

Selectboard Member's present: Chair Joel Bouvier, Michelle Perlee, Brian Fox, Sharon Compagna, and John "Peeker" Heffernan. Also present: Town Administrator Bill Bryant, Administrative Assistant Jen Stetson, filmed for NEAT TV by Mary Arbuckle, Addison Independent Reporter Zach Despart, Lance Perlee, Mary Orvis Baker, Jim Quaglino, Neale Schuman, Fire Facility Site Selection members, Co-Chair Brett LaRose, Co-Chair Shawn Oxford, Kevin LaRose, PJ Ryan, Diane Cushman, Liz Herrmann, Gerry Slager, and Chris Griggs.

1. At 7:02 pm, Joel Bouvier called the meeting to order. The Fire Facility Site Selection Committee was here to discuss their recommended sites with the Selectboard. Co-Chairs Shawn Oxford and Brett LaRose accompanied by the rest of the committee showed a PowerPoint presentation regarding the process of how they arrived at their final site, which is Bristol Recreation Club frontage on west street with the Shepard property. Michelle Perlee asked about moving the skate park to the back of the site. Brett LaRose and Shawn Oxford both agreed this would be their suggestion for this site. They discussed the grand list assessed value for the recreation club property, noting this includes the entire property the recreation club owns. Joel Bouvier asked about a right of way for The Hub considering the new potential placement on the property. The Selectboard agreed that would be something to consider. Peeker Heffernan asked about wastewater for the site. Kevin LaRose stated there was certainly room for a septic to fit considering the size of the lot, but it would be something that would need to be considered in the future stages. Bill Bryant suggested the Selectboard ask the Fire Department about moving the historic building to see if they think it could work on the site. If not, they could be faced with a task of what to do with that building. The Fire Facility Site Selection Committee would like to have an informal initial presentation to the Fire Department on May 14th followed by a public meeting on June 9th at Holley Hall. Michelle Perlee asked what the expectation of the Selectboard was before these meetings. Brett LaRose clarified the committee would complete these two steps, and after this the Selectboard could begin negotiations with the Recreation Club. Brett LaRose asked the Selectboard if they supported the West Street site. The Selectboard was in favor of the site and the work they had done. Joel Bouvier would like to see the North Street option explored more and have more research done as to why it didn't comply with the current Town Plan. Michelle Perlee asked about whether the bond vote would be based on the land, or the building. Brett LaRose said the land, but ultimately it is up to the Selectboard. They discussed the potentiality of what the bond could be and what needed to be completed. Kevin LaRose asked about timing, and wanted to know if voting would happen at the General Election in November. The Selectboard agreed that time frame was also their goal. Bill Bryant discussed the previous vote and what the Town did regarding creating an image for voters and how potentially that created a "No" vote. He also suggested a bond for land and money they think they for the design phase. Neale Schuman suggested they create a design committee now. He has been in contact with two places regarding funding for renovating historic buildings. Sharon Compagna thanked the committee for the work they had done. Brett LaRose stated after this process and the outcome of the future vote, it will certainly help determine what the voters want. Zach Despart asked about the potential bond vote that the school may have. Brett LaRose said they were aware of that vote. Brian Fox moved to spend up to \$500 on postcards for the public meeting. Peeker Heffernan seconded. So voted. Joel suggested they add a stuffer in water bills to help alleviate costs.

2. At 8:10 pm Michelle Perlee moved to open the public hearings on the Landfill, Sewer and Water Departments regarding their budgets for the 2014/2015 fiscal year. The proposed Landfill budget is \$129,250. Michelle Perlee asked about the equipment repair. Bill Bryant and Peeker Heffernan discussed the different equipment that was causing that line to overspend in the past. Bill Bryant mentioned that Joel Bouvier and Merle Knight were watching steel prices to see when they are on the rise to sell the bomag then. They discussed the projection of the Landfill closure. Joel Bouvier asked about user fees for the Landfill. Bill Bryant stated that was strictly coupon sales as recycling stickers were now an item in the General Fund. Sharon Compagna moved to adopt the fiscal year 2014/2015 Landfill budget of \$129,500. Brian Fox seconded. So voted. Discussion of the proposed \$37,800 Sewer budget for fiscal year 2014/2015. Michelle Perlee asked about unused line items that had budget amounts. Bill explained that sometimes there are miscellaneous fees that are used for those lines. Sharon Compagna moved to adopt the fiscal year 2014/2015 Sewer budget of \$37,800. Brian Fox seconded. So voted. Discussion of the proposed \$255,450 Water budget for fiscal year 2014/2015.

