

Selectboard Member's present: Sharon Compagna, Michelle Perlee, and John "Peeker" Heffernan. Also present was Town Administrator Therese Kirby, Town Clerk Jen Stetson, filmed by Mary Arbuckle with NEAT TV, Jim Quaglino, Chief Kevin Gibbs, and Gary Kessler.

1. Peeker Heffernan moved to appoint Sharon Compagna as acting chair. Michelle Perlee seconded, so voted. Sharon called the meeting to order at 7:00 pm.
2. Gary Kessler representing the Green Mountain Stage race joined the Board. He is returning to request permission from the Board to allow the race to come through Bristol. Gary is proposing the route for racers coming from the Lower Notch Road up South Street then north on Route 116 once they come to the Main Street intersection. Sharon Compagna wants to confirm that all of the bikers would be using the same race route. Gary said yes. Sharon is concerned about the racers coming up South Street turning north onto Main Street because of parked cars and traffic. Police Chief Kevin Gibbs remembers in the past coming off parking on Main Street to Sip and Suds and also recommends having a volunteer down by the National Bank of Middlebury to help with any pedestrian crossing that may occur. Gary has already reached out to Mount Abraham Athletic Directors and local sports teams asking if they would be willing to participate as help throughout the course route in Bristol. Therese Kirby confirmed the South Street Bridge will be open by August 15th for traffic. She also has spoken with State Representative Dave Sharpe who encouraged the Board to allow this race to return to Bristol. Gary will supply the Town with proof of insurance. Peeker Heffernan moved to authorize Town Administrator Therese Kirby to sign the proper paperwork to authorize the Green Mountain Stage Race on August 31, 2014 on town roads. Michelle Perlee seconded, so voted. The Board thanked Gary for his time.
2. Therese Kirby discussed Paul and Cheri Jackman's request to increase their sewer allocation by 650 gallons per day at 26 Main Street. Michelle Perlee asked if Main Street Taco still has a zoning violation. Therese said this is the next step towards correcting the current zoning violation for this property. She has spoken with Alan Huizenga from Green Mountain Engineering about this request. He explained the state only allows you to allocate a maximum of 80% of your capacity. The Town will still have 636 gallons of uncommitted reserve capacity. Peeker Heffernan moved to increase Paul and Cheri Jackman's sewer allocation for their property at 26 Main Street by 650 gallons per day. Michelle Perlee seconded, so voted.
3. The Board discussed the change in their meeting schedule to help accommodate fellow board member Brian Fox. The Board will meet August 4, August 18, August 25, and will return to their every other Monday schedule beginning September 15.
4. Therese Kirby discussed the .09 acres of land Lee Saunders transferred to the state of Vermont as part of the right of way work for the Route 116 Bridge. That piece of land is in current use and the change in the number of acres for their property changes their current use application. Michelle Perlee moved to authorize Town Administrator Therese Kirby to sign the land use change tax return. Peeker Heffernan seconded, so voted.
5. The Board discussed the Hub Teen Center Director job description. Sharon Compagna said there is no indication the number of hours this position is required to work. The Board discussed the Bristol Hub Program Director job description. The Board discussed the job description for the Recreation Director. Sharon said there is no indication of the number of hours this position is required to work. The Board discussed the job description for the Assistant to the Recreation Director. Sharon would like to see pursuing self-development added to all job descriptions.
6. The Selectboard approved an accounts payable in the amount of \$103,983.92.
7. Peeker Heffernan moved to accept July 14, 2014 minutes as printed. Michelle Perlee seconded, so voted.
8. Town Clerk Roundtable: Jen Stetson mentioned the extra warrant for Green Mountain Power and Waitsfield Champlain Valley Telecom. She explained these are for the Prince Lane Project. Peeker Heffernan moved to authorize Town Administrator Therese Kirby to sign the Green Mountain Power Contract for \$12,500. Michelle Perlee seconded, so voted. Therese Kirby discussed with the board the changes associated with Prince Lance. Green Mountain Power is requiring a 15 foot guy wire, which is changing the scope of work to be done. There will no longer be a sidewalk beside Cubber's Restaurant. That will create a savings for the project, but to accommodate the guy wire required a portion of that savings in money will be used towards the change in work to be done. Therese explained the

Construction Contingency Agreement between the Town and Pomerleau. This has changed significantly from what Kevin Brennan had originally sent. The Board discussed the Construction Contingency Agreement. Therese is concerned about the project coming in over budget. Currently there are three grants supplying funding for this project. Peeker Heffernan stated that he is not in favor of spending any Bristol tax payer money on this project. Michelle Perlee moved to authorize Therese Kirby to sign the Construction Contingency Agreement between Pomerleau Family, LLC and the Town of Bristol. Peeker Heffernan seconded, so voted.

