

Selectboard Member's present: Chair Joel Bouvier, Brian Fox, Sharon Compagna, John "Peeker" Heffernan and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, filmed by Mary Arbuckle for NEAT TV, Zach Despart with the Addison Independent, Jim Quaglino, Merle Knight, Dean Grover and Fire Chief Brett LaRose.

1. Chair Joel Bouvier called the meeting to order at 6:01 pm.
2. Sharon Compagna moved to approve the annual Green Mountain Gateway MS Bike Ride on Sunday August 2, 2015 between 8 am and 2 pm. Brian Fox seconded, so voted.
3. Dean Grover of Grover Engineering joined the Board to discuss the construction cost estimate he provided to stabilize the South Slope of the Landfill. Therese Kirby explained Dean's estimated cost of this is \$142,352. Peeker Heffernan said he worked a deal with J. A. McDonlad and so far we have 2000 yards of fill that will be free, but the Town will have to pay trucking costs. Therese said they would pay the road crew an hourly wage plus a cost per truck. Dean explained the location of the slope that had been disturbed and the plan they came up with to repair it. Joel Bouvier asked how soon it would be before they hit the trash underneath it. Peeker said they would right away, but they would use some additional fill to achieve the plan of stabilizing it. Joel asked about building the volume of the landfill to decrease the slope. Dean said the Town was cutting some of these costs so the projected estimate would not be as high. The Board discussed this being a work in progress and completing the South West part of this in the spring and waiting to complete the rest of the project when the Landfill closed. The Board thanked Dean for his time.
4. Fire Chief Brett LaRose joined the Board to discuss preliminary finding of Childs Engineering regarding Station One. Therese Kirby summarized the report where the engineer stated there should be no apparatus in the building and the PSF for the upstairs is 40 pounds, but code is 100 so the regular meetings with 30-40 people cannot be held upstairs. She also explained there is a chance the failed septic is eroding the wooden frame underneath the concrete floor in the basement of the building. Brett stated the septic is a mystery, but they have been lucky in not facing a significant problem. He discussed the option of moving all of the computers and desks needed for use to the downstairs of the building. Therese spoke with Alan Huizenga about using a camera to locate the system. She also discussed considering adding the Fire Station to the town septic system. There would be a process for this to happen, but thought this would be a proactive step in the meantime. Peeker Heffernan said if they start the process to add the Fire Department he would also like to add the Library so the permit would include both Town buildings. The Board discussed setting a tank that would have to be pumped near Station Two for a temporary resolution. Peeker said putting in a tank would be the cheapest expense. Brett asked if it would be beneficial to shut Station One down completely. He has looked into alternatives for meetings and meals. Therese said any action taken is a temporary situation not a permanent fix for the Fire Department. They need a new facility. Joel Bouvier suggested looking into installing two heaters, mop sink, toilet and temporary 1000 gallon tank for septic outside of Station Two. Brian suggested using a camera on the septic to prevent any conflicts if they were to insert a tank. The Board thanked Fire Chief Brett LaRose for his time.
5. Landfill Manager Merle Knight joined the Board to discuss the current Landfill situation. The Board discussed the letter the Solid Waste Advisory Committee would like to send to local Solid Waste Districts. The Solid Waste Advisory Committee will take the answers and sort them for the Board. Therese met with Commissioner Mears and Director Chuck Schwer at the Agency of Natural Resources and felt the meeting was positive. The help from State Representative Dave Sharpe was really helpful. The Board reviewed a map of the landfill. Michelle Perlee asked what was going to have to be covered and what wasn't. Peeker Heffernan explained what will have to be covered. Therese, Peeker and Merle met with Resource Management Incorporated to discuss their alternative option for cover and the costs. They will also meet with Omya December 3rd. Joel Bouvier asked about talking with Pike's to see if the clay they are trying to get rid of will be cheaper. Therese will contact Pike's to discuss the costs of clay. The Board discussed the Landfill report Therese had written for the Town Report. Joel would like to see the Landfill stay open for 5 more years. Peeker said by continuing on the route they have started they have a chance to save the tax payers money. Michelle asked Therese to come up with how much money the Landfill has made over the last 5 years. She said this information proved they have lost money over the last 5 years, and the years they made money they didn't contribute to the closure fund. Peeker discussed why the board moved the recycling to the general fund. Merle said with any decision made they may lose customers. He is trying to find ways to cut costs, by looking into purchasing well monitoring equipment as they would have to continue to do this once the Landfill closed. Merle will contact Buzz Surwillo to ask if this would continue to be a future requirement for the Town. Michelle Perlee moved to close the Landfill at the end of the certification, December 31, 2016. Peeker Heffernan seconded, so voted.
6. The Board discussed signing a "Discharge of Agreement" between the Town and Eugene Van Steamburg and Kristi Bedard. Brian Fox moved to authorize Therese Kirby to sign a "Discharge of Agreement" between the Town and Eugene Van Steamburg and Kristi Bedard. Sharon Compagna seconded, so voted.

