b>
Expenditures		\$4,931,996	\$14,058,551
Revenues		\$ (839,655)	-\$1,917,629
[1] Education Spending		\$4,092,341	\$12,140,922
[2] Equalized Pupils		281.22	795.41
[3] Education Spending per Equalized Pupil		\$14,552	\$15,264
[4] Spending Adjustment		153.844%	161.367%
(District spending as a percentage of Base Education amount )	\$9,459		
[5] Estimated Homestead Tax Rate	\$1.000	\$1.5384	\$1.6137
[6] Percentage of Total Town Students		49.53%	50.47%
[7] Percentage of Prorated Tax		\$0.7620	\$0.8144
[8] Combined Prorated Tax			\$1.5764
\$0.762 + \$0.814			
[9] Common Level of Appraisal (CLA)			93.49%
[10] <b>Estimated Property Tax Rate</b>			<b>\$1.6862</b>

- [1] Revenues deducted from budgeted expenses by school to determine education spending include special education and transportation reimbursements received from the ST of VT, Medicaid, interest and other miscellaneous revenue.
- [2] The equalized pupils number by SCHOOL is based on the last two years average daily membership (including Pre-K through grade 12) and is adjusted for specific factors, such as secondary vs elementary students, students in poverty situations, and students with limited English proficiency.
- [3] This is the number by SCHOOL that will be compared to the base education amount (\$9,459) to determine the adjustment to the state education tax rate of \$1.00. This number less qualified debt spending is also compared to the penalty ceiling of \$17,103 to determine if property taxes will be increased as a result of spending in excess of the ceiling.=
- [4] The State Education Tax Rate is multiplied by this percentage to determine the Homestead Education Tax Rate by SCHOOL. This is the rate before adjustment for the Common Level of Appraisal (CLA).
- [5] State Tax Rate of \$1.00 times SCHOOL Spending Adjustment.
- [6] This number represents the ratio of the town's equalized pupils at each SCHOOL to the total number of students.
- [7] This number reflects the percentage of students in town by SCHOOL (#6) times the Estimated Homestead Tax Rate to produce a Percentage of Prorated Tax by SCHOOL.
- [8] Prorated Tax BY SCHOOL are combined to produce a Town Tax Rate.
- [9] The Common Level of Appraisal (CLA) is the State's method of equalizing education grand lists between towns. It is based on recent property sales compared to the listed value of the properties sold. Towns that haven't completed a reappraisal in several years will usually have low CLA's, while towns recently reappraised will have CLA's near 100%.
- [10] This is the total estimated residential property tax rate based on the recommended state rate of \$1.00, adjusted for SCHOOL budgets and also for CLA.

**Estimated Equalized Tax Rates - FY 16**  
 (Replaces Assessments)

- Act 130 is the law that accounts for all revenues and expenses by school.
- > Under Act 130, a tax rate is calculated for each SCHOOL
  - > The SCHOOL rate is then prorated for the town based on the ratio of the town's equalized pupils at the SCHOOL to the total number of the town's equalized pupils
  - >The prorated tax rates for the individual schools are then combined to determined the total education homestead tax rate for the town

This prorated tax rate replaces the dollar assessment to towns from union schools

This system is intended to allow taxpayers to clearly understand all revenues and expenses related to education at each school and to see the direct impact of each school's budget on the tax rate.

**Estimated Equalized Homestead Tax Rates - FY 16**  
**Mt Abraham Union High School**

**\$1.6137** based on \$1.00

**ALL TAX RATES BELOW ARE ESTIMATED BASED ON PROPOSED BUDGETS AND AVAILABLE INFORMATION ABOUT THE BASE HOMESTEAD TAX RATE**

		Equalized Pupils	% of Total	Estimated Tax Rate	Prorated Rate
<b>Bristol</b>	Elementary	281.22	49.53%	\$1.5384	\$0.7620
	Mt Abe	286.55	50.47%	\$1.6137	\$0.8144
	Town Total	581.00	100.00%		<b>\$1.5764</b>
<b>Lincoln</b>	Elementary	121.32	57.25%	\$1.5757	\$0.9021
	Mt Abe	90.59	42.75%	\$1.6137	\$0.6898
	Town Total	211.91	100.00%		<b>\$1.5919</b>
<b>Monkton</b>	Elementary	149.90	48.42%	\$1.6625	\$0.8050
	Mt Abe	159.69	51.58%	\$1.6137	\$0.8323
	Town Total	309.58	100.00%		<b>\$1.6373</b>
<b>New Haven</b>	Elementary	93.15	41.86%	\$1.6199	\$0.6781
	Mt Abe	129.38	58.14%	\$1.6137	\$0.9382
	Town Total	222.53	100.00%		<b>\$1.6163</b>
<b>Starksboro</b>	Elementary	158.23	55.05%	\$1.5632	\$0.8605
	Mt Abe	129.20	44.95%	\$1.6137	\$0.7254
	Town Total	287.43	100.00%		<b>\$1.5859</b>

**Bristol Elementary School  
Major Budget Changes  
2015-2016**

Salaries Professional Staff increases are in the Reserve for Negotiations line  
 Salaries Support Staff increases are in the Reserve for Negotiations line  
 Health Insurance Premiums increases are in the Reserve for Negotiations line  
 Special Education and IT (Information Technology) Consolidated under ANESU

	<u>2014-2015 Budget</u>	<u>2015-2016 Budget</u>	<u>Percent Change</u>
Total Salaries	\$ 2,081,588	\$ 2,055,449	-1.26%
Total Benefits	\$ 804,272	\$ 724,217	-9.95%
Reserve for Negotiations	\$ -	\$ 102,508	100.00%
<b>Total Salaries &amp; Benefits</b>	<b>\$ 2,885,860</b>	<b>\$ 2,882,174</b>	<b>-0.13%</b>
Salaries & Benefits as a % of Total Budget	60.1%	58.4%	

**Education Spending**

	<u>2014-2015 Budget</u>	<u>2015-2016 Budget</u>	
Educational Expenses	\$ 4,799,307	\$ 4,931,996	2.76% *
Local/State/Federal Revenue	\$ (750,314)	\$ (839,655)	11.91%
Educational Spending	\$ 4,048,993	\$ 4,092,341	1.07%
Equalized Pupils	277.95	281.22	1.18%
Education spending per equalized pupil	\$ 14,567	\$ 14,562	-0.10%

\*Note: Special Education was consolidated under the ANESU. Cost for Special Education is shown as Special Education Assessment in 2015-2016.

