

Selectboard Member's present: Chair Joel Bouvier, Sharon Compagna, Michelle Perlee, Brian Fox and John "Peeker" Heffernan. Also present was Town Administrator Therese Kirby, Town Clerk Jen Stetson, filmed by Mary Arbuckle with NEAT TV, and Dorothy "Dottie" Flowers, John Flowers, Landfill Manager Merle Knight, Police Chief Kevin Gibbs, Randy Durand, Fire Chief Brett LaRose and George Smith.

1. At 7:00 pm Chair Joel Bouvier called the meeting to order.
2. John and Dottie Flowers joined the Board to discuss the burning of brush at the Landfill. They are concerned with the timing of burning brush; not only does this make it difficult to enjoy their property, but feels it also impacts their neighbors. Therese Kirby has been in contact with the State of Vermont who has provided documentation saying the Town is no longer allowed to burn brush. With this new information the burning at the Landfill is currently at a standstill. Landfill Manager Merle Knight said beginning in 2016 the Landfill will no longer be able to accept brush or yard waste. The Board thanked the Flowers for their time.
3. Police Chief Kevin Gibbs joined the Board to discuss draft ordinances for Regulating Speed in School Zone on Hardscrabble Road and Regulating Law Enforcement of Speed Limits on State Highways. Therese Kirby said there are costs associated with the adoption of these ordinances because the Town is required to advertise the adoption of each ordinance. Peeker Heffernan asked why they needed to adopt the ordinance for enforcement of speed limits on state highways. Kevin explained by adopting this ordinance the Bristol Police would be able to retain the revenue for the ticket, which they haven't been able to do in the past. Kevin said he would complete the required posting of each new ordinance in five places. Therese noted the ordinance for Regulating Speed in the School Zone on Hardscrabble Road would address the on-going concern Red Cedar School has with the speed on the road. Peeker asked why the zone was so large. Brian stated the 25 mph zone being proposed is only .8 mile. In association with adopting these regulations Kevin said they are going to give Road Foreman Peter Bouvier a complete inventory of signs that need to be replaced or installed so this can be budgeted in the future. Sharon Compagna moved to adopt the Ordinance for Regulating Speed in School Zone on Hardscrabble Road. Michelle Perlee seconded, vote passed 4-1 (Bouvier opposed). Brian Fox moved to adopt the Ordinance Regulating Law Enforcement of Speed Limits on State Highways. Peeker Heffernan seconded, so voted.
4. Randy Durand joined the Board to discuss the upcoming tree inventory beginning September 16, 2014 in the Village. Randy explained the process for the tree inventory. Brian Fox moved to authorize Selectboard Chair Joel Bouvier to sign the MOU agreement allowing Vermont Urban & Community Forest Program to complete the tree inventory for the Town of Bristol. Sharon Compagna seconded, so voted.
5. Public Forum: George Smith and Police Chief Kevin Gibbs joined the Board to discuss the use of the new police cruiser in a Heritage Ford commercial. Kevin is in favor of this and the officer who would be a part of this would be volunteering their time. Peeker Heffernan was concerned with the involvement of a Bristol Police Officer in the commercial. Kevin suggested a stand in, but they would have an officer there to drive the vehicle without being a filmed shot. Sharon Compagna moved to approve the use of the new Police Cruiser in a commercial with Mt. Mansfield Media and Heritage Ford. Brian Fox seconded. After further discussion Sharon Compagna moved to amend her previous motion and moved to approve the use of the new Police Cruiser in a commercial with Mt. Mansfield Media and Heritage

Ford, but no Police Officer will have a speaking role or be on camera. Brian Fox seconded the amended motion, so voted.