Michelle Perlee asked about the different labor costs that were in the budget. Bill Bryant explained it was for a percentage of his, Therese Kirby and Jen Stetson's time throughout the work week used for the Water Department. Michelle Perlee asked the difference between contracted services and operating contract. The operating contract pays for the S.O.S contract, and contracted services are used to hire companies to help with water breaks and engineering. Michelle Perlee asked about the replacement of hydrants. Joel Bouvier thinks they budget money in the supply line to replace a couple per year. Sharon Compagna moved to adopt the fiscal year 2014/2015 Water budget of \$255,450. Brian Fox seconded. So voted.

3. Kristen Underwood was here on behalf of the Conservation Commission regarding a proposal for a kiosk location on the recently acquired Saunders land on Route 116 South. The board discussed the location of the kiosk. Sharon Compagna moved to approve the kiosk and spending money out of the Conservation Commission's operating budget. Brian fox seconded. So voted.

4. Bill Bryant discussed the "Pedal for the Playground" event that the Playground Committee would like to host to help create additional fundraising for the new playground. The board discussed the surrounding churches and businesses that would be affected by this. Brian moved to allow the "Pedal for the Playground" event Saturday May 10th and to close Park and School Streets for morning traffic pending no conflicting activities at the surrounding churches. Sharon Compagna seconded. So voted.

5. Sharon moved to approve the Three Day Stampede request for both the 5K Road Race and the Walk-A-Thon on Sunday July 27th pending the Town obtaining a certificate of insurance for both of the events. Peeker Heffernan seconded. So voted.

6. Bill Bryant discussed the proposals for Construction Inspection Services for the Prince Lane project. After reviewing bids, they recommend Trudell Engineering to complete the Construction Inspection Services for this project. They weren't the lowest bidder, but their continuity with the project was important. Their bid was \$26,000. Bill Bryant discussed the construction bid for this project. He recommended they name Carol Wells as the Project Manager as Tom Barden is winding down his role with the project. Bill Bryant explained to the Selectboard, that approximately \$1,000 would be needed for the design. The risk would be if the utility undergrounding portion of the project wasn't completed, the Town would not get reimbursed for utility reconnections from the grant. The board discussed the potential of what could happen if the property owners don't agree with completing the utility line portion of the project. Bill Bryant discussed the sources of money and what that money could be used for along with any match that was required. Michelle Perlee asked if the downtown businesses know what their expectation is. Bill Bryant explained Carol Wells was in the process of updating the business owners as well. Joel Bouvier asked what if business owners couldn't afford it. Bill Bryant said he hadn't told any business owners the Selectboard would make them do this, but there is the potential to work with the Revolving Loan Fund to do a deferred loan or low interest loan. Michelle Perlee moved to award a contract for Construction Inspection Services to Trudell Engineering at a cost up to \$26,000. Brian Fox seconded. So voted.

7. Public Forum: Jim Quaglino asked if Ernie Pomerleau was putting any money into the Prince Lane project. Peeker Heffernan said he is not. Jim Quaglino wanted to know why they were using tax payer money to do something on private property; he thinks they should terminate the project. Bill Bryant clarified that Pomerleau put money towards the initial engineering bill. He also suggested after construction bids come in, if more money is needed, a committee should go to Pomerleau to discuss further participation. Jim Quaglino thanked the Selectboard, the Road Department and the Police Department for their good work.

8. Bill Bryant shared information regarding the household hazardous waste event. APT Environmental has gone out of business. Kris Perlee and Merle Knight have been looking for a new vendor. Bill Bryant explained the cost sheet and the difference between the two quotes. EnPro is the low bidder and will run the event for four hours versus three hours. The board discussed the different types of hazardous household waste collected. Merle Knight is working with the Solid Waste Division to get them to agree to Bristol holding two well-advertised events versus three. Sharon Compagna moved to hire EnPro for two Household Hazardous Waste Day Events in 2014. Peeker Heffernan seconded. So voted.

