

Selectboard Member's present: Chair Joel Bouvier, Brian Fox, Sharon Compagna, Michelle Perlee, and John "Peeker" Heffernan. Also present was Town Administrator Therese Kirby, Town Clerk Jen Stetson, filmed by Mary Arbuckle with NEAT TV, and Jim Quaglino, Fire Chief Brett LaRose, Amos Martin, Rick Taylor, Carolyn Knight, and Kevin LaRose.

1. At 7:02 pm Chair Joel Bouvier called the meeting to order.
2. Carolyn Knight joined the Board to discuss her proposed Adopt a Fire Hydrant Program. She suggested creating this opportunity for the community, but is hoping Boy Scouts and Girls Scouts will start the community service. She explained the research she completed where this program already exists. Carolyn suggests having kids or adults sign up for hydrants in their neighborhood. Therese asked if Carolyn would be the coordinator. She said yes. Joel said the water operator would need to know which hydrants don't get adopted so he could make sure those were shoveled. Michelle suggested giving her a map of the hydrants so she could label the hydrants that have been adopted and return the map to the water operator. Joel questioned who was liable if someone was hurt while doing this. Michelle suggested she reach out to both the Boy Scouts and Girls Scouts to see if kids would be covered. Therese said she would reach out to VLCT. The Selectboard will revisit this at a future meeting. They thanked Carolyn for her idea and her time.
3. Fire Chief Brett LaRose, Kevin LaRose and Amos Martin joined the Board to discuss Capital Building and Capital Equipment Fund requests. Brett explained they need two sets of firefighter heavy rescue gear. Therese asked the lifetime of the gear. Brett said the gear lifetime changes based on the position the firefighter holds. He also discussed the maintenance the gear requires. They are also requesting new traffic cones, new flashlights, lockers for Station 3 to store firefighter turnout gear, and four new Scott Air Face Masks as compliance standards have changed requiring the purchase of new masks. Michelle Perlee asked how many masks the department currently has that are compliant. Brett discussed the specifics of making a mask compliant. Brett suggested purchasing bulk amounts of air packs every 10 years versus a couple each year. By purchasing in bulk they would all be replaced at the same time, but all of the equipment would be to current standards. Joel is concerned about purchasing some of these items using Capital Equipment money. Brett is also requesting two front tires for the 1997 Spartan Fire Pumper. Brian Fox moved to allow Fire Chief Brett LaRose to purchase requested supplies using up to \$10,635.12 of Capital Equipment money. Michelle Perlee seconded, so voted.

Brett also discussed the purchase of 2 doors, one for Station 1 and one for Station 2. The purchase of these doors will help increase efficiency of the building and could be reused down the road. Kevin said all of the bidders were bidding on the same thing in the replacement of the door along with handles and lockset. Brett explained some of the challenges the fire department faces with the building condition. The rot in the South East corner of the building, some of the electrical in the building is old knob and tube or cloth jacket wiring, floor boards missing in Station 1 and the need for foundation work. Brian Fox moved to accept the bid from White Dog Construction for the replacement of doors for Station 1 and Station 2 for \$1764.00. Sharon Compagna seconded, so voted.

3. Rick Taylor joined the Board to interview for the vacancy on the Conservation Commission. Rick discussed his background regarding conservation. Sharon Compagna moved to appoint Rick Taylor to the Conservation Commission for a term to expire March 2017. Brian Fox seconded, so voted.
4. The Board discussed ACT 148, the Universal Recycling Law. Brian fox moved to allow Therese Kirby and Merle Knight to review quotes and hire either KAS or LE Engineering for stormwater monitoring, annual monitoring and closure estimates at the Landfill. Michelle Perlee seconded, so voted. Merle Knight joined the Board to discuss discontinuing accepting brush at the Landfill. He discussed the difficulty in measuring the cubic yardage on average that is disposed of at the Landfill and was concerned they wouldn't be able to charge enough to break even on having it hauled away. Therese said in 2016 the Landfill would no longer be able to accept yard waste. Sharon Compagna said we need to have an alternative solution for the residents. Brian Fox moved to discontinue accepting leaf, yard and wood debris at the Landfill effective immediately. Michelle Perlee seconded, so voted.

Merle thanked Peter Bouvier and Brett LaRose for the help with handling the fire at the Landfill on Sunday, September 28, 2014. We are currently unsure how the brush pile fire started, but it was not by a Town employee. Therese Kirby will reach out to the Addison Independent to get something small published for users.

5. The Board discussed the hiring of Leah Henry-Beauchamp as new Hub Program Director. Therese said she would require parent/child health care plan and after a discussion with Darla she asked if some of the Health Insurance could be paid for with Grant Money due to the increase in cost for health insurance. Darla said yes. Joel asked about reducing the hours to less than 30 hours so insurance did

not have to be provided. Therese said she had asked Ryan Krushenick and Darla Senecal and they feel they need the hours for the help. Brian Fox moved to hire Leah Henry-Beauchamp as the new Hub Program Director at a rate of \$11.22/hour. Sharon Compagna seconded, so voted.