**Bristol Town School District  
Bristol Elementary School Expense Report**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
5111	Salaries - Professional Staff	\$1,952,393	\$1,933,953	\$1,727,901	\$1,629,503
5112	Salaries - Assistants	\$524,836	\$469,658	\$257,381	\$131,747
5113	Salaries - Other Support Staff	\$69,574	\$117,048	\$71,355	\$125,140
5115	Health Buy-Out	\$5,250	\$3,875	\$3,500	\$4,250
5116	Salaries - Custodians	\$150,810	\$149,191	\$154,922	\$153,910
5117	Salaries - Extracurricular	\$600	\$600	\$600	\$600
5120	Salaries - Professional Tutors	\$0	\$2,774	\$0	\$0
5121	Salaries - Professional Substitutes	\$24,290	\$21,246	\$0	\$0
5122	Salaries - Professional Long Term Substitutes	\$0	\$4,005	\$10,000	\$0
5123	Salaries - Assistant Substitutes	\$11,950	\$26,592	\$4,000	\$0
5125	Salaries - Support Staff Tutors	\$0	\$3,083	\$0	\$0
5126	Salaries - Other Support Substitutes	\$8,800	\$5,117	\$0	\$6,000
5127	Salaries - Professional Stipends	\$1,775	\$8,710	\$1,950	\$3,500
5129	Salaries - Support Stipends	\$6,100	\$11,660	\$700	\$0
5131	Salaries - Overtime	\$200	\$208	\$900	\$300
5138	Salaries - Overtime for Weekend Coverage	\$1,500	\$491	\$1,800	\$500
	<b>Subtotal Salaries:</b>	<b>\$2,758,078</b>	<b>\$2,758,210</b>	<b>\$2,235,009</b>	<b>\$2,055,449</b>
5211	Group Health Insurance	\$525,401	\$492,972	\$377,210	\$478,088
5212	Group Health Insurance	\$331,110	\$239,327	\$186,478	\$0
5221	Social Security (FICA)	\$197,005	\$183,906	\$158,916	\$157,375
5231	Group Life Insurance	\$4,337	\$4,203	\$3,296	\$19,142
5241	Retirement Contributions	\$13,655	\$11,618	\$8,000	\$10,000
5251	Workers' Compensation	\$18,671	\$18,178	\$15,149	\$17,167
5261	Unemployment Compensation	\$1,505	\$1,453	\$924	\$967
5271	Tuition Reimbursement	\$16,992	\$21,294	\$14,500	\$19,570
5281	Group Dental Insurance	\$25,730	\$24,821	\$19,441	\$14,389
5291	Disability Insurance	\$13,218	\$13,164	\$10,809	\$7,519
	<b>Subtotal Benefits:</b>	<b>\$1,147,624</b>	<b>\$1,010,935</b>	<b>\$794,723</b>	<b>\$724,217</b>
5955	Reserve for Negotiations - Professional	\$0	\$0	\$0	\$73,724
5956	Reserve for Negotiations - Support	\$0	\$0	\$0	\$28,784
	<b>Subtotal Reserves:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$102,508</b>
5311	Purchased Services - Section 125	\$523	\$564	\$531	\$548
5321	In-Service - Professional Staff	\$636	\$0	\$645	\$666
5322	In-Service - Support Staff	\$620	\$180	\$630	\$650
5323	Conference Fees	\$7,984	\$3,983	\$7,743	\$8,547
5324	School Based Clinician	\$39,009	\$41,971	\$44,010	\$18,731
5331	Assessment - Supervisory Union	\$262,281	\$262,281	\$381,183	\$446,658
5331	Assessment - Early Education	\$47,018	\$47,018	\$33,871	\$131,922
5331	Assessment - Special Education	\$0	\$0	\$746,568	\$756,372
5332	Testing & Evaluation	\$2,651	\$3,383	\$2,691	\$2,777
5333	OT/PT Services	\$4,577	\$7,317	\$1,032	\$1,065
5337	Purchased Service From SU	\$59,650	\$93,793	\$0	\$0
5339	Other Professional Services	\$10,415	\$57,740	\$37,800	\$82,542

**Bristol Town School District  
Bristol Elementary School Expense Report**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
5361	Legal Services	\$1,017	\$1,599	\$5,000	\$5,000
5371	Audit Services	\$8,136	\$6,950	\$8,258	\$0
	<b>Subtotal Purchased Services:</b>	<b>\$444,517</b>	<b>\$526,779</b>	<b>\$1,269,962</b>	<b>\$1,455,478</b>
5411	Water/Sewer	\$7,360	\$4,136	\$7,500	\$7,500
5421	Disposal Services	\$8,000	\$7,134	\$8,500	\$8,500
5422	Snow Plowing Services	\$5,000	\$5,401	\$5,000	\$5,160
5424	Lawn Care Services	\$0	\$0	\$600	\$600
5429	Other Cleaning Services	\$950	\$0	\$1,000	\$1,000
5431	Repairs & Maintenance Services	\$3,220	\$4,102	\$2,000	\$2,100
5434	Repairs - Roof	\$0	\$0	\$0	\$47,000
5435	Repairs - Grounds	\$8,100	\$8,652	\$23,600	\$62,355
5436	Repairs - Buildings	\$18,650	\$19,261	\$36,650	\$35,000
5442	Rental of Equipment & Vehicles	\$15,764	\$9,120	\$9,256	\$9,552
5499	Other Purchased Property Services	\$6,000	\$4,483	\$6,200	\$6,398
	<b>Subtotal Property Services:</b>	<b>\$73,044</b>	<b>\$62,289</b>	<b>\$100,306</b>	<b>\$185,166</b>
5511	Student Transportation - Fuel Surcharge	\$3,898	\$2,466	\$3,957	\$4,084
5518	Student Transportation Services - SPED	\$7,000	\$11,672	\$0	\$0
5519	Student Transportation Services - Regular	\$91,746	\$91,705	\$95,559	\$95,586
	<b>Subtotal Transportation Services:</b>	<b>\$102,644</b>	<b>\$105,842</b>	<b>\$99,516</b>	<b>\$99,669</b>
5521	Property Insurance	\$7,800	\$7,644	\$7,800	\$8,030
5522	Liability Insurance	\$4,900	\$11,608	\$11,300	\$11,300
5526	Umbrella Insurance	\$1,200	\$1,032	\$1,050	\$900
5531	Telephone	\$5,187	\$5,525	\$5,265	\$5,433
5532	Postage	\$2,440	\$1,388	\$2,271	\$2,344
5533	Internet Provider Services	\$915	\$759	\$0	\$2,400
5541	Advertising	\$712	\$539	\$725	\$748
5551	Printing & Binding	\$0	\$0	\$200	\$206
5581	Travel - Employee	\$2,789	\$1,495	\$2,359	\$2,434
5582	Travel - Non-Employee	\$102	\$0	\$103	\$106
5591	Food Service Subsidy	\$18,788	\$52,697	\$33,599	\$35,222
	<b>Subtotal Other Services:</b>	<b>\$44,833</b>	<b>\$82,688</b>	<b>\$64,672</b>	<b>\$69,125</b>
5611	Consumable Supplies	\$45,274	\$49,506	\$39,066	\$40,316
5622	Electricity	\$42,000	\$43,568	\$43,000	\$44,376
5623	Propane	\$0	\$3,666	\$1,800	\$3,600
5624	Oil	\$46,000	\$44,129	\$44,000	\$45,408
5641	Textbooks	\$11,391	\$5,652	\$9,107	\$9,398
5642	Periodicals	\$1,526	\$2,237	\$1,497	\$2,012
5651	Audiovisual Materials	\$1,271	\$100	\$878	\$906
5661	Manipulatives	\$1,628	\$1,048	\$103	\$106
5671	Software	\$12,072	\$13,436	\$2,586	\$500
5699	Non-Capitalized Equipment	\$14,761	\$20,624	\$7,029	\$7,254
5733	Equipment - Furniture & Fixtures	\$0	\$0	\$5,000	\$5,160
5739	Equipment - Other	\$27,614	\$15,571	\$2,890	\$2,982