6. Landfill Manager Merle Knight joined the Board to discuss the Landfill's Stormwater Pollution Prevention Plan. Therese Kirby explained Joel Knipper from the State of Vermont came to do research regarding the testing that needs to be done for stormwater drainage. In Merle's research she found a quote from KAS with a price to complete this in 2007, but it was never done. Merle will get a quote from KAS for testing the stormwater drainage. Peeker Heffernan suggested they reach out to Joel Knipper asking if they could use the groundwater wells for the stormwater monitoring also. Therese will reach out to Joel Knipper and Merle will reach out to Eric at KAS. Merle has also started the process of getting quotes for hauling and removing brush. He has also considered charging for brush. Therese asked if we could stop accepting brush. Merle said yes. There was a brief discussion on Act 148 that will be listed as a full agenda item for September 29th. The Board thanked Merle for his time.

7. The Board discussed the driveway access permit for Richard and Patricia Lathrop on Devino Lane. Brian Fox moved to grant the driveway access permit, with Peter Bouvier's stipulations, for Richard and Patricia Lathrop on Devino Lane. Michelle Perlee seconded, so voted.

8. Therese Kirby discussed temporarily hiring James Lockridge for part-time assistance at the Hub Teen Center until the open position for the Hub Program Director has been filled. Without the AmeriCorps position and someone as the Hub Program Director, it leaves the Hub very short staffed. Brian Fox moved to hire Jim Lockridge at \$11.22/hour in a part-time temporary position until the open position is filled. Peeker Heffernan seconded, so voted.

9. Therese Kirby explained the current balance for the Village Green Beautification Project. Currently there is approximately \$17,000 to complete the project. Carol Wells suggested the Town apply for a Downtown Grant, while Adam Lougee from Addison County Regional Planning suggests putting this out to bid and applying for another VTrans grant which could include everything you want. Therese said we can amend the Dubois and King Contract to become the Construction Inspector, if they are interested. The final approval for the plans won't be ready for about a month. Peeker said he is in favor of using the current pedestals, but he knows the pedestal near the fountain isn't up to code. Peeker suggests going out to bid to see where the numbers come in before applying for another grant. Joel Bouvier suggested Therese reach out to Dubois and King in regards to a price for being a Construction Inspector for the project and construction costs.

10. Fire Chief Brett LaRose joined the Board to discuss the annual Bristol Fire Department Coin Drop on Sunday, October 12, 2014 from 8am – 5pm with a rain date of October 19. The application through the State required signatures from Police Chief, Fire Chief and the Selectboard. Brian Fox moved to allow the Bristol Fire Department to hold a coin drop on Sunday October 12, 2013 from 8am-5pm with a rain date being October 19, 2014. Michelle Perlee seconded, so voted.

11. The Board discussed the renewal of the South Street Bridge Line of Credit for \$150,000 at a rate of 1.60%. This is used to cover the Town's share of engineering costs and construction costs. Brian Fox moved to sign the renewal of the South Street Bridge Line of Credit for \$150,000 at a rate of 1.60%. Sharon Compagna seconded, so voted.

12. The Board discussed the Renewal of \$30,000 note with People's United Bank at a rate of 1.95%. This bond is for the 1994 North Street Water Line. Brian Fox moved to authorize Treasurer Jen Stetson

to make a payment for \$15,704.03 and sign the renewal of the \$30,000 note with People's United Bank at a rate of 1.95%. Sharon Compagna seconded, so voted.

13. The Selectboard moved to approve an Accounts Payable warrant in the amount of \$188,673.21.

14. Sharon Compagna moved to approve minutes as printed from August 25, 2014. Peeker Heffernan seconded, so voted.

15. Town Clerk Roundtable: Jen Stetson said tax bills will be in the mail by the end of the week. She also said water bills had been sent and there is an insert included stating why bills are higher than usual. They can expect another water bill in the beginning of November.

