

Selectboard Member's present: Chair Joel Bouvier, Sharon Compagna, Brian Fox and Michelle Perlee. Also present was Town Administrator Therese Kirby, Town Clerk Jen Myers, filmed by Mary Arbuckle with NEAT TV, and Jim Quaglino.

1. At 7:02 pm Chair Joel Bouvier called the meeting to order.
2. The Board discussed a memorandum of understanding between the Town and the Department of Environmental Conservation Division of Geology regarding the GIS Aquifer Mapping.
3. The Board discussed a driveway access permit for MaryAnn Grennon on Burpee Road. Therese and Pete had visited and made conditions. Sharon Compagna moved to allow MaryAnn Grennon's driveway access permit for Burpee Road with conditions from the Road Foreman. Brian Fox seconded, so voted.

The Board discussed a driveway access permit for Gary and Mary Adams-Smith on River Road. In further research Therese discovered this lot has access in its deed from the sub-division the access for the parcel is through Hill Top View. Sharon Compagna moved to table the discussion of the access permit for Gary and Mary Adams-Smith on River Road until further research has been done with the home owner.

4. The Board discussed remaining with Blue Cross Blue Shield Non-Standard Gold Plan for 2015 and the 7.25% premium increase. Therese explained that after discussion with Jen Myers staying on this plan would provide stability for the employees and some employees have benefitted from the HRA. Therese also said they had budgeted for a 15% increase in Health Insurance so they would have a savings there. Brian Fox moved to approve remaining with Blue Cross Blue Shield Non-Standard Gold Plan for 2015. Sharon Compagna seconded, so voted.

5. The Board discussed the use of sandwich boards on Main Street. Therese explained a resident from the Town had complained there is not enough room on the sidewalks with businesses using sandwich boards. The Board discussed the action they wanted to take. Therese said she will send letters to business owners reminding them they need to keep a clear walkway. Brian suggested a policy be written so they can enforce the issue. Therese will also reach out to Bristol Downtown Community Partnership to see if they can help notify the businesses.

6. Therese Kirby updated the Board regarding the Notice of Alleged Violation for the Landfill. She explained her and Merle Knight, Landfill Manager decided to use LE Engineering to figure the cost for the engineering and project numbers it would cost to close the Landfill and to handle our annual sampling requirements. Therese discussed current monetary revenues the Landfill has. The Board discussed closing the Landfill versus remaining open and budgeting to contribute to the Landfill closure fund. Therese said on October 27, 2014 the Board needs to make the decision about when the Landfill will close. Therese said even closing in 2016 will give the local state representatives two fiscal years to get an appropriation from the State to assist with closure costs. The Board discussed not accepting leaves and brush at the Landfill. They are trying to find alternatives for residents.

7. The Board discussed the termination of the "Agreement between the Town of Bristol and the Addison County Community Trust." Therese explained in 1999 the Board signed an agreement stating we would read individual meters and bill individual users. Ashley Zimmerman from ACCT wanted to change the agreement. After discussion and research ACCT has decided they would like the master

meter for the park read and they will bill the users in the park as part of their monthly lot rent. Brian asked if the Town maintained the individual water lines within the park. Therese said no. Brian Fox moved to authorize Joel Bouvier chair of the Selectboard to sign the termination of the "Agreement Between the Town of Bristol and the Addison County Community Trust." Michelle Perlee seconded, so voted.

8. The Selectboard approved and Accounts Payable warrant for \$94,513.75.

9. Sharon Compagna had two corrections for the September 29, 2014 minutes. Brian Fox moved to approve minutes from September 29, 2014 as amended. Sharon Compagna seconded, so voted.

10. Jen Myers presented the Board with a Corporate Resolution for the National Bank of Middlebury to be signed by the chair for her to change her name. Brian fox moved to authorize Joel Bouvier to sign the Corporate Resolution for the National Bank of Middlebury to change the Town Clerk's name. Michelle Perlee seconded, so voted.

11. Selectboard Roundtable: Michelle Perlee asked about the estimate for Eastview Electric work in the Recreation Office and where the funds to pay this would come from. Therese said this would come from Capital Building funds. \$1765 Brain moved to allow Eastview Electric to complete work costing up to \$1765 of Capital Building money in the Recreation Office. Sharon Compagna seconded, so voted. Michelle asked Jen Myers about the budget. Sharon Compagna thanked everyone who helped with the construction of the playground. Therese Kirby said they were missing a couple of pieces but they are hopeful the playground will be complete within the next couple of weeks. Sharon discussed the placement of the Handicap parking spaces near the Catholic Church to adjust for access to the elevator recently added to the church. Police Chief Kevin Gibbs had looked at the spot and made a suggestion. Therese will ask Pete Bouvier and Sharon will talk with Father Yvon to discuss this at a future meeting. Joel Bouvier asked about the status of the waterline damaged by A. Johnson's. Therese said she spoke with Masterson's who will get the line replaced before winter.

12. Town Administrator's Report: Therese Kirby met with Town Librarian Nancy Wilson and suggested the Board host a meeting there one night to display some updates. Therese updated the Board about historical replacement costs versus guaranteed replacement costs and the difference between the two. The Board discussed whether to pursue Historical Replacement Costs or to continue with the guaranteed replacement costs on Howden Hall, Holley Hall and the Fire Station. Therese will ask about the exterior aesthetics of the buildings staying the same. Depending on the value placed on the building historical replacement cost could significantly increase our insurance premium. Therese received more information about the adopt a hydrant program. If the town sponsored it and something happened to a resident while shoveling the hydrant, the Town could be sued. If the Boy Scouts sponsored it they would be covered as long as it was specific event. The Board decided not to sponsor the adopt a hydrant program. Brian Fox moved to offer additional option life insurance to Town of Bristol Employees via VLCT, with the premium being deducted from the employee's salary. Sharon Compagna seconded, so voted. Therese said the auditors would be here the week of the 20th. She met with Peter Coffey in regards to the Emergency Operation Plan and creating a more organized plan. Therese mentioned some residents of Bristol had received mail from a company in regards to purchasing insurance for their water line. This is not a company the Town has contracted with. If you are interested in purchasing insurance for your waterline you could contact your home owner's insurance.

At 8:00 pm Sharon Compagna moved to go into executive session to discuss the evaluation of an employee under the provisions of title 1 Section 313(a)(3). Michelle Perlee seconded, so voted.

Executive session ended at 8:30 pm. No motions were made.

Respectfully Submitted,

Jen Myers
Town Clerk