7. The Board discussed the proposed policies for "Regulating Driveway Maintenance within the Town's Right of Way" and "Regulating Mailbox Maintenance within the Town's Right of Way." They discussed changing the title to Driveway and or Parking Lots. Brian fox moved to adopt the "Regulating Driveway Maintenance within the Town's Right of Way" policy as amended. Sharon Compagna seconded, so voted. Sharon Compagna moved to adopt the "Regulating Mailbox Maintenance within the Town's Right of Way" policy. Brian fox seconded, so voted. These will be posted on the Town's website.

8. Sharon Compagna moved to approve the application for the Recreation Department to apply for a grant from Vermont Community Foundation Small & Inspiring for \$2,500. Peeker Heffernan seconded, so voted. Sharon Compagna moved to approve the application for the Recreation Department to apply for a grant from NEAT Repeats for \$1,000. Michelle Perlee seconded, so voted.

9. The Board discussed the Revolving Loan Fund Committee's recommendation. Brian Fox moved to authorize Kevin Brennan to draft a document to release our third position on the Pomoff Group's revolving loan fund loan collateral per the RLF Committee's recommendation as long as all conditions were met. Peeker Heffernan seconded, so voted.

10. The Board acted as Sewer Commissioners. Peeker Heffernan explained how re-allocating the capacity of the Town's unreserved capacity worked. Joel Bouvier asked if there would be enough septic to add the Fire Department. Therese Kirby said even with the approval of this, there would still be enough. Sharon Compagna moved to increase Adam LaPerle/Royal Dog Enterprises sewer allotment (adf) from 395 to 545. Peeker Heffernan seconded, so voted.

11. The Selectboard approved an Accounts Payable Warrant in the amount of \$335,958.15.

12. Sharon Compagna moved to approve minutes from November 10, 2014 as printed. Brian Fox seconded, so voted.

13. Selectboard Round Table: Brian Fox is looking to get prices for chipping Christmas trees. He also asked about the Police Department billing for medical responses outside the Police District. Therese had spoken with Police Chief Kevin Gibbs. He is in contact with Ron Sunderland president of Bristol Rescue Squad, but is waiting for his response. Therese discussed the current hours billed for Non-District Services in reference to patrol done outside of the police district. Brian explained how Shelburne Police Department responds to medical calls, but the situation is different for Bristol because they don't cover the whole town. The Board discussed and agreed if Police responded to a medical call to assist rescue, the Town should not be billed for responding unless they are called by rescue to gain entry, etc. If they assist the State Police and they aren't asked to go to the call, the Town should not be billed. Therese said she will schedule Police Chief Kevin Gibbs to meet with them in two weeks and he will have a plan. Michelle Perlee has researched the information for the survey of the alley way between Church Street and School Street and will be dropping of the information to Kevin and Ron LaRose. Peeker Heffernan asked about the status of the water leak repairs. Therese would like to wait until she gets the reports from Jamie at Green Mountain Engineering after they had met with Masterson's before commenting. She will also get pump run times from Lance. Sharon Compagna asked about the Fire Station negotiations. Therese said they are waiting to hear back from the Recreation Club. She will reach out to Ron LaRose. Sharon asked about the bridge lights. Jen Myers said they have contacted the state and they are working on getting them taken care of. Joel Bouvier noticed in the bills the Price Lane Electric bills. Therese said they are finally done with Prince Lane and those were billed to each owner and that can be used as our matching portion of the grant. Joel asked about the A. Johnson waterline replacement. Therese will contact Josh Masterson. Joel asked about an updated meter list. Jen Myers will create an updated meter list once water meters are read.

14. Town Administrator's Report: Therese Kirby had spoken with Ron LaRose today about removing the banner for the parade. He is working on it. She hired Tom Reily of Salem Engineering to review the Holley Hall septic system. He and Therese will meet to discuss some different options for fixing the pipe. She went to Addison County Regional Planning to request the \$10,000 to reduce the speed limit in Town. The application was denied, but they suggested the Town apply for the first round of grants as there is more money to be given then. Therese delegated to Zoning Administrator Eric Forand the job of creating a policy for the use of the Park and possibly a Town Wide Events Ordinance. She reminded everyone the office is closed on Friday and might also be closed on Friday December 26, 2014, but employees would use vacation time.

At 8:21 pm Sharon Compagna moved to go into executive session to discuss the evaluation of a public officer or employee under the provisions of Title 1, Section 313 (a)(3) of the Vermont Statutes. Peeker Heffernan seconded, so voted.

The meeting adjourned at 8:43, no motions were made.

Respectfully submitted,

Jen Myers
Town Clerk