

Selectboard Member's present: Chair Joel Bouvier, Brian Fox, Sharon Compagna, John "Peeker" Heffernan and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, filmed by Mary Arbuckle with NEAT TV, Jim Quaglino, Alan Huizenga and Peter Ryan.

1. At 6:00 pm Chair Joel Bouvier called the meeting to order.
2. Alan Huizenga of Green Mountain Engineering joined the Board to update them on the current water repairs taking place. The hydrant at the high school has been capped and replaced; the Taylor Avenue valve has been replaced; a leak could not be found on Maple Street, but Masterson's said they would negotiate a materials cost versus the cost to repair the leak. Alan discussed getting on the State's priority list for West Street water line repairs. Green Mountain Engineering had drafted an application to replace the water main from Maple Street to Airport Drive. This application doesn't require anything from the Town, but puts them on the list for State projects. Peeker Heffernan asked if the application states they want to complete the project before the State repaves West Street. Alan said this information would be included in the cover letter. Michelle Perlee asked about the contingency. Alan explained the State requires a 10% contingency, once the bids are received the contingency drops to 5%. Brian Fox moved to authorize Therese Kirby to sign the Vermont Drinking Water State Revolving Loan Fund Letter of Intent – Priority List Application for Water System Improvement Projects, to be submitted to the State. Sharon Compagna seconded, so voted.

Alan discussed the planning loan application and what it entails. This will allow the Town to borrow money to complete the planning or the design phase of the project over 5 years with no payment. If the project isn't completed you pay back the loan at 0% interest over 5 years. If you decide to continue with the project the design costs get rolled into the construction loan. Peter Ryan asked if the west street water line was under the road now. Alan said yes. Peter asked if it would be beneficial to move the line out from under the road to relieve traffic pressure on the line. Alan agreed that was a good idea and the Town should also coordinate with Vermont Gas. He will look at those maps when they become available. Sharon Compagna moved to approve the application for the municipal system loan fund in the amount of \$28,700. Peeker Heffernan seconded, so voted. The Board thanked Alan for his time.

3. Steve Heffernan of Heffernan Repair & Inspection joined the Board to discuss the placement of an off premise sign. Steve has spoken with George Menard and he has approved this. Joel asked if it would be lit. Steve said no. Brian Fox moved to approve the off premise sign for Heffernan Repairs & Inspection. Sharon Compagna seconded, so voted (Heffernan recused himself).

4. Sharon Compagna moved to appoint Peter Coffey as Emergency Management Coordinator. Michelle Perlee seconded, so voted.

5. The Board discussed the four structural engineering bids for the integrity of the 1897 Fire Station. Sharon Compagna moved to authorize Therese Kirby to sign the contract with Child's Engineer at \$2200 and authorized Therese Kirby to sign the award letter. Peeker Heffernan seconded, so voted.

6. The Board discussed the boundary line adjustment between the Town of Bristol Landfill and Mount Abraham Union High School. Brian Fox moved to authorize the Town Administrator, Therese Kirby, to execute, post, and publish the Notice of Sale of Real Estate pursuant to 24 V.S.A. § 1061 related to the

conveyance of two parcels of land, totaling 7,570 square feet, from the Town of Bristol property to Mt. Abraham Middle/High School as part of a boundary line adjustment and land exchange. Sharon Compagna seconded, so voted. Brian Fox moved to authorize the conveyance of two parcels of land, totaling 7,570 square feet, from the Town of Bristol property to the Mt. Abraham Middle/High School as part of a boundary line adjustment and land exchange, provided that no petition objecting to the conveyance is submitted by the voters of the District pursuant to 24 V.S.A. § 1061, and to designate the Town Agent, Fred Baser, as the agent to convey said real estate and to execute deeds, tax returns and all other documents related to said conveyance of land, boundary line adjustment and land exchange. Michelle Perlee seconded, so voted.

7. The Board discussed the process of discontinue State Highway #312 pursuant to 19 V.S.A 708-711, 771 & 775. Brian Fox moved to authorize Therese Kirby to start the process to discontinue State Highway #312 pursuant to 19 V.S.A. 708-711, 771 & 775. Michelle Perlee seconded, so voted.

8. The Board discussed the bids for the Town Report. Peeker Heffernan moved to use Repro Graphics for \$1395. Brian Fox seconded, so voted.

9. The Board approved an Accounts Payable Warrant in the amount of \$2,298,269.93.

10. Sharon Compagna moved to approve minutes from October 27, 2014. Michelle Perlee seconded, so voted.

11. Town Clerk Roundtable: Jen Myers said the Accounts Payable Warrant is high due to the fact they are paying both Bristol Elementary and Mount Abraham their portion of the taxes collected from November 5, 2014 as well as appropriations are being paid.

12. Selectboard Roundtable: Michelle Perlee looked at the Landfill certification and requested to see the map of what is required to be covered. Therese Kirby said Merle Knight will be in this week to provide the map. Michelle asked how many tons of trash we bring in per year. Therese said about 350 tons per year. Michelle asked about writing an ordinance to only allow commercial haulers who pick up Bristol residents trash to dispose in the Landfill. Therese said it is too late, we should have done it 10 years ago. Peeker Heffernan agreed. Peter Ryan discussed the article printed in the Addison Independent comparing our Landfill to the Salisbury Landfill. Joel asked about why the amount to close is significantly less. Therese will reach out to Barb Schwendtner to ask what their closure number entails and about clay. Brian Fox asked if we could start stock piling the cover needed to close. Peeker said they could, but there is a chance the State could change the requirements for cover in the meantime.

12. Town Administrator Report: Therese Kirby hired Cindy Sprague of System Source Requirement to update water regulations as they had used her in the past. Bob Stetson asked about the Porter Nursing signs and how the Board would like to handle the posting of them. The Board agreed to leave the signs as long as they weren't on Town property. Therese and Pete Bouvier have discussed making ordinances for pot holes in the right of way in the driveway of the homeowner. The other policy they would like to write is regarding mailbox, if they change the road, it is the homeowner's responsibility to change their mailbox to meet USPS specs. The Board agreed it would be beneficial to write these policies. Therese is currently working on budgets and trying to start the budget for 2015/2016 earlier.

Sharon moved to adjourn the meeting at 7 pm. Brian fox seconded, so voted.

Respectfully Submitted,

Jen Myers
Town Clerk