

Selectboard Member's present: Chair Joel Bouvier, Sharon Compagna, Michelle Perlee, Brian Fox, and John "Peeker" Heffernan. Also present Town Administrator Therese Kirby, Town Clerk Jen Stetson, filmed by Mary Arbuckle with NEAT TV, and Jim Quaglino.

1. At 7:00 pm Chair Joel Bouvier called the meeting to order.
2. The Board discussed the job description for the Zoning Administrator. Sharon Compagna moved to adopt the job description for the Zoning Administrator as printed. Michelle Perlee seconded, so voted. The Board discussed the finalized job descriptions for the Recreation Director, the Assistant to the Recreation Director, the Hub Director, and the Hub Director of Activities. Sharon Compagna moved to adopt the corrected job descriptions for the Recreation Director, the Assistant to the Recreation Director, the Hub Director, and the Hub Director of Activities. Peeker Heffernan seconded, so voted.
3. The Board discussed the 2014/2015 tax rate. Therese Kirby stated with the growth in the Grand List from last year the Municipal Tax Rate increases by 2.07%. There is also growth in the Police District Grand List from last year showing the overall increase for the Police District 1.31%. Michelle Perlee asked how the state calculates the Education Tax Rate. Therese explained the state combines all of the school budgets to then create a rate they provide for the town. Therese explained the local agreement rate makes up the education taxes that need to be paid on tax exempt entities and discounted Veteran Exemption properties. Sharon Compagna moved to accept the Homestead Tax Rate at \$2.3312, the Non-Residential Tax Rate at \$2.2751, the Police District Tax Rate at \$0.2930 and the Municipal Tax Rate at \$0.6326. Brian Fox seconded, so voted.
4. The Board moved to approve an amended accounts payable warrant in the amount of \$44,520.99.
5. Sharon Compagna moved to approve minutes from July 28, 2014. Peeker Heffernan seconded, so voted. (Bouvier and Fox abstained they were not present at the meeting). Peeker asked if there was clarification about the minutes posted in draft format. Jen Stetson emailed Secretary of State who confirmed they have to be posted in draft format within 5 days of the meeting.
6. Clerk roundtable: Jen Stetson asked the Board if they were going to waive the penalty for late filing of homestead declaration which they had done in the past. Therese Kirby explained that it would be penalty of 3-8% on the school tax. Brian Fox moved waive the penalty for late filing of homestead. Peeker Heffernan seconded, so voted.
7. Selectboard Round Table: Peeker Heffernan had spoken with Tom Yager, and he is going to get the water line near the reservoir replaced. Therese Kirby had spoken with Bill Sayre to let him know the Road crew could not dig the line up at the reservoir. Michelle Perlee asked if they paved Sargent's property. Therese said yes. Michelle asked about Prince Lane sidewalk next to Cubber's. Therese said there is not a sidewalk going there, but perhaps they are working on drainage. Michelle Perlee asked about Fire Chief Brett LaRose's request for Capital Fire funds. Therese explained this was a one-time payment. The past year the money wasn't budgeted therefore CTI agreed to collect the payment this year. Brian Fox thanked the Board for accommodating his new work schedule. Sharon Compagna had found a letter written to Peter Cassels-Brown about a drop inlet basin that was installed. She was unsure whether this was installed or if Peter had not hooked into the drainage as the letter stated. Therese will ask Peter Bouvier if the inlet was installed. Joel Bouvier has spoken with Ron LaRose about using the Coach for the Scouting Salute to Veteran's Parade. He has also talked with Bill Roleau who

agreed he wouldn't use the Coach if the weather was bad, and would take the wheels the next time he went to Pennsylvania to get repaired. Joel asked about trees or bushes in the Town Right of Way that affect visibility at street intersections. He suggests in the future if the Town or property owner plants a tree in the right of way they follow the same guidelines the Town uses for curb-cut applications.

8. Town Administrator report: Therese Kirby had received a bill from Wright and Morrissey for \$15677. Sharon Compagna moved for the Treasurer to cut a check for \$15677 from the VTrans grant. Brian Fox seconded, so moved (Heffernan abstained). Therese reminded the Board the intersection project was out to bid again. She had met with Troy Paradee and they are in the process of re-drafting a lease between the Recreation Club and the Hub Teen Center. Therese is in the process of figuring out a street lamp accident from April in front of the bakery. There is no police report on the matter so she will contact the driver of the vehicle. She had also spoken with Peter Bouvier about a pedestrian crossing sign in front of Maplefields. Peter Bouvier is looking into replacing that. Sharon Compagna mentioned there is a handicap parking sign down in the parking near the gym. Therese will contact Carol Wells to let her know. Therese discussed Pump House Road access and has emailed Joe Knipes about her and Peter Bouvier's concern that an emergency vehicle cannot access that driveway. D&F paving was here today to complete the South Street water line replacement. Due to the contract signed with Acker Excavating and some of the difficulties Acker ran into while replacing the line, the paving of the trench will not be paved as well as Peter Bouvier would like. They did get a quote to have D&F skim coat this next spring. Therese and Peter had reached an agreement with George Vince about paying for partial replacement of his fence that fell; somewhat due to snow coming off the roof some due to rotten posts. The Town paid for 1/3 of the cost. Joel suggested snow guards for this winter to prevent this from happening in the future. Therese is working on setting up a meeting with Merle Knight and Ken Weston about the Landfill boundaries. She has already spoken with Eric Forand in regards to a potential boundary line adjustment. She also followed up with Merle about brush and burning. He thought it is about 25% of brush taken in is commercial, you can charge for brush, but brush will no longer be allowed to be taken at the landfill beginning in 2016. Peeker asked where they were with e-waste. Therese said he was waiting for a container. The Board discussed the Prince Lane Project Construction. Sharon Compagna wished Richard LaFontaine a happy 100<sup>th</sup> birthday. She also mentioned the new kitchen at the Hub and encourages people to stop in a see the new construction. Michelle Perlee asked Therese if she had received a zoning opinion from Kevin Brennan. She had not but hoped to have it for the 18<sup>th</sup>.

9. Peeker Heffernan moved to adjourn the meeting at 7:45 pm. Sharon Compagna seconded, so voted.