**Bristol Town School District  
Bristol Elementary School Expense Report**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
	<b>Subtotal Supplies &amp; Equipment:</b>	<b>\$203,537</b>	<b>\$199,536</b>	<b>\$156,956</b>	<b>\$162,020</b>
5811	Dues & Fees	\$2,960	\$2,866	\$3,004	\$4,100
5835	Interest Expense	\$25,425	\$18,384	\$20,000	\$20,640
5891	Miscellaneous Expenditures	\$763	\$60	\$775	\$800
5893	Late Charges	\$0	\$97	\$0	\$0
5921	Sinking Fund Expense	\$3,500	\$0	\$10,000	\$10,000
5930	Fund Transfer - Outgoing	\$0	\$3,500	\$0	\$0
5934	Transfer - State EEE Funding	\$40,585	\$40,585	\$44,384	\$42,824
	<b>Subtotal Dues, Interest, Principal &amp; Transfers:</b>	<b>\$73,233</b>	<b>\$65,491</b>	<b>\$78,163</b>	<b>\$78,364</b>
<b>Total Expenses:</b>		<b>\$4,847,510</b>	<b>\$4,811,772</b>	<b>\$4,799,307</b>	<b>\$4,931,996</b>

**Budget Footnotes:**

- 5111 -Professional Staff salaries increases are in the Reserve for Negotiations line.  
Includes changes in professional staff positions.
- 5112/5113 -Assistant/Other Support Staff salaries increases are in the Reserve for Negotiations line.  
Includes changes in Assistant/Other Support Staff positions.
- 5211/5212 -Group Health Insurance increases are in the Reserve for Negotiations lines.  
Also reflects costs for any changes in enrollment status for employees.
- 5331

**ANESU Assessment**

- Includes centralized finance and administrative services district wide.
- Includes all Information Technology costs including staff, equipment, software, and maintenance.
- Professional Development/In-Service costs for all district schools.
- Purchased Services - Purchased services costs assessed across all schools instead of on a specific school basis. Provides a broader range of service level to schools.
- Assessment percent for each school is calculated on a student enrollment count as of 10/1/14 (ADM).

**Special Education Assessment**

- Special Education Services are now consolidated under the ANESU in accordance with Act 153. The ANESU now has one budget for Special Education district wide. The cost for Special Education services for 2015-16 has been assessed to each school. Special Education is now a single assessment in each budget. This gives individual schools access to the full range of Special Education resources district wide rather than just through a school's individual budget.

5591

**ANESU Food Service Cooperative**

- The ANESU Food Cooperative is now funded at a 20% assessment level for the program. Previously the Food Cooperative (and prior to that individual schools) was only funded at an approximate 10% subsidy which did not cover the full cost of our excellent food service program. The 20% assessment will allow the program to break even without dramatic increases in the price of school lunches for our students.

**Bristol Town School District  
Bristol Elementary School Revenue Budget**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
001.1510.4000.01	Investment Income	\$20,000	\$15,597	\$12,000	\$16,476
001.1910.4000.01	Other Revenues-Rental	\$15,000	\$15,960	\$15,000	\$15,480
001.1941.4000.01	Services To Other Vermont LEA's	\$0	\$708	\$0	\$0
001.1943.4000.01	District Course Related Revenue	\$0	\$6,230	\$0	\$0
001.1990.4000.01	Miscellaneous Other Local Revenue	\$200	\$1,799	\$150	\$150
001.1993.4000.01	E-Rate Reimbursement	\$3,480	\$4,275	\$3,650	\$3,802
001.1995.4000.01	Student Activity Reimbursement	\$0	\$1,105	\$0	\$0
001.1999.4000.01	COBRA Fees	\$0	\$2	\$0	\$0
	<b>Subtotal Local Revenue:</b>	<b>\$38,680</b>	<b>\$45,676</b>	<b>\$30,800</b>	<b>\$35,908</b>
001.2000.4000.01	Subgrants Received from SU - Medicaid	\$42,500	\$42,500	\$26,614	\$26,529
174.2004.4000.01	Subgrants Received from SU - Tide IIA	\$23,825	\$20,362	\$0	\$0
169.2015.4000.01	Subgrants Received from SU - EPSDT	\$0	\$1,346	\$0	\$6,097
178.2020.4000.01	Subgrants Received from SU - 21st Century	\$0	\$8,162	\$0	\$0
163.2023.4000.01	Subgrants Received from SU - SWP	\$196,225	\$188,017	\$190,685	\$168,804
175.2024.4000.01	Subgrants Received from SU - Preschool	\$0	\$8,421	\$0	\$0
	<b>Subtotal Subgrant Revenue:</b>	<b>\$262,550</b>	<b>\$268,808</b>	<b>\$217,299</b>	<b>\$201,430</b>
001.3110.4000.01	Education Fund Payments	\$4,049,031	\$2,346,034	\$4,048,993	\$4,092,341
001.3110.4001.01	Residential Property Taxes	\$0	\$976,841	\$0	\$0
001.3110.4002.01	Non-Residential Property Taxes	\$0	\$726,156	\$0	\$0
001.3150.4000.01	State Aid Transportation	\$18,929	\$39,072	\$18,855	\$38,642
001.3201.4000.01	SPED Mainstream Block Grant	\$100,520	\$100,520	\$99,113	\$97,760
001.3202.4000.01	SPED Expenditures Reimbursement	\$333,015	\$370,629	\$335,813	\$333,928
001.3203.4000.01	SPED Extraordinary Reimbursement	\$0	\$7,838	\$0	\$0
001.3204.4000.01	Early Essential Education Grant	\$40,585	\$40,585	\$44,384	\$42,824
	<b>Subtotal State Revenue:</b>	<b>\$4,542,080</b>	<b>\$4,607,675</b>	<b>\$4,547,158</b>	<b>\$4,605,495</b>
001.4810.4000.01	Forest Service Revenue	\$4,200	\$4,118	\$4,050	\$3,982
	<b>Subtotal Federal Revenue:</b>	<b>\$4,200</b>	<b>\$4,118</b>	<b>\$4,050</b>	<b>\$3,982</b>
001.5400.4000.01	Adjustment Of Prior Year Expenditures	\$0	(\$6,122)	\$0	\$0
001.5700.4000.01	Restricted Revenue - S125 Forfeiture	\$0	\$36	\$0	\$0
	<b>Subtotal Miscellaneous Revenue:</b>	<b>\$0</b>	<b>(\$6,086)</b>	<b>\$0</b>	<b>\$0</b>
	Prior Year Surplus Applied to Education Spending:	\$0	\$0	\$0	\$85,181
	<b>Total Revenue:</b>	<b>\$4,847,510</b>	<b>\$4,920,191</b>	<b>\$4,799,307</b>	<b>\$4,931,996</b>