16. Selectboard Roundtable: Michelle Perlee asked about knotweed at Sycamore Park. Therese Kirby will ask the Conservation Commission about addressing this problem. Michelle asked about the garden on the corner North Street and Crescent Street. Therese said she had talked with the property owner and they will be removing or relocating their flower bed this fall. Michelle asked about Vermont Gas workers around Town. Sharon Compagna had spoken with one of the workers and they are mapping out hook ups and locations gas could be accessed. Brian Fox asked about the playground being cleaned up before the Harvest festival on September 27, 2014. Therese spoke with Darla who said she would make sure the snow fencing is completely surrounding the work area on the park. She also said the Playground Committee will have a table along with copies of the approved plan to pass out to inquiring people. Therese explained her understanding of what is going to be completed. Sharon Compagna will reach out to the new Administrator at Addison County Community Trust to get a copy of the survey. Sharon asked about the camera being back on the building. Therese spoke with Sergeant Crowe regarding putting her in touch with his contact regarding camera installation on Holley Hall. Joel Bouvier asked if VLCT would be inspecting the new playground. Therese said yes. Jen noted VLCT has reviewed the plans and has been involved very early in the process. Joel asked about money in last year's sidewalk budget. Therese explained it was a coding error and has been fixed. Joel has requested Act 148 be part of the discussion for the meeting on the 29th.

17. Town Administrator's report: Therese gave the Board an updated spreadsheet of projects to be completed in Town. Therese said thanks to Bob Donnis, all of the street lights have been changed over to LEDs. Peter Bouvier received three quotes to remove the tree behind Paul Neil's old house, and Tree Be Gone was the low bidder at \$900. She went to the ZBA meeting last Tuesday for the permit application submitted by Eric Carter to build on the Terry Carter and Town property he purchased, and the permit was awarded. The draft Hub lease was sent to Troy Paradee, but the Recreation Club's Attorney is currently on vacation, so they are awaiting his return to review the proposed lease agreement. She also thanked Michelle Perlee for her help with this. Therese has met with Superintendent David Adams and Ken Weston in regards to the boundary line adjustment that needs to be made between the High School and the Landfill. They are awaiting confirmation from the School Board to move forward with this. The Town just received restitution from the gentlemen who took out the pedestrian crossing sign in front of Maplefields. 64 seconds came to complete the leak detection survey for the Town. Therese received a report from Allan that she has forwarded to Green Mountain Engineering in hopes of using this information for the Capital Water Report. He suggested we continue to use this program for three years, to establish a good baseline. We all know that once one leak is fixed, it increases the line pressure and could force a leak somewhere else. He also recommends completing some repairs and having him come back to pinpoint six remaining leaks. The Board discussed putting the top seven to eight leaks out as one bid, while also submitting an application to the Waste Water

Revolving Loan Fund through the State. Therese would like to move forward working with Green Mountain Engineering to create an RFP and assist with the line inspection using the General Services Agreement the Selectboard approved at a prior meeting. The Board agreed. Therese will contact Alan Huizenga at GME.

18. Sharon Compagna moved to find that premature general public knowledge of pending civil litigation to which the Town is a party to, would clearly place this Selectboard and parties involved at a substantial disadvantage, because the Selectboard risks disclosing its position. Brian Fox seconded, so voted.

At 9:00 pm Sharon Compagna moved to go into executive session to discuss pending litigation with Bonnie Swan under provisions of Title 1 Section 313(a)(1) and to discuss the evaluation of an employee under the provision of Title 1 Section 313(a)(3). Brian Fox seconded, so voted. Chief Kevin Gibbs joined the Board for a portion of the session. Executive session ended at 9:45 pm.

Sharon Compagna moved to increase the annual salary of Police Chief Kevin Gibbs by \$438 effective the 9/19/2014 payroll. Peeker Heffernan seconded. So voted.

Peeker Heffernan moved that the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund be authorized to settle, on the Town's behalf, all claims brought in the Bonnie Swan lawsuit, with the Town's share of any settlement being limited to its deductible of \$500.00, and with it being understood that the Town admits no liability of any sort and is agreeing to a settlement for the sole purpose of avoiding protracted and expensive litigation. Brian Fox seconded. So voted.

The meeting adjourned at 9:53 pm.

Respectfully Submitted,

Jen Stetson
Town Clerk