

Selectboard Members: Chair Joel Bouvier, Brian Fox, Michelle Perlee and John "Peeker" Heffernan. Also attended by: Town Administrator Bill Bryant, Town Clerk Therese Kirby, filmed for NEAT TV by Joanna Etko, Darla Senecal, Gary Clark, Ken Weston, Bolton Littlefield, Jim Quaglino, Ernie Senecal, reported for the Addison Independent by Zach Despart, Krista Siringo, Jill Kopel, Kevin Gibbs, Ryan Krushenick, Bob Donnis and Brendan Gallivan.

1. Joel Bouvier called the meeting to order at 7:01 pm. Gary Clark was here regarding his interest in the Planning Commission. He has retired and feels he has more time to dedicate to the community. He heard about the opening on the Planning Commission and feels it is important to preserve the natural resources and the community we have. He thinks a seat on the Planning Commission could give him the opportunity to have input. He currently delivers meals on wheels and feels challenges facing the elderly are something we all should be aware of. He has read the Town Plan and is currently reading the zoning regulations. The Selectboard thanked Gary for his time and interest. Ken Weston was also here regarding his open seat on the Planning Commission. He feels for personal reasons he will let his letter of resignation stand. In revising the new subdivision regulations, there has been a proposed increase in oversight and he is afraid the Planning Commission is taking on too much. He would like to see the Selectboard consider creating a Development Review Board (DRB), and then the Planning Commission will be left to do the Planning. Ken said if the Selectboard did create a DRB he may consider applying for a position on one of those two boards. He also suggested the Selectboard institute a policy that any new member will be required to take a class from VLCT regarding planning. The Selectboard thanked Ken for his years of service to the community. Ken Weston thanked Bill Bryant for his service and said he will miss him.

2. Darla Senecal and Bolton Littlefield were here to discuss a rugby program. This would be run through the HUB. Darla spoke with Mary Stetson about the online training for concussion education. Darla went through two trainings this weekend, so she will be able to recommend programs to the coaches. She is going to require lacrosse and youth football instructors successfully complete the concussion certification. Bolton said ten teens showed up today to learn how to play rugby and more said they are interested. Brian Fox and Michelle Perlee wanted to know how many people are on a team. Bolton said 15 players are ideal, but you can play with less. Darla is hoping teens will show interest and the program grows. Participants are required to sign all the Recreation Department forms with their parents. Ernie Senecal was here and he may have some youth football players interested in rugby. He played rugby in college and wanted to inform people about rugby and the differences between rugby and football. He would like to see his football players play rugby too, as they will get in shape and it does teach kids to keep their heads out of tackles, as there is no equipment in rugby. Ernie feels this is a positive move for the HUB and local youth and feels once it is introduced, the sport will grow. Brian Fox is happy they are opening another avenue to another sport. Joel Bouvier hopes they get 15 to 20 kids to join and is happy the Recreation Department is embracing the concussion training. The Selectboard thanked Bolton and Ernie for their time.

Krista Siringo and Jill Kopel were here to join Darla regarding the Town Green Playground Project. They have met with the Design Review Commission (DRC), who supported the project despite some concerns, and the project will go to the Zoning Board of Adjustment in May. They brought a sample of the ADA compliant faux grass (Xgrass) which is proposed to go under the playground. The other option is a poured in place surface that can chip and is more expensive. Michelle Perlee wanted to know the life of the faux grass. Darla said 10 to 15 years or longer and that what fails is the padding underneath. Michelle wanted to know how it was edged and Jill Kopel said it is plastic edging. The DRC was concerned about a rail on the handicap ramp they felt was fence like. Joel Bouvier wanted to know why the old swings cannot be refurbished. Darla said they looked into it and it will not be cost effective and due to the height of the main bar, they cannot make them meet current code. Joel would like to see the old swings donated and Darla is happy to have an organization take them. Darla said they will put bark mulch under the swing area if they do not get all of their fundraising money, allowing them to afford the faux grass. The swings will be green. Bill drafted a memo on behalf of the Selectboard to send to the ZBA. Bill gave Michelle Perlee an overview of the process. He explained this was a conditional use and would go in front of the ZBA on May 27, 2014. The Selectboard thanked them for their time.

3. Police Chief Kevin Gibbs was here to discuss his proposed Fair and Impartial Policing Policy. Kevin explained the Legislature has mandated that all Police Departments in Vermont have a form of this policy. He took the policy from VLCT and adjusted it to fit the Bristol Police Department (BPD). Michelle Perlee wanted to know if there was information collection done by the BPD and Kevin said yes. Bill Bryant's understanding is that Vermont is one of the last states to start collecting this information. Kevin stated this policy states that officers must use recording equipment and if they are not, it needs to be in the log as to why they were not using it. Kevin said he will be going through all of the police specific policies and is hoping to come in once a month to get the Selectboard to approve the updated policies. Peeker Heffernan moved to adopt the Fair and Impartial Policing Policy. Brian Fox seconded. So voted. Kevin read a letter of commendation for Officer Josh Otey regarding his participation in responding to the Big Wheel Store robbery and assisting with the arrest. Kevin also pointed out that Sergeant Crowe and Officer Marcelle also assisted with the arrest. The Selectboard thanked Kevin for his time.