### CLINTON A. HANKS FUND

The Clinton A. Hanks Fund is money left in the will of Clinton A. Hanks' widow for the purpose of giving interest-free loans to college-bound students. The loans are to be paid back in order to maintain a balance for future students who may need assistance. Since the fund was established, dozens of students have received loans and paid them back. The Fund is administered by the Bristol School Board.

Balance January 1, 2014	\$2,948.37
Student grants repaid 2014	0.00
Interest paid 2014	1.75
Service Charges	7.00
TOTAL	\$2,943.12
Loans to Students 2014	\$0.00
Funds Available for Loan (12/31/14)	\$2,943.12
Peoples Bank 11109599 (12/31/14)	\$2,943.12

### MARSHALL TRUST

In 1994 Bristol Elementary School received \$8,000 from the Arleine R. Marshall Estate designated for the rental of musical instruments for the music department or for those students who cannot afford to rent such instruments. In 1997 an additional contribution of \$964 was received for this Trust Account.

Value:

Bond Fund of America	\$4,567.38
Income Fund of America	11,889.67
Capital Income Builder	11,456.15
12/31/14	\$27,913.20

### DANFORTH TRUST

The Danforth Trust was established in 1985 with \$5,000 from the Walter Danforth Estate. The income from the fund is to be used as scholarships for the boy and girl in the Senior Class receiving the highest four-year scholastic average. The students must be residents of Bristol for their last four years of school.

Value:

Bond Fund of America	\$482.67
Income Fund of America	2,829.63
Capital Income Builder	3,056.22
12/31/14	\$6,368.52

### INDEPENDENT AUDIT

Bristol Elementary School has a yearly Independent Audit of its Financial Records. Jeffrey Bradley, Certified Public Accountant performed the FY 2013 – 2014 audit. The audit report is available on the ANESU web site and at the Office of the Superintendent of Schools, 72 Munsill Avenue, Suite 601, Bristol, VT 05443 or by calling 453-3657.

**Comparative Data for Cost-Effectiveness, FY2016 Report**  
**16 V.S.A. § 165(a)(2)(K)**

School: Bristol Elementary School  
 S.U.: Addison Northeast S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

**FY2014 School Level Data**

Cohort Description: Elementary school, enrollment ≥ 200 but <300  
 (40 schools in cohort)

Cohort Rank by Enrollment (1 is largest)  
 1 out of 40

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Dothan Brook School	PK - 5	281	23.90	1.00	11.78	281.00	23.90
	Summit Street School	PK - 3	282	19.40	1.00	15.05	292.00	19.40
	Northfield Elementary School	PK - 5	297	27.30	1.00	10.88	297.00	27.30
	<b>Bristol Elementary School</b>	<b>PK - 6</b>	<b>298</b>	<b>27.50</b>	<b>1.00</b>	<b>10.84</b>	<b>298.00</b>	<b>27.50</b>
← Larger	Integrated Arts Acad at HO Wheeler	PK - 5	296	27.50	1.00	10.84	298.00	27.50
<b>Averaged SCHOOL cohort data</b>			<b>250.20</b>	<b>20.73</b>	<b>1.06</b>	<b>12.07</b>	<b>235.48</b>	<b>19.51</b>

School District: Bristol  
 LEA ID: T031

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs, including assessments to SUs makes districts more comparable to each other.

**FY2013 School District Data**

Cohort Description: Elementary school district, FY2013 FTE ≥ 300  
 (12 school districts in cohort)

Grades offered in School District

Student FTE enrolled in school district

Current expenditures per student FTE EXCLUDING special education costs

Cohort Rank by FTE (1 is largest)  
 12 out of 12

School district data (local, union, or joint district)

Smaller →	<b>Bristol</b>	<b>PK-6</b>	<b>302.19</b>	<b>\$12,364</b>
	Randolph	K-6	302.64	\$11,495
	Highgate	PK-6	316.69	\$11,108
← Larger	Norwich	K-6	319.04	\$12,491
<b>Averaged SCHOOL DISTRICT cohort data</b>			<b>468.83</b>	<b>\$11,102</b>

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

**FY2015 School District Data**

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			Sch/Dist Equalized Pupils	Sch/Dist Education Spending per Equalized Pupil	Sch/Dist Equalized Homestead Ed tax rate	MUN Equalized Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
T031	Bristol	PK-6	277.96	14,997.34	1.8378	1.6658	97.24%	1.6986
T095	Highgate	PK-6	302.04	13,781.98	1.4525	1.3970	112.20%	1.2451
T182	Randolph	K-6	316.36	12,668.18	1.3371	1.4129	108.61%	1.3009
T058	Derby	PK-6	328.89	12,383.24	1.3070	1.3838	97.76%	1.4155

Use these tax rates to compare towns rates.  
 These tax rates are not comparable due to CLA's.

The Legislature has required the Department of Education to provide this information per the following statute:  
 16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

**ADDISON NORTHEAST SUPERVISORY UNION  
2014 - 2015**

**ANESU ADMINISTRATION**

**ADMINISTRATION**

Adams, David P	Superintendent
DiNapoli, Catrina TM	Assistant Superintendent
Mansfield, Howard	Chief Financial Officer
Bruhl, Susan D	Special Education Director
Harwood, Alden K	Facilities Director
Carper, Michael C	Information Systems Manager
Alexander, Katherine Y	Food Service Director
Atkins, Elizabeth K	Accounting Supervisor

**ANESU TEACHING STAFF**

Lu, Jefferson C	Behavior Interventionist/All Schools
Hartmann, Marybeth B	English Language Learner Teacher/All Schools
Parren, Lauren Kelley	Learning Innovation Coach/All Schools
Conrad, Julie A	Math Coordinator/All Schools
Ellis, Carina M	Music Educator/Monkton & Starksboro
Shackett, Christopher M	Physical Education/Lincoln & Monkton
Finn, Brendan P	School Psychologist/All Schools
Baron, Mariah	Special Educator/Bristol
Emmell, Alice M	Special Educator/Bristol & ANESU
Calzini, Valerie R	Special Educator/Early Ed
Gernander, Jennifer M	Special Educator/Early Ed
Hart, Ernest A	Special Educator/Mt. Abraham
Mayer, Amy L	Special Educator/Robinson
Birdsall, Carol S	Speech Language Pathologist/Early Ed & Lincoln
Davis, Michelle	Speech Language Pathologist/Mt. Abraham