9. Peter Bouvier has prepared a grant application for \$10,000 to Better Back Roads. The total project has a \$20,000 value, but requires a \$4,100 match. This would be used for an area on the Upper Notch Road. Sharon moved to approve application for this grant. Michelle Perlee seconded. So voted. Peeker Heffernan moved to allow the Recreation Department to apply to NEAT Repeats for a \$500 grant with no matching funds required for the rugby program. Sharon Compagna seconded. So voted.

10. Discussion about the Waitsfield and Champlain Valley Telecom petition to bury telephone fiber cable for approximately 1,526 feet on Hardscrabble Road and 160 feet on Monkton Road. Currently there are no poles on this section of road. Pete Bouvier would like to follow the Town standards in regards to this project. Bill Bryant, Pete Bouvier and a representative from Waitsfield and Champlain Valley Telecom met to review the site and special conditions. Peeker Heffernan moved to approve WCVT burying telephone fiber cable as long as they follow the Town standards. Brian Fox seconded. So voted.

10. Town officer appointments: Peeker Heffernan moved to appoint Bob Stetson to the Zoning Board of Adjustment for a three-year term. Brian Fox seconded. So voted.

11. The board discussed the advertisement for the Road Department vacancy. Therese Kirby, Pete Bouvier, Eric Cota and Brian Fox will be the committee for interviewing. Bill Bryant gave a potential timeline they could follow to have a new employee by July 7th. He suggested the committee make a recommendation to the Selectboard. Michelle Perlee asked if they needed a full time worker. Peeker Heffernan discussed the vacation time of the other Road Department members and the increased productivity of the department by having five full time employees. Peeker Heffernan moved to authorize interim Town Administrator to advertise for the Road Department vacancy. Sharon Compagna seconded. So voted.

12. Bill Bryant discussed a request from attorney Jim Ouimette in regards to the Town's interest in the Fuller Farm conservation project glebe land. Michelle Perlee asked about the status of this project. Bill Bryant explained this was one of the final steps to be completed. Sharon Compagna moved to give up the Town's interest in the glebe land associated with the Fuller Farm property. Brian Fox seconded. So voted. A quit claim deed was signed.

13. The Selectboard approved an accounts payable warrant of \$2, 126, 762.28. Peeker Heffernan moved to sign a note renewal for Holley Hall re-financing at \$70,000 with PUB at 1.70%. Brian Fox seconded. So voted.

14. Brian Fox moved to approve the minutes of April 7, 2014. Michelle Perlee seconded (Sharon Compagna abstained as she was not present). So voted. The Selectboard signed a liquor license for the Bristol Bakery.

15. Selectboard Roundtable: Joel Bouvier asked about the status of the traffic light. Bill Bryant has not heard back from Comcast or the State in regards to the poles or when the project would start.

16. Town Administrator Report: Bill Bryant is close to completing sidewalk bid specs. One section of sidewalk being West Street near LaRose Surveys and the other being East Street. He had spoken with ECI regarding crosswalks and pour in place curbing, as opposed to pre-casting curbs for the new intersection. Bill Bryant and Peeker Heffernan had discussed this and decided the Selectboard didn't need to make this decision as VTrans is managing the accessibility project. Bill Bryant updated the board about the speed limit zone near the Red Cedar school. He has asked the Police Department to patrol the area, while Daryl Benoit from Addison County Regional Planning develops a traffic study for the Police Department to use to suggest an amendment to the current ordinance. Brian Fox and Kevin Gibbs will work together to amend the ordinance to bring to the Selectboard. Discussion of the agenda for the road tour scheduled for April 29th at 3pm beginning at the Town Offices. Vermont Land Trust has contacted the Town to let them know the Farr property closing has occurred. Martha Chesley donated a painting by Brenda Myrick in memory of her mother Ruth Coates. The schedule the Selectboard is on for the rest of the year should work as it doesn't run in to any holidays. Vermont Agency of Transportation inspected South Street Bridge and requires signatures from the board for

acknowledgement of this inspection. Joel Bouvier thanked Bill Bryant for the work he has done for the Town and he has enjoyed working with him.

17. Brian Fox moved to go into executive session to discuss two legal matters, where premature public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Sharon Compagna seconded. So voted. The Selectboard met in executive session from 9:35 pm until 9:45 pm.

The meeting adjourned at 9:50 pm, no motions were made.

Respectfully submitted,

Jen Stetson
Administrative Assistant