4. Jim Quaglino said the Bristol Police Department is doing a great job and wanted to congratulate them on their ongoing efforts.

5. Town Officer Appointments: Michelle Perlee moved to accept Ken Weston's resignation with regret and thanks for his many years of service. Brian Fox seconded. So voted. Brian Fox moved to appoint Gary Clark for a three year appointment (until 2017) to the Planning Commission. Michelle Perlee seconded. So voted. Peeker Heffernan moved to appoint Eric Carter, Liz Hermann, Slim Pickens and Ken Weston to the Design Review Commission for two year terms. Brian Fox seconded. So voted. There is still a vacancy on the Planning Commission and the Zoning Board of Adjustment. Bill will speak with Bob Stetson about his interest in serving on the ZBA.

6. Discussion of the letter from Greg Grover regarding the Cub Scout bottle drop at the Landfill. Road Foreman Peter Bouvier is concerned regarding the location of the bottle drop. Michelle wanted to

know if there was more than one Cub Scout Pack in Bristol. Brian Fox said Pack 543 is all of Bristol scouts. She also wanted to know if this was a permanent fixture and is concerned about other organizations feeling left out. Peeker Heffernan said the Selectboard could let the Cub Scouts use it this year, then next year it would be opened up for other organizations to sign up and if no one does, the Cub Scouts could use it again. Peeker Heffernan moved to allow the placement for one year pending approval of location by Road Foreman. Brian Fox seconded. So voted.

7. Bob Donnis and Brendan Gallivan of the Energy Committee are proposing a fuel assistance program in conjunction with the Federated Church. Brian Fox does not understand why the Town of Bristol is getting involved with this. He is concerned about the Selectboard signing off on a program where the Town is not handling the money. Joel Bouvier suggested a maximum of 100 gallons per heating season and is hoping they also plan on giving information to folks about weatherization. Peeker Heffernan thinks the community pitching in to help is a great idea; however, he feels the Town should stay out of it. Bill Bryant noted this is being run as a charitable operation and the Energy Committee will work as advisors to the Federated Church. Joel is concerned about people using this system when they owe local fuel dealers money. Peeker Heffernan moved to authorize the Energy Committee to enter in a Memorandum of Understanding with the Federated Church. Michelle Perlee seconded. So voted.

8. Town Administrator Search Process. Brian Fox would like the Selectboard to handle their own selection process as he would like to see all of the applications. He would be open to bringing in one community member. Peeker Heffernan agreed with Brian, not that the previous search committee did not do a nice job, but he understands they will be the one working with them. Michelle Perlee also agreed with Brian and Peeker and would like one community member. Joel Bouvier would like to be very transparent with the process. Brian suggested they all get copies of the resumes and sit down on their own, then meet on April 28 to discuss. Joel suggested they read all applications and each pick their top five.

9. Review the draft of the RFP for the waterline replacement projects. Michelle Perlee wanted to know if the specifications were state or federally regulated. Peeker Heffernan said currently the specifications are what are in our system. Therese Kirby asked if the RFP should also include, that per our ordinance the waterline needs to be inspected before it is covered. Joel Bouvier wondered about a project inspector. Bill Bryant suggested contracting with Green Mountain Engineering to act as the construction/project manager. Peeker noted the line should be pressure tested and sanitized and that should be included in the RFP. He also noted the 2010 South Street pipe is 8" not 6". Brian Fox moved to authorize Bill Bryant to make the changes to the RFP discussed tonight and send it out to local excavation companies, and to authorize the Interim Town Administrator to engage the services of GME to provide inspection and technical support as needed. Michelle Perlee seconded. So voted. Bill Bryant suggested the RFP be mailed to Masterson's, Champlain Construction, Chris Acker, Heffernan's and Munson Earth Works. The Selectboard agreed.

10. Review of engineering change order request for Prince Lane project. Michelle Perlee asked for an explanation of the project. Bill Bryant outlined the project. Michelle Perlee moved to approve Trudell Consulting Engineers change order for \$3,500. Brian Fox seconded. So voted.