## **ANESU SUPPORT STAFF**

Chesley Park, Amanda	21st Century Program Director
Hill, Maureen M	21st Century Program Director
LaFlam, Kristen A	Bookkeeper
Nason, Patricia L	Data & Communication Specialist
Ronark, Andrew P	Database Administrator/SR Network Supervisor
Towsley, Patricia W	Educational Assistant/Early Ed
Wheeler, Karen L	Executive Administrative Assistant
Rockwell, April R	Fiscal Analyst
Bolduc, Marie M	Food Service/Bristol & Beeman
Clark, Julie E	Food Service/Bristol
Rathbun, Yvonne H	Food Service/Lincoln
Preston, Debra H	Food Service/Monkton
Cobb, Maxine M	Food Service/Mt. Abraham
Correll, Kathleen A	Food Service/Mt. Abraham
Malloy, Jacqueline M	Food Service/Mt. Abraham
Murray, Pamela	Food Service/Mt. Abraham
Teer, Beverly A	Food Service/Mt. Abraham
Cavoretto, Shonda L	Food Service/Robinson
Allen, Bertha	Food Service Manager/Bristol
Calderon-Guthe, Lea A	Food Service Manager/Lincoln
McConville, Heather A	Food Service Manager/Monkton
Roscoe, Carol J	Food Service Manager/Mt. Abraham
Bortz, Doreen A	Food Service Manager/Robinson
Conner, Bobbi Jo	Human Resources Coordinator
Cordero, Ronnie B	Network Supervisor
Goeke, Richard J	Network Supervisor
Hobbs, Shana E	Network Supervisor
Norton, Kim M	Nurse/Beeman & Lincoln
Collaro, Laura A	Nutrition and Education Coordinator/All Schools
Ladd, Catherine M	Payroll Specialist
Vorsteveld, Melissa L	SLP Assistant/Beeman & Monkton
Audy, Valli G	Special Education Administrative Assistant
Cornellier, Ryan A	Special Education Assistant/Beeman
Getman, Jillian S	Special Education Assistant/Bristol
McKinney, Roberta L	Special Education Assistant/Bristol
Rittendale, Alyssa	Special Education Assistant/Bristol
Whitten, Colleen M	Special Education Assistant/Robinson
Knight, Carolyn T	SPED Van Driver

**Addison Northeast Supervisory Union  
Expense Budget**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
5111	Salaries - Professional Staff	\$867,321	\$783,809	\$2,206,644	\$2,381,165
5112	Salaries - Assistants	\$136,000	\$86,718	\$1,382,118	\$1,066,421
5113	Salaries - Other Support Staff	\$398,870	\$477,784	\$578,549	\$514,927
5115	Health Buy-Out	\$5,000	\$3,300	\$14,868	\$13,650
5124	Salaries - Student Stipends	\$0	\$0	\$14,550	\$0
5125	Salaries - Support Staff Tutors	\$0	\$0	\$1,200	\$0
5127	Salaries - Professional Stipends	\$0	\$6,000	\$0	\$0
5129	Salaries - Support Stipends	\$2,450	\$1,400	\$25,136	\$42,050
	<b>Subtotal Salaries:</b>	<b>\$1,409,641</b>	<b>\$1,359,011</b>	<b>\$4,223,065</b>	<b>\$4,018,213</b>
5211	Group Health Insurance	\$145,130	\$167,785	\$506,984	\$1,136,426
5212	Group Health Insurance	\$173,003	\$102,267	\$661,238	\$0
5221	Social Security (FICA)	\$109,809	\$98,977	\$324,234	\$307,393
5231	Group Life Insurance	\$4,072	\$3,393	\$8,592	\$5,906
5241	Retirement Contributions	\$20,008	\$18,113	\$43,171	\$46,559
5251	Workers' Compensation	\$9,340	\$7,141	\$26,470	\$29,028
5261	Unemployment Compensation	\$7,795	\$6,484	\$28,019	\$9,993
5271	Tuition Reimbursement	\$7,750	\$9,395	\$24,097	\$27,850
5281	Group Dental Insurance	\$10,813	\$11,756	\$46,228	\$42,581
5291	Disability Insurance	\$7,148	\$6,201	\$19,849	\$14,691
	<b>Subtotal Benefits:</b>	<b>\$494,868</b>	<b>\$431,512</b>	<b>\$1,688,882</b>	<b>\$1,620,428</b>
5955	Reserve for Negotiations - Professional	\$0	\$0	\$0	\$106,070
5956	Reserve for Negotiations - Support	\$0	\$0	\$0	\$163,707
5957	Reserve for Negotiations - ANESU	\$0	\$0	\$0	\$86,901
5958	Reserve for Negotiations - Purchased	\$0	\$0	\$0	\$5,582
	<b>Subtotal Reserves:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362,260</b>
5311	Purchased Services - Section 125 Administration	\$0	\$564	\$0	\$0
5321	In-Service - Professional Staff	\$15,601	\$8,894	\$15,400	\$18,000
5322	In-Service - Support Staff	\$4,236	\$3,308	\$4,240	\$5,500
5323	Conference Fees	\$4,766	\$5,561	\$9,727	\$13,423
5333	OT/PT Related Services	\$0	\$0	\$23,478	\$23,000
5338	District Course Related Expense	\$41,189	\$36,739	\$41,806	\$43,144
5339	Other Professional Services	\$50,584	\$31,365	\$105,300	\$67,321
5341	Technical Services	\$25,476	\$21,109	\$25,858	\$31,419
5361	Legal Services	\$1,017	\$3,471	\$13,032	\$13,449
5371	Audit Services	\$12,204	\$6,155	\$12,387	\$66,735
	<b>Subtotal Purchased Services:</b>	<b>\$155,073</b>	<b>\$117,166</b>	<b>\$251,228</b>	<b>\$281,991</b>

