

Selectboard Member's present: Chair Joel Bouvier, Brian Fox, Sharon Compagna, John "Peeker" Heffernan and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, Jim Quaglino, Naomi Drummond, Ted Lylis, Tom Shea, Ed Hanson, Matt Lathrop, Terry Farr, Fire Chief Brett LaRose, Bill Elwell, Amos Martin, Police Chief Kevin Gibbs, and Lance Perlee.

1. Chair Joel Bouvier called the meeting to order at 6:00 pm.
2. The Board interviewed the following members of the community for the Fire Facility Building Committee:

Ted Lylis is interested in helping to improve the current facility, as not much has been done to the facility for a long time. He has worked and been involved with construction all his life.

Terry Farr is interested to use his knowledge of other Fire Stations around the State of Vermont to create a station that is efficient. With his knowledge of training for Fire Fighters and his background in construction he could help create a vision for the future of Bristol.

Tom Shea is interested in becoming part of the process.

Matt Lathrop is interested in helping shape the new station. He has 20 years of experience in the construction industry.

Naomi Drummond is interested in being part of the process. She has experience on a board of directors which ushered the construction of a new building from beginning to end.

Brett LaRose is interested to continuing his involvement with the project since 2008. He has experience with providing and relaying information to the public and the Fire Department Membership.

Ed Hanson is interested in giving back to the Town. He has worked with the Town on a number of construction projects. He also has worked with a number of different architects in his many years in commercial and residential construction.

Bill Elwell interested in moving the project forward. He has been in a few Fire Stations in southern Vermont and eastern New York.

Amos Martin is interested in being a part of the project. He has seen a number of Fire Stations when he travels.

Lance Perlee is interested in helping to provide the need of a facility with an affordable price tag. He currently is the Water Operator for the Town; his knowledge of the village water system could be useful.

Joel Bouvier is interested in helping to provide a station that lasts many years. He works for the National Bank of Middlebury as Facilities Manager and has been the Clerk of the Works for three different jobs the bank has completed. He also worked in the construction business himself for 35 years.

Diane Cushman is interested in continuing from the previous process.

Liz Herrmann is an architect and would also like to continue from the previous process.

Peter Meyer has knowledge of the issues and is currently a landscape architect.

Therese Kirby explained the commitment level to interested prospects. She and Fire Chief Brett LaRose met with two fire fighters from Middlebury who explained their recent process. Their committee came up with the RFP. The committee also worked with the hired firm to help decide on the design their process took 17 months. Once Middlebury's construction of the building began, the committee disband. Peeker Heffernan said this will take a different amount of time based on the different task at hand as we have already had a feasibility study. The Board discussed the process. The Board thanked everyone for their time.

3. Police Chief Kevin Gibbs joined the Board to present a letter of commendation to Sergeant George Crowe.

4. Sharon Compagna moved to approve the Addison County Chamber of Commerce request to allow the Vermont Gran Fondo bike ride through Bristol on Saturday June 20, 2015 between 9 and 10 am. Peeker Heffernan seconded, so voted.

5. Therese Kirby discussed the quote from VLCT for Short Term, Long Term, and Life AD & D insurance. She had also reached out to Shawn Oxford from Bristol Financial to see if he could get better rates for the Town. Although some rates Bristol Financial provided are cheaper, Therese suggests using VLCT as they could provide a human Resources aspect Bristol Financial doesn't have. Brian Fox moved to use Lincoln National Life Insurance Company. Sharon Compagna seconded, so voted. Brian Fox moved to increase Life insurance from 10,000 to 15,000. Peeker Heffernan seconded. Motion failed (Fox in favor, Heffernan, Perlee, Compagna opposed).

6. Therese Kirby updated the Board about her meeting with RMI. While meeting with RMI she had Buzz Surwillo on the phone. Buzz said they could start stock piling the material. She had discussed with Chuck Shwer about reducing the contribution to the closure fund with a commitment letter from Omya or RMI stating the savings the Town would receive from using their product. Therese said they may have to put something in the warning to dedicate to the closure fund. Peeker asked if this was a current expense do the voters have to vote on this. Therese will find out. Therese discussed the issues with the scales at the Landfill and the \$1700-\$2000 cost of repairing them. The Board discussed the current situation with the scales. The Board authorized the repair with used parts if possible. Joel will discuss with Merle again about disposing of the Bomag.

7. The Board approved an accounts payable warrant in the amount of \$156,749.12.

8. Brian fox moved to approve minutes from December 8, 2014. Michelle Perlee seconded, so voted.

9. Town Clerk Roundtable: Jen updated the board about Christmas tree disposal. The board discussed the status of the chipping of the Christmas trees. Peeker Heffernan moved to split the cost of the advertisement of the Christmas tree chipping with the Mount Abraham Baseball Team. Sharon Compagna seconded, so voted.

10. Selectboard Roundtable: Joel Bouvier got information regarding the wheels for the coach. He spoke to someone at Shelburne Museum who said the Coach should not be operating. He will continue to research other places to repair the wheels.

11. Town Administrator Report: Therese Kirby updated the Board about meeting with Ashley Lutz from the Drinking Water Revolving Loan Fund (DWRLF). She encouraged us to start a capital equipment plan. She also said the pumps are at the end of their useful life; generally they are only good for 15 years. The Board agreed they had the pumps rebuilt and have one spare ready to use if needed. Brian Fox explained how DWRLF would calculate our payment whether or not we included replacement pumps. Peeker Heffernan will call about the repair of our pumps to find out if they were completely rebuilt. The Recreation Club would like to increase their appropriation for 2015/2016 and they are asking the Board if they need to petition for the increase. The Board agreed they would let them increase the amount by \$2,000, but if they wanted more than \$2,000 they would have to petition. Therese said they did receive judgment from the court regarding the decision for Rebecca Kodis, which said the Zoning Board of Adjustment was correct in the saying this was non-conforming. Pastor Rob Carter would like to cut downed trees at the Lord's Prayer Rock to take the wood to donate to a wood bank. The Board agreed they would need to provide a proof of insurance.

12. The Board discussed the Fire Facility Building Committee applicants. The Board agreed to table the discussion until the January 5, 2015 meeting.

At 9:00 pm Sharon Compagna moved to go into executive session to discuss the evaluation of two public officers or employees under the provisions of Title 1, Section 313 (a)(3) of the Vermont State Statutes. Peeker Heffernan seconded, so voted.

At 9:20 Executive session ended. No motions were made.

Respectfully Submitted,

Jen Myers  
Town Clerk