11. Brian Fox moved to adopt the Social Media Policy. Peeker Heffernan seconded. So voted.
12. Brian Fox moved to approve the following grant applications: Recreation Department to Green Mountain Power for \$2,300 for movies on the park, Bristol Friends of the Arts for \$300 for parties on the park, with no matching funds required for either grant. Michelle Perlee seconded. So voted. Peeker Heffernan moved to approve a Bristol Police Department grant application to the Governor's Highway Safety Program for DUI Patrols and Click it or Ticket patrols for up to \$15,000 with no matching funds. Michelle Perlee seconded. So voted.
13. The Selectboard approved an accounts payable warrant for \$41,478.84. Brian Fox moved to authorize the Chair to sign the Business Deposit Account Certified Resolutions for People's United Bank for three landfill closure certificates of deposit. Peeker Heffernan seconded. So voted. They also signed a liquor license for N.D.'s.
14. Peeker Heffernan moved to approve the minutes of March 24, 2014 as printed. Brian Fox seconded. So voted.
15. On April 30, 2014 at 1:00 pm there will be a retirement party for Bill Bryant with the Town Employees.
16. Selectboard Roundtable: Michelle Perlee wanted to know the status of fire hydrants in Town. Bill Bryant said there are approximately 100 fire hydrants in Town and there are a couple that are bagged. Peeker Heffernan said there is a hydrant on Rocky Dale that has not been replaced. Joel Bouvier wondered if the fire hydrants have been flushed. Peeker Heffernan said that all valves should be exercised and hydrants flushed each year. Joel Bouvier would like a report from S.O.S. on that topic, as it is in their contract to flush hydrants and exercise valves. Bill noted there are hydrants that are undersized, but believes the hydrant on Rocky Dale is the only one that does not work. Peeker Heffernan explained to Michelle Perlee that the Selectboard previously contracted with Green Mountain Engineering to prepare updated waterline maps, an inventory of the system and repair/replacement estimates. Discussion of going to bi-weekly payroll. Joel Bouvier would like to add the bandstand to the Road Trip and the sidewalk in front of St. Ambrose. Joel also updated the Selectboard on the sewer issues at Holley Hall. It was recommended that we install a power flush toilet and change a pipe in the plumbing. Naylor and Breen and Arnold and Scangus agreed to split \$1,500 in Dundon's bills. Steve Belin agreed to pay to have the system camera one more time before the new toilet is installed. A resident on Crescent Street asked about Police patrols on his street. Joel told the resident the Police do patrol Crescent Street but he would mention the resident's concerns to the Chief.
17. Town Administrator's Report: Bill Bryant updated the Selectboard on the April 21 agenda and a resignation from the Energy Committee. Pete Bouvier solicited bids on the body and plow equipment for the new truck, and received a bid from Tenco in Barre, Vermont. The bid was for \$67,944 for the basic package, Peter wants to add a back-up camera, an additional chain, carbide tips for the plow and wing, electronic control for the sander, additional pair of lock jaws for another truck and plow shoes. That brings the total bid to \$73,669. Viking did not bid. Bill said with a \$200,000 budget plus a sale of the old truck for \$25,000 to \$30,000, minus \$113,000 for the new truck, we will be under budget by \$10,000 to

\$20,000. Brian Fox moved to accept the \$73,669 bid from Tenco. Peeker Heffernan seconded. So voted. Bill will spec out up to 500 feet of sidewalk including West Street, Pleasant Street, East Street and portions of Mountain Street. Bill will add the upper east side of Mountain Street to the Road Tour in hopes the Road Crew could rough part of construction in before it goes out to bid in the future. Dubois and King are doing the engineering for the Village Green lighting project and Addison County Regional Planning is managing the project. Brian Fox moved to approve the Three Day Stampede's request that the Selectboard take two dumpsters to be dumped at the landfill, with Heffernan Aggregate supplying the dump cover for free. Peeker Heffernan seconded. So voted. Peeker Heffernan moved to authorize Attorney Jim Runcie to enter an appearance at Environmental Court regarding the Kodis zoning appeal. Brian Fox seconded. So voted. Bill sent another email to Comcast asking them the status of moving the wires so the traffic light project can move forward, since Green Mountain Power and Waitsfield Champlain Valley Telecom have already agreed. Diane Cushman is now officially the Town Health Officer. Notice of zoning violation sent to Kendal Ducharme. A North Street resident has resubmitted their property as a property to be considered for the fire facility. Bill forwarded the information to Brett LaRose. There will be 130-135 tandem bicycles gathering on the park for ice cream provided by Lulu's on July 17, 2014. Bristol was chosen for the water leak detection program. The Conservation commission is working to spend the last \$5,900 for the stream bank stabilization program. Peeker Heffernan moved to authorize Bill Bryant to sign an MOU with Otter Creek Resource and Conservation District. Brian Fox seconded. So voted. The New Haven Kayak race is proposed for April 12, 2014. Troy Paradee will bring up the HUB lease at the Rec Clubs next meeting.

18. Brian Fox moved to go into executive session to discuss one personnel matter involving the appointment, employment, or evaluation of public officers or employees where premature public knowledge of the subject matter would clearly place the Town at a substantial disadvantage. Peeker Heffernan seconded. So voted. Therese Kirby joined them for executive session. The meeting adjourned at 10:45 pm.

Respectfully Submitted,
Therese Kirby
Clerk