**Addison Northeast Supervisory Union  
Expense Budget**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
5411	Water/Sewer	\$0	\$139	\$0	\$160
5421	Disposal Services	\$915	\$964	\$929	\$1,649
5423	Purchased Custodial Services	\$5,288	\$5,308	\$5,368	\$6,240
5431	Repairs & Maintenance Services	\$1,017	\$2,145	\$19,877	\$42,056
5432	Maintenance - Vehicles	\$0	\$0	\$508	\$4,000
5441	Rental of Land & Buildings	\$55,170	\$56,738	\$55,998	\$65,300
5442	Rental of Equipment & Vehicles	\$10,720	\$2,960	\$3,046	\$3,143
	<b>Subtotal Property Services:</b>	<b>\$73,110</b>	<b>\$68,255</b>	<b>\$85,726</b>	<b>\$122,548</b>
5518	Student Transportation Services - SPED	\$0	\$0	\$116,573	\$132,000
	<b>Subtotal Transportation Services:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$116,573</b>	<b>\$132,000</b>
5521	Property Insurance	\$254	\$224	\$254	\$236
5522	Liability Insurance	\$2,441	\$3,904	\$4,110	\$9,801
5531	Telephone	\$8,644	\$8,743	\$11,774	\$15,151
5532	Postage	\$4,144	\$4,105	\$4,224	\$4,359
5533	Internet Provider Services	\$509	\$710	\$11,666	\$750
5541	Advertising	\$814	\$3,056	\$826	\$3,054
5551	Printing & Binding	\$254	\$0	\$258	\$266
5561	Tuition To Other Vermont LEAs	\$0	\$0	\$232,000	\$0
5566	Tuition to Private Schools	\$0	\$0	\$40,000	\$256,788
5581	Travel - Employee	\$11,900	\$10,880	\$17,529	\$23,449
	<b>Subtotal Other Services:</b>	<b>\$28,960</b>	<b>\$31,622</b>	<b>\$322,641</b>	<b>\$313,854</b>
5611	Consumable Supplies	\$11,919	\$8,429	\$55,890	\$59,882
5613	Food (Instructional & Refreshments)	\$966	\$2,640	\$1,137	\$1,173
5622	Electricity	\$2,542	\$4,110	\$2,581	\$6,192
5624	Oil	\$4,577	\$4,853	\$4,645	\$5,082
5626	Gasoline	\$0	\$0	\$8,155	\$12,000
5641	Textbooks	\$585	\$40	\$594	\$533
5642	Periodicals	\$356	\$40	\$361	\$1,500
5671	Software	\$1,018	\$1,024	\$81,352	\$105,471
5699	Non-Capitalized Equipment	\$4,166	\$8,464	\$116,216	\$32,831
5734	Equipment - Computers	\$0	\$0	\$37,740	\$147,020
5739	Equipment - Other	\$0	\$0	\$36,940	\$23,378
	<b>Subtotal Supplies &amp; Equipment:</b>	<b>\$26,129</b>	<b>\$29,600</b>	<b>\$345,611</b>	<b>\$395,062</b>
5811	Dues & Fees	\$7,017	\$6,045	\$7,321	\$8,949
5891	Miscellaneous Expenditures	\$305	\$297	\$309	\$319
5893	Late Charges	\$0	\$28	\$0	\$0
5894	Background Check Expense	\$1,220	\$1,001	\$1,239	\$1,279
	<b>Subtotal Dues, Interest, Principal &amp; Transfers:</b>	<b>\$8,542</b>	<b>\$7,370</b>	<b>\$8,869</b>	<b>\$10,546</b>
<b>Total Expenses:</b>		<b>\$2,196,323</b>	<b>\$2,044,536</b>	<b>\$7,042,595</b>	<b>\$7,256,902</b>

## **Addison Northeast Supervisory Union**

### **Expense Budget Summary**

The ANESU budget has increased by \$214,307 or 3.04%. In accordance with Act 153, special education costs had been consolidated under the ANESU and assessed back to the six school districts in the year ended June 30, 2015. The June 30, 2016 budget is now comparable to last year's budget. The overall special education budget has decreased from the prior year by \$69,874.

All of the Information Technology (IT) Services had been consolidated under the ANESU in the year ended June 30, 2015. The June 30, 2016 budget is now comparable to last year's budget. In addition to personnel and benefits, this includes all IT equipment, software, maintenance and all other associated IT costs. The overall IT budget decreased from the prior year by \$62,204.

The ANESU assessment now includes the total bill for audit services from the six school districts. This increased the ANESU assessment by \$54,315

The budget includes a Reserve for Negotiations amount related to the collective bargaining agreement contract negotiations for Professional and Support staff salary and benefit increases of \$92,483.

The ANESU is combining local and federal grants to fund a 0.50 Full Time Equivalent (FTE) English Language Learner Teacher, a 1.0 FTE Literacy, a 1.0 FTE Math Coach and a 1.0 FTE Student Support Coordinator. We also had some changes in ANESU staffing due to retirement and position changes. The balance of the budget changes relate to the investment in the new staff positions described above and increases in the ANESU personnel salaries and benefits. The Superintendent has requested additional funds for Board of Education Services, legal services, fiscal services, and the operation of plant and equipment expenses.

**Addison Northeast Supervisory Union  
Revenue Budget**

Code	Description	FY14 Budget	FY14 Actual	FY15 Budget	FY16 Proposed
001.1510.4000.07	Investment Income	\$1,500	\$3,292	\$2,606	\$2,046
001.1931.4000.07	Supervisory Union Assessment	\$1,524,891	\$1,524,891	\$2,218,762	\$2,473,675
001.1932.4000.07	Supervisory Union Assessment - SPED	\$0	\$0	\$4,258,800	\$4,188,926
001.1941.4000.07	Services To Other Vermont LEAs	\$386,511	\$474,452	\$139,048	\$157,096
001.1943.4000.07	District Course Related Revenue	\$0	\$1,404	\$41,806	\$43,144
001.1943.4001.07	District Course Related Revenue	\$41,189	\$44,960	\$0	\$0
001.1949.4000.07	Grant Administration Fee	\$14,990	\$25,687	\$12,311	\$11,108
001.1990.4000.07	Miscellaneous Other Local Revenue	\$200	\$5,309	\$200	\$500
001.1992.4000.07	Background Check Income	\$1,220	\$907	\$1,239	\$1,279
001.1993.4000.07	E-Rate Reimbursement	\$5,500	\$6,508	\$6,508	\$5,820
001.1999.4000.07	COBRA Fees	\$230	\$26	\$150	\$50
<b>Subtotal Local Revenue:</b>		<b>\$1,976,231</b>	<b>\$2,087,436</b>	<b>\$6,681,430</b>	<b>\$6,883,644</b>
001.2791.4000.07	Subgrants Received - I3 Network Grant	\$5,000	\$0	\$0	\$0
<b>Subtotal Subgrant Revenue:</b>		<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
001.5290.4000.07	Fund Transfer-Medicaid	\$32,830	\$0	\$8,586	\$16,872
001.5290.4001.07	Fund Transfer - Title I	\$36,754	\$0	\$25,297	\$103,868
001.5290.4002.07	Fund Transfer-Flow Through	\$130,416	\$0	\$294,019	\$227,512
001.5290.4003.07	Fund Transfer - Title IIA	\$15,092	\$0	\$33,263	\$0
001.5290.4009.07	Fund Transfer - EPSDT	\$0	\$0	\$0	\$25,006
001.5400.4000.07	Adjustment Of Prior Year Expenditures	\$0	(\$341)	\$0	\$0
001.5700.4000.07	Restricted Revenue - S125 Forfeiture	\$0	\$335	\$0	\$0
<b>Subtotal Miscellaneous Revenue:</b>		<b>\$215,092</b>	<b>(\$6)</b>	<b>\$361,165</b>	<b>\$373,258</b>
<b>Total Revenue:</b>		<b>\$2,196,323</b>	<b>\$2,087,430</b>	<b>\$7,042,595</b>	<b>\$7,256,902</b>

The percentage used to determine each town's portion of the Supervisory Union Assessment for 2015-2016 is based upon the 10/1/14 headcount.