6. The Board discussed the hiring of Emma Ohlund as new AmeriCorps Volunteer at the Hub. Therese explained the contract states she must start by November 1, but she cannot start until the 10th. She has been in contact with AmeriCorps in regards to this. This grant also requires health insurance is provided. Sharon Compagna moved to authorize Joel Bouvier to sign grant documentation to hire Emma Ohland as the AmeriCorps Volunteer at the Hub with no town funds being used for this position. Brian Fox seconded, so voted.

7. The Board discussed the grant application request for Darla Senecal and Bristol Recreation Department to Bristol Friends of the Arts for assistance with Halloween Festivities. Sharon Compagna moved to approve the grant application from the Bristol Recreation Department to Bristol Friends of the Arts for assistance with Halloween festivities in the amount of \$400. Michelle Perlee seconded, so voted.

8. The Board discussed waterline repairs to 140 North St, 35 Maple Street, 75 East Street, hydrant on Airport Drive and a valve at intersection of Taylor Avenue and Pleasant Street. Therese and Lance met with Alan Huizenga and Kevin Camara to discuss the bid process and their suggestion for repairs. Alan made a list of contractors to go out to bid with and a timeline when this all should take place. Peeker Heffernan asked about the repair for North Street. Therese said they discussed replacing the galvanized up to the 4" main. Sharon Compagna asked why they weren't bidding West Street. Therese said Alan from 64 seconds wants to come back to listen to West Street at night and suggested making that one big project. Joel asked if the bidding process would break down the different locations to allow the Town to decide monetarily if they wanted to complete all of the projects. Therese said the bids would be broken out to decide this. Joel also suggested separating the bids to be able to choose low bidder for each project. Brian Fox moved to authorize Therese Kirby, Peeker Heffernan, and Alan Huizenga to review the bids and award the bids with Therese Kirby signing the contract. Sharon Compagna seconded, so voted.

9. The Selectboard approved an Accounts Payable Warrant in the amount of \$97,693.77

10. Michelle Perlee had a correction for meeting minutes from September 15, 2014. Sharon Compagna moved to approve minutes as amended. Brian fox seconded, so voted.

11. Selectboard Roundtable: Michelle Perlee asked when the tree cutting is happening by Job Corps. Therese said she will check with Peter Bouvier. Michelle asked about the alley way from Church Street to School Street. The Board discussed the history of this. Michelle has done some research on and there is a deed conveying this to the Town. She suggested writing a letter to the owner of the property who use this as their driveway and block it on occasion. Therese will reach out to Ken Weston to see if he remembers the history of the alley way. Sharon Compagna thanked everyone involved for a successful Harvest Festival. Joel Bouvier asked about the waterline to the reservoir. Therese will reach out to Bill Sayre again to ask about when this will be completed. He also discussed bid he received for a storm glass window for the Recreation Department. It would be mounted on the inside to preserve the historic look of the building. The cost is \$394. Carpeting squares for the office will cost \$850, the benefit to this is if a square is ruined, they only have to replace a square not the entire carpet. The Board discussed the different renovations for the Recreation Office. Joel updated the Board on the septic repair for the Town Offices.

12. Town Administrator's Report: Therese Kirby reached out to Jim Sirano from Drinking Water & Ground Water Protection for help with updating the water ordinance. He said he would review the Town's and discuss his suggestions with Therese. Police Chief Kevin Gibbs and Sergeant Randy Crowe have given a list of missing signs to Road Foreman Peter Bouvier. Therese said she is reviewing the current insurance the Town has for all of its buildings and asked if the Board wanted to change the Coach House Insurance to a guaranteed replacement. Peeker was unsure if that is worth it because damage to the building could ruin the Coach then there would be no need for replacement of the building. Therese will reach out to Vicki Abare from VLCT to discuss the premium cost for historic replacement. Therese heard from Heritage Ford, they are moving forward with the commercial using an officer in a generic uniform. Mt Abe authorized Dave Adams to settle the boundary line adjustment between the High School and the Landfill and split legal and surveyor fees. The Hub received \$15,450 in PREP money again for this year. Therese discussed the errors and omission list provided by the Listers. She explained the discrepancy and how she calculated the current tax bill for this property owner. Joel Bouvier asked why there hasn't been a Police Log in the Addison Independent for a while. Therese said she will check with Kevin.

13. Sharon Compagna moved to find that premature general public knowledge of the negotiations with the Recreation Club would place this Selectboard at a substantial disadvantage, because they risk disclosing their negotiation strategy. Michelle Perlee seconded, so voted.

At 8:56 pm Sharon Compagna moved to go into executive session to discuss the Town's negotiation with the Recreation Club under the provisions of Title 1, section 313(a)(1) and the evaluation of an employee under the provisions of Title 1 Section 313 (a)(3). Brian Fox seconded, so voted. Executive session ended at 9:55 pm.

Brian Fox moved to increase Landfill Manager Merle Knight's salary from \$16.07 per hour to \$16.57 per hour effective for payroll on October 3, 2014. Peeker Heffernan seconded, so voted.

Meeting adjourned at 10:00 pm.

Respectfully Submitted,

Jen Myers
Town Clerk