9. Selectboard Round Table: Peeker Heffernan discussed a complaint received from a resident about burning at the landfill. Peeker knew that Plank Road residents had been burning, but was unable to determine whether the residue that was complained about was from the landfill or another site. The Board discussed the concern from the residents and how to handle this in the future. Sharon Compagna discussed contractors disposing of their debris in the landfill. She suggested if this is the case it could be causing us to burn more frequently. Peeker discussed the hazard of having individual property owners burning versus allowing residents to bring their debris to the dump and having a controlled burn in the landfill. The Board discussed stopping commercial businesses from disposing of the debris, or charging those businesses to dispose of brush. Therese Kirby will reach out to Landfill Manager Merle Knight regarding brush disposal. Peeker asked if the South Street water line was complete. Therese said yes that was finished last week. Peeker has spoken with Tom Yager regarding the water line incident up at the reservoir. He had just gotten the chance to speak with Lance Perlee about the issue and has not called Tom back. Therese explained Lance needs to mark the water line at the reservoir because A. Johnson was planning on doing more digging. She asked the Board how permanent they wanted the markings to be. The Board agreed that minimally priced marking will suffice, so flags will be placed every 15-20 feet. Michelle Perlee noticed the Farmer's Market sign hanging on the bandstand again. Therese Kirby spoke with Darla Senecal about hanging signs on the bandstand. Darla had given permission to hang the sign while the event was happening, but it must be removed when the event is complete. The Board agreed the Farmer's Market is no longer allowed to hang their sign, as it continues to hang after the event is complete. Therese will email Nathan Hammar telling him they are no longer allowed to hang a sign due to the recent improvements done to the Bandstand, the Board does not want any signage placed there. Michelle noticed sign for the Hot Dog Cart on the corner of Lincoln Road. Therese will clarify with the zoning administrator if a zoning permit is needed.

10. Town Administrator Report: Therese Kirby reminded the Board on Sunday August 3 the Green Mountain Ride will be coming through town. Therese thanked David Bronson for the work he has done for many years for the Town with the Revolving Loan Fund and other issues, as he is retiring. She has the Purchase and Sale agreement between Eric Carter and the Town. Eric Carter has requested a survey to verify boundary lines. She found a preliminary survey done by South Mountain Survey that she is waiting for Eric to review. Michelle Perlee moved to authorize Town Administrator Therese Kirby to sign a Purchase and Sales agreement. Peeker Heffernan seconded, so voted. Therese updated the Board about Valley Roofing fixing the slate on the tower. She has discussed her concerns about the repairs needed in the Recreation Office with Joel Bouvier. She has asked him to look at the office in hopes of some minor renovation to be done so the office will be a better working environment for the department. Peeker suggested having Doug Corkins look as well with the hope that between Doug and Joel there would be some creative thinking about some renovations. Therese is planning to meet with Dave Henderson, and Peter D. Ryan to go up to the Water Works property and use their knowledge to discuss and create a contract with Don Gale. Therese had a phone conference with Barb Shwintner and Buzz Curillo regarding the closure fund for the landfill. They are upset the Town isn't saving fast enough for their post closure costs. Therese has asked for their assistance in finding an alternative solution or revenue stream to help contribute to these costs. Buzz and Barb discussed the Town having an ordinance requiring haulers to bring their trash to the landfill. Therese suggested convening the Solid Waste Advisory Committee together to explore options. Michelle Perlee asked if Therese had heard from Troy Paradee regarding the Hub lease. She has not but will follow up with Troy.

11. At 8:15 pm Michelle Perlee moved to find that premature general public knowledge of the Town's negotiation with Kevin Harper would clearly place this Selectboard at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses this in public. Peeker Heffernan seconded, so moved.

Michelle Perlee moved to go into executive session to discuss the Town's negotiation with Kevin Harper under the provisions of Title 1 Section 313(a)(2) of Vermont Statutes and to discuss the employment and valuation of two employees under the provisions of Title 1 Section 313(a)(3). Peeker Heffernan seconded, so voted.

At 9:05 executive session adjourned and they went back into open session. Peeker Heffernan moved to hire Pam Correia as the new Administrative Assistant for \$15.00 per hour with an increase to \$15.50 after a favorable review in six months. Michelle Perlee seconded, so voted.

Michelle Perlee moved to adjourn the meeting at 9:10 pm. Peeker Heffernan seconded, so voted.

Respectfully Submitted,

Jen Stetson
Town Clerk