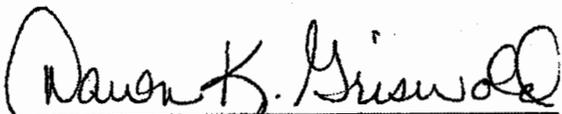
Towns/Schools	Percentage	Budget	Proposed
	FY15	FY15	FY16
Bristol	0.1806	381,183	446,658
Lincoln	0.0781	183,492	193,281
Monkton	0.1037	214,998	256,626
New Haven	0.0598	137,563	147,803
Starksboro	0.1110	223,651	274,492
Mt. Abraham	0.4668	1,077,875	1,154,815
<b>Addison Northeast District</b>	<b>1.0000</b>	<b>2,218,762</b>	<b>2,473,675</b>

**WARNING  
ANNUAL MEETING  
UNION HIGH SCHOOL DISTRICT #28  
(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

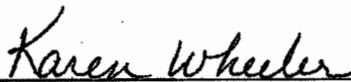
The voters of Union High School District #28 are hereby warned and notified to meet at Mt. Abraham Union High School in Bristol, Vermont, on **Tuesday, February 24, 2015 at 7:00 PM** to discuss and transact the following business. Article 5 requires a vote by Australian Ballot to take place on **Tuesday, March 3, 2015** at the annual polling places of the respective towns at hours conforming to those of each town.

- ARTICLE 1. To receive and act upon the reports of the Union High School District Officers.
- ARTICLE 2. To establish the salaries for elected officers of Union High School District #28.
- ARTICLE 3. To elect officers following nominations from the floor.  
a) A Moderator; b) A Clerk; c) A Treasurer; d) An Auditor for the term of 3 years.
- ARTICLE 4. To elect a community representative to serve on the Patricia A. Hannaford Regional Technical School District Board of Directors to finish the last year of a 3 year term, expiring in 2016.
- ARTICLE 5. For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 3, 2015, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.  
Shall the Union High School District #28 adopt a budget of \$14,058,551 for the school year beginning July 1, 2015?
- ARTICLE 6. To see if the voters of the Union High School District will authorize the Union High School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562 (9).
- ARTICLE 7. To transact any other business proper to come before said meeting.
- ARTICLE 8. To adjourn the Annual Meeting.

Dated at Bristol, Vermont, this 16<sup>th</sup> day of January 2015.



Dawn Griswold, Chair  
Board of Directors  
Union High School District #28



Karen Wheeler, Clerk  
Union High School District #28

**WARNING**  
**UNION HIGH SCHOOL DISTRICT #28**  
**(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

The voters of Union High School District #28 are hereby warned and notified to meet at the annual polling places of the respective towns on **Tuesday, March 3, 2015**, to vote by Australian Ballot on the following article of business.

Hours of opening and closing of polls will conform to those of each town:

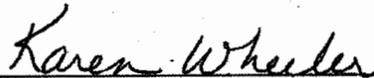
Bristol	Holley Hall	9:00 AM - 7:00 PM
Lincoln	Burnham Hall	7:00 AM - 7:00 PM
Monkton	Monkton Central School	7:00 AM - 7:00 PM
New Haven	New Haven Town Hall	7:00 AM - 7:00 PM
Starksboro	Robinson Elementary School	7:00 AM - 7:00 PM

ARTICLE 1. Shall the Union High School District #28 adopt a budget of \$14,058,551 for the school year beginning July 1, 2015?

Dated at Bristol, Vermont, this 16<sup>th</sup> day of January 2015.



Dawn Griswold, Chair  
Board of Directors  
Union High School District #28



Karen Wheeler, Clerk  
Union High School District #28

**WARNING  
ANNUAL MEETING  
UNION HIGH SCHOOL DISTRICT #28  
(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

The voters of Union High School District #28 are hereby warned and notified to meet at Mt. Abraham Union High School in Bristol, Vermont, on **Tuesday, February 24, 2015 at 7:00 PM** to discuss and transact the following business. Article 5 requires a vote by Australian Ballot to take place on **Tuesday, March 3, 2015** at the annual polling places of the respective towns at hours conforming to those of each town.

- ARTICLE 1. To receive and act upon the reports of the Union High School District Officers.
- ARTICLE 2. To establish the salaries for elected officers of Union High School District #28.
- ARTICLE 3. To elect officers following nominations from the floor.  
a) A Moderator; b) A Clerk; c) A Treasurer; d) An Auditor for the term of 3 years.
- ARTICLE 4. To elect a community representative to serve on the Patricia A. Hannaford Regional Technical School District Board of Directors to finish the last year of a 3 year term, expiring in 2016.
- ARTICLE 5. For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 3, 2015, AT THE ANNUAL POLLING PLACE AND TIMES OF EACH RESPECTIVE TOWN.  
Shall the Union High School District #28 adopt a budget of \$14,058,551 for the school year beginning July 1, 2015?
- ARTICLE 6. To see if the voters of the Union High School District will authorize the Union High School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. ' 562 (9).
- ARTICLE 7. To transact any other business proper to come before said meeting.
- ARTICLE 8. To adjourn the Annual Meeting.

Dated at Bristol, Vermont, this 16<sup>th</sup> day of January 2015.



Dawn Griswold, Chair  
Board of Directors  
Union High School District #28



Karen Wheeler, Clerk  
Union High School District #28

**WARNING**  
**UNION HIGH SCHOOL DISTRICT #28**  
**(Bristol, Lincoln, Monkton, New Haven, Starksboro)**

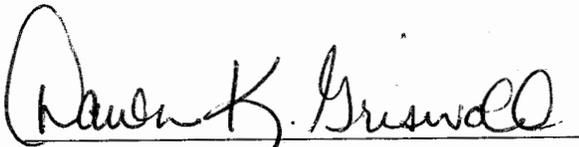
The voters of Union High School District #28 are hereby warned and notified to meet at the annual polling places of the respective towns on **Tuesday, March 3, 2015**, to vote by Australian Ballot on the following article of business.

