

Planning Commission
Meeting Minutes
April 15, 2014

Board Members Present: Kris Perlee, Chico Martin, John Elder, Katie Raycroft-Meyer, Bill Sayre

Other Present: Eric Forand (Zoning Administrator), Mary Arbuckle (NEAT tv), Adam Lougee (ACRPC)

Public:

The Planning Commission meeting was opened at 7:10pm

Administrative Matters:

1) Chairperson introduced new member to the Commission. Gary Clark has lived in Bristol for the last 32 years. He recently retired and wanted to give something back to the town. Chico welcomed him.

2) Upcoming meeting dates:

May 6th – preliminary informal review of PUD on 116 South

May 20th – annual meeting

June 3rd – public hearing PUD 116 South

3) Chico opened discussion on St. Ambrose DRC application. Katie asked about the height of the vent. Kris stated that it had to be above the roof peak for ventilation purposes. Kris made a motion to approve permit 14-10 St. Ambrose outside renovation with the condition set forth by the Design Review Commission, seconded by John. All in favor (6-0). Chico will draft the decision letter.

Motion to Reconsider:

4) Katie recused herself from discussion. Chico read the current condition language in the original decision letter. Chico then read proposed conditions language that address issue raised in the motion to re-consider. Kris made a motion to accept the proposed language as read, seconded by Bill. Unanimous (5-0). Chico will draft a revised decision letter to include the revised language.

Other:

5) Chico discussed that current by-laws have recreational facility, indoor recreation and outdoor recreation. Zoning Administrator stated that this was confusing as the facility was either indoors or outdoors. A sub-committee of Kris, Katie and Gary was formed to look into this and report back to the Commission at the May 20th meeting.

Deliberations on Village Planning Area:

6) Chico turned the table over to Adam to discuss Village Planning Area. Adam discussed the new village residential district and where the commission had applied it. Adam then discussed the area south of the old village. The commission discussed the Caine Hill Area (lathrop's pit), the area on Hewitt and Lower Notch and across the river from Lords Prayer Rock. No changes were made to the current zoning districts for those areas. Adam turned the discussion to the downtown commercial district. The commission discussed a potential downtown business

district. This area would be larger than the current BC district, but would not include all of the area in the downtown review district. The Commission discussed the objectives and guideline for the village business district. They discussed language about residences on the first floor. They decided to include “strongly discourage” in the guidelines.

John made a motion to adjourn the meeting, seconded by Kris. All were in favor (6-0).

Meeting Adjourned 9:30 PM