Hours of opening and closing of polls will conform to those of each town:

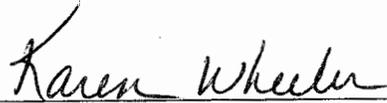
Bristol	Holley Hall	9:00 AM - 7:00 PM
Lincoln	Burnham Hall	7:00 AM - 7:00 PM
Monkton	Monkton Central School	7:00 AM - 7:00 PM
New Haven	New Haven Town Hall	7:00 AM - 7:00 PM
Starksboro	Robinson Elementary School	7:00 AM - 7:00 PM

ARTICLE 1. Shall the Union High School District #28 adopt a budget of \$14,058,551 for the school year beginning July 1, 2015?

Dated at Bristol, Vermont, this 16<sup>th</sup> day of January 2015.



Dawn Griswold, Chair  
Board of Directors  
Union High School District #28



Karen Wheeler, Clerk  
Union High School District #28

**WARNING  
ANNUAL MEETING  
BRISTOL TOWN SCHOOL DISTRICT**

The voters of the Town School District of Bristol, Vermont are hereby warned and notified to meet at Holley Hall on **Monday, March 2, 2015 at 7:00 PM** to discuss and transact the following business. Articles 2 and 4 require a vote by Australian Ballot to take place on **Tuesday, March 3, 2015** at Holley Hall between 9:00 AM and 7:00 PM.

ARTICLE 1: To act upon the reports of the Town School District Officers.

ARTICLE 2: To elect the Town School District officers, and the Moderator, for the coming year by Australian Ballot on Tuesday, March 3, 2015.

1 - School Director (elementary)	3 years
2 - School Directors (elementary)	1 year
1 - School Director (high school)	3 years
2 - School Directors (high school)	3 years (Remainder of terms)
1 - School District Moderator	1 year

ARTICLE 3: To act upon the salaries of the Town School District Officers for the ensuing year.

ARTICLE 4: For discussion only: VOTE TO BE TAKEN BY AUSTRALIAN BALLOT ON TUESDAY, MARCH 3, 2015 BETWEEN 9:00 AM AND 7:00 PM AT HOLLEY HALL.

Shall the voters of the Bristol Town School District appropriate \$4,931,996 necessary for the support of its school for the year beginning July 1, 2015?

ARTICLE 5: To see if the voters of the Bristol Town School District will authorize the Bristol Town School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided in 16 V.S.A. '562 (9).

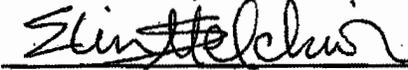
ARTICLE 6: To hear and report on any further business which may legally come before this meeting.

Dated this 26<sup>th</sup> day of January, 2015.

Bristol Board of School Directors



Steve Barsalou, Chair



Elin Melchior, Vice Chair



Kelly Laberte, Clerk

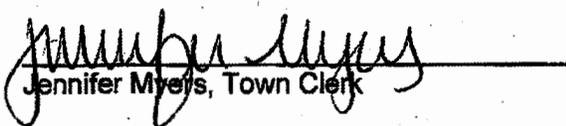


Chris Scrodin



Sheryl Thurber

ATTEST:



Jennifer Myers, Town Clerk

1/23/15  
Date

# Citizens Assistance Registration for Emergencies (CARE)



**QUESTIONS?**

**Call 2-1-1**

**Would you need help in an emergency or evacuation?**

*If you have a disability or other special circumstances which may cause you to need special help in an emergency, please complete this form and return it to Vermont 211, P.O. Box 111, Essex Jct., VT 05453 or e-mail to: [info@vermont211.org](mailto:info@vermont211.org).*

**PLEASE MARK AN "X" IN EACH BOX THAT APPLIES TO YOU.**

*I would need assistance if my area was:*

being evacuated  isolated (road closures, blizzards, etc.)  had a long-term power outage

**PLEASE MARK AN "X" IN EACH BOX THAT APPLIES TO YOU.**

- I do not have transportation available to leave the area in an emergency.
  - I need help but can ride in car.
  - I need help but can ride in a van or bus.
  - I use a wheelchair and need a wheelchair van.
  - I would need to ride in an ambulance.
  - I have specialized medical equipment that is powered by electricity and will require special transportation.
- My battery back-up will last:  < 24 hours  > 24 hours

- I have a service animal.
- I am deaf or hard of hearing and use TTY or text
- I have a visual impairment and need special help.
- I use oxygen and have a back-up supply that will last :  
 < 8 hours  > 8 hours
- I need translation services.

**YOU MUST SUBMIT A NEW FORM EACH YEAR.**

**Please note: SUBMISSION OF THIS FORM DOES NOT GUARANTEE YOUR SAFETY! You will still be responsible for contacting emergency personnel should you feel you are in danger.**

**By completing this form, you understand that all groups involved in helping to keep you safe in an emergency may have access to the information.**

NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

TTY: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_

Phone: \_\_\_\_\_

This form will be destroyed once your personal information is entered into the E911 database.

**RETURN COMPLETED FORM TO: Vermont 211, P.O. Box 111, Essex Jct., VT 05453 or e-mail to: [info@vermont211.org](mailto:info@vermont211.org).**

# NOTES

## WEBSITES

Town of Bristol- [www.bristolvt.org](http://www.bristolvt.org)  
Bristol Recreation Department- [www.bristolrec.org](http://www.bristolrec.org)  
The HUB Teen Center- [www.bristolskatepark.com](http://www.bristolskatepark.com)

## TOWN OFFICE HOURS

Monday – Friday 8:00 a.m. – 4:30 p.m.

## TELEPHONE NUMBERS

Dog Officer - Mon – Fri 453-2410 daytime  
453-2533 evenings and weekends  
Town Administrator's Office – 453-2410  
Town Clerk's office – 453-2486  
Town Garage – 453-4707  
Water Department – 453-2410  
Recreation Department – 453-5885  
Recreation Youth Center – 453-3678

## EMERGENCY NUMBERS

Fire Department – 911  
Bristol Rescue – 911  
State & Local Police – 911

## BUSINESS NUMBERS

State Police – 388-4919  
Bristol Police – 453-2533  
Bristol Rescue Squad – 453-2513  
Bristol Fire Dept – 453-3201

## LANDFILL AND RECYCLING HOURS

Tuesdays- 8:00 a.m. to 1:00 p.m.  
Saturdays- 8:00 a.m. to 3:00 p.m.

## CLOSED ON THE FOLLOWING HOLIDAYS

New Years Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	

## MEETINGS

Selectboard every other Monday at 7:00 p.m.  
Town Planning Commission 3<sup>rd</sup> Tuesday at 7:00 p.m. (1<sup>st</sup> Tuesday as needed)  
Zoning Board of Adjustment 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 7:30 p.m. as needed  
Conservation Commission 2<sup>nd</sup> Thursday at 7:00 p.m.  
MAUHS School Board 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 7:00 p.m. in MAUHS Library  
Bristol Elementary School Board 2<sup>nd</sup> Monday at 5:30 p.m. in Bristol Elementary School Library

TOWN OF BRISTOL  
PO BOX 249  
BRISTOL, VERMONT 05443